

Resolution

DC-R-0100-14

TO ENACT AN UPDATED SCHEDULE OF FEES FOR THE REGULATORY SERVICES
DIVISION OF THE DEPARTMENT OF ECONOMIC DEVELOPMENT & PLANNING
ENTITLED “REGULATORY SERVICES SCHEDULE OF FEES”

WHEREAS, the Department of Economic development & Planning (“Department”) is responsible for issuing all permits related to building, zoning and impact fees in unincorporated DuPage County; and

WHEREAS, Chapter 8, Building Code, section 8-114.3.1 of the County Code required that fees in accordance with the current applicable fee schedule be paid to the County; and

WHEREAS, it is necessary on a periodic basis to examine the County Fee Schedule staff has determined the need to adjust the current fee schedule to reduce the building application fee due to internally reviewing the building plans

WHEREAS, the last comprehensive update to the Regulatory Services Schedule of Fees was adopted August 14, 2012; and

NOW, THEREFORE BE IT RESOLVED, that the attached Regulatory Services Schedule of Fees be and hereby is adopted; and

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect upon its adoption and approval as require by law.

Enacted and approved this 10th day of June, 2014 at Wheaton, Illinois.

DANIEL J. CRONIN, CHAIRMAN
DU PAGE COUNTY BOARD

Attest: _____
GARY A. KING, COUNTY CLERK

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tony Michelassi, District 5
SECONDER:	Lauren Nowak, District 6
AYES:	Michelassi, Tornatore, Grasso, Nowak, Healy



REGULATORY SERVICES SCHEDULE OF FEES

Effective July 1, 2014



1. BUILDING APPLICATION FEE (non-refundable)

Fees listed below to be paid at the time of permit application submittal. Full amount of application fee shall be credited towards final permit fees upon issuance of permit. For those permits requiring plan review by an outside consultant, the non-refundable building application fee to be paid at the time of permit application shall be the base review fee amount billed to the Regulatory Services Division by the consultant. This amount shall be credited toward final permit fees upon issuance of permit.

APPLICATION FEES

TYPE I (Accessory Structures) under 400 sq ft.	\$50.00	
Drainage review fee	\$40.00	
Health fee (on well/septic	\$100.00	
TYPE I (Accessory Structures) over 400 sq ft.	\$145.00	
Drainage review fee	\$40.00	
Health fee (on well/septic	\$100.00	
TYPE II (New Houses)	\$679.00	
Drainage review fee	\$365.00	
TYPE II (Additions) staff only	\$145.00	
outside consultant	\$679.00	
Drainage review fee	\$80.00	
Health fee (on well/septic	\$175.00	
TYPE III (New Commercial/Additions)	\$500.00	(All Other Commercial) \$150.00

2. PLAN REVIEW FEE - All plan review fees shall be non-refundable

PLAN REVIEW FEES	RESIDENTIAL *	COMMERCIAL **
0 to 400 sq. ft.	\$50.00 (min)	\$150.00 (min)
401 to 1,000 sq. ft.	\$145.00	\$240.00
1,001 to 1,599 sq. ft.	\$175.00	\$280.00
1,600 to 2,399 sq. ft.	\$205.00	\$320.00
2,400 to 3,000 sq. ft.	\$235.00	\$360.00
3,001 to 5,000 sq. ft.	\$270.00	\$405.00
5,001 to 8,000 sq. ft.	\$300.00	\$445.00
8,001 to 10,000 sq. ft.	\$350.00	\$485.00
For each additional 1,000 sq. ft. or fraction thereof	\$20.00	\$80.00

Applies to sprinklers, pools, fireplaces

*When the term "Residential" is used, it shall refer to the construction, alteration, repair or enlargement of single family residences, duplexes, townhomes and their related structures.

**When the term "Commercial" is used, it shall refer to the construction, alteration, repair or enlargement of multi-family, commercial and industrial buildings and their related structures.

Where plan reviews by an outside consultant are required the applicant shall be charged all review fees billed to the Regulatory Services Division by the consultant plus a twenty percent (20%) administrative fee.

Fire Suppression System Review fee	\$300.00
Fire Alarm System Review fee	\$200.00
Kitchen Hood/Duct System Review fee	\$100.00
*Conference fee	\$50.00 per hour/per staff member

* Fee required for second and subsequent meetings per project

3. BUILDING PERMIT FEES

The valuation of building for the computation of the building permit fee shall be based on the following schedule. If an applicant's valuation is higher than the schedule, then the higher figure shall prevail.

