

**ORDINANCE NO. 2023-16**

**AN ORDINANCE AMENDING TITLE 1 [ADMINISTRATIVE],  
CHAPTER 5 [CITY COUNCIL], SECTION 3 [COMMITTEES] AND  
SECTION 5 (MEETING RULES AND PROCEDURES)  
OF THE GENEVA CITY CODE.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GENEVA, KANE COUNTY, ILLINOIS**, as follows:

**SECTION 1:** That Section 1-5-3A (Committee of the Whole) of the Geneva City Code, be and the same is hereby amended by restating the following words and figures therefore, *instantly*:

**1-5-3: COMMITTEES:**

**A. Committee of the Whole:**

1. There is hereby established a standing committee, known as the committee of the whole, which shall consist of all the alderpersons and the mayor. A quorum of the committee of the whole is six. The mayor or an alderperson may serve as chair of the committee of the whole and conduct the order and consideration of business of the committee of the whole. The committee of the whole shall consider and make recommendations to the city council regarding business of the city.
2. As chair of the committee of the whole the mayor may only vote to either break a tie in the vote of the alderpersons or to cause a tie in the vote of the alderpersons. When serving as chair of the committee of the whole an alderperson may vote on all matters before the committee.
3. The committee of the whole shall meet on the first and third Monday of each month immediately following the city council meeting which meets at the hour of seven o'clock p.m. If the regular meeting falls on a holiday as observed by the city, the meeting shall take place on the next day at the same hour. The mayor may call such additional meetings of the committee of the whole as required, pursuant to the notice requirements set forth in subsection 1-5-4B of this chapter.

**SECTION 2:** That Section 1-5-5 (Meeting Rules and Procedures) of the Geneva City Code, be and the same is hereby amended by restating the following words and figures therefore, *instantly*:

**1-5-5: MEETING RULES AND PROCEDURES:**

- A. Procedures Controlled By State Law:** All procedures for consideration and approval of motions, resolutions, ordinances and other matters at meetings of the city council, and all other applicable procedures of such meetings including the mayor's powers and duties, shall be as prescribed by state law.

- B. City Clerk's Minutes And Records: The city clerk shall keep the minutes and records of the city council proceedings.
- C. Agenda: The city administrator shall prepare an agenda for each city council meeting in advance of the meeting with the aid of the mayor. No additional items shall be added to the agenda at a city council meeting which would require a vote of the city council. Alderpersons may seek consensus for future agenda items under "New Business".
- D. Voting:
  - 1. Ayes And Nays; Roll Call Vote: Upon the passage of all ordinances and on all propositions to create any liability against the city, or for the expenditure or appropriation of its money and in all other cases, at the request of any member, the ayes and nays shall be taken upon the call of the roll of all the alderpersons present, and shall be entered upon the journal of the city council, and a concurrence of the majority of all of the alderpersons elected shall be necessary for passage of any such ordinance or proposition.
  - 2. Omnibus Voting: At any meeting, the city council may by unanimous consent take a single vote by ayes and nays on the several questions of the passage of any two or more of the designated ordinances, orders, resolutions or motions placed together for voting purposes in and under the designation "omnibus vote", and in such event the city clerk may enter the words "omnibus vote" in the journal in each case in lieu of entering the names of the members of the city council voting "aye" and of those voting "nay" on the passage of each of the designated ordinances, orders, resolutions and motions included in such omnibus group. The taking of such single or omnibus vote and such entries of the words "omnibus vote" in the journal shall be a sufficient compliance with the provisions of this code for all intents and purposes and with like effect as if the vote in each case had been taken separately by ayes and nays on the question of the passage of each ordinance, order, resolution and motion included in such omnibus group, and separately recorded in the journal. Likewise, the ayes and nays shall be taken upon the question of the passage of any other resolution or motion at the request of any alderperson and shall be recorded in the journal.
  - 3. Vote Required: Every alderperson on the city council who shall be present when a question is stated from the chair, shall vote thereon unless the alderperson is personally interested in the question, in which case the alderperson shall refrain from voting and recuse self from the discussion.
  - 4. Rescinded Action: No vote or action of the city council shall be rescinded at any special meeting unless there is present at such special meeting as many members of the city council as were present at the meeting when such vote or action was taken, as provided by statute.
- E. Resolutions: Any resolution submitted to the city council, and amendments to same, shall be reduced to writing before being voted upon.
- F. Suspension Of Rules: The rules of order, other than those prescribed by statute, may be suspended at any time by consent of a majority of the members present at any meeting of the city council.

- G. Robert's Rules Of Order: Except when in conflict with subsection F of this section, Robert's Rules of Order shall govern the deliberations of the city council.
- H. Disturbing City Council Meetings: It shall be unlawful for any person to disturb any meeting of the city council or of any committee thereof, or to behave in a disorderly manner at any such meeting.

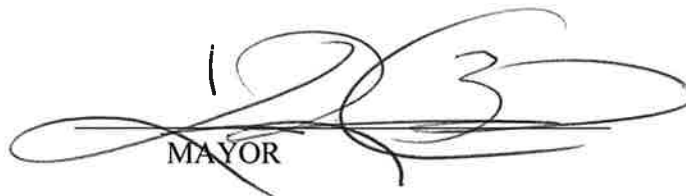
**SECTION 3:** That said Title 1, as heretofore and hereinabove amended, shall otherwise remain in full force and effect.

**SECTION 4:** This Ordinance shall become effective from and after its passage as in accordance with law. Publication of this Ordinance is approved to be in pamphlet form.

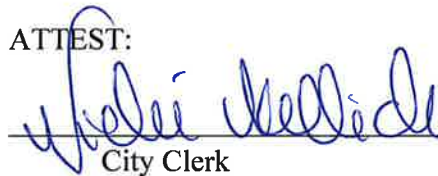
**PASSED** by the City Council of the City of Geneva, Kane County, Illinois, and this 5<sup>th</sup> day of Sept, 2023.

AYES: 9 NAYS: 0 ABSTAINING: 0 HOLDING OFFICE: 10  
ABSENT: 1

**APPROVED** by me as Mayor of the City of Geneva, Kane County, Illinois, this 5<sup>th</sup> day of September, 2023.

  
 MAYOR

ATTEST:

  
 City Clerk