

RESOLUTION NO. 11165

RESOLUTION ESTABLISHING 2016 LICENSE, PERMIT AND MISCELLANEOUS FEES PURSUANT TO THE PROVISIONS OF APPENDIX D OF THE ORDINANCE CODE OF THE CITY OF RICHFIELD RESCINDING RESOLUTION NO. 11031

BE IT RESOLVED by the City Council of the City of Richfield, Minnesota as follows:

Section 1. - Establishing Fees.

- A. License, permit and miscellaneous fees required under the ordinances of the City of Richfield shall be as stated in the sections of this resolution.
- B. A period of no less than 30 days will be allowed for the remittance of City Business license renewal fees contained in Sections 5, 6, 7, 8 and 9 of this resolution.
- C. A 10% administrative surcharge will be assessed upon all renewals contained in Section 5, 6, 7, 8 and 9 of the resolution if not received by the City on or before December 31st of each year. The 10% surcharge will be based upon the cost of the license.
- D. Nothing in this section shall be deemed to require the City to issue or renew any license for which the fee has not been paid in a timely manner.

Section 2. - Construction and Related License Fees.

Type of Permit or License	Section Requiring	Description	Fee
(1) Heating and Ventilating Installer	400.07	1 Year	\$ 80.00
(2) Sign Installer	416.01—416.13	1 Year	\$ 80.00
(3) Electrical Installer	400.03—400.09	State License Required	
(4) Plumber	400.03—400.09	State License Required	
(5) Well Driller	620	State License Required	

Section 3. - Public Works Fees.

Type of Permit or License	Section Requiring	Description	Fee
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(1) Benches	805.01— 805.27	First Year	\$ 80.00
		Renewal	\$ 30.00
(2) Boulevard feature Permit	811.07	a) Application to place a privately owned feature in the boulevard	\$ 30.00
		b) If applied for after installation of feature has begun	\$ 60.00
(3) Excavation in Public Right of way	800.01— 800.15	a) For each transverse excavation and each 100 feet or portion thereof longitudinal excavation and for each 100 feet of curb and gutter or portion thereof installed or driveway apron installed, except when survey and grade stakes are set by City	\$ 125.00
		b) If applied for after excavation has begun	\$ 250.00
		c) For each pothole	\$ 20.00
(4) Forestry Permit	810	Applies only to trees on City property and public ROW	\$ 50.00
(5) Seasonal Load Limit Exemption		a) Per load	\$ 25.00
		b) If applied for after delivery	\$ 50.00
(6) Obstruction Permit	802.17	(a) Short term, temporary single lane closure of less than four hours	No fee
		(b) Lane closures longer than four hours' duration (or if between 7:00 a.m. and 9:00 a.m. or between 3:30 p.m. and 6:00 p.m.)	
		Arterial	
		Day (per block or portion thereof)	\$ 60.00

		Full Closure (per block or portion thereof)	\$ 300.00
		Collector	
		Day (per block or portion thereof)	\$ 30.00
		Full Closure (per block or portion thereof)	\$ 75.00
		Local/Residential	
		Day (per block or portion thereof)	\$ 15.00
		Full Closure (per block or portion thereof)	\$ 45.00
		Sidewalk/Bike Lanes	
		Day	\$ 30.00
		If applied for after obstruction closure has begun	
		(c) Short term, temporary single lane closure less than four hours	No fee
		(d) Lane closures longer than four hours' duration (or if between 7:00 a.m. and 9:00 a.m. or between 3:30 p.m. and 6:00 p.m.)	
		Arterial	
		Day (per block or portion thereof)	\$ 120.00
		Full Closure (per block or portion thereof)	\$ 300.00
		Collector	
		Day (per block or portion thereof)	\$ 60.00
		Full Closure (per block or portion thereof)	\$ 150.00

		Local/Residential	
		Day (per block or portion thereof)	\$ 30.00
		Full Closure (per block or portion thereof)	\$ 90.00
		Sidewalk	
		Day	\$ 60.00
		If the closures are not removed by the permitted completion date, then additional Days will be charged at double the rate	
(7) Noise Ordinance Exemption	930.35	(a) With conditions added as required	\$ 50.00
		(b) If applied for after violation	\$ 100.00
(8) Certification Charge	705.03— 705.21	All delinquent accounts	\$ 50.00
(9) NSF Check Charge			\$ 30.00
(10) Utility Services			
Sanitary Sewer	700.05	All land uses	
New Service			\$ 125.00
Repair			\$ 125.00
Disconnect			\$ 125.00
Replacement			\$ 125.00

