

**REVISED 6/4/2024**

Approved as to Form  
DONNA R. ZIEGLER, County Counsel

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Donna R. Ziegler

Ordinance No. 2024-19

AN ORDINANCE AMENDING  
TITLE 2, CHAPTER 2.02, OF THE COUNTY OF ALAMEDA  
ADMINISTRATIVE CODE

The Board of Supervisors of the County of Alameda ordains as follows:

**SECTION I**

Title 2, Chapter 2.02, of the County of Alameda Administrative Code is hereby amended by adding Section 2.02.200 as set forth below:

**2.02.200 CODE OF ETHICS – BOARD AND COMMISSION MEMBERS**

This Code of Ethics sets forth the guiding principles for public officials. The County of Alameda is committed to the highest standards of conduct by and among elected and appointed county officials in the performance of their duties. This Code of Ethics seeks to ensure that promoting the common good is the hallmark of the decision-making process for all by adopting the following principles.

- A. Promote decisions that serve the public interest and promote the greatest public good.
- B. Actively promote public confidence in county government through your actions.
- C. Recognize and support the public's right to know the public's business.
- D. Involve residents in the decision-making process and welcome divergent points of view.
- E. Respond to the public in ways that are complete, clear, and easy to understand.
- F. Maintain a respectful attitude toward employees, other public officials, and colleagues.
- G. Respect and protect privileged information (i.e., personnel matters, litigation).
- H. Be a good listener, carefully considering all opinions and points of view.
- I. Be informed on the background on issues before your commission or board.
- J. Work in partnership with other governmental agencies, political subdivisions, and organizations to further the interest of the county.
- K. Void outside interests that will interfere or conflict with maintaining an objective and impartial perspective.

- L. Carefully guard against conflict of interest or its appearance in your actions or decisions.
- M. Accepting gifts, services, or any object of value from any source offered to influence a decision is prohibited.
- N. Efforts to influence or attempt to influence other officials to act in a manner benefiting your personal/financial interests are prohibited.
- O. Evaluate recommendations (or decisions) to identify the best service, product or alternative at minimal cost without sacrificing quality or fiscal responsibility.
- P. Comply with all laws and regulations applicable to an appointed official and those governing the conduct of meetings.

This Code of Ethics governs the conduct of board and commission members. A copy of it shall be provided to all board and commission members sitting at the time of the adoption of this Section 2.02.200.

A copy of this Code of Ethics shall be provided to each person appointed to a board or commission with the Oath of Office and shall be signed and returned by the official to the Clerk of the Board prior to being seated on the board or commission.

## SECTION II

This ordinance shall take effect and be in force thirty (30) days from and after the date of passage, and before the expiration of fifteen days after its passage, shall be published once with the names of the members voting for and against the same in a newspaper of general circulation published in the County of Alameda.

This ordinance was adopted by the Board of Supervisors of the County of Alameda, State of California, on the 18th day of June, 2024, by the following called vote:

AYES: Supervisors Carson, Haubert, Marquez & President Miley - 4

NOES: None

EXCUSED: Supervisor Tam - 1

ABSTAINED: None

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President of the Board of Supervisors  
County of Alameda, State of California

ATTEST:

Anika Campbell-Belton,  
Clerk of the Board of Supervisors