

ORDINANCE NO. 1973

AN ORDINANCE OF THE CITY OF SUGAR LAND, TEXAS, AMENDING CHAPTER 2, ARTICLE V, DIVISION 4 (FEES FOR VARIOUS CITY SERVICES) OF THE CODE OF ORDINANCES BY REVISING CITY SERVICE FEES AND CONTAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SUGAR LAND, TEXAS:

Section 1. That Chapter 2-136, Article V, Division 4 (Fees for Various City Services) of the Code of Ordinance is amended to read as follows:

Sec. 2-136. Fees for various city services.

The fees set out below are adopted for the city services outlined therein:

(1) Animal services:

- a. Animal impoundment\$ 31.00
- b. Shelter fee (per day)\$13.50
- c. Dog adoption fee\$110.00
- d. Cat adoption fee\$95.00
- e. Dangerous dog registration\$110.00

The city manager may reduce or waive the dog adoption fee, cat adoption fee, or both:

- 1. When the cat or dog population exceeds the animal shelter capacity for dogs or cats; or
- 2. In connection with intergovernmental or other adoption events that the city manager determines serves a public purpose.

The reduction or waiver of the dog or cat adoption fee must be uniformly applied.

(2) Permits, licenses and inspections:

*If the contractor begins work prior to the issuance of any required permit, all fees established below are to be doubled. Any reinspections under the building, plumbing, mechanical, or electrical code required as a result of a failure to pass the initial inspection or if the system is not ready for inspection at the requested time will result in a \$45.00 fee.

a. Building:

Building permit and plan check fees (based on construction value)

The minimum total fee for any building permit will be \$51.75

- 1. First \$1,000.00 or fraction thereof\$18.25
Additional \$1,000.00 or fraction thereof, up to and including \$50,000.00\$6.00
- 2. First \$50,000.00\$314.75
Additional \$1,000.00 or fraction thereof, up to and including \$100,000.00\$5.00

3. First \$100,000.00\$556.25
Additional \$1,000.00 or fraction thereof, up to and including \$500,000.00\$3.75
4. First \$500,000.00\$2,008.25
Additional \$1,000.00 or fraction thereof\$2.25
5. Plan checking feeOne-half of building permit fee when valuation exceeds \$1,000.00
6. Contractor registration fee\$31.00
Unless otherwise exempt from registration fees, all contractors registered with the city will pay \$31.00 annually.

b. Plumbing and gas permit and inspection fees:

1. Plumbing and gas permit and inspection fees\$31.00
Base fee of \$ 31.00 plus any number of the following, each:
2. Plumbing fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection)\$8.25
3. Building sewer\$31.00
4. Each sample well\$15.50
5. Each water heater and/or vent\$8.25
6. Installation of water piping\$8.25
7. Installation of water treating/softening equipment\$8.25
8. Backflow protective device\$8.25
9. Interceptors/separators (each)\$31.00
10. Gas inspection fee—1 to 3 openings\$15.50
11. Gas inspection fee—Each additional opening\$5.25
12. Storm sewer tie in\$62.25
13. Catch basin or outside area drain—First two\$15.50
14. Catch basin or outside area drain—Each additional installed under same permit\$8.25
15. Junction box (each)\$8.25
16. Roof drain or outside downspout\$8.25

c. Irrigation permit:

1. Irrigation permit application\$15.50
2. Irrigation permit plan review\$31.00
3. Residential irrigation system permit\$31.00
4. Commercial irrigation system permit (per irrigation zone)\$31.00

d. Mechanical:

1. Mechanical permits, up to \$1,000.00 in construction valuation—Base permit\$31.00
2. Per each additional \$1,000.00 of valuation over \$1,000.00\$8.25

e. Electrical permits and inspection fees:

1. Electrical permit and inspection fees\$31.00
Base fee of \$31.00 plus any number of the following, each:
2. Meter loop and service—Up to and including 50 Kw\$15. 50
3. Meter loop and service—Over 50 Kw through 250 Kw\$15. 50
4. Meter loop and service—Over 250 Kw\$31.00
5. Sub panel with 8 or more circuits (each)\$8.25
6. Electric heat—Up to and including 1 Kw\$8.25
7. Electric heat—1 Kw through 10 Kw\$8.25
8. Electric heat—Over 10 Kw\$8.25
9. Electric heat—Plus, per kw\$2.00
10. Outlets\$1.00
11. Lighting fixtures\$1.00
12. Range receptacle\$5.25
13. Clothes dryer\$5.25
14. Cooking tops\$5.25
15. Ovens\$5.25
16. Garbage disposals\$5.25
17. Dishwasher\$5.25
18. Miscellaneous\$20.75
19. Motion picture/commercial sound equipment\$8.25
20. X-ray machines\$8.25
21. Motors—Up to and including 1 Hp\$5.25
22. Motors—Over 1 Hp through 10 Hp\$8.00
23. