CITY OF HILLIARD OHIO • 1853

Ordinance: 26-06

Passed: **March 23, 2026**
Effective: **April 22, 2026**

AMENDING SECTION 729.02 AND ADOPTING CHAPTER 1309 OF THE CITY CODIFIED ORDINANCES REGARDING PLUMBING REGULATIONS.

WHEREAS, per an agreement with Franklin County Public Health ("FCPH"), the City utilizes FCPH for plumbing related services in the City; and

WHEREAS, FCPH and the City have determined to simplify the process for plumbing related services in the City by now requiring those seeking plumbing permits to obtain a permit directly from FCPH rather than the City; and

WHEREAS, due to this determination, code changes are needed to account for the difference.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Hilliard, Ohio:

SECTION 1. City Council finds that amending Section 729.02 of the City's Codified Ordinances, as identified in Exhibit "A", attached hereto and incorporated herein, is in the City's best interest. The changes and additions to Section 729.02, as shown in track changes on the attached Exhibit "A" are approved and shall be incorporated into the City's Codified Ordinances.

SECTION 2. City Council finds that adopting Chapter 1309, as shown on Exhibit "B", attached hereto and incorporated herein, is in the City's best interest. Chapter 1309, as shown in Exhibit "B" is approved and shall be incorporated into the City's Codified Ordinances.

SECTION 3. All other provisions of the City's Codified Ordinances, not modified herein, remain unchanged and are in full force and effect.

SECTION 4. This Ordinance shall be in effect from and after the earliest time provided for by law.

ATTEST:

Diane C. Werbrich, MMC
Clerk of Council

SIGNED:

Emily J Cole

President of Council

APPROVED AS TO FORM:

on behalf of

Thaddeus M. Boggs
Director of Law

CERTIFICATE OF THE CLERK

I, Diane C. Werbrich, Clerk of Council for the City of Hilliard, Ohio, do hereby certify that the foregoing Ordinance is a true and correct copy of Ordinance: **26-06** passed by the Hilliard City Council on the 23 of March, 2026.

IN TESTIMONY WHEREOF, witness my hand and official seal on the 23 of March, 2026.

Diane C. Werbrich, MMC

729.02 REGISTRATION REQUIREMENTS.

(a) Within the corporation limits of Hilliard, no person shall act as or claim to be a heating-ventilating-air conditioning contractor, refrigeration contractor, ~~plumbing contractor,~~ electrical contractor, or hydronics contractor unless that person holds or has been assigned an Ohio Construction Industry Licensing Board (OCILB) specialty contractor's license pursuant to ORC ch. 4740 for the type of contractor that person is acting as or claiming to be. In addition, any person engaged in, or wanting to be engaged in, any of the specific contractor types listed above shall have a current, valid OCILB specialty contractor license and apply for, and be duly registered with the City of Hilliard, in order to apply for and obtain permits to perform work of their specific OCILB licensed craft or trade. No specialty contractors holding a valid OCILB license shall perform any work or services within the City unless they have first secured a Certificate of Registration as provided in subsection (c) below.

(b) No general contractor, demolition contractor, home improvement contractor, sewer line layer (builder or tapper), sign erector, or any business or individual offering the aforementioned services, for a fee other than as an employee of a registered contractor with the City, shall perform any work within the City unless they have first secured a Certificate of Registration from the City as provided in subsection (c) below.

(c) Any person desiring to conduct, carry on or engage in any of the work or provide the services listed in subsection (a) or (b) above, shall make written application for registration on forms made available by the City's Building Department. Upon submission of a complete application and the required fee, and contingent upon meeting requirements of this Chapter, registrations shall be issued by the City Manager or his/her designee.

(1) Registrations shall be issued for a calendar year, effective January 1 through December 31 for those registrations authorized and required in subsection (a) above.

(2) The expiration of an OCILB licensed specialty contractor registration, required in subsection (b) above, shall coincide with the specialty license issued by the OCILB.

(3) A person or business entity whose registration has expired shall not perform any work governed by this Chapter until a renewal registration has been applied for and issued by the City, nor shall the City issue a permit for any work in the City to a registrant whose registration has expired.

(4) A registration holder, or his or her registered business, which fails to correct work which does not comply with the pertinent Building Code governing that type of work, shall be denied the renewal of his/her registration until compliance with the Building Code shall have been verified by the City.

(5) A person whose OCILB licensed specialty contractor registration has expired shall not perform any work governed by this Chapter until a renewal of the OCILB licensed specialty contractor registration by the City is issued, nor shall the City issue a permit to a registrant with an expired licensed specialty contractor registration.

(6) Suspension or revocation of a Certificate of Registration, or refusal by the City to issue or renew a registration, shall be appealable by the Applicant/Registrant to the City's Board of Zoning Appeals pursuant to Chapter 1106.

(d) Registration as a licensed specialty contractor with the City requires that the applicant have a current, valid specialty contractor license issued by the OCILB in the specific category of registration listed above for which the application is being made, and evidence thereof shall be provided to the City as part of the application.

(e) Registration fees shall be charged and collected as provided in Chapter 190.

(f) Those contractors that are issued Certificates of Registration from the City shall be listed on the City's website. The Building Department shall make available hard copies of registered contractors to anyone requesting a copy.

Chapter 1301 Building Code
Chapter 1303 Property Maintenance Code
Chapter 1305 Flood Damage Prevention
Chapter 1307 Landscape Code
Chapter 1309 Plumbing Code

Chapter 1309
Plumbing Code

1309.01 Plumbing Codes Adopted
1309.02 Permits and Fees
1309.99 Penalty and Enforcement

1309.01 Plumbing Code Adopted
Pursuant to Article III, Section 3.09 of the City Charter, there is hereby adopted by reference the "Ohio Plumbing Code", and as may be amended hereafter.

1309.02 Permits and Fees
Fees for permits shall be set forth by the Fee Schedule adopted by Franklin County Public Health. Franklin County Public Health shall collect all fees set forth by its Fee Schedule.

1309.99 Penalty and Enforcement
Franklin County Public Health shall have the authority to implement and enforce all provisions of the Ohio Plumbing Code in the City.