

APPENDIX Y

SCHEDULE OF ADMINISTRATIVE FEES, PERMITS, LICENSES AND OTHER CHARGES

Chapter	Section	Section Title	Current Fee	Finance Proposed Fee
n/a	n/a	Returned, Payment Stopped, Dishonored Check Charge.	\$28.00	\$30.00
3	4	Sign Permit:	\$55.00	\$58.00
		Additional Sign on Same Premises	\$13.00	\$14.00
		Lighted Sign Additional	\$13.00	\$14.00
3	33	Mural Permit	\$55.00	\$58.00
4	24	Temporary Outdoor Consumption Permit	\$105.00	\$110.00
4	44	Liquor License extension of premises	\$55.00	\$58.00
5		Animal Control Fees are set by the Police Chief and may be obtained through the Police Department, Animal Control Section		
8	3.80	Electrical Contractor License	\$210.00	\$220.00
8	3.80	Master Electrician License	\$105.00	\$110.00
8	3.80	Master Electrician (3) Years License Renewal	\$30.00	\$32.00
8	3.80	Journeyman Electrician License	\$105.00	\$110.00
8	3.80	Journeyman Electrician (3) Years License Renewal	\$30.00	\$32.00
8	3.80	Apprentice Electrician License	\$12.00	\$13.00
8	3.80	Maintenance Electrician License	\$27.00	\$29.00
8	3.80	Maintenance Electrician (3) Years License Renewal	\$30.00	\$32.00
8	5.109	Plumbing Contractor License	\$210.00	\$220.00
8	5.109	Master Plumber License	\$105.00	\$110.00
8	5.109	Master Plumber (3) Years License Renewal	\$30.00	\$32.00
8	5.109	Journeyman Plumber License	\$105.00	\$110.00
8	5.109	Journeyman Plumber (3) Years License Renewal	\$30.00	\$32.00
8	5.109	Apprentice Plumber License	\$12.00	\$13.00
8	20	Residential Building Permit	Construction Value multiplied by a factor of 0.0025 (0.25%) except that a minimum fee of \$25.00 shall apply. A Residential Building is defined as a one or two family dwelling.	Construction Value multiplied by a factor of 0.0025 (0.25%) except that a minimum fee of \$25.00 shall apply. A Residential Building is defined as a one or two family dwelling.
8	20	Non-Residential Building Permit	Construction Value multiplied by a factor 0.0050 (0.50%) except that a minimum fee of \$25.00 shall apply. When the Construction Value is over \$10,000,000, the amount over \$10,000,000 shall be multiplied by a factor of 0.0020 (0.20%) and shall be added to the \$50,000 base permit fee.	Construction Value multiplied by a factor 0.0050 (0.50%) except that a minimum fee of \$25.00 shall apply. When the Construction Value is over \$10,000,000, the amount over \$10,000,000 shall be multiplied by a factor of 0.0020 (0.20%) and shall be added to the \$50,000 base permit fee.
8	20	Plan Review Fees	Non-residential projects that require architectural plans shall pay 20% of the permit fee for plan review in addition to any applicable site plan review fees. This amount will then be credited to the building permit fee if a permit is executed for the submitted architectural plans.	Non-residential projects that require architectural plans shall pay 20% of the permit fee for plan review in addition to any applicable site plan review fees. This amount will then be credited to the building permit fee if a permit is executed for the submitted architectural plans.
8	20	Miscellaneous Projects	Construction Value multiplied by a factor of 0.00125 (0.125%). Miscellaneous Projects are defined as those that do not provide for construction of any permanent residential or commercial structure, including new parking lots, parking lot expansions, automobile display lots and expansions thereof, and landscaping improvements.	Construction Value multiplied by a factor of 0.00125 (0.125%). Miscellaneous Projects are defined as those that do not provide for construction of any permanent residential or commercial structure, including new parking lots, parking lot expansions, automobile display lots and expansions thereof, and landscaping improvements.
8	20	The minimum construction value for new construction and additions shall be determined by the Building Official using the latest August publication of the International Code Council Building Valuation Data which shall be effective as of November 1 of the year it is published. The Building Official may, after the permit is issued, adjust the fee for work that is added if the added work results in an increase in the construction value.		
8	20	Fire inspections - The aforementioned fees include the cost of providing fire inspection service on new construction.		
