

2501.07 – Maintenance Records of Fire Protection Systems

2501.07.1. All contractors, entities, companies, or individuals providing inspections, tests, and maintenance of the fire prevention systems listed within section 2501.07.3 are required to enroll and utilize the approved single-point repository service company (“SRSC”) for reporting information regarding the inspections, tests, and maintenance of the fire protection system to the Fire Prevention Bureau.

2501.07.2. Fire protection system information must be filed with the SRSC within five business days from the completion of the services.

2501.07.3. Information related to the inspections, tests, and maintenance is required to be submitted through the SRSC for the following fire protection systems:

2501.07.3.1. Portable fire extinguishers

2501.07.3.2. Carbon dioxide fire-extinguishing systems

2501.07.3.3. Halon 1301 fire-extinguishing systems

2501.07.3.4. Dry-chemical extinguishing systems

2501.07.3.5. Wet-chemical extinguishing systems

2501.07.3.6. Water-based fire protection systems

2501.07.3.7. Fire alarm systems

2501.07.3.8. Smoke and heat vents and smoke control systems

2501.07.3.9. Water-mist systems

2501.07.3.10. Clean-agent extinguishing systems

2501.07.3.11. Emergency exit lights and emergency lighting

2501.07.3.12. Commercial kitchen hoods, only on an annual basis

2501.07.3.13. Private fire hydrants

2501.07.3.14. Carbon Monoxide alarm systems

2501.07.4. In accordance with the provisions of Chapter 329, the Department of Public Safety shall select and contract with an SRSC for reporting the required fire protection system information to the Fire Prevention Bureau.

2501.07.4.1 Fees. The SRSC is authorized to charge a fee to users of the reporting system. The maximum fee per inspection shall be set forth within the contract.

Code Change Fact Sheet

This fact sheet must be attached to any ordinance in Legistar that is proposing to amend Columbus City Codes. It should also be circulated among Councilmember offices prior to submitting an ordinance in Legistar.

It is also a standard practice that Council will not consider any code changes that have not been previously reviewed and approved by the City Attorney's office. Drafters should ensure that the City Attorney's office has approved a final version of a proposed code change prior to circulating this fact sheet to Councilmember offices.

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Columbus City Code Title Being Amended/Created/Repealed:

Title 25 – Fire Prevention Code

What is the overall purpose of this code change? *Summarize the general themes of the code change(s) and the need for these changes. Please utilize language and descriptors that would be easily understandable by the general public.*

This code change is intended introduce a requirement for Public Safety, Division of Fire to host a single-point repository online for reporting information to the Fire Prevention Bureau concerning fire protection systems.

Why is this code change needed? *Examples: Correcting a drafting error; bringing code into alignment with changes to state law. For other policy changes, it may be necessary to provide a much more in-depth rationale in the section.*



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This code change will allow easier submission of fire inspection reports to the City, and make the City more readily aware of any potential issues with fire protection systems at certain properties.

What would be the impact of not adopting this code change?

Division of Fire relies upon the information maintained onsite to determine whether or not the fire protection systems are maintained in accordance with the Ohio Fire Code and Title 25 of the Columbus City Codes. If the owner or occupant fails to maintain the required information, then Fire does not know whether or not the fire protection system is operable and the extent of any deficiencies.

Are there any operating or capital budget cost/savings implications for this code change?
These may be direct or indirect, and please also note any long-term impact.

Cost of maintaining repository is paid for through user fees.

Describe the community engagement process regarding this code change. What residents, impacted parties, and constituents may be affected? Have they been engaged, and how so? How was their feedback incorporated (or not incorporated) into this code change?

Department of Public Safety and Division of Fire gathered input from those who perform inspections for public and private entities, as well as potential vendors for the repository.

Will this code change take effect with the ordinance, or is there a delayed effective date?

There is a 120-day delayed effective for the ordinance, in order to procure vendor for the repository.



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