Water Service	715.01	All land uses	\$ 125.00
New Service			\$ 125.00
Repair			\$ 125.00
Disconnect			\$ 125.00
Replacement			
Turn on/off			\$ 50.00
Meter Installation			\$ 50.00
Private Hydrant			\$ 50.00
Storm Sewer	720	All land uses	
New Service			\$ 125.00
Repair			\$ 125.00
Disconnect			\$ 125.00
Replacement			\$ 125.00
(11) Street Light Banners	855.05	First time applicant to hang street light banners within a district of for an event.	\$ 50.00
		Per street light banner installation (no existing hardware)	\$ 20.00
		Per street light banner installation if supporting hardware exists on the light pole.	\$ 10.00
		Per street light banner removal	\$ 10.00

		<p>Permit Renewal:</p> <p>Annually for both decorative and event banners, unless banner design has changed, then full application fee is charged.</p> <p>If annual renewal is not completed, the permittee risks removal of all banners at the permittee's expense.</p>	\$ 10.00
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Section 4. - Fire Services Fees.

Type of Permit or License	Section Requiring	Description	Fee
(1) Fire Prevention Code	400.21— 400.29	For initial fee required under code Per Year	\$ 70.00
		For each additional fee required under code	\$ 15.00
		Penalty If not renewed within 2 months of notification Per Year	\$ 50.00
(2) Daycare/Adult Foster Care Facility Inspection			\$ 50.00
(3) Reimbursement Fee for Fire/Rescue Unit		Per Hour	\$ 325.00
(4) Sale of Consumer Fireworks	1131	(a) License per location selling only consumer fireworks Per Year	\$ 350.00
		(b) License per location of each other retail seller Per Year	\$ 100.00

Section 5. - Amusement and Recreation Licenses and Permits.

Type of Permit or License	Section Requiring	Description	Fee
(1) Arcade	1105	1 Year	\$ 527.00
(2) Amusement Device	1100.01	(a) Mechanical Amusement Device (Pinball) 1 Year	\$ 15.00
		(b) Mechanical Music Box 1 Year	\$ 15.00
		(c) Video Games 1 Year	\$ 15.00
(3) Lawful Gambling	1100.13	Bingo, Tipboard, Paddle Wheel, Raffle, Pull Tabs	
		(a) Lawful Gambling Permit 1 Year (those exempt from State Licensure) (State Statute 349.213)	\$ 100.00
		(b) Lawful Gambling Investigative Fee 1 Year (State Statute 349.16) STATE LICENSE REQUIRED	\$ 100.00
(4) Itinerant Place of Amusement	1100.05— 1100.11	1 Day	\$ 283.00
(5) Public Dance	1110.03	For each day dances are held: 1 month:	\$ \$3.00 \$ 46.00
		No fee for locations holding tavern licenses.	

(6) General Amusement	1100.03	(a) Billiard, Pool or Pigeonhole table (each) 1 Year	\$ 15.00
		1. Coin operated 1 Year	\$ 15.00
		(b) Bowling Alley (per lane) 1 Year	\$ 44.00
		(c) Circus 1 Year	\$ 202.00
		(d) Dance Hall 1 Day	\$ 202.00
		(e) Golf	
		1. Miniature 1 Year	\$ 47.00
		2. Driving Tee 1 Year	\$ 47.00
		(f) Mountback 1 Day	\$ 193.00
		(g) Rides, mechanical/animal of any kind (ea) 1 Year	\$ 15.00
		(h) Shows, any kind 1 Day	\$ 193.00
		(i) Shuffleboard (each lane) 1 Year	\$ 16.00
		(j) Other games 1 Day	\$ 15.00
(7) Musical Concert	1110.01	Per event	\$ 46.00
(8) Theatre Cinema	1120	1 Year	\$ 221.00
		Plus a notice publication fee	\$ 7.00

