

MARIN COUNTY BOARD OF SUPERVISORS

ORDINANCE NO. 3809

**AN ORDINANCE AMENDING CHAPTERS 2.08 AND 2.99 OF THE MARIN
COUNTY CODE TO ADDRESS THE CHANGE IN TITLE OF THE COUNTY
ADMINISTRATOR TO COUNTY EXECUTIVE**

THE BOARD OF SUPERVISORS OF THE COUNTY OF MARIN hereby ordains as follows:

SECTION 1. FINDINGS. The Board of Supervisors makes the following findings:

1. On November 7, 2024, the Board of Supervisors adopted Ordinance No. 3800 amending Chapter 2.08 of the Marin County Municipal Code to change the title of the “county administrator” position to “county executive”.
2. While the title has changed, references to the former title “county administrator” remain throughout the Marin County Municipal Code including in Chapter 2.99 regarding the County’s emergency organization and functions.
3. Consistent with Ordinance 3800 the Board desires to clarify that all references to the county administrator in the Marin County Municipal Code are hereby removed and replaced with the county executive.

SECTION 2. AMENDMENT TO CHAPTER 2.08, COUNTY ADMINISTRATOR

Section 2.08.060 is hereby added to Marin County Code Title 2 (Business Regulations and Licenses) as follows:

2.08.060 References to County Administrator.

The office of county executive has replaced the previous title of county administrator. The county executive has the authority to act pursuant to any provision in the Marin County Code using the previous county administrator title.

SECTION 3. AMENDMENT TO CHAPTER 2.99, EMERGENCY ORGANIZATIONS AND FUNCTIONS

Chapter 2.99.035 is amended as set forth below:

2.99.035 Powers and duties of the director of emergency management; county department heads and employees with positions in the Marin County Operational Area Emergency Plan.

(a) The director of emergency management is empowered to:

- (1) Develop emergency operations plans and associated documents under the direction of the fire chief for adoption by the board of supervisors;
- (2) Develop mitigation, recovery, and continuity of operations plans under the direction of the fire chief for adoption by the board of supervisors;
- (3) Develop and administer training and education programs related to emergency management activities under the direction of the fire chief;
- (4) If the board of supervisors is in session, request the board of supervisors to proclaim the existence or threatened existence of a local emergency;
- (5) If the board of supervisors is not in session, recommend for approval by the county executive or their designee the proclamation of the existence or threatened existence of a local emergency. Both the director, and the county executive or their designee, will have the authority to execute such proclamation. Whenever a local emergency is proclaimed by the director, or the county executive or their designee, or whenever a county health emergency is proclaimed by the county health officer pursuant to Health and Safety Code Section 101040 et seq. or its successor, and the Health and Safety Code Section 101080, or its successor, the board of supervisors shall take action to ratify the proclamation within seven days thereafter or the proclamation shall have no further force or effect;
- (6) Assemble the board of supervisors at least each sixty days, in accordance with the provisions of Government Code Section 8630, or as frequently as required by any amendment or successor to Government Code Section 8630, for the purpose of reviewing the need for continuing the local emergency;
- (7) Request the governor to proclaim a state of emergency, request a director's concurrence from the governor's Office of Emergency Services (CalOES), and/or request California Disaster Assistance Act funding when, in the opinion of the director or county executive or their designee, locally available resources are inadequate to cope with the emergency;
- (8) Direct and control the effort of the emergency organization of this county for the accomplishment of the purposes of this chapter;
- (9) Direct cooperation between and coordination of services and staff of the emergency organization of this county, and resolve questions of authority and responsibility that may arise between them;

- (10) Represent this county in all dealings with public or private agencies on matters pertaining to emergencies falling within the purview of this chapter.

SECTION 4. PUBLICATION

This Ordinance shall take effect 30 days after passage. Within 15 days after adoption, the full text of this Ordinance shall be published in the Marin Independent Journal, a newspaper of general circulation published in the County of Marin, along with the names of those Supervisors voting for and against the Ordinance, and a certified copy of the full text of this Ordinance shall be posted in the Office of the Clerk of the Board of Supervisors along with the names of those Supervisors voting for and against the Ordinance.

The foregoing Ordinance was adopted at a regular meeting of the Marin County Board of Supervisors, State of California, held on April 16, 2024:

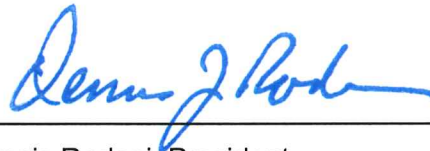
AYES: SUPERVISORS Dennis Rodoni, Mary Sackett, Eric Lucan,
Katie Rice, Stephanie Moulton-Peters

NOES: NONE

ABSTAIN: NONE

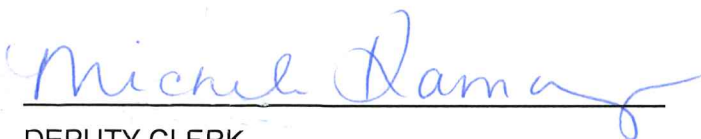
ABSENT: NONE

MARIN COUNTY, a political subdivision of the
State of California



Dennis Rodoni, President
Board of Supervisors

ATTEST:



DEPUTY CLERK