

City of Jenks and Jenks Public Works Authority

Master Fee Schedule

RESIDENTIAL BUILDING PERMIT FEES - New Construction and Remodel

Residential Building Permit Fees	As of July 1, 2022
Total Estimated Value	
\$1,000.00 to \$40,000.00	\$100.00
\$10,000.01 to \$100,000.00	0.25% of estimated construction costs.
\$100,000.01 and more	0.25% of estimated construction costs up to \$100,000.00 and 0.125% of estimated construction exceeding \$100,000.00.
Minimum estimated construction costs for Single Family	\$100.00 per square foot of living area and \$80.00 per square foot for garage.
Minimum estimated construction costs for Multiple Family Residential	\$120.00 per square foot.
Recreational Development Fee	\$250.00/dwelling unit, mobile home lot or space; \$500.00/duplex lot; \$250.00/multifamily lots, PUDs.
Plan Review Fee, Residential	\$100.00
Plan Review Fee, Residential Swimming Pool	\$200.00
Inspection / Re-Inspect Fees per trip	\$50.00
Mechanical Permit (Residential)	\$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00 increase to Building Permit Fee for structure estimated in value above \$100,000.00
Electrical Permit (Residential)	\$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00 increase to Building Permit Fee for structure estimated in value above \$100,000.00.
Plumbing Permit (Residential)	\$75.00 for valuation up to \$100,000.00 of estimated construction costs, increases by 25% per every \$250.00 increase to Building Permit Fee for structure estimated in value above \$100,000.00.
Oklahoma Uniform Building Code Fee (remitted to State)	\$4.00 per permit
Administrative Fee for remitting fee to State	\$0.50 per permit
Commercial Building Permit Fees	As of July 1, 2022
Total Estimated Value	
Minimum Permit Fee	\$200.00
Less than \$200,000.00	0.25% of estimated construction costs.
\$200,000.01 and more	0.25% of estimated construction costs up to \$200,000.00 and 0.125% of estimated construction exceeding \$200,000.00.
Minimum estimated construction costs for Commercial Construction	\$120.00 per square foot.
Mechanical Permit (Commercial)	\$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 25% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00
Electrical Permit (Commercial)	\$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 50% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00.
Plumbing Permit (Commercial)	\$150.00 for valuation up to \$200,000.00 of estimated construction costs, increase by 25% per every \$500.00 increase to Building Permit Fee for structure estimated in value above \$200,000.00.
Fire Inspection Fees, Commercial	
\$200,000.00 or less	\$150.00
\$200,000.01 and more	Fee increases 50% per every \$500 increase to Building Permit Fee for a structure estimated in value above \$200.
Inspection / Re-Inspect Fees per trip	\$50.00 per trip.
Plan Review Fee	\$50.00 per department.
Oklahoma Uniform Building Code Fee (remitted to State)	\$4.00 per permit
Administrative Fee for remitting fee to State	\$0.50 per permit
Mechanical, Electrical, Plumbing Fees (MEP);	As of July 1, 2022
Mechanical Permit (Small Jobs)	\$85.00 per job
Electrical Permit (Small Jobs)	\$85.00 per job
Plumbing Permit (Small Jobs)	\$85.00 per job
Sewer Tap	\$200.00
Contractor Installed:	
Water Tap, 3/4"	\$460.00
Water Tap, 1"	\$515.00
Water Tap, 2"	\$1,000.00
City Installed:	
Water Tap, 3/4"	\$835.00
Water Tap, 1"	\$1,150.00
Water Tap, 2"	\$2,610.00
Connections over 2"	Case-by-case basis
Hydrant Meter Deposit	\$1,500.00
Deposit for Water / Sewer (3/4" & 1" Meters)	\$100.00
Deposit for Water / Sewer (2" Meters)	\$200.00
Connect Fee	\$20.00
Engineering Fees	As of July 1, 2022
Earth Change Permit (With or Without Building Permit)	\$75.00
Curb Cut Permit	\$50.00
Floodplain Permit	\$50.00
Right-of-Way Utility Permit	\$50.00
Street Open Cut Permit	\$50.00
Small Wireless Facilities Fee	\$200.00 - one to five locations on the same application. \$100.00 - Additional locations on the same application.
Utility Pole Installation, Modification, or Replacement	\$350.00 - per pole.
Public Infrastructure Review Permits:	
First Time Administration Fee	\$300.00
Initial Plan Review Fee (Per Page)	\$100.00
Additional Reviews Fee (Per Page)	\$100.00
Stormwater Pollution Prevention Plan Review Fee (Per review)	\$100.00
Detention Report (Hydrology Analysis) Review Fee (Per Review)	\$100.00
Miscellaneous Fees	As of July 1, 2022
Certificate of Occupancy/Change of Occupancy	\$100.00 (\$50.00 Fire / \$50.00 Building)
Waste Water Treatment Development	\$315.00 per each new residential dwelling, each dwelling unit on multiple family residential structures, and each tenant space of commercial building.
Recreational Development Fee	\$250.00 per each permit for new structures.
Promotional Fee (by valuation):	
\$1,000 to \$150,000	\$25.00
\$151,000 to \$250,000	\$50.00
\$251,000 and above	\$100.00
House, Building, and Structure Moving Permit	
Any size	\$100.00 plus \$5.00 for each 100 square feet.
Demolition Permit	
Any size	\$50.00 plus \$5.00 for each 100 square feet.
Single Inspection Fees	\$75.00 Per Trip
Re-Inspection Fees	\$50.00 Per Trip