(9) Roller Rink	1115	1 Year or portion thereof	\$ 221.00
(10) Commercial Adult-Oriented Enterprises	605	1 Year	\$ 2,632.00
		Investigation fee 1 Year	\$ 2,632.00
(11) Masseur/Masseuse	605	Certificate fee 1 Year	\$ 88.00
		Investigation fee 1 Year	\$ 221.00
(12) Public Baths	610	1 Year	\$ 3,049.00
		Investigation fee (actual cost minimum)	\$ 3,049.00
(13) Fortune Teller and related trade	1130.05— 1130.07	1 Day	\$ 177.00
		1 Week	\$ 525.00
		1 Month	\$ 1,050.00
		1 Year	\$ 1,755.00
(14) Adult Establishments	1196	Annual license 1 Year	\$ 2,632.00
		Investigation fee (new license)	\$ 2,632.00

Section 6. - Animal Licenses and Permits.

Type of Permit or License	Section Requiring	Description	Fee
(1) Animals	905.01— 905.29	(a) Animals (Spayed or Neutered) with option to purchase a multi-year license 1 Year	\$ 15.00
		(b) Animals (Not Spayed or Neutered) 1 Year	\$ 25.00
		(c) Duplicate Animal License	\$ 7.00

		(d) Late Penalty	\$ 10.00
	905.31— 905.33	(e) Commercial Kennel 1 Year	\$ 217.00
		(f) Residential Kennel 1 Year	\$ 164.00
		(g) Veterinary	\$ 217.00
	905.37— 905.39	(h) Pigeons 1 Year	\$ 43.00
	905.41	(i) Non-domestic Animals (Temporary Permit)	\$ 30.00
	905.01— 905.29	(j) Impounding (each animal) 1st time	\$ 64.00
		2nd Time	\$ 127.00
		3rd time (each impound after)	\$ 191.00
		(k) Dangerous dog registration fee State Statute 347.51)	\$ 500.00

Section 7. - Vehicle and Transportation License and Permit Fees.

Type of Permit or License	Section Requiring	Description	Fee
(1) Aircraft	1340	1 Day	\$ 50.00
(2) Garbage and Refuse Collection	601.01— 601.33	Commercial and Residential	
		First vehicle 1 Year	\$ 263.00
		Each additional vehicle 1 Year	\$ 55.00

(3) Motor Vehicle Dealer	1155	Per place of business 1 Year	\$ 393.00
		Each additional place of business 1 Year	\$ 149.00
(4) Motor Bicycle Business	1160	Per place of business 1 Year	\$ 228.00
		Per place of business to sell, rent or lease 1 Year	\$ 105.00
(5) Sound Truck	1165	Per vehicle 1 Year	\$ 228.00
		Per vehicle 1 Day	\$ 35.00
(6) Taxicab	1170	First vehicle or auto livery 1 Year	\$ 569.00
		Each additional vehicle or auto livery operated at any time within license period 1 Year	\$ 71.00
(7) Taxicab Driver	1175	1 Year	\$ 52.00
(8) Rental or Utility Trailers and Trucks	1185	Each place of business 1 Year	\$ 105.00

Section 8. - Commercial Business and Trade Licenses and Permits.

Type of Permit or License	Section Requiring	Description	Fee
(1) Firearms Dealer	920.01—920.05	1 Year	\$ 1,755.00
(2) Food Establishments	617	(A) Type I Establishment, a large high-risk food establishment serving on average 500 or more meals per day; having 175 or more seats; or having 500 or more customers per day	

		1 Year	
		(1) Food service or retail food establishment	\$ 788.00
		(2) School, kindergarten through grade 12	\$ 724.00
		(3) Daycare Center or Preschool	\$ 579.00
		(B) Type II Establishment, a small high-risk food establishment serving on average fewer than 500 meals per day; having fewer than 175 seats; or having fewer than 500 customers per day	
		(1) Food service or retail food establishment	\$ 676.00
		(2) School, kindergarten through grade 12	\$ 676.00
		(3) Daycare Center or Preschool	\$ 450.00
		(C) Type III Establishment, a medium risk food establishment serving mainly non-potentially hazardous foods and potentially hazardous foods prepared elsewhere and only heated or held cold onsite; or serving or retailing foods such as pizza carryout or delivery, requiring handling followed by heat treatment	
		(1) Food service or retail food establishment	\$ 579.00
		(2) School, kindergarten through grade 12	\$ 290.00
		(3) Daycare Center or Preschool	\$ 290.00
		(D) Type IV Establishment, a food establishment with minimal food handling such as preparing coffee, hot dogs, blended or mixed drinks, packaged foods customers heat onsite, continental breakfasts, unpackaged baked goods made elsewhere	

