



## Memorandum

---

Engineering and Transportation Department

DATE: May 28, 2021

TO: Mayor and City Council

FROM: Jennifer Svetichan, Engineering Admin Supervisor (480-350-8150)

Through: Marilyn DeRosa, Engineering and Transportation Director (480-350-8896)  
Julian Dresang, Deputy Engineering and Transportation Director/City Engineer (480-350-8025)  
Shelly Seyler, Deputy Engineering and Transportation Director/Transportation (480-350-8854)

SUBJECT: Engineering/Transportation/Telecom Annual Fee Adjustment

---

In October 2005, September 2006 and December 2009, Resolutions No. R2005.45, No. R2006.77 and No. R2009.41 were approved, authorizing an automatic annual fees adjustment at the beginning of every fiscal year affecting the Appendix Fees listed below as attachments. By the Resolutions, each such adjustment is based on a published Consumer Price Index provided through the United States Department of Labor, Bureau of Labor Statistics.

**This memo serves as our official annual notification** that the annual adjustment for the 2021-22 fiscal year has been set at **1.5%**, based on the annual Bureau of Labor Statistics CPI–All Urban Consumers/West region (<http://data.bls.gov>). Adjusted Appendix Fees will become effective July 1, 2021.

For additional detail, the attached fee schedule identifies all fees for individual service requests and their respective changes. Please call me or Marilyn DeRosa with any questions or concerns.

Attachment:

- Special Permits for Overweight/Overheight Vehicles
- Special Permit for Hauling Waste Materials
- Engineering Fees
- Telecommunications Service Providers

**MOTOR VEHICLES AND TRAFFIC**

Special Permits for Overweight/Overheight Vehicles<sup>141</sup>

19-45	Application fee for excess size.....	\$ <del>18.70</del> <u>18.98</u>
	Plus, each 30-day permit issued for excess size.....	\$ <del>37.26</del> <u>37.82</u>
	Each permit issued for excess weight .....	\$ <del>31.15</del> <u>31.62</u>
	Plus, each 30-day permit issued for excess weight .....	\$ <del>62.12</del> <u>63.06</u>

Special Permit for Hauling Waste Material<sup>2151</sup>

19-50	Special permit for hauling construction waste fill or waste excavation material:	
	Under 5,000 cubic yards or less than ten (10) days in duration .....	no charge
	Over ten (10) days in duration and less than 5,000 cubic yards	\$ <del>661.87</del> <u>671.79</u>
	5,000 to 10,000 cubic yards .....	\$ <del>661.87</del> <u>671.79</u>
	Greater than 10,000 cubic yards.....	\$ <del>2,647.41</del> <u>2,687.12</u>

(Res. No. 2005.58, 10-20-05; Res. No. 2008.31, 5-1-08)

**STREETS AND SIDEWALKS<sup>3181</sup>**

29-19 Engineering Fees

All engineering related activities within City owned property, the public right-of-way and public utility easements shall be permitted in accordance with Section 29-19 of the City Code, the City of Tempe Public Works Department Engineering Design Criteria Manual and the City of Tempe Utility Manual. All construction within the right-of-way shall conform to the latest editions of the Maricopa Association of Governments Uniformed Standard Specifications and Details (MAG Specifications and Details), the City of Tempe Supplement to the MAG Specifications and Details, and the Tempe Traffic Barricade Manual.

An annual fee adjustment will be applied to all fees listed. Such fees will be adjusted each July 1, based on the United States Department of Labor, Bureau of Labor Statistics, Consumer Price Index-All Urban Consumers, West Region for All Items (CPI).

Engineering Plan Check Fees

Time limit of permit application: An application for a permit for any proposed work shall be valid for a period of one year from date of filing.

Exception:

Prior to the date of expiration of any application that has been approved for the issuance of permits, but for which all of the permits have not been issued, the applicant shall pay 25% of the original plan review fees, within thirty (30) days of the plan review expiration date, to extend

the plan review approval for an additional six (6) months. If the 25% plan review renewal fee is not paid within thirty (30) days of expiration, and the permits are not issued on or before the six (6) month extension date, the plan review will expire and all of the permits will be voided.

1. Review Public Utility Plan

- a. First and second plan review, inclusive..... \$ ~~322.13~~326.96/sheet/discipline  
 - prorated fee for residential PUE/permit submittal ..... \$ ~~171.03~~173.60
- b. Third and subsequent reviews and revisions ..... \$ ~~192.07~~194.95/sheet/discipline
- c. Expedited plan review (less than 10 days) ..... \$ ~~644.08~~653.74/sheet/discipline  
 - prorated fee for residential PUE/permit submittal ..... \$ ~~342.06~~347.19
- d. Review of plans and inspection of service drops ..... \$ ~~64.34~~65.30/service drop
- e. Expedited plan review/inspection of service drops (less than 10 days) .....  
 ..... \$ ~~128.50~~130.43/service drop
- f. Cabinet greater than 30 inches ..... \$ ~~205.61~~208.69/cabinet/location
- g. Application fee for collocation of small wireless facilities (SWFs) in the right-of-way.... \$100.00 each for up to five (5) SWFs and \$50.00 for each additional SWF addressed in the application.
- h. Application fee for the installation of new, replacement or modified utility poles associated with the collocation of SWFs in the right-of-way.... \$750.00 per application
- i. Application fee for the modification of existing or the installation of new monopoles or utility poles or for the collocation of wireless facilities in the row .... \$1,000.00 per application

2. Capital Improvement Program Plans

The Capital Improvement Program projects are subject to a two percent (2%) fee based on total project costs for engineering plan check review and engineering permits.

- a. Two-person survey crew ..... \$ ~~161.39~~163.81/hr
- b. Three-person survey crew ..... \$ ~~241.97~~245.60/hr

Engineering Permit Inspection and Testing

All engineering permit fees for detached, single family dwellings are included in the flat fee charge for plan review.

Permits are valid for one year from date of issuance. Submittal of as-builts and an approved final inspection is required within one year from the date of permit issuance or the permits will expire.

