

RESOLUTION NO. R2025.43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEMPE, ARIZONA, AMENDING APPENDIX A— SCHEDULE OF FEES AND CHARGES, BY ADDING FEES AND CHARGES FOR PUBLIC RECORDS REQUESTS.

WHEREAS, the Arizona public records statutes provide that government agencies may charge reasonable fees for the production of public records; and

WHEREAS, the City has had established fees and charges for public records requests but have not charged the fees and charges in most circumstances due to the difficulty in taking payment; and

WHEREAS, the City will implement a new public records processing system which will make it easier to take electronic payments for public records requests; and

WHEREAS, after a detailed review by City staff, the City Council desires to publish the fee schedules for processing public records requests in Appendix A – Schedule of Fees and Charges; and

WHEREAS, pursuant to Arizona Revised Statutes (“A.R.S.”) § 9-499.15, the City has provided written notice of the proposed charges on its website for at least sixty (60) days before the fees were considered by the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEMPE, MARICOPA COUNTY, ARIZONA, as follows:

Section 1. That Tempe City Code Appendix A, Schedule of Fees and Charges, is hereby amended to include the fees and charges for the production of public records, a true and accurate copy of which is attached hereto as Exhibit A and made a part hereof and incorporated herein by reference.

Section 2. All fees and charges for services provided by the City previously approved and not amended or increased by this Resolution shall remain in effect.

Section 3. All resolutions and ordinances and parts thereof in conflict with the provisions of this Resolution are hereby repealed.

Section 4. If any section, subsection, sentence, clause, phrase or portion of this Resolution or any part of the Code adopted herein by reference is for any reason held to be invalid or unconstitutional such decision shall not affect the validity of the remaining portions thereof.

Section 5. The City Clerk is hereby authorized to correct clerical and grammatical errors, if any, related to this Resolution, and to make formatting changes appropriate for purposes of clarity, form, or consistency with the Tempe City Code.

Section 6. The various City officers and employees are hereby authorized and directed to perform all acts necessary to give effect to this Resolution.

Section 7. Pursuant to Tempe City Charter § 2.16, this Resolution shall be effective immediately upon adoption by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF TEMPE, ARIZONA this 10th day of April, 2025.



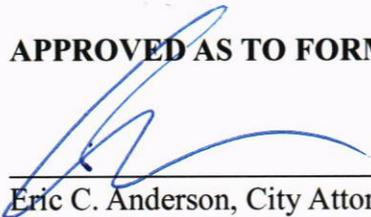
Corey D. Woods, Mayor

ATTEST:



Kara A. DeArrastia, City Clerk

APPROVED AS TO FORM:



Eric C. Anderson, City Attorney

EXHIBIT A

City of Tempe General Public Records Fee Schedule:

Non-Commercial Records Requests

Routine records (8.5" x 11" or 8.5" x 14") (Black and White)	\$.25 per page
Routine records (8.5" x 11" or 8.5" x 14") (Color)	\$.50 per page
Audio Files, Video Files, or other Storage Devices	\$10.00 per medium
Photographs (8.5" x 11")	\$.50 per page
Inspection of records	No charge
Fee for copying, cost of time, equipment and personnel used in producing copies of the records	\$10 per hour (1 hour minimum)

The fees listed above are the minimum fees charged for routine records filled by most departments in the City. Some departments may charge different fees based on the department's policies and the types of records requested. Different fees may also be charged based on City Code or state law.

Commercial Records Requests

The charge for commercial public records requests will be determined by the City at the time the request is made and after the requester completes the Statement of Commercial Purpose form or similar form provided by the City. The charge for commercial public records requests will be based on: (1) the value of the reproduction on the commercial market as best determined by the City; (2) a reasonable fee for the cost of time, materials, equipment and personnel used in producing the records; and (3) a portion of the cost to the City for obtaining the original or copies of the documents, printouts or photographs.

Fee for copying, cost of time, equipment and personnel used
in producing copies of the records \$35/hour (1 hour
minimum)

Community Development Public Records Fee Schedule:

Non-Commercial Records

Routine records (8.5" x 11") (Black and White)	\$.25 per page
Routine records (8.5" x 11") (Color)	\$.50 per page
Audio Files, Video Files, or other Storage Devices	\$10.00 per medium
Photographs (8.5" x 11")	\$.50 per page
Electronic Records (Delivered via Email or File Transfer)	\$5.00 for up to 50 pages
As Built Records for Private Development	See Table 3A Schedule of Fees
Inspection of records	No charge
Fee for copying, cost of time, equipment and personnel used in producing copies of the records	\$10 per hour (1 hour minimum)

Commercial Records Requests

The charge for commercial public records requests will be determined by the City at the time the request is made and after the requester completes the Statement of Commercial Purpose form or similar form provided by the City. The charge for commercial public records requests will be based on: (1) the value of the reproduction on the commercial market as best determined by the City; (2) a reasonable fee for the cost of time, materials, equipment and personnel used in producing the records; and (3) a portion of the cost to the City for obtaining the original or copies of the documents, printouts or photographs.

