

**AN ACT TO AMEND TOWN OF CLAYTON ORDINANCE ARTICLE 11.1-3 RENTAL  
PROPERTY REQUIREMENTS**

**Ordinance #: 2025-02**

**Sponsor: Paisley**

THE TOWN OF CLAYTON HEREBY ORDAINS that Article 11.1-3 Rental Property Requirements be amended by making deletions as shown by strike through and insertions as shown by underline as follows:

**Sec. 11.1-3. - Requirements.**

No person shall lease, rent, occupy, or otherwise allow a rental unit within the Town of Clayton to be occupied unless all the following requirements have first been met.

a. The owner of the rental unit shall have registered the rental unit with the Department by completing and filing a current registration form with the Department, as provided in 11.1-4 of this Title.

b. All past-due bills, fees, and assessments incurred at the property address owed to the Town must be paid prior to a rental inspection being scheduled.

c. A rental inspection request and inspection shall have been completed and passed to the satisfaction of the Department.

d. ~~Any property owner who owns two or more rental units located within the incorporated Town of Clayton limits is required to obtain and retain a Town of Clayton business license. This includes properties under the ownership of the same persons with multiple business names. [Repealed].~~

e. ~~[Repealed].~~ Any authorized agent and/or property management company who has been authorized to accept service for any rental unit(s) located within the incorporated Town of Clayton is required to obtain and retain a Town of Clayton Business License.

f. Rental units must comply with and continue to comply with any and all ordinances, codes, and policies of the Town of Clayton.

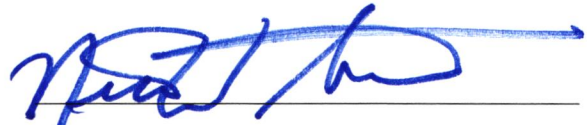
SYNOPSIS:

This act removes the requirement that rental properties receive a Town of Clayton Business License and reinstates the requirement that an authorized agent or property management firm receive a Town of Clayton Business License as a rental property requirement.

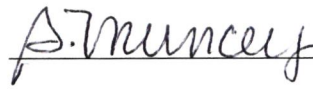
ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF CLAYTON

ON THE 17<sup>th</sup> DAY OF February, 2025.



  
MAYOR OF THE TOWN OF CLAYTON

ATTESTED TO BY:

  
CLERK OF THE TOWN OF CLAYTON

**ROUTING INFORMATION:**

Introduced on: 01/13/2025

Passed and Law and Legislative Committee on: BYPASSED

Approved by Town Solicitor on: NOT REQUIRED

Passed by Town Council on: 02/10/2025

Signed by Mayor on: 02/17/2025