

Resolution FY20-09

Resolution of the Board of Commissioners of North Broward Hospital District Pertaining to Travel Reimbursements of Commissioners

WHEREAS, Commissioners of the Board of Commissioners (the “Board”) of North Broward Hospital District (the “District”), from time to time, must travel both interstate and intrastate on behalf of the District to conduct District business;

WHEREAS, Florida Law and Broward Health’s Policies & Procedures regulates the reimbursement of travel expenses of all public officers, employees, and authorized persons in the District establishing standard travel reimbursement rates, procedures, and limitations;

WHEREAS, Commissioners of the District are public officers and, as such, are subject to the requirements of Florida Law and Broward Health’s Policies & Procedures pertaining to reimbursement of travel expenditures;

WHEREAS, the Board desires to establish a uniform policy pertaining to Commissioners incurring travel expenditures to be reimbursed by the District; and

WHEREAS, unless context otherwise requires, capitalized terms used but not defined herein have the meanings ascribed to such terms in the Amended and Restated Bylaws of the North Broward Hospital District, as amended from time to time (the “Bylaws”).

NOW, THEREFORE, BE IT RESOLVED, by the Board, that:

1. All travel by Commissioners on behalf of the District and all reimbursements of travel, lodging, and subsistence expenses (collectively, “Expenses”) shall always be consistent with Florida Law including, but not limited to, § 112.061, Florida Statutes, as amended from time to time or any successor statute thereof, as well as Broward Health’s Policies & Procedures.
2. Any and all reimbursements of Expenses shall only be approved if travel was undertaken in order to conduct bona fide District business, which serves a direct and lawful public purpose with relation to the District by the Commissioner attending such meeting or conducting such business.
3. Any claim for reimbursement of Expenses shall contain a statement that the expenses were actually incurred by the Commissioner as necessary travel expenses in the performance of official duties and shall be verified by a written declaration that it is true and correct as to every material matter.
4. When a Commissioner’s travel will be or is within Broward, Miami-Dade, and Palm Beach Counties (“Tri-County Area”) and travel expenditures are expected to be or is at or below Two Hundred Dollars (\$200.00), reimbursement of Expenses may be paid if approved by the President/CEO or his or her designee (“Senior Management”).

5. When a Commissioner's travel will be outside of the Tri-County Area and/or travel expenditures are expected to be above Two Hundred Dollars (\$200.00), reimbursement of Expenses may only be paid if such Commissioner obtains approval by (1) Senior Management and (2) prior approval by the Board of Commissioners.
6. Notwithstanding, if a Commissioner's travel will be or is outside of the Tri-County Area and/or travel expenditures are expected to be or is above Two Hundred Dollars (\$200.00), reimbursement of Expenses may be made in the event of a bona fide emergency preventing prior approval by the Board of Commissioners; provided, however, such Commissioner's reimbursement of Expenses shall only be paid if ratified by the Board of Commissioners at a subsequent Board meeting.
7. This resolution hereby supersedes, amends, replaces and repeals any conflicting resolution or conflicting policy previously adopted by the Board.

DULY ADOPTED this 20 day of November, 2019.

Time Adopted 5:20 PM