A. Residential - Single Family/Townhomes	
The fee shall be \$10.00 per \$1,000.00 cost of construction or fraction thereof, with a minimum fee of \$50.00	
All areas within outside walls based on exterior dimensions (except unusable attic space)	\$90.00/sq.ft.
Remodeling based on cost of construction with a minimum fee of \$100.00	
Decks, piers, bridges, patios, etc.	\$10.00/sq. ft.
Accessory structures 150 sq. ft. or less	\$10.00/sq. ft.
Accessory structures over 150 sq. ft. (includes detached garages, covered/screened porches, gazebos, etc.)	\$30.00/sq. ft.

B. Residential - Multi-family/Apartments/Condominiums	
The fee shall be \$20.00 per \$1,000.00 cost of construction or fraction thereof, with a minimum fee of \$100.00	
All areas within outside wall based on exterior dimensions	\$90.00/sq. ft.
Accessory structures	\$40.00/sq. ft.
Recreational structures	\$60.00/sq. ft.
Remodeling based on cost of construction with a minimum fee of \$200.00	

C. Industrial and Commercial (all areas within outside walls based on exterior dimensions)	
The fee shall be \$30.00 per \$1,000.00 cost of construction or fraction thereof, with a minimum fee of \$150.00	
Public Agency fees shall have the building permit portion of the permit fee reduced by 10%	
*Where the term "Public Agency" is used, it shall refer to organizations such as; Fire Districts, Park Districts, Townships, Schools, The DuPage County Forest Preserve District, DuPage County construction projects, and similar organizations.	
Assembly	\$80.00/sq. ft.
Churches	\$85.00/sq. ft.
Business	\$75.00/sq. ft.
Educational	\$75.00/sq. ft.
Factory & Industrial	\$50.00/sq. ft.
Institutional (supervised)	\$65.00/sq. ft.
Institutional (handicapped)	\$100.00/sq. ft.
Institutional (restrained)	\$75.00/sq. ft.
Mercantile	\$65.00/sq. ft.
Residential (hotels, etc.)	\$70.00/sq. ft.
Storage	\$45.00/sq. ft.
Remodeling based on cost of construction with a minimum fee of \$200.00	

D. Miscellaneous buildings shall be classified according to the use they most closely resemble.	
---	--

E. Demolition/Moving of Structures	
Residential	
Accessory structure	\$50.00 each
Principal structure	\$150.00 each
Commercial	
Accessory structure	\$100.00 each
Principal structure	\$300.00 each
F. Completion Permits - Applies to expired permits where work has begun.	
Based upon current building permit fees.	
G. Transfer of permit	\$50.00
H. Permit Refund - no work started	
All fees refunded excluding review fee amounts and a \$50.00 administrative fee.	
I. Work started without a permit	
Where it is found that any permit type work has commenced without prior permit issuance, the normal permit fee amount shall be doubled.	
J. Hotel Inspection fee	\$100.00
K. Administrative fee for processing unincorporated Stormwater applications	\$50.00

4. DRAINAGE/GRADING REVIEW

A drainage review fee shall be added to all building permits to cover the general site review requirements (this includes grading, sediment/erosion control and a very general special management determination.)

A. First review - New development or principal building and/or total disturbed ground area.			
SQ FT (including disturbance)	RESIDENTIAL		COMMERCIAL
0 - 500 (including septic)	\$40.00		\$80.00
501 - 1,500 (including septic)	\$80.00		\$140.00
1,501 - 4,999 (including septic)	\$120.00		\$365.00
5,000 - 43,560	\$365.00		(*)
Over 1 acre (less than 5 acres	\$465.00		(*)
Over 5 acres	\$565.00		(*)
B. Second review			
SQ FT (including disturbance)	RESIDENTIAL		COMMERCIAL
0 - 500 (including septic)	\$25.00		\$25.00
501 - 1,500 (including septic)	\$25.00		\$25.00
1,501 - 4,999 (including septic)	\$25.00		\$40.00
5,000 - 43,560	\$80.00		(*)
Over 1 acre (less than 5 acres	\$80.00		(*)
Over 5 acres	\$80.00		(*)
C. Third or more reviews			
SQ FT (including disturbance)	RESIDENTIAL		COMMERCIAL
0 - 500 (including septic)	\$25.00		\$40.00
501 - 1,500 (including septic)	\$40.00		\$80.00
1,501 - 4,999 (including septic)	\$40.00		\$80.00
5,000 - 43,560	\$100.00		(*)
Over 1 acre (less than 5 acres	\$100.00		(*)
Over 5 acres	\$100.00		(*)
D. As-built review/inspection - the first as-built inspection is included under the original permit approval. All other inspections (non-stormwater permits) are as follows:			
■ 2nd inspection - \$50.00			
■ 3rd inspection - \$75.00			
■ 4th and every one there after - \$100.00			
■ For stormwater permits, a minimum of a \$100.00 re-submittal/re-inspection fee will be required			
E. Grading plan revision (after the issuance of permit) the 3rd or more review fee will be used.			
F. Floodplain / Wetland Map Interpretation - \$65.00			
G. Wetland Determination - \$150.00			
See Exhibit A (*) of the Countywide Stormwater and Flood Plain Ordinance for fees dealing with a development that requires a Stormwater permit (includes those requiring detention and/or within a special management area).			