8	33	Demolition Permit	\$100.00	\$105.00
8	43	Application for Historic Preservation Demolition Review	\$55.00	\$58.00
8	43	Application for Historic Preservation Demolition Review and Clearance	\$108.00	\$114.00
8	155	Abandoned Building Administrative Fee	\$200.00 semi-annually	\$200.00 semi-annually
8	155	Abandoned Building Late Fee	\$25.00	\$25.00
10	13	City Cemetery Lot	\$417.00	\$437.00
13	5	Fireworks Permit	\$108.00	\$114.00
13	5	Copies of Reports (fire department)	\$4.00 plus 11 cents per page	\$5.00 up to 5 pages; plus 11 cents per page after 5
13	43	Blasting Fee - Quarry	\$322.00	\$338.00
13	43	Blasting Fee - Daily	\$108.00 + \$27.00 per day	\$114 + \$29.00 per day
15	129	Body Art Establishment (2 year permit)	1% of all gross revenue collected for body art or \$500.00, whichever is greater	1% of all gross revenue collected for body art or \$500.00, whichever is greater
15	149	Body Art Practitioner	\$108.00	\$114.00
20		Municipal Court Fine schedule is set by the Municipal Judge and may be assessed through the Municipal Court or some minimum fines may be found in Ordinance in Section 1-13 of the City Code.		
21	12	Nuisance Abatement Administrative Cost	\$250.00	\$262.00
22	267	Downtown Residential Permit Zone Permit - Washington/McCarty Zone	\$22.00 per month	\$25.00 per month

Chapter	Section	Section Title	Current Fee	Finance Proposed Fee
22	267	Downtown Residential Permit Zone Permit - Downtown West Zone	\$22.00 per month	\$25.00 per month
22	267	Downtown Residential Permit Zone Permit - Downtown Central Zone	\$22.00 per month	\$25.00 per month
22	267	Downtown Residential Permit Zone Permit - Overflow Zone	\$22.00 per month	\$25.00 per month
23		Parks and Recreation Fees are set by the Parks and Recreation Commission and may be obtained through the Parks and Recreation Department		
24	6	Fee for Temporary Business License	\$15.00	\$16.00
24	53	Door to Door Fee	\$20.00 per employee	\$21.00 per employee
25	34	Street name change: *The amount per block will be refunded if the street name change fails to pass	\$417.00 filing fee, plus \$51 per block affected by the street name change.*	\$437.00 filing fee, plus \$54 per block affected by the street name change.*
25		Economic Development requests (TIF, CID, NID, IRB, TDD) requires applicant to pay all costs of the City in providing economic development. Specific provisions can be found in Chapter 25.		
26	1	Fee for copies of accident reports or any criminal record (police department)	\$5.00 up to 5 pages; plus 10 cents per page after 5	\$5.00 up to 5 pages; plus 11 cents per page after 5
26	2	Fee for photographs (police department):	\$5.00 up to 5 pages; plus 10 cents per page after 5	\$5.00 up to 5 pages; plus 11 cents per page after 5
28	2	Temporary Food Permit 1-3 day permit	\$28.00	\$30.00
28	2	Temporary Food Permit 4-14 day permit	\$108.00	\$114.00
28	2	Annual Food Establishment Inspection Fee (Low Risk, Bracket 1 - less than 0.9 points)	\$255.00	\$268.00
28	2	Annual Food Establishment Inspection Fee (Medium Risk, Bracket 2 - 0.9 to 1.1 points)	\$383.00	\$402.00
28	2	Annual Food Establishment Inspection Fee (High Risk, Bracket 3 - more than 1.1 points)	\$505.00	\$529.00
28	2	Food Establishment Re-inspection Fee	\$102.00	\$107.00
29		Wastewater rates are set in the City Code and can be found in Chapter 29		
29	131(A)	Sewer Connection Charges	\$417.00	\$437.00
29	151	Intent to Disconnect	\$27.00	\$29.00
31	283	Private Stormwater Conversion Program	\$80.00 per linear foot	\$80.00 per linear foot
32		Permissive Use of Right-of-Way	\$136.00	\$143.00
32	63.M	Neighborhood Improvement Program	\$27.00 per linear foot	\$29.00 per linear foot
32	73.A.1	Excavation permit (unimproved portion of any right- of-way)	\$55.00	\$58.00
32	73.A.2	On roadways, base charge	\$215.00	\$226.00
32	73.A.3	On bituminous roadways, other than those with areas in Excess of 100 square feet of surface area if the permit holder chooses to have a Department of Public Works replace the surface course. No charge to any City departments.	\$7.00 per square foot	\$8.00 per square foot
32	73.A.7	Resetting Street Sign. No charge to any City departments.	\$108.00	\$114.00
32	73.A.8	Repair of Street Sign. No charge to any City departments.	\$215.00	\$226.00
32	102.A	Curb Cut or Driveway Permit. No charge to any City departments.	\$55.00	\$58.00
32	130.M	Sidewalk Cafe Permits	\$27.00	\$29.00
32	143	Permit Fee Base Fee plus the following: 20 Amp Service: 100 Amp Service: 200 Amp Service:	\$70.00 \$5.00 for each circuit/location. \$25.00 for each location. \$100.00 per each location.	\$74.00 \$5.00 for each circuit/location. \$25.00 for each location. \$100.00 per each location.