		(1) Food service or retail food establishment	\$ 377.00
		(2) School, kindergarten through grade 12	\$ 175.00
		(3) Daycare Center or Preschool	\$ 175.00
		(E) Type V Establishment, a food establishment with non-potentially hazardous food or food products sold in the original packaging	
		(1) Food service or retail food establishment	\$ 232.00
		(2) School, kindergarten through grade 12	\$ 145.00
		(3) Daycare Center or Preschool	\$ 145.00
		(F) Supplemental Facility	
		(1) High Supplemental Facility (like Type I and II)	\$ 145.00
		(2) Medium Supplemental Facility (like Type III and IV)	\$ 115.00
		(3) Catering Supplemental Facility (for Food Catering Vehicle(s) and equipment)	\$ 175.00
		(4) Low Supplemental Facility (like Type V)	\$ 85.00
		(G) Temporary Food Establishment	
		(1) Complex Temporary 1 to 3 days (like Type I and II)	\$ 145.00
		(2) Complex Temporary 4 to 21 days (like Type I and II)	\$ 261.00
		(3) Simple Temporary 1 to 3 days (like Type III, IV and V)	\$ 60.00

		(4) Simple Temporary 4 to 21 days (like Type III, IV and V)	\$ 140.00
		(5) Temporary Food Multi-Vendor	\$ 800.00
		(H) Farmer's Market Stand (stands not exempted from licensing in Minnesota Statue Chapter 28A)	\$ 175.00
		(I) Vending Machines	
		(1) Food and beverage (except items in 2)	\$ 20.00
		(2) Nuts, gum balls, hard candy and unsorted confections	\$ 15.00
(3) Automobile Washing Establishment	1125	Per calendar Year or fraction thereof	\$ 175.00
(4) Scavenger	601.17	Each vehicle 1 Year	\$ 50.00
		Permit fee for opening cesspool or dumping contents of each cesspool into City sewer	\$ 26.00
(5) Incinerator	601.29— 601.31	1 Year	\$ 50.00
(6) Tobacco	1146.01(MS 461.12)	Retail Sale and Distribution - License issued on calendar Year (cigarette vending machines prohibited) (Bill No. 1998-19)	\$ 440.00
(7) Transient Merchant	1181.01— 1181.09	1 Day	\$ 112.00
(8) Wagon Peddler	1181	1 Year	\$ 264.00
(9) State hawker or Peddler license	1181	6 month/per person covered	\$ 66.00
(10) Canvasser or	1181	6 month/per person covered	\$ 66.00

Solicitor			
(11) Christmas Tree Sale	1130.03	1 Year	\$ 143.00
(12) Lodging Establishments	618	(A) Hotel/Motel	\$ 243.00
		(1) Each Guestroom	\$ 17.00
		(B) Lodging House, lodging accommodation for 5 or more regular roomers, no food provided	
		(1) Five to 25 beds	\$ 232.00
		(2) 26 or more beds, each bed	\$ 11.00
		(C) Small Boarding House, food and lodging accommodations for 5 to 10 regular boarders. Food license included.	
		(1) Five to 10 beds	\$ 232.00
		(D) Large Boarding House, food and lodging accommodations for 11 or more. A separate food license is required.	
		(1) 11 to 25 beds	\$ 232.00
		(2) 26 or more beds, each bed	\$ 11.00
		(E) Bed and Breakfast, food license is included	\$ 232.00
(13) Outdoor Merchandising	1135	Permit	\$ 111.00
(14) Storage Enclosure	1135	Per Enclosure	\$ 96.00

