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**THE VILLAGE OF CHICAGO RIDGE**  
**COOK COUNTY, ILLINOIS**

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**ORDINANCE**

**NUMBER # 24-09-11**

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**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE VILLAGE OF  
CHICAGO RIDGE CONCERNING BIDDING AND CONTRACT PROCEDURES**

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**JOHN F. LIND, Village President**  
**BARBARA M. HARRISON, Village Clerk**

**ELAINE C. DAVENPORT**  
**EDMUND "ED" KOWALSKI**  
**WILLIAM McFARLAND**  
**ROGER MESLAR**  
**ANDREW L. SIEGEL**

**Trustees**

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**Published in pamphlet form by authority of the President and Board of Trustees of the Village of Chicago Ridge on  
September 10, 2024 Odelson, Murphey, Frazier & McGrath Ltd. – Village Attorneys – 3318 West 95<sup>th</sup> Street, Evergreen  
Park, Illinois 60805**

**ORDINANCE NO. 24-09-11**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE VILLAGE OF CHICAGO RIDGE CONCERNING BIDDING AND CONTRACT PROCEDURES**

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**WHEREAS**, the Village of Chicago Ridge, Cook County, Illinois (the “Village”) is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the “Home Rule Powers”); and

**WHEREAS**, the President and Board of Trustees of the Village of Chicago Ridge (“Corporate Authorities”) may from time to time amend the text of the Municipal Code of the Village (“Village Code”) when it is determined to be in the best interests of the Village; and

**WHEREAS**, the Corporate Authorities desire to implement certain changes regarding bidding and contract procedures as provided in the Village Code; and

**WHEREAS**, the Corporate Authorities have determined the following changes to the Village Code concerning bidding and contract procedures are in the best interests of the Village; and

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Chicago Ridge, Cook County, Illinois as follows:

**SECTION 1.** That the above recitals are found to be true and correct and hereby incorporated herein and made a part of hereof, as if fully set forth in its entirety.

**SECTION 2.** Sections 2-452, 2-453, 2-454 and 2-460 of Division 2 (“Bidding and Contract Procedures”) of Article V (“Finance”) of Chapter 2 (“Administration”) of the Village

Code are hereby amended by adding the underlined language and deleting the stricken language to provide as follows:

**Sec. 2-452. Formal contract procedure.**

All work or other public improvement that is not to be paid for, in whole or in part, by special assessment or special taxation, and all purchases, orders or contracts for supplies, materials, equipment or contractual services, except as otherwise provided in this division, when the estimated cost shall exceed ~~\$20,000.00~~ \$25,000.00, shall be purchased from the lowest responsible bidder, after due notice inviting bids, unless competitive bidding is waived by a vote of two-thirds of the trustees then holding office.

**Sec. 2-453. Advertisements for bids.**

A notice inviting bids shall be published at least once. Notice shall be posted either in a newspaper with general circulation within the village or on the Village website. In either case, notice shall be posted at least ten (10) calendar days prior to the bid opening. The village shall also advertise all pending work or purchases by posting a notice on the public bulletin board in the village hall.

**Sec. 2-454. Scope of notice.**

The ~~newspaper~~ notice required in section 2-453 shall include a general description of the work to be performed or the articles to be purchased, shall state where specifications may be secured, and shall specify the time and place for opening bids.

**Sec. 2-460. - Open market procedure.**

All work and purchases of supplies, materials and services of \$25,000.00 or less ~~than the estimated value of \$20,000.00~~ shall be made in the open market, without newspaper advertisement and without observing the procedure prescribed by this section for the award of formal contracts in such a manner as to ensure the best interests of the public after solicitation of bids on proposals by mail, telephone, facsimile transmission or otherwise.

**SECTION 3.** If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity shall not affect any other provision of this Ordinance.

**SECTION 4.** Any ordinance or portion of any ordinance in conflict with any provisions of this Ordinance is hereby repealed solely to the extent of such conflict.

**SECTION 5.** This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

**ADOPTED** and **APPROVED** by the President and Board of Trustees of the Village of Chicago Ridge, Cook County, Illinois this 10<sup>th</sup> day of September, 2024, pursuant to a roll call vote, as follow:

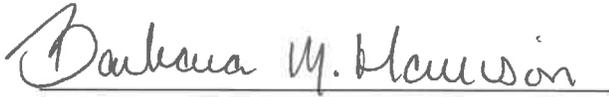
|                  | <b>YES</b> | <b>NO</b> | <b>ABSENT</b> | <b>PRESENT</b> |
|------------------|------------|-----------|---------------|----------------|
| <b>Davenport</b> | X          |           |               | X              |
| <b>Kowalski</b>  | X          |           |               | X              |
| <b>Lind</b>      | X          |           |               | X              |
| <b>McFarland</b> | X          |           |               | X              |
| <b>Meslar</b>    | X          |           |               | X              |
| <b>Siegel</b>    | X          |           |               | X              |

**VILLAGE OF CHICAGO RIDGE**



John F. Lind, Village President

**ATTEST:**



Barbara M. Harrison, Village Clerk

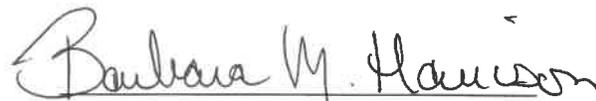
STATE OF ILLINOIS                    )  
  ) SS  
COUNTY OF COOK                    )

**CERTIFICATION**

I, Barbara M. Harrison, do hereby certify that I am the duly qualified and elected Clerk of the Village of Chicago Ridge, Cook County, Illinois, and that as such Clerk I do have charge of and custody of the books and records of the Village of Chicago, Cook County, Illinois.

I do hereby further certify that the foregoing is a full, true and correct copy of Ordinance No. 24-09-11, **“AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE VILLAGE OF CHICAGO RIDGE CONCERNING BIDDING AND CONTRACT PROCEDURES,”** adopted and approved by the President and Board of Trustees of the Village of Chicago Ridge, Cook County, Illinois on September 10, 2024.

IN WITNESS WHEREOF, I have hereunto affixed my hand and the Corporate Seal of the Village of Chicago Ridge, Cook County, Illinois this 10th day of September, 2024.



Barbara M. Harrison  
Village Clerk  
Village of Chicago Ridge