

**WELD COUNTY  
EMERGENCY CODE ORDINANCE 2020-14**

**IN THE MATTER OF REPEALING AND REENACTING, WITH AMENDMENTS, CHAPTER 5  
REVENUE AND FINANCE, OF THE WELD COUNTY CODE**

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF  
WELD, STATE OF COLORADO:**

**WHEREAS**, the Board of County Commissioners of the County of Weld, State of Colorado, pursuant to Colorado statute and the Weld County Home Rule Charter, is vested with the authority of administering the affairs of Weld County, Colorado, and

**WHEREAS**, the Board of County Commissioners, on December 28, 2000, adopted Weld County Code Ordinance 2000-1, enacting a comprehensive Code for the County of Weld, including the codification of all previously adopted ordinances of a general and permanent nature enacted on or before said date of adoption, and

**WHEREAS**, the Weld County Code is in need of emergency revision and clarification with regard to procedures, terms, and requirements therein, inasmuch as the Weld County Health Officer has issued a Declaration of Pandemic Health Emergency, pursuant to Colorado State Statutes and Section 14-10-10 of the Weld County Code; therefore, this Ordinance is declared to be an Emergency Ordinance under the provisions of Section 3-14 of the Weld County Home Rule Charter.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of County Commissioners of the County of Weld, State of Colorado, that certain existing Chapters of the Weld County Code be, and hereby are, repealed and re-enacted, with amendments, and the various Chapters are revised to read as follows.

**CHAPTER 5  
REVENUE AND FINANCE**

**Amend Appendix 5-D. Weld County Government Fees.**

**BE IT FURTHER ORDAINED** by the Board that an emergency exists, inasmuch as the Weld County Health Officer has issued a Declaration of Pandemic Health Emergency, pursuant to Colorado Revised Statutes and Section 14-10-10 of the Weld County Code; therefore, this Ordinance is declared to be an Emergency Ordinance under the provisions of Section 3-14 of the Weld County Home Rule Charter.

**BE IT FURTHER ORDAINED** by the Board that the Clerk to the Board be, and hereby is, directed to arrange for Municode to supplement the Weld County Code with the amendments contained herein, to coincide with chapters, articles, divisions, sections, and subsections as they currently exist within said Code; and to resolve any inconsistencies regarding capitalization, grammar, and numbering or placement of chapters, articles, divisions, sections, and subsections in said Code.

**BE IT FURTHER ORDAINED** by the Board, if any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is for any reason held or decided to be unconstitutional, such decision shall not affect the validity of the remaining portions hereof. The Board of County

Commissioners hereby declares that it would have enacted this Ordinance in each and every section, subsection, paragraph, sentence, clause, and phrase thereof irrespective of the fact that any one or more sections, subsections, paragraphs, sentences, clauses, or phrases might be declared to be unconstitutional or invalid.

The above and foregoing Ordinance Number 2020-14 was, on motion duly made and seconded, adopted by the following vote on the 29th day of June, A.D., 2020.

BOARD OF COUNTY COMMISSIONERS  
WELD COUNTY, COLORADO

ATTEST:

Weld County Clerk to the Board

BY: \_\_\_\_\_  
Deputy Clerk to the Board

APPROVED AS TO FORM:

\_\_\_\_\_  
County Attorney

Date of signature: \_\_\_\_\_

Read and Approved: June 29, 2020  
Published: July 3, 2020, in the Greeley Tribune  
Effective: June 29, 2020

\_\_\_\_\_  
Mike Freeman, Chair

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Steve Moreno, Pro-Tem

\_\_\_\_\_  
Scott K. James

\_\_\_\_\_  
Barbara Kirkmeyer

\_\_\_\_\_  
Kevin D. Ross

AMEND APPENDIX 5-D - WELD COUNTY GOVERNMENT FEES

<i>Service Provided</i>	<i>Fee Established</i>
1. For the copying of public documents where the fee for such copying is not otherwise specified by statute	\$0.25 per copy, or actual cost
2. For the copying of public documents via laser jet printer, if feasible, and where the fee for such copying is not otherwise specified by statute	\$0.25 per page, or actual cost
3. Copy of the Home Rule Charter	\$5.00 + \$3.00 postage if mailed
4. For Weld County road maps	By size, as determined by Geographical Information Services Department
5. For the taking of fingerprints by the Weld County Sheriff's Office	\$10.00 per person
6. For all research and retrieval of public records requested pursuant to the Colorado Open Records Act	The actual cost up to \$30.00 per hour of time spent by custodian's staff performing such research and retrieval; however, first hour of time spent is free and custodian must be paid the estimated cost prior to custodian's staff commencing such research and retrieval.
7. Weed spraying: truck and labor	Fees to be set by Board Resolution to recover full cost
8. District Attorney fee schedule (mailing fees may be added):	
For all research and retrieval of public records requested pursuant to the Colorado Open Records Act and to the Colorado Criminal Justice Records Act:	The actual cost up to \$30.00 per hour of time spent by custodian's staff performing such research and retrieval; however, first hour of time spent is free and custodian must be paid the estimated cost prior to custodian's staff commencing such research and retrieval.
For the copying of public documents, if feasible, and where the fee for such copying is not otherwise specified by statute:	\$0.25 per page, or actual cost
9. Planning and building inspection materials	Fee shall be actual cost of items plus handling and postage when mailed
10. Assignment of oil and gas lease	\$100.00 per lease, per assignment
11. Pretrial release supervision fee	\$20.00 per defendant
12. Returned checks	\$20.00 per check
13. Motor vehicle identification number	