Exception:

If the portion of the project requiring engineering permits has not been completed within one year, the applicant shall pay 25% of the permit fees to extend the permits for an additional six (6) months. If the portion of the project requiring engineering permits has not been completed prior to the initial six (6) month extension granted, the applicant shall pay an additional 100% of the original permit fees for each additional six (6) month extension required to complete this project.

If the project requiring engineering permits has not been completed and the permits have expired, in order to resume/continue work, the applicant shall pay 100% of the original permit

fees.

Testing and inspection fees shall be paid to the City at the same time a permit is issued for the work. All tests shall meet current City of Tempe standard specifications and drawings.

A base fee of ~~\$192.66~~\$195.55 shall be paid for any materials testing incurred by a project (with the exception of single, family dwellings). This base fee is in addition to the line items needed as part of the permit process.

1. Street Improvements Inspection and Testing

- a. Curb and gutter .....\$ ~~1,261.28~~1,261.28/lf
- b. Sidewalk/bike path ..... \$ ~~4,374.44~~4,374.44/sq ft
- c. Sidewalk ramp ..... \$ ~~153.06~~155.36 each
- d. Valley gutter/aprons ..... \$ ~~195.36~~198.29 each
- e. Driveway/alley entrances ..... \$ ~~313.26~~317.95 each

2. Public Utilities Inspection and Testing

All public utilities shall secure a permit for their improvements constructed within the public right-of-way in accordance with Section 29-19 of the City Code and the City of Tempe Utility Manual. Unless otherwise prohibited by law or franchise agreement, the public utility shall deposit non-refundable fees for plan review, clerical services, and inspection. Methods “A” and “B” for installing conduit by horizontal directional drilling is described in the City of Tempe Utility Manual.

- a. Trenching (no pavement cut)
  - (i) 300 sq ft or less.....\$ ~~381.92~~387.65/permit
  - (ii) Additional square feet exceeding 300 sq ft ..... \$ ~~1,671.70~~1,671.70/sq ft
- b. Trenching (pavement cuts/concrete work)
  - (i) 300 sq ft or less.....\$ ~~573.74~~582.35/permit
  - (ii) Additional square feet exceeding 300 sq ft ..... \$ ~~3,483.53~~3,483.53/sq ft
- c. Wireless antenna ..... \$ ~~109.76~~111.40/location
- d. Manhole/vaults/pedestals/access points ..... \$ ~~169.48~~172.02 each
- e. Semi-annual maintenance..... \$ ~~2,567.79~~2,606.31
- f. Semi-annual emergency permit..... \$ ~~2,567.79~~2,606.31
- g. Semi-annual energization permit ..... \$ ~~2,567.79~~2,606.31
- h. Semi-annual pole inspection/replacement permit ..... \$ ~~2,567.79~~2,606.31
- i. Semi-annual special use (Trimp)..... \$ ~~2,567.79~~2,606.31
- j. Minimum utility inspection/testing fee ..... \$ ~~205.61~~208.69
- k. Pothole (minimum of 5) ..... \$ ~~41.28~~41.90
- l. Horizontal directional drilling pit..... \$ ~~75.60~~76.74
- m. Horizontal directional drilling (Method “A”)
  - (i) 300 lineal feet or less.....\$ ~~381.92~~387.65/permit
  - (ii) Additional lineal feet exceeding 300 lf ..... \$ ~~1,671.70~~1,671.70/lf
- n. Horizontal directional drilling (Method “B”)
  - (i) 300 lineal feet or less.....\$ ~~573.74~~582.35/permit
  - (ii) Additional lineal feet exceeding 300 lf ..... \$ ~~3,483.53~~3,483.53/lf
- o. Pavement resurfacing fee (refer to No. 8 under Engineering Inspection and Testing)

3. Pavement Resurfacing Fee Inspection and Testing

It is the intent of the City's pavement management program to avoid cutting of new street pavement or newly overlaid pavement. In the event that a street cut in new pavement cannot be avoided, a surcharge fee to cover damages and early deterioration will be assessed for new or resurfaced pavements less than seven years old.

- a. Surcharge for cutting new or resurfaced pavement less than 3 years old.
  - (i) Opening less than 9 square feet of trench ..... \$ ~~1,370.40~~1,390.66
  - (ii) Trench over 9 square feet ..... \$ ~~3,425.14~~3,476.52 for every 50 square feet of trench or fraction thereof
- b. Surcharge for cutting new or resurfaced pavement more than 3 years old but less than 7 years old.
  - (i) Opening less than 9 square feet of trench ..... \$ ~~685.11~~695.39
  - (ii) Trench over 9 square feet ..... \$ ~~1,712.66~~1,738.35 for every 50 square feet of trench or fraction thereof
- c. Seal coat ..... \$ ~~1.44~~1.46/sq yd

4. Additional and Miscellaneous Fees Inspection and Testing

- a. Miscellaneous permits not covered above – special use permit \$ ~~205.61~~208.69 each
- b. Minimum testing and inspection ..... \$ ~~205.61~~208.69 each
- c. Initial permit renewal as described above ..... 25% of permit fee
- d. Second and additional permit renewal as described above .... 100% of permit fee
- e. After hours inspection/testing (minimum of two hours) . \$ ~~265.21~~269.19 per hour
- f. Investigation assessment ..... greater of \$ ~~342.61~~347.75 or double the permit fee not to exceed \$ ~~3,425.14~~3,476.52
- g. Right of Way trenching permit..... \$ ~~1.67~~1.70/sq ft or \$ ~~381.92~~387.65 min.
- h. Shoring permit for deep excavation ..... \$ ~~198.66~~201.64
- i. Easement dedication preparation (except for detached, single family dwellings) ..... \$ ~~186.13~~188.93
- j. Service line protection program (SLIPP) ..... \$12.00/mo
- k. Service line protection program (SLIPP) – single line ..... service \$7.00/mo
- l. Service line protection program (SLIPP) – enrollment fee ..... \$12.00/one time

Encroachments, Abandonments, and Other Activities in the Public Right-Of-Way

The City may at its sole right and option, elect to sell or abandon right-of-way for a sum equal to the present fair market value.