Signage Fees (including, but not limited to, signs for new developments)	(At Cost)
Signage Installation Labor (Per Hour)	\$25.00
City Equipment (Per Hour)	Varies
Administration and Indirect Costs	15%
Collection Agency fee	35%

Governmental Subdivision Building Inspection Fees

	As of July 1, 2022
Square Feet of Structure	Fee
0 - 1,000	\$910.00
1,001 - 2,000	\$1,365.00
2,001 - 3,000	\$1,820.00
3,001 - 4,000	\$2,275.00
4,001 - 5,000	\$2,730.00
5,001 - 6,000	\$3,185.00
6,001 - 7,000	\$3,640.00
7,001 - 8,000	\$4,095.00
8,001 - 9,000	\$4,550.00
9,001 - 10,000	\$5,005.00
10,001 - 15,000	\$7,500.00
15,001 - 20,000	\$9,375.00
20,001 - 25,000	\$11,250.00
25,001 - 30,000	\$13,125.00
30,001 - 35,000	\$15,000.00
35,001 - 40,000	\$16,875.00
40,001 - 45,000	\$18,750.00
45,001 - 50,000	\$20,625.00
50,001 - 55,000	\$22,500.00
55,001 - 60,000	\$24,375.00
60,001 - 65,000	\$26,250.00
65,001 - 70,000	\$28,125.00
70,001 - 75,000	\$30,000.00
75,001 - 80,000	\$31,875.00
80,001 - 85,000	\$33,750.00
85,001 - 90,000	\$35,625.00
90,001 - 95,000	\$37,500.00
95,001 - 100,000	\$39,375.00
Administrative and Indirect Costs	15%
Collection Agency Fee	35%

PLANNING & ZONING

SIGN PERMIT FEES	As of July 1, 2022
Temporary Sign	\$50.00
Permit Fee	The greater of .25% of sign valuation or \$25.00
ZONING APPLICATIONS	As of July 1, 2022
Zoning Text and Map Amendments to AG or Residential	\$300.00
Zoning Text and Map Amendments to Non-Residential	\$500.00
Planned Unit Development (PUD)	\$750.00
Planned Unit Development Major Amendment	\$750.00
Planned Unit Development Minor Amendment	\$300.00
Specific Use Permit	\$500.00
Specific Use Permit Major Amendment	\$500.00
Specific Use Permit Minor Amendment	\$300.00
Processing Fee	\$250 + \$3/per mailing label over 60
Public Notice Publication Fee	\$100.00
Ordinance Publication Fee	\$40.00
Sign Fee (Posted Notice)	\$150.00
Temporary Use Permit	\$100.00
BOA APPLICATIONS	As of July 1, 2022
Processing Fee	\$250.00 + \$3/per mailing label over 60
Variance	\$300.00
Special Exception	\$200.00
Appeal Hearing Request	\$250.00
Public Notice Publication Fee	\$100.00
Sign Fee	\$150.00
PLAT AND LAND DIVISION APPLICATIONS	As of July 1, 2022
Preliminary Plat	\$750.00
Final Plat	\$500.00
Final Plat (Resubmittal)	\$100.00
Lot Split/Combination	\$150.00
Major Subdivision	\$500.00
Minor Subdivision	\$300.00
Plat Addressing Fee	\$3.00/lot
Processing Fee	\$250.00
OTHER ZONING AND DEVELOPMENT RELATED FEES	As of July 1, 2022
Request for City Council Hearing	\$100.00 (plus \$250.00 processing fee plus any applicable notice fees)
Zoning Clearance Permits/Zoning Verification Letter	\$50.00
Annexation (via Petition) Fee	\$300.00 + \$100.00 Public notice fee + \$40.00 Ordinance Fee + \$250.00 Processing fee
De-Annexation Fee	\$300.00 + \$100.00 Public notice fee + \$40.00 Ordinance Fee + \$250.00 Processing fee
Right-of-way or Utility Easement Closure	\$750.00 + \$100.00 Public notice fee + \$40.00 Ordinance Fee + \$250.00 Processing fee
Easement Dedication	\$750.00
Filing Fee - Tulsa County	\$30.00
Administrative and Indirect Costs	15%
Collection Agency Fee	35%