inspections:	
Certified inspections	\$50.00
Noncertified inspections	\$12.00
14. Special district service plan filing fee (Section 32-1-202(3), C.R.S.)	\$500.00
Amended special district service plan filing fee (Section 32-1-207, C.R.S.)	\$250.00
15. Copying audiotape of public safety telephone and radio voice recordings	Fee of \$45.00 per hour of recording time. If recording time exceeds one hour, copies shall be at a rate to fully recover the cost of the staff time required and CD costs incurred to copy the CD as determined by the department head.
	Minimum fee \$45.00
16. Sheriff's fees—copies of reports and/or other documents maintained by Criminal Justice Records:	
VALE Surcharge	\$10.00
Report retrieval fee (to copy or to view)	\$3.00
Copy fee (first 2 pages free)	\$0.25 per page, or actual cost
Mail request: (first 2 pages) (additional pages)	\$3.50 \$0.50 per page
From archived medium (NO CHARGE TO VICTIMS)	\$1.00 per page
Faxed copies	Additional \$1.00 per page
17. Co-pay for inmate medical services:	\$10.00 per clinic visit
	\$10.00 per prescription filled/refilled
18. Requests for clearance or immigration letters: letter will include arrest records for all RMS contract agencies:	
In-person requests (self)	\$7.00
Mail requests	\$7.50
Second party request or requests requiring dispositions	\$12.00
Second party request by mail or requests requiring dispositions	\$12.50

19. Requests for broad computerized searches by name or location:	\$7.50 per 15 minutes of search time, so as not to exceed \$30.00 per hour
Additional fee if programming is required:	\$60.00 minimum and \$60.00 each subsequent hour
20. Assessor/Treasurer items:	
Aerial maps	\$15.00 per map
Printouts (copies)	\$0.25 per page, or actual cost
Reports	\$200.00 setup and \$50.00 per hour
Rebiling delinquent accounts	\$5.00
21. Sheriff bond processing fee	\$10.00 per bond
22. Mug shot photo processing fee	\$10.00 per photo
23. CCW application	State of Colorado required fee (passed onto the state). No county additional fee.
	\$38.00 for renewal (includes \$13.00 CO insta-check fee)
	\$15.00 late fee
	\$39.50 for CCW Name Change
	\$15.00 to replace lost or stolen CCW
24. Notary service	No fee shall be charged by County staff
25. Independent fee calculation study administrative cost fee	\$500.00
26. Civil processing	Mileage charges reflected in separate Resolution, which will be reviewed annually.
	Mileage zones were created to introduce a flat rate and establish consistency in mileage rates from year to year. The mileage zone is based on the distance from the Weld County Sheriff's Office Law Administration Building to the Post Office based on Zip Code. The mileage fee will be charged based on the Zip Code of the mailing address of the Civil paperwork, and will only be charged once regardless of how many attempts are made or the miles actually driven.
27. Sex offender registration:	
Initial registration fee for fingerprints and photo, per C.R.S. § 16-22-108(6)	\$25.00
Annual re-registration fee for	\$25.00

fingerprints and photo	
28. Committing and discharging prisoners in County jail	\$30.00
29. Justice Services work release fee	\$15.00 per day
30. Sheriff's documentation of incarceration	\$3.00 for one page
	\$0.50 per additional page
31. Copies of records (via burning of CDs)	Copies shall be at a rate not to exceed \$30.00 per hour after the first hour, to recover the cost of the staff time required and CD costs incurred to copy the CD as determined by the department head.
32. Staff time for applicants or constituents that propose novel uses or development that does not fit into established fee categories where staff will spend 4 or more hours of review, oversight or assistance.	The hourly rate shall be calculated on a full cost recovery basis of the County's costs for the staff positions involved in the assistance. The full cost recovery rate shall be determined by the Director of Finance and Administration and shall include salary, fringe benefits, support costs (services and supplies) and indirect costs calculated in accordance with the County-wide cost allocation plan per Federal OMB-87 methodologies.
	Constituents shall deposit the estimated amount of the costs prior to assistance. The County will draw upon it based on the standard hourly rate for each staff providing the review, oversight or assistance.
33. Coroner fee schedule:	Consistent with Colorado Open Records Act and items #1, #2, and #6, of this Appendix D.
34. Chapter 21 - 1041 Oil and Gas WOGLA Permit	\$10,000.00 per permit
35. Chapter 21 - 1041 Oil and Gas WOGLA Permit (facility only, no wells)	\$2,500.00
36. Location Assessment for Pipelines (LAP)	
Pipelines less than 25 miles in length	\$1,000.00
Pipelines greater than 25 miles in length	\$1,500.00
Pipelines that require BOCC review	Additional \$2,500.00