

ORDINANCE NO. 04-22 N.S.

AN ORDINANCE OF THE CITY OF RICHMOND ESTABLISHING FEES IN THE MASTER FEE SCHEDULE FOR SPECIFIED SERVICES RENDERED BY CITY DEPARTMENTS. THIS ORDINANCE AMENDS THE FEE SCHEDULE WHICH WILL IMPLEMENT COST RECOVERY AND WILL SERVE AS THE BASIS FOR FUTURE FEE ADJUSTMENTS.

The City Council of the City of Richmond do ordain as follows:

SECTION 1. Section 2.34.040 of the City of Richmond Municipal Code is hereby amended to include the following fees within the various categories:

Description	Percentage of Costs	Proposed Fees
RMC 6.38.110 Section 5 allows the City to collect fees solely to defray actual cost. RMC 6.02.180		
Richmond Community Development Department		
Housing Division Fees/Portfolio Management		
Subordination Processing Fee		
Single Family/Condo/Townhouse	100%	As Needed
Multi-Family (Developer) Property less than 10 years old	100%	As Needed
Multi-Family (Developer) Property 10+ years old	100%	As Needed
Redraw Fee (Revisions) Single Family/Condo/Townhouse	100%	As Needed
Redraw Fee (revisions) Multi-Family (Developer)	100%	As Needed
Demand Statement		
Demand Statement	100%	As Needed
Re-conveyance Fee		
Property less than 10 years old	100%	As Needed
Property 10+ years old	100%	As Needed
Recording Fee		
Recording Fee per property	100%	As Needed
Notary Fee		
Notary Fee per property	100%	As Needed
Marina Shores Property Management		
Subordination Processing Fee		
Single Family/Condo/Townhouse	100%	As Needed
Redraw Fee (Revisions) Single Family/Condo/Townhouse	100%	As Needed
Demand Statement		
Demand Statement	100%	As Needed
Re-conveyance Fee		
Property less than 10 years old	100%	As Needed
Property 10+ years old	100%	As Needed
Other Fees		
Fees by external department/agencies	100%	As Needed
Legal Review Fees	100%	As Needed
Fees by external department/agencies	100%	As Needed
Legal Review Fees	100%	As Needed
Richmond Finance Department		
Business Tax Division		
New Business Registration Fee	100%	As Needed
Transportation - Parking Management Services		
Shared Mobility Services		
Dedicated Public Parking Stalls - Mobility Operators		
Gas vehicles with dedicated parking public parking stalls	100%	As Needed
ZEV (zero emission vehicles) with dedicated public parking	100%	As Needed

Free Floating Car Share Vehicle Permits		
Gas Vehicles (1 to 10 vehicles)	100%	As Needed
Gas Vehicles (More than 10 vehicles)	100%	As Needed
ZEV (1 to 10 vehicles)	100%	As Needed
ZEV (More than 10 vehicles)	100%	As Needed
Dedicated Car Share Vehicle Permits		
Gas Vehicles - Operating from private property (1 to 10 vehicles)	100%	As Needed
Gas Vehicles - Operating from private property (More than 10 vehicles)	100%	As Needed
Gas vehicles - Parked/stored on public streets	100%	As Needed
ZEV (1 to 10 vehicles)	100%	As Needed
ZEV (More than 10 vehicles)	100%	As Needed
Bike Share/Scooter Providers (non grant funded)		
Permit Application Fee (staff costs to review permit)	100%	As Needed
Annual Permit Fee	100%	As Needed
Public Property Repair and Maintenance Endowment fee	100%	As Needed
Private Shuttle Providers		
Permit to Operate		
Gas Vehicles	100%	As Needed
ZEV	100%	As Needed
Special Event transportation	100%	As Needed
Dedicated Right of Way loading zones	100%	As Needed
On Street Metered (Paid) Parking		
Public parking stalls	100%	As Needed

SECTION 2. Commencing with the effective date of this ordinance, the fees established in Section 1, above shall be as follows, subject to adjustment in accordance with Richmond Municipal Code Section 13.45:

Description	New	Proposed Fees
RMC 6.38.110 Section 5 allows the City to collect fees solely to defray actual cost.		
Richmond Community Development Department		
Housing Division Fees/Portfolio Management		
Subordination Processing Fee		
Single Family/Condo/Townhouse	New	500.00
Multi-Family (Developer) Property less than 10 years old	New	960.00
Multi-Family (Developer) Property 10+ years old	New	1,260.00
Redraw Fee (Revisions) Single Family/Condo/Townhouse	New	75.00
Redraw Fee (revisions) Multi-Family (Developer)	New	225.00
Demand Statement		
Demand Statement	New	155.00
Re-conveyance Fee		
Property less than 10 years old	New	155.00
Property 10+ years old	New	235.00
Recording Fee		
Recording Fee per property	New	Per County Recorder Schedule
Notary Fee		
Notary Fee per property	New	Fees set by State
Marina Shores Property Management		

Subordination Processing Fee		
Single Family/Condo/Townhouse	New	500.00
Redraw Fee (Revisions) Single Family/Condo/Townhouse	New	75.00
Demand Statement		
Demand Statement	New	155.00
Re-conveyance Fee		
Property less than 10 years old	New	155.00
Property 10+ years old	New	235.00
Other Fees		
Fees by external department/agencies	New	Actual cost as set by external dept/agency
Legal Review Fees	New	Actual cost as set by external dept/agency
Richmond Finance Department		
Business Tax Division		
New Business Registration Fee	New	25.00
Transportation - Parking Management Services		
Shared Mobility Services		
Dedicated Public Parking Stalls - Mobility Operators		
Gas vehicles with dedicated parking public parking stalls	New	Determined upon application based on Actual Cost
ZEV (zero emission vehicles) with dedicated public parking	New	Determined upon application based on Actual Cost
Free Floating Car Share Vehicle Permits		
Gas Vehicles (1 to 10 vehicles)	New	\$174.00
Gas Vehicles (More than 10 vehicles)	New	\$204.00
ZEV (1 to 10 vehicles)	New	\$130.50
ZEV (More than 10 vehicles)	New	\$153.00
Dedicated Car Share Vehicle Permits		
Gas Vehicles - Operating from private property (1 to 10 vehicles)	New	\$325.00
Gas Vehicles - Operating from private property (More than 10 vehicles)	New	\$425.00
Gas vehicles - Parked/stored on public streets	New	Parking Stall Revenue Calculations applied minus 25% clean air discount

ZEV (1 to 10 vehicles)	New	Based on calculations related to annual revenue loss from the identified space(s) minus 25% clean air discount
ZEV (More than 10 vehicles)	New	Based on calculations related to annual revenue loss from the identified space(s) minus 25% clean air discount
Bike Share/Scooter Providers (non grant funded)		
Permit Application Fee (staff costs to review permit)	New	\$1,536.00
Annual Permit Fee	New	\$102.00
Public Property Repair and Maintenance Endowment fee	New	\$2,500.00
Private Shuttle Providers		
Permit to Operate		
Gas Vehicles	New	\$204.00
ZEV	New	\$153.00
Special Event transportation	New	\$102.00
Dedicated Right of Way loading zones	New	Determined upon application based on Actual Cost
On Street Metered (Paid) Parking		
Public parking stalls	New	Determined upon application based on Actual Cost

SECTION 3. Pursuant to Section 2.34.040 of the Municipal Code of the City of Richmond which provides for the establishment of a Master Fee Schedule for the fees to be charged by the various City departments for City services, City Council of the City of Richmond hereby enacts a Master Fee Schedule that updates the fees assessed by the City departments to reflect the actual cost associated with providing the service. The Master Fee Schedule can be utilized as the basis for the future fee adjustments based on the Employment Cost Index.

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed each and

every section, subsection, phrase or clause of this ordinance irrespective of the fact that any one or more sections, subsections, phrases or clauses be declared invalid or unconstitutional, whether on its face or as applied.

SECTION 5. This ordinance shall be effective 30 days after passage and adoption with the exception of A.B. 1600 Developer impact fees which will become effective sixty days after the adoption of this ordinance.

First introduced at a regular meeting of the City Council of the City of Richmond held on February 15, 2022, and finally passed and adopted at a regular meeting held on March 1, 2022, by the following vote:

AYES: Councilmembers Bates, Jimenez, Johnson III, McLaughlin, Willis, Vice Mayor Martinez, and Mayor Butt.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

THOMAS K. BUTT
Mayor

Approved as to form:

DAVE ALESHIRE
Interim City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Ordinance No. 04-22 N.S.**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on March 1, 2022.

Pamela Christian, Clerk of the City of Richmond