32	162.A	Banners on Utility Poles	\$10.00 per banner to be installed	\$20.00 per banner to be installed
32	163.8	Temporary Event Banners Over Streets	\$20.00 for the first placement of each banner during any calendar year and an additional \$5.00 for each subsequent placement in the calendar year	\$21.00 for the first placement of each banner during any calendar year and an additional \$6.00 for each subsequent placement in the calendar year
32	222	Vacation of Easement or Right of Way	\$136.00	\$143.00
32	323.E	Privately owned pole lighting plan	\$55.00	\$58.00
33	5	Preliminary Subdivision Plats Single Family	\$500.00 + \$5.00 per lot	\$524.00 + \$5.00 per lot
33	5	Preliminary Subdivision Plats Multiple Family	\$500.00 + \$5.00 per lot	\$524.00 + \$5.00 per lot
33	5	Preliminary Subdivision Plats Commercial and Industrial	\$500.00 + \$5.00 per lot	\$524.00 + \$5.00 per lot
33	5	Major Revision to Preliminary Plat	\$250.00 + \$5.00 per lot	\$262.00+ \$5.00 per lot
33	5	Minor Revision to Preliminary Plat	\$0.00	\$0.00
33	5	Final Plat	\$350.00+ \$5.00 per lot	\$367.00+ \$5.00 per lot
33	5	Replat	\$200.00	\$210.00
33	5	Lot Split. No charge to any City departments.	\$140.00	\$147.00
34	45	Abandoned aircraft fee	\$100.00 per month	\$105.00 per month
34	45	Aircraft charter permit	\$53.00 per month	\$56.00 per month
34	45	Aircraft rental permit	\$27.00 per month	\$29.00 per month
34	45	Aircraft sales permit	\$27.00 per month	\$29.00 per month
34	45	Aircraft service and maintenance permit	\$27.00 per month	\$29.00 per month
34	45	Aircraft storage permit	\$27.00 per month	\$29.00 per month
34	45	Fuel sales, per business providing the service	\$80.00 per month	\$84.00 per month
34	45	Monthly aircraft parking space rent	\$32.00 per month	\$34.00 per month
34	45	Student instruction permit	\$27.00 per month	\$29.00 per month
34	62	Vehicle for Hire business license	\$105.00 per year for 1st vehicle & \$26.00 for each additional vehicle	\$110.00 per year for 1st vehicle & \$27.00 for each additional vehicle
34	97	Vehicle for Hire permit	\$27.00 per year	\$29.00 per year
35	41.B.31	Initial Equine Permit	\$55.00	\$58.00
35	41.B.31	Annual Equine Permit	\$55.00	\$58.00
35	42 and 72	Telecommunication Facility Fees Conditional Use Permit Application	\$400.00 + \$100.00 advertising fee	\$419.00 + \$100.00 advertising fee
		Telecommunication Facility Fees Special Exception Permit Application	\$400.00 + \$200.00 advertising fee	\$419.00 + \$200.00 advertising fee
		Telecommunication Facility Permit Review Fee	\$215.00	\$226.00
		Small Cellular Right-of-Way Permit Review Fee	\$215.00	\$226.00
		Telecommunication Facility Fees Deposit for reimbursement of professional services	\$1,500.00	\$1,572.00
35	71	Site Plan Review - (1-3 Units Residential)	\$0.00	\$0.00
35	71	Site Plan Review- Multiple Family Residential and Non-Residential - Less than 1 acre site (2 submittals, includes engineering plan review beginning 2013)	\$260.00	\$273.00
35	71	Site Plan Review- Multiple Family Residential and Non-Residential: 1 to 5 acre site (2 submittals, includes engineering plan review beginning 2013)	\$520.00	\$545.00
