

ORDINANCE NO. 792

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARPINTERIA AMENDING CARPINTERIA MUNICIPAL CODE CHAPTER 2.04 (CITY COUNCIL)

WHEREAS, Carpinteria Municipal Code (CMC) establishes City Council meeting procedures and rules of debate (CMC Chapter 2.04); and

WHEREAS, the CMC established Robert's Rules of Order as the parliamentary procedures that govern the conduct of City Council meetings; and

WHEREAS, Robert's Rules of Order are the most commonly referenced parliamentary procedures; however, they are formal, complex, and rather antiquated; and

WHEREAS, the more informal and modern procedures are spelled out in Rosenberg's Rules of Order which are a more simplified version of Robert's Rules of Order and relate better with the running of a meeting of a five-member legislative body, such as the City Council; and

WHEREAS, on May 29, 2012, the City Council adopted Resolution No. 5391 which set the latest version of Rosenberg's Rules of Order to be used as the parliamentary procedures, including rules of debate, for the conduct of City Council meetings; and

WHEREAS, the City Council wishes to update CMC Chapter 2.04 to reflect that Rosenberg's Rules of Order shall govern the conduct of all meetings of the City Council and remove any references to Robert's Rules of Order in alignment with the recently adopted Council Advisory Group Handbook and Code of Conduct.

**THE CITY COUNCIL OF THE CITY OF CARPINTERIA DOES ORDAIN AS
FOLLOWS:**

SECTION 1. INCORPORATION OF RECITALS.

The above recitals are true and correct and are incorporated herein, and are each relied upon independently by the City Council for its adoption of this Ordinance.

SECTION 2. AMENDMENT OF CMC CHAPTER 2.04.

CMC Title 2 (Administration and Personnel), Chapter 2.04 (City Council) is hereby amended in part as follows (underlines shall denote additions, strikethroughs shall denote deletions):

- 1. Section 2.04.300 Addressing council – Procedure – Restrictions, subsections (A) and (C), are amended as follows:**

- A. Each person desiring to address the council shall fill out a speaker slip, although not a requirement to provide public comment, and approach the podium, ~~state his name and address~~ identify him- or herself for the record if desired, and state the subject which he wishes to discuss (unless he is speaking to an agenda item). ~~state whom he is representing if he represents an organization or other persons and,~~ Unless further time is granted by the presiding officer or majority of the council, the speaker shall limit his remarks to three minutes, and shall confine his remarks to the subject matter which he has previously stated or which is pending before the council. To efficiently manage the time available for the conduct of city business, the presiding officer may limit each speaker to a lesser amount of time to speak.
- C. Under agenda item F as specified in Section 2.04.070, a person speaking may be required to limit his total time as to all subjects to an aggregate of ~~five~~ three minutes.

2. 2.04.320 - Point of personal privilege is hereby amended as follows:

The right of a councilmember to address the council on a question of personal privilege shall be limited to cases in which ~~his integrity, character or motives are questioned, or where the welfare of the council is concerned.~~ A councilmember raising the point of personal privilege may interrupt another councilmember who has the floor only if the presiding officer recognizes the privilege.

3. 2.04.330 - Points of order is amended as follows:

The presiding officer shall determine all points of order subject to the right of any councilmember who requests full council ruling on the question., ~~and the question shall be: "Shall the decision of the presiding officer be sustained?"~~ The majority vote shall conclusively determine such question of order. Points of order shall be limited to cases in which a councilmember's integrity, character or motives are questioned, or anything not considered appropriate conduct for the meeting.

4. 2.04.340 - Privilege of closing the debate is amended as follows:

~~The councilmember moving the adoption of an ordinance, resolution or motion~~ presiding officer shall have the privilege of closing debate, subject to council majority voting the debate should be continued.

5. Section 2.04.480 Rules of debate – Table of Rules and Robert's Rules of Order to govern is amended in its entirety as follows:

~~2.04.480 Rules of debate Table of Rules and Robert's Rules of Order to govern.~~

~~Except as otherwise provided in this chapter or provided by law, Robert's Rules of Order, Newly Revised (1970 copyright, Library of Congress Card No. 71-106451) shall govern the conduct of regular meetings of the council; provided, however, the~~

~~Table of Rules relating to motions, as set forth in Section 2.04.510, shall state the procedures to be followed or the vote to be required for any motion, notwithstanding anything to the contrary contained in Robert's Rules of Order.~~

Except as otherwise provided in this Chapter or provided by law, the most current version of Rosenberg's Rules of Order shall govern the conduct of all meetings of the council.

6. Section 2.04.490 Rules of debate – Informal procedures permitted when. is amended as follows:

In the event of the use of informal procedures by the council or the failure of the council to act strictly in accordance with ~~Robert's~~ Rosenberg's Rules of Order ~~or the Table of Rules, as set forth in Section 2.04.510~~, such rules shall be deemed waived by all councilmembers, unless a councilmember expresses his objections at the time when such matter is pending.

7. 2.04.580 - Minutes of council.

The official minutes of the city council will be kept by the city clerk in the Minute Book, with the record of each particular type of business transacted set off in the paragraph with the proper subheads. The clerk shall be required to make a record only of such business actually passed upon by the council, and it shall not be required to record the remarks of any member of the council or any other person, except as specifically provided by this chapter. ~~Names and addresses~~ Identification of persons addressing the council (where provided), the title of the subject matter to which their remarks are relating and whether they spoke in support or opposition of the matter shall be entered in the minutes. The provisions of this section shall be directory and not mandatory.

8. Section 2.04.510 Table of Rules. and its accompanying table are deleted in their entirety. (strikethrough not shown)

PASSED, APPROVED AND ADOPTED on the 12th day of May, 2025, by the following vote:

AYES: COUNCILMEMBER(S): Clark, Mayer, Nomura, Solorzano, Alarcon

NOES: COUNCILMEMBER(S): None

ABSENT: COUNCILMEMBER(S): None

ABSTAIN: COUNCILMEMBER(S): None



Mayor, City of Carpinteria

ATTEST:



Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

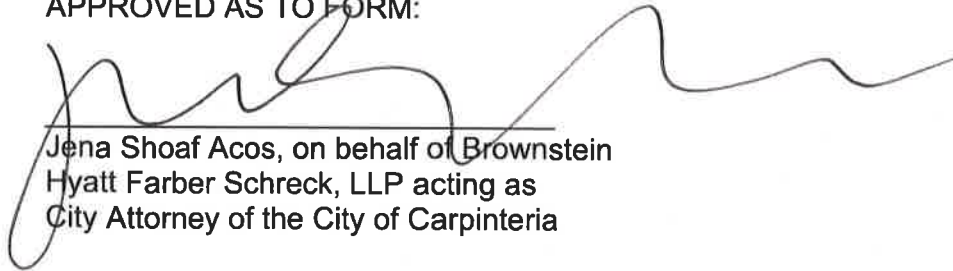


I hereby certify that the foregoing Ordinance was duly and regularly introduced and adopted at a regular meeting of the City Council of the City of Carpinteria held on May 12, 2025.



Brian C. Barrett, CMC, CPMC
City Clerk, City of Carpinteria

APPROVED AS TO FORM:



Jena Shoaf Acos, on behalf of Brownstein
Hyatt Farber Schreck, LLP acting as
City Attorney of the City of Carpinteria