

City of Jenks and Jenks Public Works Authority

Master Fee Schedule

RESIDENTIAL BUILDING PERMIT FEES - New Construction and Remodel

Residential Building Permit Fees	As of July 1, 2025
Total Estimated Value	
\$1,000.00 to \$40,000.00	\$100.00
\$10,000.01 to \$100,000.00	0.25% of estimated construction costs.
\$100,000.01 and more	0.25% of estimated construction costs up to \$100,000.00 and 0.125% of estimated construction exceeding
Minimum estimated construction costs for Single Family	\$100.00 per square foot of living area and \$80.00 per square foot for garage.
Minimum estimated construction costs for Multiple Family Residential	\$120.00 per square foot.
Recreational Development Fee	\$250.00/dwelling unit, mobile home lot or space; \$500.00/duplex lot; \$250.00/multifamily lots, PUDs.
Plan Review Fee, Residential	\$100.00
Plan Review Fee, Residential Swimming Pool	\$200.00
Inspection / Re-Inspect Fees per trip	\$50.00
Mechanical Permit (Residential)	\$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00
Electrical Permit (Residential)	\$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00
Plumbing Permit (Residential)	\$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00
Oklahoma Uniform Building Code Fee (remitted to State)	\$4.00 per permit
Administrative Fee for remitting fee to State	\$0.50 per permit
Commercial Building Permit Fees	As of July 1, 2025
Total Estimated Value	
Minimum Permit Fee	\$200.00
Less than \$200,000.00	0.25% of estimated construction costs.
\$200,000.01 and more	0.25% of estimated construction costs up to \$200,000.00 and 0.125% of estimated construction exceeding
Minimum estimated construction costs for Commercial Construction	\$120.00 per square foot.
Mechanical Permit (Commercial)	\$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 50% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00
Electrical Permit (Commercial)	\$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 50% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00.
Plumbing Permit (Commercial)	\$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 50% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00.
Fire Inspection Fees, Commercial	
\$200,000.00 or less	\$150.00
\$200,000.01 and more	Fee increases 50% per every \$500 increase to Building Permit Fee for a structure estimated in value above \$200.
Inspection / Re-Inspect Fees per trip	\$50.00 per trip.
Plan Review Fee	\$50.00 per department.
Oklahoma Uniform Building Code Fee (remitted to State)	\$4.00 per permit
Administrative Fee for remitting fee to State	\$0.50 per permit
Mechanical, Electrical, Plumbing Fees (MEP);	As of July 1, 2025
Mechanical Permit (Small Jobs)	\$85.00 per job
Electrical Permit (Small Jobs)	\$85.00 per job
Plumbing Permit (Small Jobs)	\$85.00 per job
Sewer Tap	\$200.00
Contractor Installed:	
Water Tap, 3/4"	\$460.00
Water Tap, 1"	\$515.00
Water Tap, 2"	\$1,000.00
City Installed:	
Water Tap, 3/4"	\$835.00
Water Tap, 1"	\$1,150.00
Water Tap, 2"	\$2,610.00
Connections over 2"	Case-by-case basis
Hydrant Meter Deposit	\$1,500.00
Deposit for Water / Sewer (3/4" & 1" Meters)	\$100.00
Deposit for Water / Sewer (2" Meters)	\$200.00
Connect Fee	\$20.00

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Engineering Fees	As of July 1, 2025
Earth Change Permit (With or Without Building Permit)	\$75.00
Curb Cut Permit	\$50.00
Floodplain Permit	\$50.00
Right-of-Way Utility Permit	\$50.00
Street Open Cut Permit	\$50.00
Small Wireless Facilities Fee	\$200.00 - one to five locations on the same application / \$100.00 - Additional locations on the same application
Utility Pole Installation, Modification, or Replacement	\$350.00 - per pole
Public Infrastructure Review Permits:	
First Time Administration Fee	\$300.00
Initial Plan Review Fee (Per Page)	\$100.00
Additional Reviews Fee (Per Page)	\$100.00
Stormwater Pollution Prevention Plan Review Fee (Per review)	\$100.00
Detention Report (Hydrology Analysis) Review Fee (Per Review)	\$100.00
Miscellaneous Fees	As of July 1, 2025
Certificate of Occupancy/Change of Occupancy	\$100.00 (\$50.00 Fire / \$50.00 Building)
Waste Water Treatment Development	\$315.00 per each new residential dwelling, each dwelling unit on multiple family residential structures, and each tenant space of commercial building.
Recreational Development Fee	\$250.00 per each permit for new structures.
Promotional Fee (by valuation):	
\$1,000 to \$150,000	\$25.00
\$151,000 to \$250,000	\$50.00
\$251,000 and above	\$100.00
House, Building, and Structure Moving Permit	
Any size	\$100.00 plus \$5.00 for each 100 square feet.
Demolition Permit	
Any size	\$50.00 plus \$5.00 for each 100 square feet.
Single Inspection Fees	\$75.00 Per Trip
Re-Inspection Fees	\$50.00 Per Trip
Signage Fees (including, but not limited to, signs for new developments)	(At Cost)
Signage Installation Labor (Per Hour)	\$25.00
City Equipment (Per Hour)	Varies
Administration and Indirect Costs	15%
Collection Agency fee	35%

