

PUTNAM COUNTY
ORDINANCE NO. 2021-030

AN ORDINANCE OF THE COUNTY OF PUTNAM, STATE OF FLORIDA, AMENDING SECTION 29-30 OF ARTICLE III OF CHAPTER 29 OF THE PUTNAM COUNTY CODE RELATING TO THE PARKS AND RECREATION ADVISORY BOARD; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, changed circumstances indicate the need to amend these regulations;

NOW THEREFORE, BE IT ORDAINED by the Putnam County Board of County Commissioners, Putnam County, Florida that:

SECTION 1. Section 29-30 of Article III of Chapter 29 of the Putnam County Code is hereby amended to read as follows, with underlined matter added and strike-through matter deleted:

Sec. 29-30. - Advisory board.

(a) *Creation of parks and recreation advisory board.* This article hereby creates a parks and recreation advisory board (the "advisory board") and establishes its responsibilities.

(b) *Purpose of the advisory board.* To assist and advise department staff and make recommendations to the BOCC related to the acquisition, development, improvement, promotion and protection of parks, trails, waterways, natural lands and related facilities; the development, improvement and promotion of recreational opportunities and related events for residents and visitors; and other specific tasks as may be assigned by the BOCC.

(c) *Membership.* The advisory board shall consist of ~~ten or more~~eleven members: five will reside in and represent each of the five county commission districts; ~~one~~three will be an at-large residents of Putnam County; one will be appointed by the City of Palatka; one will be appointed from within the BOCC and will serve as chairman; ~~one will be the county administrator;~~ and one will be a member of the waterways committee and will chair a subcommittee dealing with greenprinting issues. The BOCC will make all appointments other than the City of Palatka member. All appointments except the county commissioner ~~and the county administrator~~ will be for a three-year term and these terms will be equally staggered and continued under the existing system of appointments or reappointments. Maximum service will consist of three full three-year terms. The director ~~serves as a non-voting member of the advisory board and~~ coordinates the meetings and activities. The clerk of courts will record the minutes of the meetings and keep the records.

(d) *Sub-Committees.* The BOCC may assign other related committees to work under the advisory board as a sub-committee. The sub-committee will report to the BOCC through a representative or staff from the advisory board. These sub-committees may be assigned a non-voting seat on the advisory board.

(e) *Meetings.* The advisory board shall meet on the first Monday of each month that a meeting is scheduled to occur. Meetings will be scheduled at a minimum of quarterly or more often as the recreation advisory board approves. Meetings may be cancelled by the chairman for lack of a quorum or due to holidays. Special meetings may be called by the chairman from time to time. The agenda for a meeting should be posted at least 24 hours prior to a meeting.

(f) *Quorum*. Five members of the advisory board constitutes a quorum.

(g) *Attendance*. Members who miss three meetings in a row without notice to the department will be automatically dropped and a new appointment made.

DONE, ORDERED AND ADOPTED this 23 day of November, 2021.



ATTEST:

Matt Reynolds
Matt Reynolds, Clerk of Courts

Board of County Commissioners
Putnam County, Florida

By: [Signature]
~~Larry Harvey~~, Chairman
Robert W. Pickens, Jr.