Unless otherwise prohibited by law, the City may at its sole right and option choose to deny any request for abandonment, encroachment or other use of the public right-of-way. In addition, the City Engineer may cancel the encroachment permit at any time.

1. Abandonment Processing Fee

A property owner, developer, or agent requesting an abandonment of public right-of-way (street, alley, or public easement used for any purpose) shall submit a non-refundable processing fee to the City Engineer.

- a. Public ROW abandonment processing fee.....\$

~~1,027.67~~1,043.08 each

- 2. Encroachments
  - a. Encroachment permits (non-commercial).....\$ ~~205.61~~208.69
  - b. Encroachment permits (commercial).....\$ ~~822.12~~834.45

(includes environmental monitoring well leases)

each  
ea/yr.

3. Wireless Services Facilities (WSF) in the Right-of-Way  
 Category 1 Small wireless facility (SWF) means a wireless services facility that meets both of the following qualifications:

- A. All antennas are located inside an enclosure of not more than six (6) cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all of the antenna's exposed elements could fit within an imaginary enclosure of not more than six (6) cubic feet in volume.
- B. All other wireless equipment associated with the SWF is cumulatively not more than twenty-eight (28) cubic feet in volume, or fifty (50) cubic feet in volume if the equipment was ground mounted before August 9, 2017.

Fees for Category 1 will not be adjusted yearly. Each SWF site will be assessed fees as set forth below:

- a. Right-of-way use fee ..... \$50.00 Per SWF site per year
- b. Use fee for the collocation of an SWF on a city-owned pole in the right-of-way ..... \$ 50.00 per pole per year

Category 2

Wireless Services Facilities (WSF) with antenna(s) exceeding six (6) cubic feet mounted on an existing vertical element or pole (at time of attachment) and any associated ground equipment. Each WSF site will have an antenna base fee plus a ground equipment fee (if applicable) for cubic feet of ground equipment as set for the below:

- Antenna base fee ..... \$ ~~3,473.63~~3,525.73/yr + ground equipment fee
- a. Total is 1 cu. Ft. Up to 50 cu. Ft. ....Included
- b. Total is 51 cu. Ft. Up to 200 cu. Ft. .... \$ ~~6,947.26~~7,051.46/yr
- c. Total is 201 cu. Ft. Up to 300 cu. Ft. .... \$ ~~10,420.88~~10,577.20/yr
- d. Total is 301 cu. Ft. Up to 401 cu. Ft. .... \$ ~~13,894.51~~14,102.93/yr
- e. Total is 401 cu. Ft. Or more ..... \$ ~~17,368.14~~17,628.66yr

Category 3

WSF with antenna(s) exceeding six (6) cubic feet mounted on a vertical element that is stealth or utilizes alternate concealment when existing vertical elements are not

available, and any associated ground equipment. Each WSF site will have an antenna base fee plus a ground equipment fee (if applicable) for cubic feet of ground equipment as set forth below:

- Antenna base fee..... \$ ~~4,863.08~~4,936.02/yr + ground equipment fee
- a. Total is 1 cu. Ft. Up to 50 cu. Ft. ....Included
- b. Total is 51 cu. Ft. Up to 200 cu. Ft. .... \$ ~~6,947.26~~7,051.46/yr
- c. Total is 201 cu. Ft. Up to 300 cu. Ft. .... \$ ~~10,420.88~~10,577.20/yr
- d. Total is 301 cu. Ft. Up to 401 cu. Ft. .... \$ ~~13,894.51~~14,102.93/yr
- e. Total is 401 cu. Ft. or more ..... \$ ~~17,368.14~~17,628.66/yr

Category 4

WSF with antenna(s) on a new, (non-existing at the time of attachment) vertical element or pole that is neither stealth nor concealed in appearance and any associated ground equipment. Each WSF site will have an antenna base fee plus a ground equipment fee (if applicable) for cubic feet of ground equipment as set forth below:

- Antenna base fee ..... \$ ~~6,252.53~~6,346.32/yr + ground equipment fee
- a. Total is 1 cu. Ft. Up to 50 cu. Ft. ....Included
- b. Total is 51 cu. Ft. Up to 200 cu. Ft. .... \$ ~~6,947.26~~7,051.46/yr
- c. Total is 201 cu. Ft. Up to 300 cu. Ft. .... \$ ~~10,420.88~~10,577.20/yr
- d. Total is 301 cu. Ft. Up to 401 cu. Ft. .... \$ ~~13,894.51~~14,102.93/yr
- e. Total is 401 cu. Ft. or more ..... \$ ~~17,368.14~~17,628.66/yr

- 4. Telecommunication right-of-way occupation lineal foot fee.....\$ ~~2,412.44~~
- 5. Right-of-way use agreement application fee.....\$ 4,000.00
- 6. Temp Line Penalty Fee, failure to timely apply for permit..... \$~~1,121.14~~
- 7. Temp Line Penalty Fee, failure to timely remove line.....\$~~1,121.14~~
- 8. Temp Line Discovery Fee.....\$~~1,121.14~~
- 9. Shared active transportation vehicles (SATVS) in the right-of-way. Shared active transportation vehicle (SATV) systems in the right-of-way are required to obtain a right-of-way use license. SATV operators shall pay an application, license issuance and monitoring, and data analysis and planning fee, relocation fee, and right-of-way use fee as set forth below:
  - a. Annual application, license issuance and monitoring, and data analysis and planning fee.... \$~~8,108.86~~8,230.50

- b. Relocation fee.... ~~\$102.80~~104.34 per SATV
- c. Right-of-way use fee.... \$ ~~1.09~~1.11 per day, per SATV

(Note: This schedule is not all inclusive and other fees may apply; these fees will be adjusted annually based upon the United States Department of Labor, Bureau of Labor Statistics Consumer Price Index-All Urban Consumers, West Region)

Licenses for Special Use

Annual licenses shall be issued for encroachments of a more permanent nature, including but not limited to, buildings and underground parking facilities that impair the City’s ability to use the right-of-way. The fees for these encroachments are based upon a graduated percentage depending on the type of encroachment. The fee is also determined by the appraised value of the property and the square footage of the encroachment. They are defined as follows:

1. Obstructions/Encroachments
  - a. At grade (at ground level) ..... 7% of appraised market value
  - b. Below grade (below ground level) ..... 7% of appraised market value
  - c. Above grade (above ground, sidewalk or street).... 4% of appraised market value
2. In lieu of the above fee structure, the Public Works Director is authorized to negotiate a single payment based on the present value income stream.