(15) Pawnbroker	1187	(a) Pawnbroker 1 Year	\$ 4,575.00
		(b) Owner investigation fee 1 Year (nonrefundable)	\$ 2,630.00
		(c) Manager investigation fee 1 Year (nonrefundable)	\$ 952.00
		(d) Employee investigation fee 1 Year (nonrefundable)	\$ 91.00
		(e) Transaction fee - per transaction	\$ 2.00
(16) Secondhand Goods Dealer	1186	(a) Secondhand Goods Dealer 1 Year	\$ 502.00
		(b) Initial investigation fee (nonrefundable) actual costs in excess of above with total not exceeding	\$ 2,103.00
		Applicant shall deposit \$1,200.00 with Licensing Clerk along with application. Amount in excess of actual application costs shall be refunded.	
(17) Auto Detailing Establishment	1195.01	1 Year	\$ 391.00
(18) Tattoo, Body Piercing, Body Painting or Body Branding	630	(a) Tattoo, body piercing, body painting or body branding 1 Year	\$ 876.00
		(b) Initial investigation fee (nonrefundable) 1 Year	\$ 2,630.00
(19) Temporary Tattoo, Body Piercing, Body Branding and Body painting events	630	Per booth	\$ 50.00
(20) Massage	1188	Annual license 1 Year	\$ 876.00

Therapy Enterprise License (Business license)			
		Investigation fee (new license)	\$ 876.00
Massage Therapist (Individual License)		Annual license 1 Year	\$ 88.00
		Investigation fee (new license)	\$ 88.00
Temporary Massage Therapist License		Per temporary location	\$ 176.00
(21) Public Swimming Pools	619	(A) Indoor	
		(1) First pool	\$ 232.00
		(2) Each additional pool	\$ 115.00
		(B) Outdoor	
		(1) First pool	\$ 232.00
		(2) Each additional pool	\$ 115.00
		(C) School, K through grade 12, pools	
		(1) First pool	\$ 150.00
		(2) Each additional pool	\$ 85.00
(22) Motion pictures and commercial photography permit	1197	Per event Photography Motion picture (based on application)	\$ 50.00 \$ 200.00

PLAN REVIEW FEE FOR FOOD, THERAPEUTIC MASSAGE AND LODGING

PERCENTAGE OF FACILITY INVOLVED WILL BE DETERMINED BY STAFF

Descriptions:

Type I Establishment, a large high-risk food establishment serving on average 500 or more meals per day; having 175 or more seats; or having 500 or more customers per day.

Type II Establishment, a small high-risk food establishment serving on average fewer than 500 meals per day; having fewer than 175 seats; or having fewer than 500 customers per day.

Type III Establishment, a medium risk food establishment serving mainly non-potentially hazardous foods and potentially hazardous foods prepared elsewhere and only heated or held cold onsite; or serving or retailing foods such as pizza carryout or delivery, requiring handling followed by heat treatment.

Type IV Establishment, a food establishment with minimal food handling such as preparing coffee, hot dogs, blended mixed drinks, packaged foods customers heat onsite, continental breakfasts, unpackaged baked goods made elsewhere.

Type V Establishment, a food establishment with non-potentially hazardous food or food products sold in the original packaging.

Environmental plan review—includes the physical remodeling, updating, equipment replacement, equipment additions and the general overall review of all plans/work. This also includes all new development projects.

	New Construction and/or Major Remodel (over 50% of facility involved)	Extensive Remodel (25—50% of facility)	Minor Remodel 0—24% of facility)	Non-remodel approval consultation \$5,000 or less in costs)
Type I	\$2,797.00	\$1,458.00	\$787.00	\$134.00
Type II	\$1,926.00	\$1,054.00	\$586.00	\$134.00
Type III	\$1,054.00	\$ 587.00	\$350.00	\$134.00
Type IV	\$ 517.00	\$ 202.00	\$ 102.00	No fee
Type V	New project or change of owner - \$ 122.00		Minor remodel - permit but no plan check fee	

Therapeutic Massage	\$ 134.00	\$ 134.00	\$134.00	\$134.00
Lodging	\$2,331.00	\$1,254.00	\$653.00	\$134.00

Section 9. - Liquor and Related License and Permit Fees.

