

**The City of Castle Hills, Texas**

**Ordinance No. 2021-12-14**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CASTLE HILLS, TEXAS AMENDING SECTION 18-60 OF THE CODE OF ORDINANCES TO PROVIDE FOR RECOVERY OF COSTS FOR CERTAIN BUILDING-RELATED FIRE PREVENTION AND SUPPRESSION SERVICES AND ADOPTING FEES FOR SUCH SERVICES**

WHEREAS, the Fire Chief of the City of Castle Hills has identified certain fees that should be charged for fire prevention and suppression inspections, re-inspections, plan reviews and revisions, and other building-related fire protection services and has recommended that such fees be included in the City's Fee Schedule; and

WHEREAS, the City Council believes that the City should charge fees for fire protection and suppression inspections, re-inspections, plan reviews and revisions, and other building-related fire protection services and that fees for such services be included in the City's Fee Schedule; and

WHEREAS, the City Council believes that the fees listed on the page captioned "Fire Related Fees" and attached as Exhibit "A" to this Ordinance should be adopted.

**NOW, THEREFORE IT IS ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTLE HILLS, TEXAS, that:**

**Section 1.** Section 18-60(e) be revised to read as follows:

(e) The City Manager or his designee shall bill and collect all fees and costs for fire prevention and suppression inspections, re-inspections, plan reviews and revisions, and other building-related fire protection services as set forth in the City Fee Schedule under the caption Fire Related Fees.

**Section 2.** Section 18-60(f) be added to read as follows:


Enforcement: The City may enforce the provisions of this Section by any action allowed by law for the collection of any amounts due hereunder and hereafter, including reasonable and necessary attorney's fees, costs, and expenses, in a court of competent jurisdiction.

**Section 3.** The fees listed on the page captioned "Fire Related Fees" and attached as Exhibit "A" to this Ordinance are hereby adopted and shall be added to the City Fee Schedule.

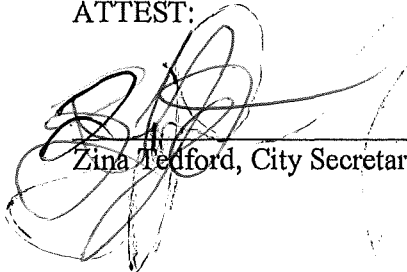
**Section 4.** The City Manager shall arrange to have the caption of this Ordinance published in the City's official newspaper.


**Section 5.** This Ordinance shall be effective upon adoption.

Adopted the 14th day of December, 2021.

  
\_\_\_\_\_  
J.R. Trevino, Mayor

ATTEST:

  
\_\_\_\_\_  
Zina Tedford, City Secretary



---

**FIRE RELATED FEES**

---

<b>TYPE</b>	<b>CITY FEE</b>
CERTIFICATE OF OCCUPANCY	\$75
INSPECTIONS	\$75
<b>RE-INSPECTIONS</b>	
FIRST	\$75
SUBSEQUENT (EACH OCCURANCE)	\$100
PLAN REVIEW	50% OF PERMIT FEE
REVISED PLAN REVIEW (PER REVISION)	\$50
FIRE SUPPRESSION	\$150
FIRE LINE	\$200
ALARM PANEL	\$100
FIRE HYDRANT	\$100
<b>FIRE SPRINKLER</b>	
1-10 HEADS	\$125
11-25 HEADS	\$150
26-200 HEADS	\$200
201 + HEADS	\$200 + .75 PER HEAD
<b>FIRE SPRINKLER MODIFICATIONS</b>	
1-9 HEADS	\$100
10-25 HEADS	\$125
26-200 HEADS	\$150
201 + HEADS	\$150 + .75 PER HEAD
<b>FIRE ALARM</b>	
1-10 DEVICES	\$125
11-25 DEVICES	\$150
26-200 DEVICES	\$200
201 + DEVICES	\$200 + .75 PER DEVICE
<b>FIRE ALARM MODIFICATIONS</b>	
1-9 DEVICES	\$100
10-25 DEVICES	\$125
26-200 DEVICES	\$150
210 + DEVICES	\$150 + .75 PER DEVICES

**EXHIBIT "A"**

## CITY COUNCIL AGENDA SUMMARY

Meeting Date: 12-14-2021

Agenda item: 6.7

Submitted by: Rapelye

Reviewed by: CM Rapelye

---

### **AGENDA ITEM DESCRIPTION:**

Discussion and Possible Action on adopting Ordinance No. 2021-12-14, an Ordinance of the City Council of the City of Castle Hills, Texas amending Section 18-60 of the Code of Ordinances to provide for recovery of costs for certain building-related fire prevention and suppression services and adopting fees for such services.



**Attachments for Reference:** 1- Proposed Ordinance 2021-12-14  
2- Exhibit A

---

### **SUMMARY:**

The existing fee schedule must be amended to include the specific fees associated with Fire Related services, as shown on the proposed fee schedule, attached as Exhibit A.

---

### **BACKGROUND:**

In December of 2020, City Council adopted an ordinance modifying the fee schedule to add various new fees associated with short-term rentals and animal live-trap rentals. Since that time, the Fire Chief has identified that certain fees should be charged for fire prevention and suppression inspections, re-inspections, plan reviews and revisions and other building-related fire protection services which is consistent with what other surrounding cities charge for in regards to these services. The Fire Chief has recommended that such fees be included in the City's Fee Schedule. A new City Fee Schedule should be enacted to include new fees for Fire Related services.

---

### **PROS / CONS:**

#### **Pros:**

The updated fee schedule will comprehensively capture all fees associated with Fire Related services.

#### **Cons:**

This is a revision to add fees to be collected. There appears to be no detrimental aspect to revising of the fee schedule.

---

**FINANCIAL IMPACT:**

Once the new fee schedule is implemented, staff will include revenue captures of the new Fire Related services fees and report them in the quarterly report to the City Manager.

---

**STAFF RECOMMENDATION:**

Approve Ordinance No. 2021-12-14 of the City of Castle Hills, Texas, amending the fee schedule enacted by Ordinance No. 2020-12-08 and adopting a new City of Castle Hills Fee Schedule attached as Exhibit A.

## City of Castle Hills Fee Schedule - 2019

### BUILDING RELATED FEES

Type	City Fee
Building Addition/Remodel - Commercial/Residential	Refer to Building Permit Fees or \$60 Minimum
Connection to Sanitary Sewer System	\$50
Certificate of Occupancy - Commercial	\$150
Certificate of Occupancy - Residential	\$0
Curb Cuts	\$50
Dumpster - Construction	\$25 Valid for the Length of Building Permit
Dumpster - Non Construction	\$25 Valid 45 days
Electrical and Temporary Meter Loop	Refer to Building Permit Fees or \$60 Minimum
Fence/Re-roof/Permanent Sign/Flatwork/Accessory Structures	Refer to Building Permit Fees or \$60 Minimum
Floodplain Development	\$50.00 Plus Any Engineering Fees Incurred
New Building - Commercial/Residential	Refer to Building Permit Fees or \$60 Minimum
Plan Review	Additional 25% of the Building Permit Fee
Plan Review Due to Changes, Additions or Revisions	\$75.00
Expedite Plan Review	\$150
Plat/Replat Fee	\$682 plus any engineering fees incurred over \$500.00
Plumbing, Irrigation, Gas	Refer to Building Permit Fees or \$60 Minimum
Re-inspection	\$75 first re-inspection / \$100 second re-inspection
Roof - Single Family/Duplex	\$100
Roof- Multi-Family-Commercial	Refer to Building Permit Fees or \$60 Minimum
Tree Trimming Residential	\$50-Oak; \$25-Non Oak; Fee Waived if Work Done By Homeowner/ Occupant
Tree Trimming Commercial Use or Multi-Family	\$75/Acre
Stormwater Development	\$.40/Square Foot of New Impervious Cover
Swimming Pool/Spa	Refer to Building Permit Fees or \$60 Minimum
Work in Right of Way	\$50 Plus Any Engineering Fees Incurred

### BUILDING PERMIT FEES

Total Valuation of Project	City Fee
\$1.00 to \$500.00	\$60.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 plus \$3.05 per each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$95.75 for the first \$2,000.00 plus \$17.25 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00

### ANIMAL FEES

Type	City Fee
Animal Registration	\$10
Replacement Tag	\$1
Impoundment Fee	\$35
Boarding Fee (Per Day)	Set by Animal Control

### FOOD LICENSE

Type	City Fee
Annual License - Less than 3 employees	\$100.00
Annual License - More than 3 employees	\$250.00
Annual License - 6 employees and not more than 10 employees	\$500.00
Annual License - more than 10 employees	\$750.00
Annual Farmer's Market License	\$100.00
Farmer's Market License - One Day	\$10.00
Farmer's Market License - 120 Consecutive Days	\$50.00
Annual food license not renewed by June 15th will incur double the fee.	
Operating without a food license or non-food vendor license will incur	

### PUBLIC HEARING FEES

Type	City Fee
Architectural Review	\$200.00 Commercial - Construction or Remodel
Architectural Review	\$200.00 Tree Removal Hearing
Board of Adjustment	\$400.00
Special Use Permit (SUP)	\$500.00
Zoning Change Application	\$500.00

### GARAGE/ESTATE

Type	City Fee
Garage	\$15
Estate	\$25

### TREE

Type	City Fee
Oak	\$50
All other tree permits	\$25

\$25,001.00 to \$50,000.00	\$492.50 for the first \$25,000.00 plus \$12.50 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$805.00 for the first \$50,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,255.00 for the first \$100,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,055.00 for the first \$500,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$7,055.00 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof.
	Any project started without a permit will incur double the fee.

#### SIGNS AND BANNER FEES

Type	City Fee
Facade/Wall Mount Permanent Sign	Refer to Building Permit Fees or \$50.00 Minimum
On Premise Pole/Pylon Permanent Non Digital Sign	Refer to Building Permit Fees or \$50.00 Minimum
Coming Soon Banners (displayed during construction)	\$20.00
Grand Opening Banner, Swooper Flag or Ground Sign (60 days display eligible for 180 days after issuance of C of O)	\$20.00
Special Occasion Banner, Swooper Flag, or Ground Sign (30 days of display up to 4 times per year)	\$20.00
Change of Business Banner (to cover old permanent sign eligible for 20 90 days of display)	
<b>DIGITAL DISPLAY - ON PREMISE SIGNS</b>	
Sign Plan Review Fee	\$100.00
Sign Permit Fee	Refer to Building Permit Fees or \$50.00 Minimum
Less than 32 square feet	\$20.80
Over 32 square feet	\$20.80 plus \$.22 per square foot
Gas Tube Electric	\$20.80
Incandescent Signs	\$10.80 plus \$.22 per square foot
Sign Height Per Foot	\$4.00
Digital Display Electric Message Center	\$30.00
<b>DIGITAL DISPLAY - OFF PREMISE SIGNS</b>	
Sign Inspection Fee	\$200.00
Permit Fee	\$3,000.00
Annual Inspection Fee	\$200.00

#### OTHER FEES

Type	City Fee
<b>ALCOHOLIC BEVERAGE PERMIT</b>	
Mixed Beverage On Premise Permit	Half the Fee Levied by the State Annually
Package Stores and Wine and Beer Retailers Permit	Half the Fee Levied by the State Annually
Christmas Tree Sales Permit	\$50.00 Valid November 15 - December 25th
Copies	B/W Letter \$.10 / Oversized \$.50 / Color \$.50
Demolition	\$60.00 Residential
	\$100.00 Commercial
Engineering Plan Review and Inspection Fees	Actual Costs
Estate Sales	\$25.00
Garage Sales	\$15.00
Live Trap Rental Fees	\$5.00 Per Day with Refundable \$55.00 Deposit
Noise Permit	\$0
Painted House Numbers on Residential Curbs	\$1.00
Parade Permit	\$100.00
POD Permit	\$10.00
Recycle Bid	\$10.00 Bin / \$5.00 Lld
Residential Garbage Fee	\$25.00/Month
SOB Permit	\$600.00 Plus Certificate of Occupancy \$150.00
Solicitor Permit	\$10/Day; \$25/Week; \$60/Month
Special Event Permit	\$50.00 50 or Less Participants;
	\$100 Over 50 Participants
Stormwater Development Fee	\$40/Square Foot of Impervious Cover

## BUILDING RELATED FEES

Type	City Fee
An extension of a building permit for which Sec. 8-83 (b) of the Code of Ordinances is not applicable may be approved with payment of a fee of one-half (1/2) of the cost of the original payment fee tendered with the request for an extension.	
Any project requiring a building permit which was started without a permit shall require payment of a fee equal to double the amount which an original permit for the project would have cost.	
Re-inspection	\$75 first re-inspection / \$100 second re-inspection
Plan Review	Additional 25% of the Building Permit Fee
Plan Review Due to Changes, Additions or Revisions	\$75
Expedite Plan Review	\$150
Plat/Replat Fee	\$682 plus any engineering fees incurred over \$500
Engineering Plan Review and Inspection Fees	Actual Costs
Stormwater Development	\$.40/Square Foot of New Impervious Cover
Floodplain Development	\$50 Plus Any Engineering Fees Incurred
Connection to Sanitary Sewer System	\$50
Dumpster - Construction	\$25 Valid for the Length of Building Permit
Dumpster - Non Construction	\$25 Valid 45 days
Certificate of Occupancy - Commercial	\$150
Certificate of Occupancy - Residential	\$0
Curb Cuts	\$50
Work in Right of Way	\$50 Plus Any Engineering Fees Incurred

## PUBLIC HEARING FEES

Type	City Fee
Architectural Review	\$200 Commercial - Construction or Remodel
Architectural Review	\$200 Tree Removal Hearing
Board of Adjustment	\$200
Special Use Permit (SUP)	\$500
Zoning Change Application	\$500



## RESIDENTIAL BUILDING PERMIT FEES

Type	City Fee
New Residence	\$1.64/sq. ft.
Accessory Building (per local code definition)	\$1.64/sq. ft.
Residential Additions	\$1.64/sq. ft.
Residential Remodels/Improvements	\$0.77/sq. ft.
Driveways and Patios (flatwork)	\$150 + Impervious Cover Charge
Deck	\$150
Fence	\$140
Wall (considered a fence by local code)	\$140
Roof/Re-Roof - Single Family/Duplex/Multi-Family	\$90
Foundation Repairs	\$240
Swimming Pool/Spa (includes all segments)	\$780
Window Replacement	\$150
Minimum Fee, any type	\$90
Electrical and Temporary Meter Loop	\$60

## RESIDENTIAL MEP'S (Mechanical, Electrical, Plumbing (Gas))

Type	City Fee
<u>Total Square Footage (Project)</u>	<u>Fee Per Square Foot</u>
0-750 SQ FT	\$3.25
751-1000 SQ FT	\$2.75
1001-2500 SQ FT	\$2.45
2501-3500 SQ FT	\$2.20
3501-5000 SQ FT	\$2.00
OVER 5000 SQ FT	\$1.90

## COMMERCIAL BUILDING PERMIT FEES

Type or Total Valuation of Project	City Fee
Commercial New Building	Refer to Commercial Building Permit Fees or \$60 Minimum
Commercial - Building Addition/Remodel	Refer to Commercial Building Permit Fees or \$60 Minimum
\$1.00 to \$500.00	\$60
\$501.00 to \$2,000.00	\$60 for the first \$500 plus \$3.05 per each additional \$100, or fraction thereof, to and including \$2,000
\$2,001.00 to \$25,000.00	\$95.75 for the first \$2,000 plus \$17.25 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001.00 to \$50,000.00	\$492.50 for the first \$25,000 plus \$12.50 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001.00 to \$100,000.00	\$805 for the first \$50,000 plus \$9 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001.00 to \$500,000.00	\$1,255 for the first \$100,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001.00 to \$1,000,000.00	\$4,055 for the first \$500,000 plus \$6 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001.00 and up	\$7,055 for the first \$1,000,000 plus \$3.65 for each additional \$1,000, or fraction thereof.
Commercial - Electrical and Temporary Meter Loop	Refer to Building Permit Fees or \$60 Minimum
Commercial - Mechanical, Electrical, Plumbing (Gas)	Refer to Commercial Building Permit Fees or \$60 Minimum
Commercial - Fence	Refer to Commercial Building Permit Fees or \$60 Minimum
Commercial - Roof/Re-Roof	Refer to Commercial Building Permit Fees or \$60 Minimum
Commercial - Flatwork	Refer to Commercial Building Permit Fees or \$60 Minimum
Commercial - Accessory Structures	Refer to Commercial Building Permit Fees or \$60 Minimum

## OTHER FEES

Type	City Fee
<b>ALCOHOLIC BEVERAGE PERMIT</b>	
Mixed Beverage On Premise Permit	Half the Fee Levied by the State Annually
Package Stores and Wine and Beer Retailers Permit	Half the Fee Levied by the State Annually
Christmas Tree Sales Permit	\$50 Valid November 15 - December 25th
Copies	B/W Letter \$.10 sheet; Oversized \$.50 sheet; Color \$.50 sheet
Demolition	\$60 Residential \$100 Commercial
Noise Permit	\$0
Painted House Numbers on Residential Curbs	\$1 House numbers painted on curbs with a black background no larger than 6 inches tall by 9 inches wide with 4 inch white luminous numerals. No other colors, logos, or symbols shall be permitted.
Parade Permit	\$10
POD Permit	\$10
Recycle Bin	\$10 Bin / \$5 Lid
Residential Garbage Fee	\$25/Month
SOB Permit	\$600 Plus Certificate of Occupancy \$150
Solicitor Permit	\$10/Day; \$25/Week; \$60/Month
Special Event Permit	\$50 for 50 or Less Participants; \$100 Over 50 Participants
Garage Sale Permit	\$15
Estate Sale Permit	\$25

## TREE

Type	City Fee
<b>Residential Tree Trimming - (Fee Waived if Work Done By Homeowner/Occupant)</b>	
Oak	\$50
All other tree permits	\$25
Commercial Use or Multi-Family Tree Trimming	\$75/Acre

## ANIMAL FEES

Type	City Fee
Animal Registration	\$10
Replacement Tag	\$1
Impoundment Fee	\$35
Boarding Fee (Per Day)	\$8
Live Trap Rental Fees	Skunk Trap Deposit \$75 Other Traps \$50

Live Trap security deposit to be fully refunded to recipient if the trap is returned in good condition within seven days or less. If a trap is not returned in good condition within seven days then \$5 per day shall be charged beginning on the eighth day and any refund of the deposit shall be reduced by \$5 for each day after seven days the trap is not returned in good condition.

## FOOD LICENSE

Type	City Fee
Annual food license not renewed by June 15th will incur double the fee.	
Operating without a food license or non-food vendor license will incur double the fee.	
Annual License - Less than 3 employees	\$100
Annual License - More than 3 employees, less than 6	\$250
Annual License - More than 6 and not more than 10	\$500
Annual License - more than 10 employees	\$750
Temporary License	\$10 - \$40 per day
Food Re-Inspection Fee	\$50
Farmer's Market - Food Vendor Licenses	\$10/day; \$50/120 consecutive days; \$100/year originating on June 1 and expiring on May 31 of the following calendar year.
Farmer's Market License - Non Food Vendor Licenses	\$10/day; \$50/120 consecutive days; \$100/year originating on June 1 and expiring on May 31 of the following calendar year.

## SIGNS AND BANNER FEES

Type	City Fee
Facade/Wall Mount Permanent Sign	Refer to Commercial Building Permit Fees or \$50.00 Minimum
On Premise Pole/Pylon Permanent Non Digital Sign	Refer to Commercial Building Permit Fees or \$50.00 Minimum
Coming Soon Banners (displayed during construction)	\$20.00
Grand Opening Banner, Swooper Flag or Ground Sign (60 days display eligible for 180 days after issuance of C of O)	\$20.00
Special Occasion Banner, Swooper Flag, or Ground Sign (30 days of display up to 4 times per year)	\$20.00
Change of Business Banner (to cover old permanent sign eligible for 90 days of display)	20
<b>DIGITAL DISPLAY - ON PREMISE SIGNS</b>	
Sign Plan Review Fee	\$100.00
Sign Permit Fee	Refer to Commercial Building Permit Fees or \$50.00 Minimum
Less than 32 square feet	\$20.80
Over 32 square feet	\$20.80 plus \$.22 per square foot
Gas Tube Electric	\$20.80
Incandescent Signs	\$10.80 plus \$.22 per square foot
Sign Height Per Foot	\$4.00
Digital Display Electric Message Center	\$30.00
<b>DIGITAL DISPLAY - OFF PREMISE SIGNS</b>	
Sign Inspection Fee	\$200.00
Permit Fee	\$3,000.00
Annual Inspection Fee	\$250.00

## BUILDING RELATED FEES

Type	City Fee
An extension of a building permit for which Sec. 8-83 (b) of the Code of Ordinances is not applicable may be approved with payment of a fee of one-half (1/2) of the cost of the original payment fee tendered with the request for an extension.	
Any project requiring a building permit which was started without a permit shall require payment of a fee equal to double the amount which an original permit for the project would have cost.	
Re-inspection	\$75 first re-inspection / \$100 second re-inspection
Plan Review	Additional 25% of the Building Permit Fee
Plan Review Due to Changes, Additions or Revisions	\$75
Expedite Plan Review	\$150
Plat/Replat Fee	\$682 plus any engineering fees incurred over \$500
Engineering Plan Review and Inspection Fees	Actual Costs
Stormwater Development	\$.40/Square Foot of New Impervious Cover
Floodplain Development	\$50 Plus Any Engineering Fees Incurred
Connection to Sanitary Sewer System	\$50
Dumpster - Construction	\$25 Valid for the Length of Building Permit
Dumpster - Non Construction	\$25 Valid 45 days
Certificate of Occupancy - Commercial	\$150
Certificate of Occupancy - Residential	\$0
Curb Cuts	\$50
Work in Right of Way	\$50 Plus Any Engineering Fees Incurred

## PUBLIC HEARING FEES

Type	City Fee
Architectural Review	\$200 Commercial - Construction or Remodel
Architectural Review	\$200 Tree Removal Hearing
Board of Adjustment	\$200
Special Use Permit (SUP)	\$500
Zoning Change Application	\$500

## RESIDENTIAL BUILDING PERMIT FEES

Type	City Fee
New Residence	\$1.64/sq. ft.
Accessory Building (per local code definition)	\$1.64/sq. ft.
Residential Additions	\$1.64/sq. ft.
Residential Remodels/Improvements	\$0.77/sq. ft.
Driveways and Patios (flatwork)	\$150 + Impervious Cover Charge
Deck	\$150
Fence	\$140
Wall (considered a fence by local code)	\$140
Roof/Re-Roof - Single Family/Duplex/Multi-Family	\$90
Foundation Repairs	\$240
Swimming Pool/Spa (includes all segments)	\$780
Window Replacement	\$150
Minimum Fee, any type	\$90
Electrical and Temporary Meter Loop	\$60

## RESIDENTIAL MEP'S (Mechanical, Electrical, Plumbing (Gas))

Type	City Fee
<u>Total Square Footage (Project)</u>	<u>Fee Per Square Foot</u>
0-750 SQ FT	\$3.25
751-1000 SQ FT	\$2.75
1001-2500 SQ FT	\$2.45
2501-3500 SQ FT	\$2.20
3501-5000 SQ FT	\$2.00
OVER 5000 SQ FT	\$1.90



## COMMERCIAL BUILDING PERMIT FEES

Type or Total Valuation of Project	City Fee
Commercial New Building	Refer to Commercial Building Permit Fees or \$60 Minimum
Commercial - Building Addition/Remodel	Refer to Commercial Building Permit Fees or \$60 Minimum
\$1.00 to \$500.00	\$60
\$501.00 to \$2,000.00	\$60 for the first \$500 plus \$3.05 per each additional \$100, or fraction thereof, to and including \$2,000
\$2,001.00 to \$25,000.00	\$95.75 for the first \$2,000 plus \$17.25 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001.00 to \$50,000.00	\$492.50 for the first \$25,000 plus \$12.50 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001.00 to \$100,000.00	\$805 for the first \$50,000 plus \$9 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001.00 to \$500,000.00	\$1,255 for the first \$100,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001.00 to \$1,000,000.00	\$4,055 for the first \$500,000 plus \$6 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001.00 and up	\$7,055 for the first \$1,000,000 plus \$3.65 for each additional \$1,000, or fraction thereof.
Commercial - Electrical and Temporary Meter Loop	Refer to Building Permit Fees or \$60 Minimum
Commercial - Mechanical, Electrical, Plumbing (Gas)	Refer to Commercial Building Permit Fees or \$60 Minimum
Commercial - Fence	Refer to Commercial Building Permit Fees or \$60 Minimum
Commercial - Roof/Re-Roof	Refer to Commercial Building Permit Fees or \$60 Minimum
Commercial - Flatwork	Refer to Commercial Building Permit Fees or \$60 Minimum
Commercial - Accessory Structures	Refer to Commercial Building Permit Fees or \$60 Minimum

## FIRE RELATED FEES

Type	City Fee
CERTIFICATE OF OCCUPANCY	\$75
INSPECTIONS	\$75
RE-INSPECTIONS	
FIRST	\$75



SUBSEQUENT (EACH OCCURRENCE)

