

ORDINANCE NO.: 2022-6-20-A

**AN ORDINANCE PROVIDING FOR INTERIM
COMPENSATION FOR ADMINISTRATOR AND
ADDITIONAL INTERIM RESPONSIBILITIES**

WHEREAS, The City of Vandalia is operated by certain elected officials, appointed officials and separately, as directed by those elected and appointed officers, by employees of the City of Vandalia; and

WHEREAS, the City of Vandalia has operated without a Director of Economic Development and Tourism due to the departure of the prior director. During the period of the Director's absence, the City Administrator has performed the functions of the role out of necessity and has undertaken the additional work-related responsibilities to best serve the City of Vandalia; and

WHEREAS, The City of Vandalia has determined that it is in the best interest of the municipal corporation to compensate the Administrator for her additional work and to provide for her interim service until the Director's position can be formally posted and a search conducted for the same;

THEREFORE,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
VANDALIA, ILLINOIS:**

SECTION I: The City of Vandalia has currently in place a compensation structure for the City Administrator pursuant to section 2.16.050

- A. In addition to the regular pay installments provided for by the Vandalia Salary Ordinance, as Amended as authorized in Vandalia Municipal Code section 2.16.050, City Administrator shall, beginning June 1, 2022 receive \$3,500.00 each month as a stipend in addition to the regularly scheduled payment pursuant to the salary ordinance. This stipend is designed as an offset to the increased and dual responsibility imposed for performing the ordinary function of Administrator and the additional responsibilities of the Director on an interim basis. The provisions of this paragraph terminate immediately upon the hiring of a full time economic development director and tourism director or other final action regarding this section by the City Council.
- B. The City Administrator shall also be compensated for her work in April and May 2022 with a retroactively applicable stipend amount of \$3500 for each of those two months for a total retroactive payment of \$7000.00.

- C. In addition to the foregoing, for each individual business entity that the Administrator brings to Vandalia that employs at minimum 50-100 employees, Administrator shall receive a \$5,000.00 bonus. No cap will be placed on this incentive, however the incentive is measured by the number of business entities recruited that establish permanent, physical locations within the City of Vandalia, not the overall number of employees at these businesses or in the aggregate. The provisions of this paragraph terminate immediately upon the hiring of a full time economic development director and tourism director or other final action regarding this section by the City Council.
- D. In consideration of these payments for retrospective and prospective work, Administrator is expected to perform the functions and duties of the Director of Economic Development and Tourism as set forth by ordinance, as from time to time amended, on an interim basis until the hiring of a full time Director is hired or other final action is taken regarding this section by the City Council.

SECTION II: This ordinance shall be in full force and effect 10 days from and after its passage and publication in pamphlet form.

Passed this 20th day of June, A.D., 2022, by "yea" and "nay" vote with the Aldermen voting as follows:

HUBLER	<u>yea</u>
BROSMAN	<u>yea</u>
STUNKEL	<u>yea</u>
HOBLER	<u>yea</u>
REBBE	<u>absent</u>
BARKER	<u>yea</u>
LEWEY	<u>absent</u>
LESTER	<u>yea</u>

Approved this 20th day of June, A.D., 2022.

THE CITY OF VANDALIA



RICKY J. GOTTMAN, MAYOR

ATTEST:



CARLA HUHN, CITY CLERK