

CERTIFICATION

I, Kelly Mastera, do hereby certify that I am the duly appointed, acting and qualified Clerk of the Village of Carpentersville, Kane County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the President and Board of Trustees of said Village of Carpentersville.

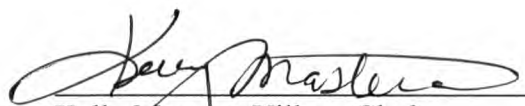
I do further certify that at a regular meeting of the President and Board of Trustees of the Village of Carpentersville, held on the 6th day of March, 2018, the foregoing Ordinance entitled, ***An Ordinance Amending Section 2.16.050 of the Carpentersville Municipal Code concerning the Powers and Duties of the Village Manager When the Budget Is Submitted for Review***, as duly passed by the President and Board of Trustees of the Village of Carpentersville.

The pamphlet form of Ordinance No. 18-04, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was available in the Village Hall, commencing on the 22 day of March, 2018, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and seal of the Village of Carpentersville this 6th day of March, 2018.




Kelly Mastera, Village Clerk
Village of Carpentersville,
Kane County, Illinois

VILLAGE OF CARPENTERSVILLE

ORDINANCE 18 - 04

AN ORDINANCE AMENDING SECTION 2.16.050 OF THE CARPENTERSVILLE MUNICIPAL CODE CONCERNING THE POWERS AND DUTIES OF THE VILLAGE MANAGER REGARDING WHEN THE BUDGET IS SUBMITTED FOR REVIEW

WHEREAS, the Village of Carpentersville, Kane County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals and welfare; and

WHEREAS, in furtherance of its home rule powers, it is necessary and desirable for the Village of Carpentersville to amend its ordinances regarding the powers and duties of the Village Manager.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Carpentersville, Illinois as follows:

SECTION 1: The Carpentersville Municipal Code is hereby amended by amending Section 2.16.050 as follows:

2.16.050. - POWERS AND DUTIES

- A. The village manager shall perform all of the duties and exercise all powers granted to him or her by ordinance or statute. He or she shall have supervision over the heads of all administrative departments, and all such administrative department heads shall perform their duties subject to his or her direction. The manager shall recommend to the president and trustees any measures which he or she deems desirable for the improvement of the village government, or for the enhancement of the general welfare of the residents of the village.
- B. The manager shall attend all meetings of the president and trustees and shall give the corporate authorities all information possible on matters before them. It shall be the duty of the manager to assist in all ways possible in the enforcement of all village ordinances, to investigate all complaints relative to village government, and to perform all other duties required by statute or ordinance.

- C. The manager shall have administrative control over all real estate, equipment and other property of the village, not otherwise assigned by law or ordinance to a particular officer, office, board, or commission; and he or she shall keep or supervise the preparation and care of all records not assigned by law or ordinance to another officer.
- D. The manager may appoint and remove all directors of administrative departments. Appointments shall be made on the basis of merit and fitness.
- E. The manager shall divide and arrange the administration of the village into such departments and divisions as he or she deems best for the proper and efficient operation of the village government, and he or she shall exercise control of all such departments and divisions.
- F. The manager may appoint and remove all village officers who are not required to be elected by Article 3.1 of the Illinois Municipal Code, 1961, as amended.
- G. At least 45 days prior to the beginning of the ensuing fiscal year, the village manager shall submit to the corporate authorities a budget, including information as to all anticipated revenues of the village for the ensuing fiscal year; and a detailed list of anticipated expenditures for the ensuing fiscal year. Such budget and list of anticipated expenditures shall be made available to the president and trustees and the village attorney for the preparation of the annual appropriation and tax levy ordinances, required by law.
- H. The manager shall report to the village board each month, or more often if required by them, on the financial condition of the village, bills and accounts, payroll and other obligations then due and payable, and shall keep a current inventory of all real and personal property of the village, and the location of such property.

(Amended during 2003 codification; prior code § 2-25; amd 2018 Code)

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Motion was made by Trustee Burroway, seconded by Trustee Rehberg, that the Ordinance be adopted.

Passed this 6th day of March, 2018, by roll call vote as follows:

AYES: 5 (Burroway, Humpfer, Lawrence, O'Sullivan, and Rehberg)

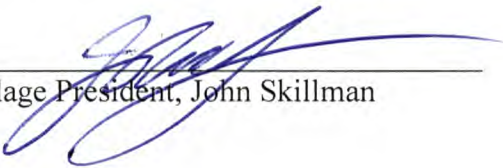
NAYS: 0

ABSENT: 1 (Frost)

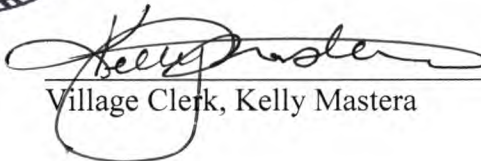
ABSTAIN: 0

APPROVED THIS 6th DAY OF March, 2018.





Village President, John Skillman

ATTEST: 

Village Clerk, Kelly Mastera

Published: 03/22/2018

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