Fee for copying, cost of time, equipment and personnel used
 In producing copies of the records \$35/hour (min. 1 hour)

FIRE PREVENTION AND PROTECTION

Emergency Medical Transportation Fees

Advanced Life Support (ALS)\$928.21

Basic Life Support (BLS)\$826.82

Mileage\$ 19.24

Standby waiting\$206.70

Disposable medical supplies Copy on file with the Tempe City Clerk's Office

(Res. No. 91.46, 7-25-91; Res. No. 2005.16, 4-21-05; Res. No. 2009.16, 3-5-09; Res. No. 2009.57, 6-11-09; Res. No. 2010.53, 7-1-10, Res. No. 2013-51, 5-9-13; Res. No. R2015.49, 5-21-15; Res. No. R2017.83, 7-27-17; Res. 2019.47, 6-9-19)

Construction Permit Fees

Construction permit fees listed below are based on a labor rate of ~~\$88.16~~ \$90.36 per hour. The base time for plan review and inspections during normal business hours are indicated with each permit type. Additional time to complete the plan review or inspection will be assessed at the hourly rate. Additional system features will be added to the base fee. Fees will be cumulative.

CONSTRUCTION PERMIT FEES	BASE TIME
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105.7.1 Automatic Fire-Extinguishing Systems

Automatic Fire Sprinkler Systems

Installations

Plan Review/Inspection up to 200 heads 5.0

Each additional 200 heads 4.0

Modifications

1 to 20 heads - OTC Permit/Inspection 2.0

Plan Review/Inspection 21 to 200 heads 4.0

Each additional 200 heads 3.0

Alternative Automatic Extinguishing Systems

Installations/Modifications

Plan Review/Inspection 5.0

Each additional system 4.0

Automatic Commercial Cooking Systems

Installations/Modifications

Plan Review/Inspection 3.0

APPENDIX A - SCHEDULE OF FEES AND CHARGES
FIRE PREVENTION AND PROTECTION

Each additional system 2.0

105.7.2 Battery Systems

Installations/Modifications

Plan Review/Inspection 4.0

Each additional system 3.0

105.7.3 Capacitor Energy Storage Systems

Installations/Modifications

Plan Review/Inspection 4.0

Each additional system 3.0

105.7.4 Compressed Gases

Installations/Modifications

Plan Review/Inspection 4.0

Each additional system 3.0

105.7.5 Cryogenic Fluids

Installations/Modifications

Plan Review/Inspection 4.0

Each additional system 3.0

105.7.6 Emergency Responder Radio Coverage Systems

Installations/Modifications

Plan Review/Inspection 8.0

Each additional system 6.0

105.7.7 Fire Alarm and Detection Systems

Installations

Plan Review/Inspection up to 200 devices 6.0

Each additional 200 devices 5.0

Dedicated Function Systems 3.0

Modifications

1 to 10 Devices - OTC Permit/Inspection 2.0

11 to 50 Devices Plan Review/Inspection 4.0

Each additional 50 devices 3.0

105.7.8 Fire Pumps and Related Equipment

Installations/Modifications

Plan Review/Inspection 8.0

APPENDIX A - SCHEDULE OF FEES AND CHARGES
FIRE PREVENTION AND PROTECTION

Each additional pump 7.0

105.7.9 Flammable and Combustible Liquids

Installations/Modifications

Plan Review/Inspection 5.0

Each additional tank or piping system 4.0

105.7.10 Fuel Cell Power Systems

Installations/Modifications

Plan Review/Inspection 4.0

Each additional system 3.0

105.7.11 Gas Detection Systems

Installations/Modifications

Plan Review/Inspection 5.0

Each additional system 4.0

105.7.12 Gates and Barricades Across Fire Apparatus Access Roads

Installations/Modifications

Plan Review/Inspection 2.0

Each additional gate or barricade 1.0

105.7.13 Hazardous Materials

Installations/Modifications

Plan Review/Inspection 5.0

Each additional control area 4.0

CONSTRUCTION PERMIT FEES	BASE TIME
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105.7.14 High Piled Combustible Storage