Sale of Engineering & GIS Records

The following schedule is established to set a standard cost for the selling of City Engineering and GIS mapping records:

1. Plots – sizes 8 ½” x 11” (letter) and 11” x 17” (tabloid)
  - a. Two (2) or less plots (non-commercial use) ..... no charge
  - b. Three (3) or more plots (non-commercial use) ..... \$ ~~1.50~~1.52 each
  - c. Any number of plots (commercial use) ..... \$ ~~1.50~~1.52 each
  - d. As-built plan sheet..... \$ ~~1.50~~1.52 each
2. Plots – larger than 11” x 17”, up to 36” wide
  - a. City map of landbase, survey, water, sewer, etc. .... \$ ~~13.90~~14.11 each
  - b. Quarter section map of landbase, aerial, or utilities ..... \$ ~~13.90~~14.11 each
  - c. Conversion of paper map to mylar ..... \$ ~~5.21~~5.29/sq ft
  - d. As-built plan sheet ..... \$ ~~13.90~~14.11 each
  - e. Custom plot, each ..... \$ ~~13.90~~14.11 plus \$ ~~7.07~~7.17/lf or fraction of paper over three (3) feet
3. Digital data
  - a. Quarter section in MicroStation DGN format
    - (i) Landbase..... \$ ~~411.15~~417.31 each
    - (ii) Single utility (sewer, water, drainage or improvements) \$ ~~137.14~~139.19 each
    - (iii) Landbase and all utilities ..... \$ ~~753.58~~764.89 each
  - b. Quarter section aerial in Intergraph COT format ..... \$ ~~41.28~~41.90 each



- c. As-built plan sheet image in B&W TIFF format .....\$ ~~1,501.52~~ each
- d. Custom output in MicroStation DGN format
  - (i) Setup for location .....\$ ~~137.14~~~~139.19~~ per area, per occurrence  
plus \$ ~~7,077.17~~ per vertex over eight (8) fence vertices
  - (ii) Landbase .....\$ ~~2,162.19~~ per 10,000 square feet or fraction
  - (iii) Single utility .....\$ ~~0,900.91~~ per 10,000 square feet or fraction
  - (iv) Landbase and all utilities.....\$ ~~3,833.89~~ per 10,000 square feet or fraction
  - (v) Minimum purchase of custom output ..... \$ ~~274.14~~~~278.25~~
- e. Format translation of city-provided data files – prices in addition to source data files
  - (i) Setup for translation ..... \$ ~~68,5969.62~~ per occurrence
  - (ii) MicroStation DGN file to AutoCAD DWG or DXF file.....  
.....\$~~27.56~~~~27.97~~ per DWG or DXF file
  - (iii) Intergraph COT file to TIFF or JPEG file \$ ~~27.56~~~~27.97~~/TIFF or JPEG file
  - (iv) Minimum purchase of translation services ..... \$ ~~137.14~~~~139.19~~  
Translation services are performed using default settings of translation software.
- f. Download information to a CD .....\$ ~~13,9014.11~~/each
- g. Tempe Supplement to the M.A.G. Uniform Standard Details and  
Specifications for Public Works Construction ..... \$ ~~192.66~~~~195.55~~

4. Conditions and Restrictions

- a. All commercial orders and digital data orders will be required to document purpose of use.
- b. Plotting orders in excess of \$25.00 and digital data orders will require full pre-payment before order is processed.
- c. Digital data will be provided on city-issued media only.
- d. All orders and payments must be done in-person only.

(Res. No. 92.33, 6-18-92; Res. No. 99.30, 11-18-99; Res. No. 2000.44, 6-15-00; Res. No. 2001.37, 7-19-01; Res. No. 2002.03, 1-17-02; Res. No. 2005.45, 10-20-05; Res. No. 2008.26, 5-1-08; Res. No. 2008.89, 11-6-08; Res. No. 2008.90, 1-8-09; Res. No. 2009.41, 12-10-09; Res. No. 2009.57, 6-11-09; Ord. No. 2010.02, 2-4-10; Res. No. 2010.48, 5-20-10; Res. No. 2011.51, 6-16-11; Res. No. 2011.75, 8-18-11)

**TELECOMMUNICATIONS SERVICE PROVIDERS**

31A-11 License or Franchise Application

- 1. All applications for new or renewal licenses, as defined by A.R.S. § 9-582(A)(2), shall be accompanied by a Four Thousand Dollar (\$4,000.00) non-refundable fee for the administrative costs of processing the application and license.
- 2. As authorized by A.R.S. §§ 9-583(C) and 9-582(A)(4) and Tempe City Code Sec. 31A-21, in addition to all other permit fees authorized by city ordinance or resolution, all interstate license holders shall pay to the City an annual fee of Two Dollars and Fifteen Cents (\$ 2.15) per lineal foot of right of way occupied. Such rate per linear foot shall be increased in any calendar year hereafter by the increase in the average consumer price index as published by the United States Department of Labor, Bureau of Labor Statistics. The City shall calculate the annual footage fee using as the number of linear feet, the total amount of linear feet installed less any footage removed or abandoned as provided in the license agreement.