Type of Permit or License	Section Requiring	Description	Fee
(1) 3.2 Malt Liquor	1202.05	(a) On-Sale 1 Year	\$ 912.00
		(b) Tavern (dance) 1 Year	\$ 745.00
		(c) Wholesale 1 Year	\$ 44.00
		(d) Growler (Micro Brewery Off-Sale Malt Liquor) 1 Year	\$ 175.00
		(e) Off-Sale 1 Year	\$ 264.00
		(f) Club (Bottle Club) 1 Year	\$ 603.00
		(g) Temporary per event	\$ 67.00
(2) Liquor	1202.05	(a) On-Sale 1 Year	\$ 15,036.00
		(b) Sunday (Fee set by state law) 1 Year	\$ 200.00
		(c) Wine 1 Year	\$ 1,325.00
		(d) Taproom (Micro Brew On-Sale Malt Liquor) 1 Year	\$ 700.00
		(e) Cocktail Room (Micro Distillery On Sale) 1 Year	\$ 800.00
		(f) Micro Distillery Off Sale 1 Year	\$ 600.00

		(g) Veterans' Organization (Ex-Sunday) 1 Year	\$ 863.00
		(h) Temporary per event	\$ 137.00
(3) Employee License On-Sale Liquor Establishments	1208.01	Effective 10/1/95 all licenses issued shall be valid for a period of two years from the date of initial application	\$ 37.00
(4) Investigation Fee	1202.01— 1202.21	(a) On-Sale liquor including Veterans' Organization	\$ 824.00 and
		Each person shown on application	\$ 247.00
		Each additional investigation for each person not listed on original or renewal application	\$ 247.00
	1202.11	(b) Wine, Taproom, Brewpub, Distillery, and	\$ 824.00
		Each person shown on application	\$ 247.00
		Each additional investigation for each person not listed on original or renewal application	\$ 247.00
	1202.11	Investigation of substitute manager	\$ 103.00

Section 10. - Housing Inspection and Rental License Fees.

Type of Permit or License	Section Requiring	Description	Fee
(1) License for Apartment Houses and Rental Homes	405	(a) Apartment House 1 Year	\$ 145.00
		Each unit	\$ 15.00
		(b) Rental Home - single family dwelling 1 Year	\$ 145.00

		(c) Duplexes/double bungalows/townhouses	
		First unit 1 Year	\$ 145.00
		Each additional rental unit 1 Year	\$ 85.00
		(d) Late Fee—To be charged each month the license is late	10% of the annual license fee, with a minimum monthly fee of \$50.00 and a maximum monthly fee of \$500.00, charged each month the fee is late
		(e) License Transfer Fee	\$ 50.00
		(f) Reinstatement of suspended license	100% of license fee (minimum \$80.00)
		(g) Reinstatement of Revoked license	200% of license fee
		(h) Re-Inspection Fee	
		1. multi-family	\$80.00 for each building with 4 to 11 units \$100.00 for each building with 12 or more units
		2. single family & duplex	\$50.00 ea.
		(Inspection over standard 2 inspections) Reinspection fees shall be payable at the time of license renewal and no renewal license shall be issued unless all inspection fees are paid	
		(i) Provisional license for apartment house Includes first unit	\$ 290.00
		Each additional unit	\$ 30.00

		Provisional license for Rental Home—single family dwelling 1 Year	\$ 290.00
		Provisional license for duplex First unit	\$ 290.00
		Each additional unit	\$ 170.00
		(j) Investigation fee for operating a rental property without a license	\$ 500.00
(2) Certificate of Housing maintenance Compliance	405.26	Single family home (includes one reinspection)	\$ 150.00
		2-family home (includes one reinspection)	\$ 230.00
		Condominium (includes one reinspection)	\$ 100.00
		Reinspection Fee	\$ 50.00
		Fee to process cash escrow agreement	\$ 50.00
		Fee to process Agreement to Comply	\$ 50.00
(3) Permit Fee for Rooming House	405.19	1 Year	\$ 170.00

Section 11. - Miscellaneous Fees.

