

ORDINANCE TO ADOPT THE WISCONSIN MUNICIPAL RECORDS SCHEDULE

The Village Board of Random Lake does ordain as follows:

That Article V of Chapter 2 of the Municipal Code of the Village of Random Lake, Wisconsin, be amended and adopted as follows:

Sec. 2-110, Sub. C.

(i) *Title and Purpose.* This ordinance is entitled to Village of Random Lake Ordinance to Adopt the Wisconsin Municipal Records Schedule. The purpose of this ordinance is to demonstrate the legal authority of the custodians of public records in possession of the Village of Random Lake to retain and destroy those records.

(ii) *Authority.* The Village of Random Lake has the authority to adopt an ordinance under Wisconsin Statute 19.21 to address the management and destruction of public records.

(iii) *Adoption of the Wisconsin Municipal Records Schedule.* The Wisconsin Municipal Records Schedule, in its entirety, has been approved by the Village Board of the Village of Random Lake and is hereby adopted by the Village Board and incorporated in the Random Lake Village Ordinance as the official records schedule of the Village of Random Lake.

(iv) *Notification to the Wisconsin State Historical Society.* The legal custodian of a public record must comply with the notification requirement to the Wisconsin State Historical Society set forth in Wisconsin Statute 19.21. Provided the legal custodian has complied with this requirement and the Wisconsin State Historical Society has deemed the public record has no historical value, the custodian may destroy the record.

(v) *Conflict.* In the event of any conflict between the terms of this Ordinance and any applicable state statute, the applicable state statute shall control.

(vi) *Preceding Ordinance.* This Ordinance shall be incorporated into the existing Ordinance of the Village of Random Lake. No part of the existing Ordinance relating to public records shall be reversed or otherwise modified.

Adopted by the Village Board of Random Lake, Wisconsin, on the 15th day of April, 2019.



Matthew Brockmeier, Village President

ATTEST:



Lynn Videkovich Coenen, Clerk/Treasurer