Utilities

CHARGES ASSOCIATED WITH REPLACING DAMAGED PARTS

Type of Charge	As of July 1, 2022
Water meter replacement	Cost plus Labor & Materials
Replacement of water meter box	Cost plus Labor & Materials
Replacement of water meter lid	Cost plus Labor & Materials
Charges associated with replacement of water meter vaults	Cost plus Labor & Materials
Labor costs for water meter repairs	Cost plus Labor & Materials
Service performed after normal working hours	\$70.00

Deposits	
Meter Deposit - Commercial	\$200.00
Meter Deposit - Homeowner (3/4" & 1" Meters)	\$100.00
Meter Deposit - Homeowner (2" Meters & Above)	\$200.00
Meter Deposit - Renters (3/4" & 1" Meters)	\$100.00
Meter Deposit - Renters (2" Meters & Above)	\$200.00

WATER RATES	As of October 1, 2022		Total	Cumulative
Consumption per 1,000 gallons	Rate			
First 1,000	\$16.38		\$16.38	\$16.38
1,001 to 8,000	\$6.77		\$47.39	\$63.77
8,001 to 12,000	\$6.85		\$27.40	\$91.17
12,001 to 18,000	\$7.01		\$42.06	\$133.23
18,001 to 25,000	\$7.36		\$51.52	\$184.75
Over 25,000	\$7.78		N/A	N/A

SANITARY SEWER RATES	As of October 1, 2022		Total	Cumulative
Consumption per 1,000 gallons	Rate			
First 1,000	\$7.88		\$7.88	\$7.88
1,001 to 12,000	\$2.56		\$28.16	\$36.04
12,001 to 25,000	\$2.78		\$36.14	\$72.18
Over 25,000	\$3.00		N/A	N/A
Sewer Bond Fee (per meter)	\$3.50			
Stormwater Fee (per meter)	\$5.00/month for residential			

SOLID WASTE FEES	As of July 1, 2022
Basic Service Fee	\$13.11
Carry-Out Service Fee	\$20.10
Elderly/Disabled Service Fee	\$8.94
Extra Service Fee	\$4.12
Recycling Fee	\$3.24
Violations if photographs are required	\$25.00

MISC UTILITY FEES	As of July 1, 2022
Connect Fee	\$20.00
Transfer Fee	\$20.00
After-hours and weekend service	\$70.00
Returned payment charge	\$35.00
Leak Check/Re-read Fee	\$20.00 (For more than two meter checks/year and City isn't responsible for any problem)
Disconnect for Non-Payment	\$25.00
Daytime Reconnect (Weekdays)	\$30.00
Afterhours Reconnect (Weekends and Holidays)	\$70.00
Fiber Optic Cable	\$0.75/linear foot

	3% of purchase price of gas transported and received or delivered. If not exempt from municipal sales tax, an additional 3% of purchase price of gas transported and received or delivered.
Pipeline Capacity Lease Permit	
Cable Television and Telephone Provider	\$150.00 application fee; 2% of charges for telephone service and 5% of charges for cable service (due monthly)
Trash and Recycling Cart Maintenance Fee	Actual cost of repair or replacement (not to exceed \$10.00 in a billing cycle when resident remains at premises)
Waste Water Plant Development Charge	\$315.00/dwelling unit
Watering Permit During Stage 2 Water Conservation	\$100.00
Oil and Gas Well or Plan Annual Inspection	\$250.00/site
Senior Citizens Discount	\$2 (per month as of October 1, 2021)
Administrative and Indirect Costs	15%
Collection Agency fee	35%

