

**ORDINANCE NO. 04680**  
**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO,**  
**STATE OF CALIFORNIA**

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**ORDINANCE AMENDING CHAPTER 2.54**  
**PERMITTING AND INSPECTION FEES, OF TITLE 2, OF THE SAN MATEO COUNTY**  
**ORDINANCE CODE IN ITS ENTIRETY**

The Board of Supervisors of the County of San Mateo, State of California,  
**ORDAINS** as follows:

**SECTION 1.** Chapter 2.54 of the San Mateo County Ordinance Code is hereby  
amended to read as follows:

**Chapter 2.54 – PERMITTING AND INSPECTION FEES.**

2.54.010 Permitting and inspection fees.

2.54.020 Penalties

2.54.030 Authority to Waive

**2.54.010 – Permitting and Inspection Fees.**

Permitting and inspection fees shall be charged for the types of approval and at the  
rates listed below:

<b>Permit Type</b>	<b>Permit Fee<sup>1</sup> 1/01/14 –6/30/14</b>
Utility Trench – behind walkways, paths, sidewalks	\$100
Utility Trench – for laterals and other services in the travel way	\$300
Utility Trench – for main line <=100 feet	\$1500
Utility Trench – for main line > 100 feet	\$1500 +0.50/foot of trench
Existing Driveway remove and replace to same grade and dimensions as existing driveway	\$100
New Driveway or widening and/or regarding of an existing driveway	\$519
Transportation Permit (as set by State law)	\$16 per trip one way \$90 annual for one truck one route
Fences, barriers, landscaping etc.	\$273
Street Closure	\$100
Filming in County right of way	\$500 + \$100/day of filming
Old Sidewalks remove and replace (no changes)	\$100
New Sidewalks, relocation, regrading, or widening.	\$519
Old Drainage Facility (remove and replace in kind no excavation)	\$100
New Drainage Facility, modification, adjustment, upgrades, etc.	\$519
Tree Removal near maintained public right of way	\$100
Tree Removal near non-maintained public right of way	\$10
Monitoring Well	\$546 + security deposit
Storage Bin	\$150 each
Street Sign and post	\$546 each
Fines and Penalties for Work without a permit	\$350/day (\$10,500 max)

<sup>1</sup> Fees shall have an automatic annual fee adjustment of 3% effective July 1 of each successive year

Permitting and inspection fees shall be charged for the types of approval and at the rates listed in the table (with an automatic annual fee adjustment of 3% effective July 1 of each successive year until further notice).

All fees listed above are non-refundable after issuance of permit.

#### **2.54.020 – Penalties for Unpermitted Encroachments**

The Director of Public Works, acting as the County Roads Commissioner, may impose on the owner of the property underlying the County's public right of way, fines for encroachments without permit in the public right of way of equal to \$350 per day for each day the unpermitted encroachment remains, such fines to commence on the fifth day following the date of mailing of a second notification to said property owner of the requirement that the encroachment be removed. Said second notification shall be mailed no earlier than 10 days after the date of mailing of the initial notification. The total fine amount shall not exceed \$10,500. The Director of Public Works may seek collection of such fines through all lawful means.

#### **2.54.030 - Waiver**

All or a portion of the fee or penalty amounts may be waived by the Director of Public Works when the Director determines it to be in the public interest to do so.

**SECTION 2.** This ordinance shall be effective January 1, 2014.

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