5. BONDS

Cash performance bonds shall be required based on the following schedule, refundable upon full compliance with all applicable County ordinances.

*Bond amount required where all work proposed in scope of project is being done by contractors registered with DuPage County

	RESIDENTIAL		COMMERCIAL
Addition	\$400.00	*\$300.00	\$800.00
Accessory building over 150 sq. ft.	\$200.00	*\$150.00	\$400.00
Miscellaneous (deck, fireplace, int/ext alteration, patios, sheds, etc.)	\$100.00	*\$80.00	\$200.00
Above ground pool	\$100.00	*\$80.00	\$200.00
Below ground pool	\$200.00	*\$150.00	\$400.00
Demolition	\$250.00	*\$200.00	\$500.00

6. CERTIFICATE OF USE AND OCCUPANCY PERMIT FEES

Single Family	\$100.00
Single Family Addition/Alterations	\$75.00
Multi-Family (per dwelling unit)	\$100.00
Multi-Unit Commercial or Industrial (per unit)	\$100.00
Single Unit Commercial or Industrial 0 - 10,000 sq. ft.	\$200.00
Over 10,000 sq. ft. (not for commercial electric)	\$300.00

7. ELEVATOR INSPECTIONS

Inspection of new elevators	\$150.00
Inspection of existing elevators	\$100.00
Re-inspection of failed elevator inspections	\$100.00

8. MODULAR CONSTRUCTION

Actual costs and expenses of any required off-site inspections by the Building.

9. PLAN RE-SUBMITTAL/REVISION REVIEW FEE

Type I & II	\$100.00 per resub
Type III	\$200.00 per resub

10. PLAN REVISIONS (additional sq. ft.) Based on normal Schedule of Fees

11. SIGNS

Advertising, Business and Portable	\$2.00/sq. ft./Face
Minimum Fee	\$100.00
Signs with Electrical	\$50.00 additional

12. FENCES

Residential	\$60.00
Commercial	\$120.00

13. EXCAVATION FILL

First Acre	\$120.00
Each additional acre, or part thereof	\$60.00
Unincorporated Stormwater Administrative Fee	\$50.00

14. RE-INSPECTION FEES: A re-inspection fee of \$100.00 shall be paid prior to scheduling any re-inspection, necessitated by either of the following conditions:

A1. All second and subsequent re-inspections.

A 2. If an inspection has been scheduled and, in the opinion of the Building Official after arrival on the inspection site, the job is not ready, has not progressed to a point where an inspection can be made properly, access is not possible to perform the inspection, or there has not been a prior cancellation of the inspection.

B. Where a drainage inspection has been scheduled and such inspection is rejected due to nonconformance with approved drainage plans, a fee of fifty dollars (\$50.00) shall be paid before a re-inspection shall be made. An additional fee of seventy-five (\$75.00) shall be paid prior to each subsequent re-inspection.

No further inspections shall be made until such time as the re-inspection fee has been paid.

15. DAMAGE ASSESSMENT FEE (Due to Fire, Wind or Flood)

A fee of one hundred dollars (\$100.00) for initial assessment of damage shall be paid before an inspection can be scheduled.

16. PLUMBING FEES

A. Minimum Fee			
Residential			\$50.00
Commercial			\$100.00

B. Per plumbing fixture			\$15.00
The term "fixture" includes but is not limited to:			
Toilets	Dishwashers	Any device in which a plumbing connection is required	
Urinals	Interceptors		
Wash basins	Floor drains	"Roughed-In" fixtures	
Bath tubs	Water heaters		
Showers	Drinking Fountains		
Sinks	Sewage Ejectors		
Disposals	Water Softeners		

17. ELECTRICAL FEES (no C.O. charge for commercial electric)

A. Minimum Fee - includes electrical service upgrades and revisions	
Residential	\$50.00
Commercial	\$100.00

B. Residential Only:	
0 - 1,000 sq. ft.	\$50.00
1,001 - 1,599 sq. ft.	\$60.00
1,600 - 2,399 sq. ft.	\$70.00
2,400 - 2,999 sq. ft.	\$80.00
3,000 sq. ft. or more	\$90.00