3. The City may receive in-kind facilities from interstate license holders. Any in-kind facilities provided to the City by the license holder shall remain in the possession and ownership of the City after the term of the license expires. The value of the in-kind benefits shall be offset as required by A.R.S. § 9-582(D).
4. The fees referenced in Sections 1 and 2 above shall apply to all license applications submitted to the City after the effective date of this Resolution, and to all licenses granted by the City after the effective date of this Resolution.

(Res. No. 2000.12, 02-24-00; Res. No. 2006.77, 9-21-06)



**Community Development Department**

<b>PRIVATE DEVELOPMENT ENGINEERING FEES</b>		Effective 07/01/2021
<b>TYPE</b>	<b>FEE</b>	
<b>DRAINAGE PERMIT</b>		
<i><b>Individual Storage:</b></i>		
Individual single-family lot	\$30.04	\$30.49
2 to 5 lots	\$74.77	\$75.89
6 to 20 lots	\$74.77	\$75.89
+ per lot over 5	\$20.04	\$20.34
21 to 100 lots	\$373.45	\$379.05
+ per lot over 20	\$9.40	\$9.54
Over 100 lots	\$1,120.16	\$1,136.96
+ per lot over 100	\$3.20	\$3.25
<i><b>Central Storage:</b></i>		
Less than 1 acre	\$149.48	\$151.72
Over 1 acre, per acre	\$149.48	\$151.72
<i><b>Combination Storage:</b></i>		sum of fees for individual storage
<b>ENGINEERING PLAN CHECK</b>		
<i><b>Review of grading, drainage, paving, water and sewer plans (Commercial)</b></i>		
First, second and third plan review, inclusive per sheet/discipline	\$575.10	\$583.72
Additional plan review required for fourth and subsequent reviews, changes, additions or revisions to approved plans (minimum one hour w/ 1/2 hour increments)	\$162.27	\$164.70
Plan review status meeting (used if needed for complex projects)	\$676.11	\$686.26
Expedited plan review (less than 15 days)/per sheet/discipline	\$1,150.07	\$1,67.32
Drainage report review per report	\$746.77	\$757.97

*Footnote 9*

*Total fee includes the addition of a 9% Technology & Training Fee pursuant to Resolution No.R2020.XX, which is not subject to the annual CPI fee adjustment.*

Approved plan renewal (as described above) prior to permits issued	25% of original plan check fee
<b><i>Review of grading, drainage, paving, water and sewer plans (Detached, single family dwellings and swimming pools)</i></b>	
Flat Fee (to include plan review and all engineering permits)	\$575.10 \$583.72
Expedited plan review (less than 15 days)	\$1,150.07 \$1,167.32
Approved plan renewal (as described above) prior to permits issued	25% of original flat fee
<b>PRIVATE DEVELOPMENT ENGINEERING PERMIT INSPECTION AND TESTING</b>	
Materials Testing base fee	\$210.00 \$213.15
First 6 month renewal	25% of original permit fee
Second and subsequent 6 month renewal	100% of original permit fee
<b><i>Water Inspection and Testing</i></b>	
Water mains per linear foot	\$3.00 \$3.05
Water services (each)	\$51.06 \$51.83
Fire hydrants (each)	\$95.74 \$97.17
Tap, sleeve & valve (each)	\$164.43 \$166.89
Pipe encasement (in 20 lf sections) (each)	\$30.04 \$30.49
Horizontal directional drilling pit (each)	\$82.40 \$83.64
Valve cluster (each)	\$328.66 \$333.59
Pavement cut/concrete work per permit	\$625.37 \$634.76
"+" pavement cut/concrete work if quantity exceeds 300 sq ft (per sq ft)	\$3.79 \$3.85
Trench (no pavement cut) if $\leq$ 300 sq ft (permit)	\$416.28 \$422.53
"+" trench (no pavement cut) additional sq ft > 300 sq ft (per sq ft)	\$1.83 \$1.85
Pothole (each - minimum of five)	\$45.00 \$45.67
Over-the-counter emergency water permit	\$202.89 \$205.95
<b><i>Underground Fire Inspection and Testing</i></b>	
Fire sprinkler connection per linear foot	\$1.34 \$1.33
Horizontal directional drilling pit (each)	\$82.40 \$83.64
Tap, sleeve & valve (each)	\$164.43 \$166.89
Valve cluster (each)	\$328.66 \$333.59
Pothole (each - minimum of five)	\$45.00 \$45.67
Trench (no pavement cut) if $\leq$ 300 sq ft (permit)	\$416.28 \$422.53
"+" trench (no pavement cut) additional sq ft > 300 sq ft (per sq)	\$1.83 \$1.85

Waterline shutdown for line up to 12" in diameter (each)	\$63.54 \$64.49
Waterline shutdown for line over 12" in diameter (each)	\$127.08 \$128.98
Pavement cut/concrete work per permit	\$625.37 \$634.76
"+" pavement cut/concrete work if quantity exceeds 300 sq ft (per sq ft)	\$3.79 \$3.85
<b><i>Sewer Inspection and Testing</i></b>	
Sewer lines per linear foot	\$2.35 \$2.38
Sewer services (each)	\$37.42 \$37.98
Manhole/drop connects/cleanouts (each)	\$184.73 \$187.50
Pavement cut/concrete work per permit	\$625.37 \$634.76
"+" pavement cut/concrete work if quantity exceeds 300 sq ft (per sq ft)	\$3.79 \$3.85
Trench (no pavement cut) if $\leq$ 300 sq ft (permit)	\$416.28 \$422.53
"+" trench (no pavement cut) additional sq ft > 300 sq ft (per sq ft)	\$1.83 \$1.85
Pothole (each - minimum of five)	\$45.00 \$45.67
Over-the-counter emergency sewer permit	\$202.89 \$205.95
Sewer drill tap (each)	\$164.43 \$166.89
<b><i>Street Improvements Inspection and Testing</i></b>	
Curb and gutter per linear foot	\$1.37 \$1.40
Sidewalk/bike path per square foot	\$4.76 \$4.83
Sidewalk ramp (each)	\$166.84 \$169.34
Valley gutter/aprons (each)	\$212.94 \$216.13
Driveway/alley entrances (each)	\$341.45 \$346.57
Bus bays (each)	\$341.45 \$346.57
Bus shelters (each)	\$341.45 \$346.57
Alley grading per square yard	\$0.66 \$0.67
New/replacement paving per square yard	\$6.33 \$6.43
Overlay per square yard	\$0.46 \$0.47
Mill and overlay per square yard	\$0.53 \$0.54
Manhole adjustments (each)	\$47.92 \$48.64
Valve box adjustments (each)	\$47.92 \$48.64
Irrigation lines/ditches per linear foot	\$3.79 \$3.85
Storm drains per linear foot	\$3.79 \$3.85
Storm water retention pipes per linear foot	\$1.63 \$1.65