Type of Permit or License	Section Requiring	Description	Fee
(1) Permit to reside	1190	In motel for more than six Months	\$ 17.00

(2) Permit to Carry a Gun		Permit Issued By County	
(3) False Alarms (billable)		(a) in excess of 2 for calendar Year	\$ 100.00
		(b) in excess of 10 for calendar Year	\$ 200.00
		(c) in excess of 20 for calendar Year	\$ 300.00
(4) Nuisance Conduct Fee	925	Third call to a property for nuisance conduct within a 365-day period	\$ 250.00
(5) Copying Services Provided		Flat rate (per page)	\$.25
		Special rate	
		(a) Black & White Photocopy rate	
		8.5 x 11 (per side)	\$.25
		8.5 x 14 (per side)	\$.25
		MN Statute 13.03C	
		11 x 17 (each)	\$.50
		24 x 36 (each)	\$ 2.50
		X-large	\$ 2.50
		Color Photocopy rate	
		8.5 x 11 (per side)	\$ 1.00
		8.5 x 14 (per side)	\$ 2.00
		11 x 17 (each)	\$ 4.00

		24 x 36 (each)	\$ 18.00
		X-large	\$ 3.00/ sq. ft.
		(b) Labor	hourly wage & 33%
		(c) Postage	prevailing rate
		(d) Fax per page	\$.50
		(e) CD of meeting (per CD)	\$ 5.00
		(f) DVD of meeting (per DVD)	\$ 15.00
		(g) Electronic copies (CD or disk)	\$ 5.00
		(h) As built (per image)	\$.50
(6) Notary Fee		Fee Set By State	
(7) Candidate Filing Fee	City Charter 4.04		\$ 25.00
(8) Photo Fee		Includes 2 photos	\$ 16.00 including tax
(9) Assessing Fees	Special	Abatement for Filing Homestead	\$ 25.00
		Special Assessment Searches	
		- One free property identification number (PID) search per Day	

		- if more than one search per Day (per search)	\$ 3.00
		Special Assessment Search Report	
		- per PID	\$ 15.00
		Creation of New or Special Report	
		- Fees to be based on time and materials to create report	
		- Minimum Fee	\$ 25.00
		Review of Comparable Property Records	
		Residential Field Card Report	\$.25
		- for up to five comparable properties (per copy)	
		Commercial/Industrial/Apartment Field	
		Card Report (per copy)	\$ 2.00
		Certified Card Report	\$ 3.00
(10) Domestic Partnership	120	Registration	\$ 30.00
(11) Certified copy of various documents		To certify documents i.e. resolutions, ordinances, minutes, registration forms, etc. on file (per copy)	\$ 5.00
(12) Vacant Building Registration Fee	925	Single Family Home or Duplex - Vacant less than one Year	\$ 100.00
		Single Family Home or Duplex - Vacant one Year or longer	\$ 200.00
		Any other type of property of less than 20,000 square feet in building size AND less than 1 acres of lot size -	\$ 500.00

		Vacant less than one Year	
		Any other type of property of less than 20,000 square feet in building size AND less than 1 acres of lot size - Vacant one Year or longer	\$ 1,000.00
		Any other type of property larger than 20,000 square feet in building size OR more than 1 acres of lot size - Vacant less than one Year	\$ 1,250.00
		Any other type of property larger than 20,000 square feet in building size OR more than 1 acres of lot size - Vacant one year or longer	\$ 2,500.00

Section 12. - Room and Park Shelter Rental Fees.

LOCATION	DESCRIPTION	FEE CLASSIFICATION	FEE
Richfield Municipal Center	Bartholomew Room	Civic and non-profit groups and governmental agencies	\$ 75.00/Hr (2-hour minimum)
		Resident groups	\$ 100.00/Hr (2-hour minimum)
		Non-Resident and other groups	\$500.00/4-hour block
Richfield Municipal Center	Heredia Room	Civic and non-profit groups and governmental agencies	\$ 65.00/Hr (2-hour minimum)
		Resident groups	\$ 80.00/Hr (2-hour minimum)
		Non-Resident and other groups	\$400.00/4-hour block