Governmental Subdivision Building Inspection Fees	
	As of July 1, 2025
Square Feet of Structure	Fee
0 - 1,000	\$910.00
1,001 - 2,000	\$1,365.00
2,001 - 3,000	\$1,820.00
3,001 - 4,000	\$2,275.00
4,001 - 5,000	\$2,730.00
5,001 - 6,000	\$3,185.00
6,001 - 7,000	\$3,640.00
7,001 - 8,000	\$4,095.00
8,001 - 9,000	\$4,550.00
9,001 - 10,000	\$5,005.00
10,001 - 15,000	\$7,500.00
15,001 - 20,000	\$9,375.00
20,001 - 25,000	\$11,250.00
25,001 - 30,000	\$13,125.00
30,001 - 35,000	\$15,000.00
35,001 - 40,000	\$16,875.00
40,001 - 45,000	\$18,750.00
45,001 - 50,000	\$20,625.00
50,001 - 55,000	\$22,500.00
55,001 - 60,000	\$24,375.00
60,001 - 65,000	\$26,250.00
65,001 - 70,000	\$28,125.00
70,001 - 75,000	\$30,000.00
75,001 - 80,000	\$31,875.00
80,001 - 85,000	\$33,750.00

Master Fee Schedule

85,001 - 90,000	\$35,625.00
90,001 - 95,000	\$37,500.00
95,001 - 100,000	\$39,375.00
Administrative and Indirect Costs	15%
Collection Agency Fee	35%

PLANNING & ZONING

SIGN PERMIT FEES	As of July 1, 2025
Temporary Sign	\$50.00
Permit Fee	The greater of .25% of sign valuation or \$25.00
ZONING APPLICATIONS	As of July 1, 2025
Zoning Text and Map Amendments to AG or Residential	\$300.00
Zoning Text and Map Amendments to Non-Residential	\$500.00
Conditional Use Permit (does not include inspection fees)	\$50.00
Planned Unit Development (PUD)	\$750.00
Planned Unit Development Major Amendment	\$750.00
Planned Unit Development Minor Amendment	\$300.00
Specific Use Permit	\$500.00
Specific Use Permit Major Amendment	\$500.00
Specific Use Permit Minor Amendment	\$300.00
Processing Fee	\$250 + \$3/per mailing label over 60
Public Notice Publication Fee	\$110.00
Ordinance Publication Fee	\$40.00
Sign Fee (Posted Notice)	\$150.00
Temporary Use Permit	\$100.00
BOA APPLICATIONS	As of July 1, 2025
Processing Fee	\$250.00 + \$3/per mailing label over 60
Variance	\$300.00
Special Exception	\$200.00
Appeal Hearing Request	\$250.00
Public Notice Publication Fee	\$110.00
Sign Fee	\$150.00
PLAT AND LAND DIVISION APPLICATIONS	As of July 1, 2025
Preliminary Plat	\$750.00
Final Plat	\$500.00
Final Plat (Resubmittal)	\$100.00
Lot Split/Combination	\$150.00
Major Subdivision	\$500.00
Minor Subdivision	\$300.00
Plat Addressing Fee	\$3.00/lot
Processing Fee	\$250.00
OTHER ZONING AND DEVELOPMENT RELATED FEES	As of July 1, 2025
Request for City Council Hearing	\$100.00 (plus \$250.00 processing fee plus any applicable notice fees)
Zoning Clearance Permits/Zoning Verification Letter	\$50.00
Site Plan Review	\$300.00
Encroachment Agreement	\$1,000.00
Annexation (via Petition) Fee	\$300.00 + \$110.00 Public notice fee + \$40.00 Ordinance Fee + \$250.00 Processing fee
De-Annexation Fee	\$300.00 + \$110.00 Public notice fee + \$40.00 Ordinance Fee + \$250.00 Processing fee
Right-of-way or Utility Easement Closure	\$750.00 + \$110.00 Public notice fee + \$40.00 Ordinance Fee + \$250.00 Processing fee
Easement Dedication	\$750.00
Filing Fee - Tulsa County	\$30.00
Administrative and Indirect Costs	15%
Collection Agency Fee	35%

