

Austin Water 4th Quarter 2016 Backup Material For Proposed Changes to Utility Criteria Manual, Section 2.2

2.2.0 - SERVICE EXTENSION PROCEDURE

2.2.1 - General Information

This section is intended to provide information needed to obtain water and wastewater service extension approvals for future development. Refer to The Code of the City of Austin, Chapter 25-9 Article 1 Utility Service for additional information.

The service extension is not to be interpreted as a vehicle solely for the purpose of securing a ***an Austin Water (AW) utility*** commitment, but rather a procurement of rights to install ***utility AW*** mains, associated facilities and off-site improvements within the City of Austin's Adopted Water and Wastewater Service Area. These water and wastewater facilities are not extended through capital improvement programs or other City initiated projects.

The Water and Wastewater Service Area is the Impact Fee Boundary for ~~the Austin Water~~ ***AW Utility***. It is a set of geographic boundaries within which water or wastewater service may be provided. Properties must be completely within the service area before a service extension application can be submitted.

A legal lot is an entire lot as shown in a recorded subdivision; a legal tract is a parcel of land, created by warranty deed prior to being subject to the subdivision regulations of the City of Austin that has remained in the same configuration through current ownership. ***Utility AW*** service land status determination.

Refer to the Code of the City of Austin Section 25-4-195 (Request for Utility Service) for detailed information regarding service extensions.

2.2.2 - Service Extension Application Requirements

Service Extension Request Forms are utilized when requesting a service extension. Other forms may apply. ~~Information on obtaining Service Extension Request forms is provided in Appendix A.~~

2.2.3 - Service Extension Guidelines for Processing

- A. All properties not within the full-purpose city limits of Austin that are not within the City of Austin Certificate of Convenience and Necessity (CCN) area must request annexation. An annexation request is submitted with the service extension application.
- B. All extension requests within the full purpose City Limits not requiring City cost participation ~~or reimbursement~~ may be approved by the Director of ***AW Austin Water Utility*** without any further action.
- C. All extension requests within the Extra Territorial Jurisdiction and the Desired Development Zone not requiring City cost participation ~~or reimbursement~~ may be approved by the Director of ***AW Austin Water Utility*** without any further action.
- D. All service extensions requesting City cost participation ~~or reimbursement~~ must be submitted to the Water and Wastewater Commission for consideration and must be approved by the Austin City Council.

- E. Approved applications are not a reservation of capacity in the system but are an acknowledgment of the intent to serve.

2.2.4 - System Capacity Determination Procedure for Reviewing Service Extensions by **AW** the Austin Water Utility

- A. **The Utility AW** will determine what existing facilities are in place and any remaining capacity after considering all existing services connected to the system.
- B. **The Utility AW** will determine the length of time after all funded projects have been constructed, based on present conditions until additional system improvements are needed.
- C. A service extension may or may not be approved depending on the time frame of approval, funding and construction of additional system improvements and related agreements and conditions.

2.2.5 - Expiration of Service Extension Approvals

- ~~A. Expired service extensions may be refiled upon the expiration date, not prior.~~
- AB.** A new application packet will be required upon refileing.
- BC.** A new number will be assigned and new fees will be required.
- ~~D. In cases where approvals are contingent upon developer contracts and/or C.I.P.s, the timing for expiration begins upon completion and City acceptance of these projects, not the approval date of application.~~