PLAN REVIEW

\$100

REVISED PLAN REVIEW (PER REVISION)

50% OF PERMIT FEE

FIRE SUPPRESSION

\$50

FIRE LINE

\$150

ALARM PANEL

\$200

\$100

FIRE HYDRANT		\$100
FIRE SPRINKLER		
	1-10 HEADS	\$125
	11-25 HEADS	\$150
	26-200 HEADS	\$200
	201 + HEADS	\$200 + .75 PER HEAD
FIRE SPRINKLER MODIFICATIONS		
	1-9 HEADS	\$100
	10-25 HEADS	\$125
	26-200 HEADS	\$150
	201 + HEADS	\$150 + .75 PER HEAD
FIRE ALARM		
	1-10 DEVICES	\$125
	11-25 DEVICES	\$150
	26-200 DEVICES	\$200
	201 + DEVICES	\$200 + .75 PER DEVICE
FIRE ALARM MODIFICATIONS		
	1-9 DEVICES	\$100
	10-25 DEVICES	\$125
	26-200 DEVICES	\$150
	210 + DEVICES	\$150 + .75 PER DEVICES

## TREE

Type	City Fee
Residential Tree Trimming - (Fee Waived if Work Done By Homeowner/Occupant)	
Oak	\$50
All other tree permits	\$25
Commercial Use or Multi-Family Tree Trimming	\$75/Acre

## ANIMAL FEES

Type	City Fee
Animal Registration	\$10
Replacement Tag	\$1
Impoundment Fee	\$35
Boarding Fee (Per Day)	\$8
Wildlife Release Servie Fees (private trap)	\$15 per trap
Live Trap Rental Fees	Skunk Trap Deposit \$75 Other Traps \$50

Live Trap security deposit to be fully refunded to recipient if the trap is returned in good condition within seven days or less. If a trap is not returned in good condition within seven days then \$5 per day shall be charged beginning on the eights day and any refund of the deposit shall be reduced by \$5 for each day after seven days the trap is not returned in good condition.

## FOOD LICENSE

Type	City Fee
Annual food license not renewed by June 15th will incur double the fee.	
Operating without a food license or non-food vendor license will incur double the fee.	
Annual License - Less than 3 employees	\$100
Annual License - More than 3 employees, less than 6	\$250
Annual License - More than 6 and not more than 10	\$500
Annual License - more than 10 employees	\$750
Temporary License	\$10 - \$40 per day
Food Re-Inspection Fee	\$50
Farmer's Market - Food Vendor Licenses	\$10/day; \$50/120 consecutive days; \$100/year originating on June 1 and expiring on May 31 of the following calendar year.
Farmer's Market License - Non Food Vendor Licenses	\$10/day; \$50/120 consecutive days; \$100/year originating on June 1 and expiring on May 31 of the following calendar year.

## SIGNS AND BANNER FEES

Type	City Fee
Facade/Wall Mount Permanent Sign	Refer to Commercial Building Permit Fees or \$50.00 Minimum
On Premise Pole/Pylon Permanent Non Digital Sign	Refer to Commercial Building Permit Fees or \$50.00 Minimum
Coming Soon Banners (displayed during construction)	\$20.00
Grand Opening Banner, Swooper Flag or Ground Sign (60 days display eligible for 180 days after issuance of C of O)	\$20.00
Special Occasion Banner, Swooper Flag, or Ground Sign (30 days of display up to 4 times per year)	\$20.00
Change of Business Banner (to cover old permanent sign eligible for 90 days of display)	20
<b>DIGITAL DISPLAY - ON PREMISE SIGNS</b>	
Sign Plan Review Fee	\$100.00
Sign Permit Fee	Refer to Commercial Building Permit Fees or \$50.00 Minimum
Less than 32 square feet	\$20.80
Over 32 square feet	\$20.80 plus \$.22 per square foot
Gas Tube Electric	\$20.80
Incandescent Signs	\$10.80 plus \$.22 per square foot
Sign Height Per Foot	\$4.00
Digital Display Electric Message Center	\$30.00
<b>DIGITAL DISPLAY - OFF PREMISE SIGNS</b>	
Sign Inspection Fee	\$200.00
Permit Fee	\$3,000.00
Annual Inspection Fee	\$250.00