Utilities

CHARGES ASSOCIATED WITH REPLACING DAMAGED PARTS	
Type of Charge	As of July 1, 2025
Water meter replacement	Cost plus Labor & Materials
Replacement of water meter box	Cost plus Labor & Materials
Replacement of water meter lid	Cost plus Labor & Materials
Charges associated with replacement of water meter vaults	Cost plus Labor & Materials

Master Fee Schedule			
Labor costs for water meter repairs	Cost plus Labor & Materials		
Service performed after normal working hours	\$70.00		
Deposits			
Meter Deposit - Commercial	\$200.00		
Meter Deposit - Homeowner (3/4" & 1" Meters)	\$100.00		
Meter Deposit - Homeowner (2" Meters & Above)	\$200.00		
Meter Deposit - Renters (3/4" & 1" Meters)	\$200.00		
Meter Deposit - Renters (2" Meters & Above)	\$200.00		
WATER RATES	As of October 1, 2025		
Consumption per 1,000 gallons	Rate	Total Rate	Cumulative Rate
First 1,000	\$19.51	\$19.51	\$19.51
1,001 to 8,000	\$8.06	\$56.42	\$75.93
8,001 to 12,000	\$8.16	\$32.64	\$108.57
12,001 to 18,000	\$8.35	\$50.10	\$158.67
18,001 to 25,000	\$8.77	\$61.39	\$220.06
Over 25,000	\$9.27	N/A	N/A
SANITARY SEWER RATES	As of October 1, 2025		
Consumption per 1,000 gallons	Rate	Total Rate	Cumulative Rate
First 1,000	\$9.93	\$9.93	\$9.93
1,001 to 12,000	\$3.23	\$35.53	\$45.46
12,001 to 25,000	\$3.50	\$45.50	\$90.96
Over 25,000	\$3.78	N/A	N/A
Sewer Bond Fee (per meter)	\$3.50		
Stormwater Fee (per meter)	\$6.50/month for residential		
SOLID WASTE FEES	As of July 1, 2025		
Basic Service Fee	\$13.77		
Carry-Out Service Fee	\$21.11		
Elderly/Disabled Service Fee	\$9.40		
Extra Service Fee	\$4.33		
Recycling Fee	\$3.40		
Violations if photographs are required	\$25.00		
Deposit - Trash Service Only	\$100.00		
MISC UTILITY FEES	As of July 1, 2025		
Connect Fee	\$25.00		
Transfer Fee	\$20.00		
After-hours and weekend service	\$70.00		
Returned payment charge	\$35.00		
Leak Check/Re-read Fee	\$20.00 (For more than two meter checks/year and City isn't responsible for any problem)		
Disconnect for Non-Payment	\$25.00		
Daytime Reconnect (Weekdays)	\$30.00		
Afterhours Reconnect (Weekends and Holidays)	\$70.00		
Fiber Optic Cable	\$0.75/linear foot		
Pipeline Capacity Lease Permit	3% of purchase price of gas transported and received or delivered. If not exempt from municipal sales tax, an additional 3% of purchase price of gas transported and received or delivered.		
Cable Television and Telephone Provider	\$150.00 application fee; 2% of charges for telephone service and 5% of charges for cable service (due monthly)		
Trash and Recycling Cart Maintenance Fee	Actual cost of repair or replacement (not to exceed \$10.00 in a billing cycle when resident remains at premises)		
Waste Water Plant Development Charge	\$315.00/dwelling unit		
Watering Permit During Stage 2 Water Conservation	\$100.00		
Oil and Gas Well or Plan Annual Inspection	\$250.00/site		
Senior Citizens Discount	\$2 (per month as of October 1, 2021)		
Administrative and Indirect Costs	15%		
Collection Agency fee	35%		