Drywell (each)	\$128.57 \$130.50
Headwalls (each)	\$71.76 \$72.84
Catch basins/scupper (each)	\$116.62 \$118.37
Manholes (each)	\$184.73 \$187.50
Pavement cut/concrete work per permit	\$625.37 \$634.76
"+" pavement cut/concrete work if quantity exceeds 300 sq ft (per sq ft)	\$3.79 \$3.85
Trench (no pavement cut) if $\leq$ 300 sq ft (permit)	\$416.28 \$422.53
"+" trench (no pavement cut) additional sq ft > 300 sq ft (per sq ft)	\$1.83 \$1.85
Survey monuments (each)	\$12.87 \$13.06
Street name sign per intersection	\$171.94 \$174.52
Pothole (each - minimum of five)	\$45.00 \$45.67
Over-the-counter emergency paving permit	\$202.89 \$205.93
Seal coat per square yard	\$1.57 \$1.59
<b><i>Drainage Inspection and Testing</i></b>	
Drywell (each)	\$128.57 \$130.50
Interceptor chamber (each)	\$128.57 \$130.50
Oil stop structure (each)	\$128.57 \$130.50
Storm drains per linear foot	\$3.79 \$3.85
Catch basin/scupper (each)	\$116.62 \$118.37
Rip rap (square foot)	\$1.34 \$1.33
Storm water retention pipes per linear foot	\$1.63 \$1.65
Any other structure (each)	\$128.57 \$130.50
<b><i>Lighting Inspection and Testing</i></b>	
Energization-connection fee (each)	\$333.16 \$338.16
Street lights pole inspection (each)	\$98.76 \$100.24
Pavement cut/concrete work per permit	\$625.37 \$634.76
"+" pavement cut/concrete work if quantity exceeds 300 sq ft (per sq ft)	\$3.79 \$3.85
Trench (no pavement cut) if $\leq$ 300 sq ft (permit)	\$416.28 \$422.53
"+" trench (no pavement cut) additional sq ft > 300 sq ft (per sq ft)	\$1.83 \$1.85
Pothole (each - minimum of five)	\$45.00 \$45.67
Horizontal directional drilling pit (each)	\$82.40 \$83.64
<b><i>Pavement Resurfacing Fee Inspection and Testing</i></b>	

Surcharge for cutting new or resurfaced pavement <3 years old:	
Opening less than 9 sq ft of trench	\$1,493.44 \$1,515.81
Trenches over 9 sq ft per every 50 sq ft of trench or fraction thereof	\$3,733.44 \$3,789.41
Surcharge for cutting new or resurfaced pavement >3 years old but <7 years old:	
Opening less than 9 sq ft of trench	\$746.77 \$757.97
Trench over 9 sq ft per every 50 sq ft of trench or fraction thereof	\$1,866.80 \$1,894.80
Seal coat (per sq yd)	\$1.57 \$1.59
<b>Additional and Miscellaneous Fees Inspection and Testing</b>	
Misc. permits not covered above - Special Use Permit (each)	\$224.14 \$227.47
Minimum testing and inspection (each)	\$224.14 \$227.47
After hours inspection/testing per hour (min. two hours)	\$289.08 \$293.42
Records based on total right-of-way permit fees	10% of total permit fees
Investigation assessment - greater of	\$373.45 \$379.05
or double the permit fee not to exceed	\$3,733.44 \$3,789.41
Private development trenching permit (square foot)	\$1.83 \$1.85
or minimum of	\$416.28 \$422.53
Shoring permit for deep excavation	\$216.54 \$219.79
Easement dedication preparation (except detached single family dwellings)	\$202.89 \$205.93
<b>Re-testing and Inspection</b>	
Water re-test - bacteria and chlorine per sample point	\$201.78 \$204.80
Inspection (charge-out rate) per hour (1 hr min)	\$119.64 \$121.43
Refill - 6" water line per lf (x2)	\$0.0025 \$0.0026
or minimum	\$7.74 \$7.82
Refill - 8" water line per lf (x2)	\$0.0046 \$0.0047
or minimum	\$7.74 \$7.82
Refill - 12" water line per lf (x2)	\$0.0116 \$0.0117
or minimum	\$7.74 \$7.82
Pressure testing/retesting (each)	\$481.79 \$489.01
Sewer and storm drain re-t.v. pipe per hour (1 hr. min)	\$134.65 \$136.66
<b>ABANDONMENTS &amp; ENCROACHMENTS</b>	
<b>Abandonments</b>	
Public right-of-way abandonment processing fee (each - non-refundable)	\$1,120.16 \$1,136.96

<b>Encroachments</b>	
Encroachment Permits - non-commercial (each)	<del>\$224.11</del> \$227.47
Encroachment Permits - commercial (each/year)	<del>\$896.11</del> \$909.55
(above two items include environmental monitoring well leases)	
<b>LICENSE FOR SPECIAL USE</b>	
<b><i>Obstruction/Encroachments</i></b>	
At Grade (at ground level)	7% of appraised market value
Below Grade (below ground level)	7% of appraised market value
Above Grade (above ground, sidewalk or street)	4% of appraised market value
In lieu of the above fee structure, the Community Development Director is authorized to negotiate a single payment based on the present value income stream.	