Public Safety Fees

EMSA FEES	As of July 1, 2022
Per Meter	\$3.50
FIRE FEES	As of July 1, 2022
Outside City Limits	\$375.00 for first hour and \$300.00 for each hour after. Additional personnel and fire apparatus: \$300/hour
Inside City Limits	\$250.00 for first hour and \$200.00 for each hour after. Additional personnel and fire apparatus: \$300/hour
Estimated Value	
Suppression or Alarm Install Permit, Small Job	\$75.00
Suppression or Alarm Install Permit, Commercial	
\$200,000.00 or less	\$150.00
\$200,000.01 and more	Fee increases 50% per every \$500 increase to Building Permit Fee for a structure estimated in value above \$200.
Inspection / Re-Inspect Fees per trip	\$50.00 per trip
POLICE DEPARTMENT FEES	As of July 1, 2022
Burglar alarm false alarm	\$100.00 per false alarm starting with the second false alarm/month
MUNICIPAL COURT FEES	As of July 1, 2022
Juror's Compensation per day	\$7.50
Juror's Mileage per mile	\$0.20
License Reinstatement Processing Fee	\$10.00
Collection Fee	35%
Deferred Sentence Administrative Fee	not to exceed \$200.00
OSBI Laboratory Fee	\$150.00
MISC FEES	As of July 1, 2022
Home Sale Assessment Letter Fee	\$50.00
Open Records Act. Copy Fee:	
Per page	\$0.25
Per Certified Page	\$1.00
Mechanical Reproduction	Cost
Compact Disk	Cost
DVD	Cost
Search Fee	Cost
Returned Check Fee	\$15.00
Removal of Garage Sale Signs	\$10.00 each
Administrative and Indirect Costs	15%

Licenses & Business & Occupational Taxes	
BUSINESS REGULATIONS	As of July 1, 2022
Alcohol Licenses / Permits (annual) :	
Brewer	\$1,250.00
Small Brewer	\$125.00
Distiller	\$3,125.00
Winemaker	\$625.00
Small Farm Winery	\$75.00
Rectifier	\$3,125.00
Wine and Spirits Wholesaler	\$3,000.00
Beer Distributor	\$750.00
Retail Spirits	\$905.00
Retail Wine	\$1,000.00
Retail Beer	\$500.00
Mixed Beverage (Initial)	\$1,005.00
Mixed Beverage (Renewal)	\$905.00
Mixed Beverage/Caterer Combination	\$1,250.00
On-Premises Beer and Wine (Initial)	\$500.00
On-Premises Beer and Wine (Renewal)	\$450.00
Caterer License (Initial)	\$1,005.00
Caterer License (Renewal)	\$905.00
Hotel Beverage (Initial)	\$1,005.00
Hotel Beverage (Renewal)	\$905.00
Airline/Railroad Beverage (Initial)	\$1,005.00
Airline/Railroad Beverage (Renewal)	\$905.00
Annual Public Event	\$1,005.00
One-Time Public Event	\$255.00
Brewpub License	\$1,005.00
Other Business Licenses:	
Contractor's License - Electrical	\$125.00
Contractor's License - Mechanical, Refrigeration, Heating	\$125.00
Contractor's License - Plumbing	\$125.00
Contractor Registration	\$125.00
House Moving Licenses	\$25.00 annual
Moving Job Material Shed or Office Permit	\$5.00
Drilling Bond	\$100,000.00
Drilling Permit (annual)	\$1,250.00
Processing Fee for Withdrawn Drilling Permit	\$500.00
Drilling Permit Lapse	City retains \$500.00 of permit fee and returns the balance
Failure to Drill	City retains \$625.00 of permit fee and returns the balance
Deeper Drilling Filing Fee	\$1,000.00
Conversion Permit Filing Fee	\$750.00/project
Itinerant Shows, Exhibitions, or Entertainment	\$10.00 per week
Circus (traveling by railroad):	
One to Ten Railroad Cars	\$50.00 per day
Eleven to Twenty Railroad Cars	\$75.00 per day
More than Twenty Railroad Cars	\$150.00 per day
Circus (traveling by land):	
One to Ten Vehicles	\$25.00 per day
Eleven to Twenty Vehicles	\$50.00 per day
More than Twenty Vehicles	\$75.00 per day
Street Fair or Carnival	\$25.00 per day
Solicitor Selling Goods	\$20.00 per day
Solicitor Selling Food or Drinks:	
Daily Rate	\$20.00
Ride Operator	\$5.00 per day
Photographer	\$5.00 per day
Pool/Billiard Table (per table)	\$20.00 per year
Domino, Card, or Other Game Parlor (per area)	\$5.00 per year
Coin-Operated Music/Amusement Device	\$37.50 per year
Coin-Operated Vending Device:	
Requiring Coin or Thing valued more than \$0.25	\$37.50 per year
Requiring Coin or Thing valued less than \$0.25	\$7.50 per year
Pawnbroker	\$50.00 per year
Massage Establishments:	
Business License (Initial)	\$75.00
Business License (Renewal)	\$50.00 per year
Technician or Therapist (Initial)	\$45.00
Technician or Therapist (Renewal)	\$30.00 per year
Out-Call Service (Initial)	\$45.00
Out-Call Service (Renewal)	\$30.00 per year
Apprentice (Initial)	\$45.00
Apprentice (Renewal)	\$30.00 per year
Food Service Establishment Permit	\$5.00 per year
Taxicab or Jitney License (per vehicle)	\$100.00 per year
Taxicab or Jitney (Licensed by another entity)	\$50.00 per year
Fireworks Use Permit	\$750.00
Public Firework Exhibition Display	\$50.00
Milk Product Permit	\$2.50 per year
Ambulance Service License	\$500.00
Body Piercing Business Permit	\$50.00
Body Piercing Operator Permit	\$45.00
Tattoo Parlor Permit	\$50.00
Tattoo Operator Permit	\$45.00
Electrical (Sign) Contractor's License	\$100 per year
Food Truck Operators Permit	\$200 per year
Small Vehicle Permit Fee (Initial & Renewals)	\$75
Public Property & Maintenance Fee (per small vehicle, per year)	\$20
Public Infrastructure and Education Fee (per small vehicle, per year)	\$30
Gas Fitters License	\$125.00/year
Duplicate License	\$5.00
Administrative and Indirect Costs	15%
Collection fee	35%