Installations/Modifications

Plan Review/Inspection 4.0

Each additional 500 square feet 3.0

105.7.15 Industrial Ovens

Installations/Modifications

Plan Review/Inspection 3.0

Each additional oven 2.0

105.7.16 LP-Gas

Installations/Modifications

APPENDIX A - SCHEDULE OF FEES AND CHARGES
FIRE PREVENTION AND PROTECTION

Plan Review/Inspection 3.0

Each additional tank or system 2.0

105.7.17 Motor Vehicle Repair Rooms and Booths

Installations/Modifications

Plan Review/Inspection 4.0

Each additional room or booth 3.0

105.7.18 Plant Extraction Systems

Installations/Modifications

Plan Review/Inspection 6.0

Each additional system 5.0

105.7.19 Private Fire Hydrants

Installations/Modifications

Plan Review/Inspection 3.0

Each additional system 2.0

105.7.20 Smoke Control or Smoke Exhaust Systems

Installations/Modifications

Plan Review/Inspection 6.0

Each additional system 5.0

105.7.21 Solar Photovoltaic Power Systems

Installations/Modifications

Plan Review/Inspection 2.0

Each additional system 1.0

105.7.22 Special Event Structures

Installations/Modifications

Plan Review/Inspection 3.0

Each additional structure 2.0

105.7.23 Spraying or Dipping

Installations/Modifications

Plan Review/Inspection 6.0

Each additional spray room, booth, or dip tank 5.0

105.7.24 Standpipe Systems

Installations/Modifications

Plan Review/Inspection 4.0

APPENDIX A - SCHEDULE OF FEES AND CHARGES
FIRE PREVENTION AND PROTECTION

Each additional standpipe 3.0

105.7.25 Temporary Membrane Structures and Tents

Installations/Modifications

Plan Review/Inspection 2.0

Each additional structure at the same site 1.0

105.7.26 Firefighter Breathing Air Systems

Installations/Modifications

Plan Review/Inspection 8.0

Each additional system 7.0

Operational permit fees listed below are based on a labor rate of ~~\$88.16~~ \$90.36 per hour. The base time for plan review and inspections during normal business hours are indicated with each permit type. Additional time to complete the plan review or inspection will be assessed at the hourly rate. Where more than one permit is required for the same location, the fire code official is authorized to consolidate such permits into a single permit provided that each provision is listed in the permit.

OPERATIONAL PERMIT FEES	BASE TIME
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105.6.2 Amusement Buildings

Plan Review/Inspection each building 2.0

105.6.4 Carnivals and Fairs

Plan Review/Inspection each site 2.0

105.6.13 Exhibits and Trade Shows

Plan Review/Inspection each site 2.0

105.6.14 Explosives

Plan Review/Inspection each site 2.0

OPERATIONAL PERMIT FEES	BASE TIME
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105.6.32 Open Burning

Plan Review/Inspection each site 2.0

105.6.36 Outdoor Assembly Event

Plan Review/Inspection each event 2.0

105.6.37 Places of Assembly

Plan Review/Inspection each event 2.0

105.6.40 Pyrotechnic Special Effects Material

Plan Review/Inspection each site 2.0

APPENDIX A - SCHEDULE OF FEES AND CHARGES
FIRE PREVENTION AND PROTECTION

Operational fees listed below are based on an hourly labor rate of ~~\$88.16~~ \$90.36 per hour. The base times are indicated with each operational fee. Additional time to complete the plan review, inspection or investigation will be assessed at the hourly rate. Fees will be cumulative.

OPERATIONAL FEES	BASE TIME
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Inspector Standby 3.0

Re-Inspections (after second re-inspection) 3.0

Inspections Outside Normal Business Hours 3.0

Plan Review Resubmittal (after third re-submittal) 2.0

Revision to Approved Plans 2.0

Code Modification/Appeal Application 6.0

Work without Permits — Double the permit fees

Expedited Plan Review — Double the permit fees

Administrative fees listed below are assessed per incident report, inspection report, environmental assessment request or permit. Fees will be cumulative.

Administrative Fees

Digital Photos-CD ~~\$14.65~~ \$15.01

Fire Incident Report ~~\$14.65~~ \$15.01

Environmental Assessment ~~\$30.59~~ \$31.35

Inspection Report (Duplicate) ~~\$6.42~~ \$6.58

Permit (Duplicate) ~~\$6.42~~ \$6.58

(Res. No. R2019.47, 6-6-19; Res. No. R2019.47 , effective 7-1-22)

Note(s)—This resolution will also establish a perpetual, automatic annual fee adjustment at the beginning of each fiscal year based on a published Consumer Price Index (CPI) provided through the City of Tempe's Municipal Budget Office.