**Appendix H. Fee Schedule**

**ZONING**

**City Code, Chapter 35 – Zoning and Development Fees**

**FEE SCHEDULE**

a.	Preliminary Review Process:  Single Family   All Others	\$154.00 \$157.00   <del>\$462.00</del> \$470.00
b.	Administrative Applications:  Ordinance Interpretations  Zoning Administrator Opinions  Shared Parking Application  Time Extensions  Group/Adult Home Verification Letter  Covenant, Conditions & Restrictions (CC&R) Review  Single Family Dwelling Units  All Other Uses	<del>\$462.00</del> \$470 each                    <del>\$462.00</del> \$470.00 each  <del>\$462.00</del> \$470.00 each
c.	Variances:	

	Single Family Dwelling Units	<del>\$536.00</del> \$545.00 per lot, including use permits
	All Other Uses	<del>\$1,537.00</del> \$1,561.00 each
	Unauthorized Construction/Installation	Twice the normal fees
d.	Use Permits:	
	Community Garden/Animals	<del>\$68.00</del> \$69.00 each
	Single Family Dwelling Units	<del>\$536.00</del> \$545.00 per lot, including variances
	All Other Uses	<del>\$1,537.00</del> \$1,561.00 each
	Use Permit Transfer	See Administrative Applications
	Unauthorized Activity	Twice the normal fees
e.	Zoning Code Amendments	<del>\$3,076.00</del> \$3,122.00 Per Classification + <del>\$154.00</del> \$157.00 Per Net Acre*
	Map	
	Text	<del>\$3,076.00</del> \$3,122.00
		*Rounded to The Nearest Whole Acre
f.	Planned Area Development Overlays	<del>\$3,846.00</del> \$3,903.00 For Under 1 Acre + Use Permit Fees as Applicable
	Amendments	<del>\$7,689.00</del> \$7,804.00 For 1 Acre and Over + Use Permit Fees as Applicable
		<del>\$1,924.00</del> \$1,953.00 For Under 1 Acre + Use Permit Fees as Applicable
		<del>\$3,846.00</del> \$3,903.00 For 1 Acre and Over + Use Permit Fees as Applicable
g.	Subdivisions, Including Condominiums:	

	Preliminary / Finals / Amendment	<del>\$3,076.00</del> \$3,122.00 + <del>\$32.00</del> \$32.00 Per Lot or Condo Unit
	Lot Splits / Lot Line Adjustments	See Administrative Applications
h.	Continuance at Applicant's Request After Legal Advertising And Public Notice	<del>\$154.00</del> \$157.00
i.	Development Plan Review:	
	Complete – Building, Site, Landscape, Signs	<del>\$2,308.00</del> \$2,344.00 For 5 Acres or Less <del>\$3,076.00</del> \$3,122.00 Over 5 Acres
	Remodel/Modification	<del>\$770.00</del> \$780.00
	Repaint or Minor Elevation Modification	<del>\$308.00</del> \$313.00
	Separate Landscape Plan	<del>\$308.00</del> \$313.00
	Sign Package	<del>\$462.00</del> \$470.00
	Separate Signs	<del>\$462.00</del> \$470.00
	Reconsideration	Same as Original Fee
	Unauthorized Activity	Twice the Normal Fees
j.	Appeals	<del>\$462.00</del> \$470.00
	Tempe Residential Property Owner Request	<del>\$145.00</del> \$147.00

k.	Sign Permits:	Fees include Plan Review, the initial Inspection and one Re-inspection
	One Sign	<del>\$308.00</del> \$313.00
	Each Additional Sign	<del>\$117.00</del> \$118.00
	Unauthorized Installation of Sign(s)	Twice the Normal Fees
	Grand Openings (sign type K), <del>Going Out Business</del> , Significant Event (sign type K),	<del>\$154.00</del> \$157.00
	<del>Leasing Banner</del>	
	<del>Way Finding Sign Permit (sign type Q)</del>	<del>\$31.00</del>

l.	<p>General Plan Amendments:</p> <p><u>Amendment</u></p> <p>Text Change Map Change</p> <p><u>Major Amendment</u></p> <p>Map Change</p>	<p><del>\$3,076.00</del> \$3,122.00</p> <p><del>\$3,076.00</del> \$3,122.00 + <del>\$154.00</del> \$157.00 per gross acre</p> <p><del>\$7,689.00</del> \$7,804.00 + <del>\$154.00</del> \$157.00 per gross acre</p>
m.	<p>Public Notice Signs</p> <p>Neighborhood Meeting Sign</p>	<p><del>\$22.00</del> \$22.00(Includes one sign and two stakes for self-posting)</p>
n.	<p>Zoning Verification Letter</p>	<p><del>\$387.00</del> \$392.00</p>
o.	<p>Development fees within the Apache Boulevard Redevelopment Area may be reduced up to 50% for the following listed uses, when authorized by the Community Development Director or designee and accepted by the authorized Department Director:</p> <ul style="list-style-type: none"> <li>▪ Neighborhood services not already provided within the Apache Boulevard Redevelopment Area</li> <li>▪ Workforce Housing, provided that at least 15% of the housing units developed for, offered to, and leased or sold to households whose gross annual income is greater than 100% of the AMI but does not exceed 120% AMI, or 10% of the housing units developed for, offered to, and leased or sold to households whose gross annual income is greater than 80% AMI but does not exceed 100%</li> </ul>	
p.	<p><u>Waiver of commercial development fees under the Storefront Improvement Program.</u></p> <ul style="list-style-type: none"> <li>▪ Zoning, building, and engineering permit and plan review fees for improvements to commercial buildings approved under the Storefront Improvement Program (SIP) will be waived for applicants participating in the program. This waiver includes all fees for alterations and improvements for such items as identified in the Storefront Improvement Program guidelines and cross-referenced fees herein.</li> <li>▪ The waiver for each project is 100% of the total fee amount.</li> </ul>	

Footnote 8

Pursuant to Resolution No. 2005.26, the City Council approved annual fee adjustments based on the annual United States Department of Labor, Bureau of Labor Statistics Consumer Price Index-All Urban Consumers, West Region, effective at the beginning of each fiscal year beginning July 1, 2006

Footnote 9

Total fee includes the addition of a 9% Technology & Training Fee pursuant to Resolution No.R2020.XX, which is not subject to the annual CPI fee adjustment.