C. New Electrical Service Installations (Residential and Commercial):	
100 - 199 Amp	\$50.00
200 - 299 Amp	\$55.00
300 - 399 Amp	\$60.00
400 - 499 Amp	\$65.00
500 - 599 Amp	\$70.00
600 - 699 Amp	\$75.00
700 - 799 Amp	\$80.00
800 and over	\$80.00+\$10.00 each additional hundred Amps

D. Fees for Electrical Circuits (Other than residential or when square footage cannot be determined):	
2 wire circuits	\$8.00
3 wire circuits	\$10.00
4 wire circuits	\$12.00

18. ZONING BOARD OF APPEALS HEARING FEES

VARIATIONS: (Non -refundable)	Res.	Violation	Non-res.	Violation
Administrative Variation (10%)	\$150.00	\$300.00	\$300.00	\$600.00
Accessory	\$300.00	\$450.00	\$600.00	\$900.00
Principal	\$800.00	\$1,200.00	\$1,500.00	\$2,250.00
Sign	\$300.00	\$450.00	\$1,500.00	\$2,250.00
Fence	\$300.00	\$450.00	\$600.00	\$900.00
Continuation Fee: may be assessed	1/2 cost of application fee			
Additional appearance fee may be assessed	\$200.00			

CONDITIONAL USE: (Non-refundable)	\$1,500.00	\$2,250.00	\$2,500.00	\$3,750.00
Accessory Housing Unit (In-Law)	\$300.00	\$450.00		
Day Care Home	\$300.00	\$450.00		
Group Day Care Home	\$500.00	\$750.00		
Planned Development	\$3,000.00	\$4,500.00	\$3,000.00	\$4,500.00
each dwelling unit	\$50.00	\$75.00	\$100.00	\$150.00
each commercial building	\$100.00	\$150.00	\$100.00	\$150.00
Continuation Fee: may be assessed	1/2 cost of application fee			
Additional appearance fee may be assessed	\$200.00			

MAP AMENDMENT: Rezoning (Non-refundable)				
Less than 2 acres	\$1,500.00		\$2,500.00	
2 - 5 acres	\$1,750.00		\$3,500.00	
5 - 10 acres	\$2,000.00		\$4,500.00	
10 - 20 acres	\$2,250.00		\$6,000.00	
21 acres of more	\$2,500.00		\$10,000.00	
Continuation Fee: may be assessed	1/2 cost of application fee			
Additional appearance fee may be assessed	\$200.00			

APPEAL - of order, requirement, decision, determination or violation notice (refundable if Appeal is upheld)	\$1,500.00		\$1,500.00	
Continuation Fee: may be assessed	1/2 cost of application fee			
Additional appearance fee may be assessed	\$200.00			

19. SUBDIVISION FEES

SUBDIVISION TYPE	Preliminary Plat Fee		Final Plat Fee
Type A. 2-5 Lot Subdivision	\$1,000.00		\$1,000.00
Type B. 6-10 Lot Subdivision	\$2,000.00		\$2,000.00
Type C. 11-20 Lot Subdivision	\$3,500.00		\$3,500.00
Type D. 21 and above lot subdivision	\$5,000.00		\$5,000.00
Each additional appearance before Plat Committee	\$100.00 (no change)		\$100.00 (no change)

SUBDIVISION VARIATION	N/A		\$600.00
EASEMENT PLAT	N/A		\$600.00
STREET NAME PLAT	N/A		\$600.00
PLAT REVISION	N/A		\$600.00

20. SPECIAL EVENT AND SEASONAL SALES FEES

SPECIAL EVENT	Fee		
Class A	\$100.00		
Class B	\$150.00		
Class C	\$200.00		
Class D	\$300.00		
Season Sales Permits	\$100.00		

Class A Special Event: A Special Event, which generally exhibits the following characteristics:

- 1. Not more than a one (1) day event
- 2. Located in an existing enclosed building
- 3. Uses existing parking facilities/no temporary parking facilities
- 4. Uses existing washroom facilities/no portable washroom facilities
- 5. Uses existing food service facilities/no portable or temporary food service
- 6. No liquor license

Class B Special Event: A Special Event, which generally exhibits the following characteristics:

- 1. Not more than a one (1) day event
- 2. Located in an enclosed building
- 3. Uses existing parking facilities/no temporary parking facilities
- 4. Uses existing washroom facilities/no portable washroom facilities
- 5. Uses existing food service/no portable or temporary food service
- 6. Requires liquor license

Class C Special Event: A Special Event, which generally exhibits the following characteristics:

- 1. Not more than a one (1) day event
- 2. Located outside
- 3. Requires temporary facilities such as but not limited to tents; parking other than existing parking; washroom facilities other than existing washroom facilities; portable or temporary food service
- 4. May require a liquor license
- 5. Fireworks displays
- 6. Music

Class D Special Event: A Class A, B or C Special Event which occurs over more than one (1) day