Parks & Events Fees

CITY FACILITIES RESERVATION FEES		As of July 1, 2022
Community Room at City Hall		\$0.00
Meeting Room Deposit		\$20.00
Meeting Room Rental		\$20.00 per hour
Kitchen Deposit		\$20.00
Kitchen Rental		\$20.00 per hour
Cleaning Fee		\$40.00 per hour
Administration and Indirect Costs		15%
Collection Fees		35%
Veterans Park		No Charge, Reservation Required
Events		0% - 33% of direct costs
Administration & Indirect Costs		15%
Event Deposit		\$0 - \$5,000

Animals

ANIMAL FEES		As of July 1, 2022
Impounding Fees:		
Large Animal (horse, cow, etc.)		\$10.00
Large Animal Daily Fee		\$3.00
Small Animal (dog, hog, sheep, etc.)		\$10.00
Small Animal Daily Fee		\$2.00
Fowl		\$2.00
Fowl Daily Fee		\$1.50
Dogs, unaltered		\$5.00
Dogs, altered		\$3.00
Replacement of Lost Tag		\$1.00
Exotic Animal Permit Application		\$35.00
Exotic Animal Renewal		\$20.00
Additional Inspections		\$20.00 each trip
MEDICAL FEES		As of July 1, 2022
Total Care Package:		\$53.20
Exam, HWT, FELV/FIV Test, Rabies, Distemper Combo, Lepto, Fecal Check, Bordetella		
Rabies Vaccine		\$7.70
Bordetella		\$5.25
Distemper Combo		\$11.90
Heartworm Test		\$11.90
FELV/FIV Test		\$20.58
FVRCP Vaccine		\$8.05
FELV Vaccine		\$12.25
Fecal Check		\$10.15
Puppy or Kitten Package:		\$30.45
Booster Vaccine, Fecal Check, Sample of Flea Prevention, Exam		
Dog Neuter		
0-50 pounds		\$74.11
51-100 pounds		\$84.70
Over 100 pounds		\$96.25
Dog Spay		
0-25 pounds		\$84.70
26-50 pounds		\$96.25
51-75 pounds		\$105.88
Over 75 pounds		\$122.50
Feline Neuter		\$41.20
Feline Spay		\$67.38

This master fee schedule was adopted and approved by Jenks City Council and the Jenks Public Works Authority. The City Clerk and City Manager are authorized where permitted by applicable law to adjust fees as needed to ensure the City and its Authorities will recover its expenses for services.