Community Development Department – Building Safety

**Table 1-A — Building Permit Fees**

TOTAL VALUATION	FEE
\$1 to \$500	<del>\$80</del> -\$81
\$501 to \$2,000	<del>\$79.93</del> \$80.69 for the first \$50 plus <del>\$4.99</del> 5.52 for each additional \$100 or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	<del>\$160.89</del> \$163.62 for the first \$2,000 plus <del>\$29.41</del> \$25.35 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	<del>\$735.74</del> \$746.50 for the first \$25,000 plus <del>\$18.00</del> \$18.27 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	<del>\$1,185.89</del> \$1,203.59 for the first \$50,000 plus <del>\$12.46</del> \$12.68 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	<del>\$1,809.54</del> \$1,837.14 for the first \$100,000 plus <del>\$10.15</del> \$10.12 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	<del>\$5,804.54</del> \$5,891.91 for the first \$500,000 plus <del>\$8.79</del> \$8.62 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	<del>\$10,040.42</del> \$10,191.05 for the first \$1,000,000 plus <del>\$6.99</del> \$6.63 for each additional \$1,000.00 or fraction thereof
<b>Other fees:</b>	
1. Inspections outside of normal business hours: ..... <del>\$129</del> \$130 per hour (minimum charge - three hours & one-half hour increments thereafter)	
2. Re-inspection fees assessed under provisions of § 108.8..... <del>\$129</del> \$130 per hour	
3. Inspections for which no fee is specifically indicated..... <del>\$129</del> \$130 per hour (minimum charge – one hour & one-half hour increments thereafter)	
4. Additional plan review required for 4 <sup>th</sup> and subsequent reviews, changes, additions or revisions to approved plans..... <del>\$155</del> \$157 per hour (minimum charge – one hour & one-half hour increments thereafter)	

Footnote

*Total fee includes the addition of a 9% Technology & Training Fee pursuant to Resolution No. R2021.23, which is not subject to the annual CPI fee adjustment.*

**Table 2-A – Building Permit Flat Fees**

<u>TYPE</u>	<u>FEE</u>
NEW RESIDENTIAL SWIMMING POOL PERMIT	<del>\$399*</del> -\$405*
MOBILE HOME INSTALLATION	<del>\$80*</del> -\$81*
PATIO COVER ADDITION TO SINGLE FAMILY RESIDENCE (PER PATIO COVER)	<del>\$240*</del> -\$244*
CONVERT SINGLE FAMILY CARPORT TO GARAGE	<del>\$319*</del> -\$324*
CONVERT SINGLE FAMILY CARPORT, GARAGE OR PATIO COVER TO LIVABLE	<del>\$798*</del> -\$810*
SINGLE FAMILY SOLAR WATER HEATER	<del>\$155*</del> \$155*
SINGLE FAMILY PHOTOVOLTAIC SYSTEM	<del>\$374*</del> \$374*
SINGLE FAMILY WATER/SEWER LINE REPLACEMENT	<del>\$197*</del> -\$200*
REFUSE ENCLOSURE (Tempe Std Detail DS-116 or DS-118)	<del>\$86*</del> -\$88*
NON-STANDARD REFUSE ENCLOSURE	<del>\$133*</del> -\$135*
REPLACE/UPGRADE RESIDENTIAL ELECTRICAL SERVICE ≤ 300 AMP	<del>\$159*</del> -\$161*
DEMOLITION PERMIT (PER STRUCTURE)	<del>\$80*</del> -\$81*
NON-STRUCTURAL INTERIOR DEMOLITION	<del>\$78*</del> -\$80*
FACTORY BUILT BUILDING ONSITE PERMIT	<del>\$389*</del> -\$395*
PLANNING PLAN REVIEW FEE	<del>\$117</del> -\$118
PLAN REVIEW FOR PERMITS ON STANDARD PLANS (HOMES, METAL PARKING CANOPIES, ETC.)	<del>\$77*</del> -\$79*
GRADING PERMIT	<del>\$399*</del> -\$404*
TEMPORARY POWER POLE OR PEDESTAL	<del>\$80*</del> -\$81*
CONSTRUCTION POWER AT PERMANENT ELECTRICAL SERVICE	<del>\$798</del> -\$810
PUBLIC RECORDS REQUESTS (COMMERCIAL)	<del>\$49</del> -\$50
MODIFICATION AND ALTERNATE MATERIAL REQUESTS (SEC 103.12 & 13)	
RESIDENTIAL	<del>\$240</del> -\$243
COMMERCIAL	<del>\$479</del> -\$486
PLAN REVIEW STATUS MEETING	<del>\$479</del> -\$486
TEMPORARY CERTIFICATE OF OCCUPANCY FIRST 30 DAYS OR EACH 30 DAY EXTENSION, UP TO 90 DAYS	<del>\$798</del> -\$810
ANNUAL UTILITY PERMIT (SEC 104.10)	<del>\$1161</del> -\$1,179
ANNUAL MAINTENANCE PERMIT (SEC 104.8)	<del>\$233</del> -\$237
REGISTERED INDUSTRIAL PLANT ANNUAL PERMIT FEE (SEC 104.11)	<del>\$1165</del> -\$1,182
MAINTENANCE ELECTRICIAN & PLUMBER EXAMS (SEC 104.9)	<del>\$77</del> -\$79
MAINTENANCE ELECTRICIAN & PLUMBER RENEWALS (SEC 104.9)	<del>\$39</del> \$39

\*Includes Plan Review fee

Footnote: Total fee includes the addition of a 9% Technology & Training Fee pursuant to Resolution No.R2021.23, which is not subject to the annual CPI fee adjustment.