Richfield Municipal Center	Fred Babcock Room	Civic and non-profit groups and governmental agencies	\$ 65.00/Hr (2-hour minimum)
		Resident groups	\$ 80.00/Hr (2-hour minimum)
Richfield Community Center	Augsburg Room Fireside Room Nicollet Room Ruth Johnson Room	Non-Profit	\$ 34.00/Hr
		Resident Private	\$ 44.00/Hr
		Non-Resident: Private	\$ 49.00/Hr
	Combined Nicollet/Augsburg or Richfield Room	Non-Profit	\$ 58.00/Hr
		Resident: Private	\$ 71.00/Hr
		Non-Resident: Private	\$ 81.00/Hr
	Kitchen	All Renters	\$ 29.00/booking Free with combined Nicollet/Augsburg room rental
Wood Lake Nature Center	Auditorium	Non-Profit	\$ 34.00/Hr
		Resident: Private	\$ 44.00/Hr
		Non-Resident: Private	\$ 49.00/Hr
	Emily Day Pavilion	Resident	\$107.20/4-hour block
		Non-Resident	\$ 111.86/4-hour block
Augsburg Park Christian Park Donaldson Park-East Jefferson Park Madison Park	Park Buildings (depending on availability)	Resident	\$ 24.24/Hr
		Non-Resident	\$ 28.90/Hr

Taft Park-North & South Washington Park			
Fairwood Park Monroe Park Augsburg Park	Open Picnic Shelters	Resident Non-Resident	\$ 35.42/4-hour block \$ 40.08/4-hour block
Sheridan Park	Open Picnic Shelter	Resident Non-Resident	\$107.20/4-hour block \$111.86/4-hour block
Veterans Park	Open Picnic Shelter Monday – Thursday Rates	Resident Day: 4-Hour Block Resident Evening: 3-Hour Block Non-Resident Day: 4-Hour Block Non-Resident Evening: 3-Hour Block	1 Section: \$115.00 2 Sections: \$190.00 3 Sections: \$260.00 1 Section: \$85.00 2 Sections: \$145.00 3 Sections: \$195.00 1 Section: \$120.00 2 Sections: \$195.00 3 Sections: \$265.00 1 Section: \$90.00 2 Sections: \$150.00 3 Sections: \$200.00
Veterans Park	Open Picnic Shelter Weekend Rates	Resident Day: 4-Hour Block Resident Evening: 3-Hour Block Non-Resident Day: 4-	1 Section: \$120.00 2 Sections: \$195.00 3 Sections: \$265.00 1 Section: \$90.00 2 Sections: \$150.00 3 Sections: \$200.00 1 Section: \$125.00

		Hour Block	2 Sections: \$200.00 3 Sections: \$270.00
		Non-Resident Evening: 3-Hour Block	1 Section: \$95.00 2 Sections: \$155.00 3 Sections: \$205.00
Athletic Fields	Premium Baseball Fields	Donaldson, Roosevelt Resident Non-Resident	\$ 41.00/hr \$200.00/day (first 8 hrs) \$ 61.00/hr \$300.00/day (first 8 hrs)
	Premium Softball Fields	Lincoln, Taft Resident Non-Resident	\$ 22.00/hr \$110.00/day (first 8 hrs) \$ 32.00/hr \$160.00/day (first 8 hrs)
	General Baseball/Softball Fields	All other baseball/softball fields Resident Non-Resident	\$ 16.00/hr \$80.00/day (first 8 hrs) \$ 32.00/hr \$160.00/day (first 8 hrs)
	Soccer/Football Fields	Christian, Donaldson, Taft, Washington Resident Non-Resident	\$ 48.00/hr \$260.00/day (6 hrs max) \$ 70.00/hr \$370.00/day (6 hrs max)
Broomball/Hockey Rink	All broomball/hockey rinks	Resident Non-Resident	\$ 15.00/hr \$ 17.00/hr
Tennis Courts	All parks	Resident	\$ 5.00/court/hr

		Non-Resident	\$ 6.00/court/hr
Open Space	All parks	Resident	\$ 15.00/hr
		Non-Resident	\$ 18.00/hr
Athletic Facility Light Use	Softball field, baseball field, soccer field, football field, hockey rink, tennis complex	All renters	\$ 27.00/hr

Passed by the City Council of the City of Richfield this 8th day of December, 2015.

Debbie Goettel

Mayor

ATTEST:

Elizabeth VanHoose

City Clerk