35	71	Site Plan Review- Multiple Family Residential and Non-Residential: Greater than 5 acre site (2 submittals, includes engineering plan review beginning 2013)	\$1,040.00	\$1,090.00

Chapter	Section	Section Title	Current Fee	Finance Proposed Fee
35	71	Site Plan Review - Multiple Family Residential and Non-Residential (3rd submittal)	\$115.00	\$121.00
35	72.A	Zoning Determination (Including Nonconforming Status)	1-2 Family residential: \$50.00 Commercial and MF: \$100.00	1-2 Family residential: \$53.00 Commercial and MF: \$105.00
35	72.B	Variance - Board of Adjustment	\$300.00 + \$100.00 advertising fee	\$315.00 + \$100.00 advertising fee
35	72.C	Appeals of Administrative Decisions - Board of adjustment	\$300.00 + \$100.00 advertising fee	\$315.00 + \$100.00 advertising fee
35	73.A	Conditional Use Permit	\$300.00 + \$100.00 advertising fee	\$315.00 + \$100.00 advertising fee
35	73.D	Special Exception use: Commercial Residential	\$450.00 + \$200.00 advertising fee \$300.00 + \$200.00 advertising fee	\$472.00 + \$200.00 advertising fee \$315.00 + \$200.00 advertising fee
35	74.A	Comprehensive Plan - Text Amendment	\$250.00 + \$100.00 advertising fee	\$262.00 + \$100.00 advertising fee
35	74.A	Comprehensive Plan - Map Amendment	In conjunction with rezoning: \$200 Stand alone application: \$300.00 + \$100.00 advertising fee	In conjunction with rezoning: \$210 Stand alone application: \$315.00 + \$100.00 advertising fee
35	74.B	Zoning Ordinance Text Amendment	\$250.00 + \$200.00 advertising fee	\$262.00 + \$200.00 advertising fee
35	74.B	Zoning Ordinance Map Amendment	\$450.00 + \$200.00 advertising fee	\$472.00 + \$200.00 advertising fee
35	74.C	PUD, Cluster Subdivision or Compact Housing Development - Concept Plan	\$500.00 + \$20.00 per acre + \$200.00 advertising fee + \$250.00 rezoning fee (if applicable)	\$524.00 + \$200.00 advertising fee + \$250.00 rezoning fee (if applicable)
35	74.C	PUD, Cluster Subdivision or Compact Housing Development - Preliminary Plan or Final Plan	\$500.00 + \$20.00 per acre + \$200.00 advertising fee + \$250.00 rezoning fee (if applicable)	\$524.00 + \$200.00 advertising fee + \$250.00 rezoning fee (if applicable)
35	74.C	PUD, Cluster Subdivision or Compact Housing Development - Major Plan Amendment	\$500.00 + \$20.00 per acre + \$200.00 advertising fee	\$524.00 + \$200.00 advertising fee
35	74.C	PUD, Cluster Subdivision or Compact Housing Development - Minor Plan Amendment	\$110.00	\$116.00

(Ord. 14272, §14, 10-15-2007; Ord. No. 14531, §4, 5-18-2009; Ord. 14908, §4, 1-3-2 012; Ord. 14916, §3, 1-17-2012; Ord. No. 14990, §1, 7-2-2012; Ord. 15084, §2, 2-19-2013; Ord. 1466 8, §3, 5-17-2010; Ord. No. 14936, §2, 3-19-2012; Ord. 14972, §1, 5-21-2012 ; Ord. No. 15143, §2, 8-5-2013; Ord. No. 1514 8, §2, 8-19-2013; Ord. No. 15198, §1, 11/4/2013; Ord. No. 15243 ; §5, 3-3-2014; *Ord. No. 15579, §2, 10-17-2016, effective 1-1-2017; Ord. No. 15760, §6, 1-03-2018; Ord. No. 15763, §2, 1-17-2018; Ord. No. 15799, §2, 6-04-2018, Ord No. 15813, 8-20-18; Ord No. 15821, 8-20-2018)