Public Safety Fees	
EMSA FEES	As of July 1, 2025
Per Meter	\$3.50
FIRE FEES	As of July 1, 2025
Outside City Limits	\$375.00 for first hour and \$300.00 for each hour after. Additional personnel and fire apparatus: \$300/hour
Inside City Limits	\$250.00 for first hour and \$200.00 for each hour after. Additional personnel and fire apparatus: \$300/hour
Estimated Value	
Suppression or Alarm Install Permit, Small Job	\$75.00
Suppression or Alarm Install Permit, Commercial	

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\$200,000.00 or less	\$150.00
\$200,000.01 and more	Fee increases 50% per every \$500 increase to Building Permit Fee for a structure estimated in value above \$200.
Inspection / Re-Inspect Fees per trip	\$50.00 per trip
POLICE DEPARTMENT FEES	As of July 1, 2025
Burglar alarm false alarm	\$100.00 per false alarm starting with the second false alarm/month
MUNICIPAL COURT FEES	As of July 1, 2025
Juror's Compensation per day	\$7.50
Juror's Mileage per mile	\$0.20
License Reinstatement Processing Fee	\$10.00
Warrant Fee	\$100.00
Collection Fee	35%
Deferred Sentence Administrative Fee	not to exceed \$200.00
OSBI Laboratory Fee	\$150.00
MISC FEES	As of July 1, 2025
Home Sale Assessment Letter Fee	\$50.00
Open Records Act. Copy Fee:	
Per page	\$0.25
Per Certified Page	\$1.00
Mechanical Reproduction	Cost
Compact Disk	Cost
DVD	Cost
Search Fee	Cost
Returned Check Fee	\$15.00
Removal of Garage Sale Signs	\$10.00 each
Administrative and Indirect Costs	15%

Licenses & Business & Occupational Taxes	
BUSINESS REGULATIONS	As of July 1, 2025
Alcohol Licenses / Permits (annual) :	
Brewer	\$1,250.00
Small Brewer	\$125.00
Distiller	\$3,125.00
Winemaker	\$625.00
Small Farm Winery	\$75.00
Rectifier	\$3,125.00
Wine and Spirits Wholesaler	\$3,000.00
Beer Distributor	\$750.00
Retail Spirits	\$905.00
Retail Wine	\$1,000.00
Retail Beer	\$500.00
Mixed Beverage (Initial)	\$1,005.00
Mixed Beverage (Renewal)	\$905.00
Mixed Beverage/Caterer Combination	\$1,250.00
On-Premises Beer and Wine (Initial)	\$500.00
On-Premises Beer and Wine (Renewal)	\$450.00
Caterer License (Initial)	\$1,005.00
Caterer License (Renewal)	\$905.00
Hotel Beverage (Initial)	\$1,005.00
Hotel Beverage (Renewal)	\$905.00
Airline/Railroad Beverage (Initial)	\$1,005.00
Airline/Railroad Beverage (Renewal)	\$905.00
Annual Public Event	\$1,005.00
One-Time Public Event	\$255.00
Brewpub License	\$1,005.00
Other Business Licenses:	
Contractor's License - Electrical	\$125.00
Contractor's License - Mechanical, Refrigeration, Heating	\$125.00
Contractor's License - Plumbing	\$125.00
Contractor Registration	\$125.00
House Moving Licenses	\$25.00 annual
Moving Job Material Shed or Office Permit	\$5.00
Drilling Bond	\$100,000.00
Drilling Permit (annual)	\$1,250.00
Processing Fee for Withdrawn Drilling Permit	\$500.00
Drilling Permit Lapse	City retains \$500.00 of permit fee and returns the balance
Failure to Drill	City retains \$625.00 of permit fee and returns the balance

Master Fee Schedule	
Deeper Drilling Filing Fee	\$1,000.00
Conversion Permit Filing Fee	\$750.00/project
Itinerant Shows, Exhibitions, or Entertainment	\$10.00 per week
Circus (traveling by railroad):	
One to Ten Railroad Cars	\$50.00 per day
Eleven to Twenty Railroad Cars	\$75.00 per day
More than Twenty Railroad Cars	\$150.00 per day
Circus (traveling by land):	
One to Ten Vehicles	\$25.00 per day
Eleven to Twenty Vehicles	\$50.00 per day
More than Twenty Vehicles	\$75.00 per day
Street Fair or Carnival	\$25.00 per day
Solicitor Selling Goods	
Daily Rate	\$20.00
Monthly Rate	\$100.00
Yearly Rate	\$300.00
Solicitor Selling Food or Drinks:	
Daily Rate	\$20.00
Ride Operator	\$5.00 per day
Photographer	\$5.00 per day
Pool/Billiard Table (per table)	\$20.00 per year
Domino, Card, or Other Game Parlor (per area)	\$5.00 per year
Coin-Operated Music/Amusement Device	\$37.50 per year
Coin-Operated Vending Device:	
Requiring Coin or Thing valued more than \$0.25	\$37.50 per year
Requiring Coin or Thing valued less than \$0.25	\$7.50 per year
Pawnbroker	\$50.00 per year
Massage Establishments:	
Business License (Initial)	\$75.00
Business License (Renewal)	\$50.00 per year
Technician or Therapist (Initial)	\$45.00
Technician or Therapist (Renewal)	\$30.00 per year
Out-Call Service (Initial)	\$45.00
Out-Call Service (Renewal)	\$30.00 per year
Apprentice (Initial)	\$45.00
Apprentice (Renewal)	\$30.00 per year
Food Service Establishment Permit	\$5.00 per year
Taxicab or Jitney License (per vehicle)	\$100.00 per year
Taxicab or Jitney (Licensed by another entity)	\$50.00 per year
Fireworks Use Permit	\$750.00
Public Firework Exhibition Display	\$50.00
Milk Product Permit	\$2.50 per year
Ambulance Service License	\$500.00
Body Piercing Business Permit	\$50.00
Body Piercing Operator Permit	\$45.00
Tattoo Parlor Permit	\$50.00
Tattoo Operator Permit	\$45.00
Electrical (Sign) Contractor's License	\$100 per year
Food Truck Operators Permit	\$200 per year
Small Vehicle Permit Fee (Initial & Renewals)	\$75
Public Property & Maintenance Fee (per small vehicle, per year)	\$20
Public Infrastructure and Education Fee (per small vehicle, per year)	\$30
Gas Fitters License	\$125.00/year
Duplicate License	\$5.00
Administrative and Indirect Costs	15%
Collection fee	35%

Parks & Events Fees	
CITY FACILITIES RESERVATION FEES	As of July 1, 2025
Community Room at City Hall	\$0.00
Meeting Room Deposit	\$20.00
Meeting Room Rental	\$20.00 per hour
Kitchen Deposit	\$20.00
Kitchen Rental	\$20.00 per hour
Cleaning Fee	\$40.00 per hour
Administration and Indirect Costs	15%
Collection Fees	35%

Master Fee Schedule	
Veterans Park	No Charge, Reservation Required
Events	0% - 33% of direct costs
Special Event Permit - Application Fee (for profit events by non Not-For-Profit/Government entities)	\$250.00
Administration & Indirect Costs	15%
Event Deposit	\$0 - \$5,000

Animal Control	
ANIMAL FEES	As of July 1, 2025
Impounding Fees:	
Large Animal (horse, cow, etc.)	\$10.00
Large Animal Daily Fee	\$3.00
Small Animal (dog, hog, sheep, etc.)	\$10.00
Small Animal Daily Fee	\$2.00
Fowl	\$2.00
Fowl Daily Fee	\$1.50
Dogs, unaltered	\$5.00
Dogs, altered	\$3.00
Replacement of Lost Tag	\$1.00
Exotic Animal Permit Application	\$35.00
Exotic Animal Renewal	\$20.00
Additional Inspections	\$20.00 each trip
Animal Surrender Fee	\$50.00
MEDICAL FEES	As of July 1, 2025
Total Care Package:	At Cost
Exam, HWT, FELV/FIV Test, Rabies, Distemper Combo, Lepto, Fecal Check, Bordetella	
Rabies Vaccine	At Cost
Bordetella	At Cost
Distemper Combo	At Cost
Heartworm Test	At Cost
FELV/FIV Test	At Cost
FVRCP Vaccine	At Cost
FELV Vaccine	At Cost
Fecal Check	At Cost
Puppy or Kitten Package:	At Cost
Booster Vaccine, Fecal Check, Sample of Flea Prevention, Exam	
Dog Neuter	
0-50 pounds	At Cost
51-100 pounds	At Cost
Over 100 pounds	At Cost
Dog Spay	
0-25 pounds	At Cost
26-50 pounds	At Cost
51-75 pounds	At Cost
Over 75 pounds	At Cost
Feline Neuter	At Cost
Feline Spay	At Cost

This master fee schedule was adopted and approved by Jenks City Council and the Jenks Public Works Authority. The City Clerk and City Manager are authorized where permitted by applicable law to adjust fees as needed to ensure the City and its Authorities will recover its expenses for services.

