

ORDINANCE NO. 4568

AN ORDINANCE OF THE CITY OF NAMPA, IDAHO AMENDING TITLE 2 CHAPTER 4 OF THE NAMPA CITY CODE TO ADD THE POSITION OF SR. DIRECTOR OF DEVELOPMENT SERVICES TO THE LIST OF APPOINTED OFFICIALS FOR THE CITY OF NAMPA AND PROVIDE FOR THE DUTIES OF THE SR. DIRECTOR OF DEVELOPMENT SERVICES AS AN APPOINTED OFFICAL; ALLOWING FOR A SUMMARY OF THIS ORDINANCE TO BE PUBLISHED; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND REPEALING ALL ORDINANCES, RULES AND REGULATIONS, AND PARTS THEREOF, IN CONFLICT HEREWITH.

BE IT ORDAINED BY THE MAYOR AND THE COUNCIL OF THE CITY OF NAMPA, CANYON COUNTY, STATE OF IDAHO;

SECTION 1. Title 2, Chapter 4, Section 2-4-1 of the Nampa City Code pertaining to Appointed Officials shall be amended to add the position of Sr. Director of Development Services as follows:

2-4-1: APPOINTED OFFICIALS:

The Mayor, with the consent of the City Council, shall appoint the following officials: a City Clerk, a Finance Director to serve as City Treasurer, a City Attorney, a Fire Chief, a Police Chief, a Public Works Director, a Sr. Director of Development Services, and a Workforce Development Director.

SECTION 2. Title 2, Chapter 4, Section 2-4-2 of the Nampa City Code pertaining to Duties of Appointed Officials shall be amended to remove the responsibility for the Building Department from the Public Works Director and to add a new subsection H. describing the duties of the Sr. Director of the Development Services Department as follows:

2-4-2: DUTIES OF APPOINTED OFFICIALS:

Appointed officials shall perform, in relation to the office held, all duties now and hereafter required by State law or City ordinance, as well as perform such other duties as may be assigned to the officer from time to time by the Mayor. In addition to these general duties, the following specific duties shall apply to each office:

A. The City Clerk is the head of the City Clerk's Office, is the keeper of the official permanent records of the City and serves as the center for information for the public as well as assisting City departments and divisions whenever and however necessary.

B. The Finance Director/City Treasurer is the head of the Finance Department and shall be responsible for payroll, accounts payable, annual audit, preparing and monitoring the City budget, keeping and investment of City funds, and preparing financial reports for the Mayor and City Council.

C. The City Attorney shall act as the civil legal advisor to the Mayor and City Council in all matters pertaining to Municipal affairs, commence, prosecute and defend all civil suits and actions necessary to be commenced, prosecuted and defended on behalf of the City, attend Council meetings, give advice or opinions to officials and City department heads on matters relating to Municipal affairs.

D. The Public Works Director shall serve as the head of the Department of Public Works and provide leadership in the sustainable development of public works infrastructure. He or she shall oversee the Airport, ~~Building~~, Engineering, Environmental Compliance, Fleet Services, Street, Wastewater and Waterworks Operational Divisions of the Public Works Department.

E. The Fire Chief shall serve as the head of the Nampa Fire Department.

F. The Police Chief shall serve as the head of the Nampa Police Department.

G. The Workforce Development Director shall provide oversight to organizational structure, succession planning, leadership development and review for all departments and divisions in the City, as well as oversee the Human Resources and Risk Management Divisions. (Ord. 4434, 5-6-2019)

H. The Sr. Director of Development Services shall serve as the head of Development Services and provide oversight and leadership to the Building Safety, Economic Development, Planning and Zoning and Facilities Departments.

SECTION 3: This ordinance shall be in full force and effect from and after its passage, approval and publication according to law. This ordinance may be published by summary.

SECTION 4. This ordinance is hereby declared to be severable. If any portion of this ordinance is declared invalid by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect and shall be read to carry out the purposes of the ordinance before the declaration of partial invalidity.

SECTION 5. All ordinances, resolutions, orders and parts thereof in conflict herewith are repealed.

PASSED BY THE COUNCIL OF THE CITY OF NAMPA, IDAHO, THIS 19TH DAY OF APRIL, 2021.

APPROVED BY THE MAYOR OF THE CITY OF NAMPA, IDAHO, THIS 19TH DAY OF APRIL, 2021.

Approved:

Debbie Kling, Mayor

Attest:

City Clerk, or Deputy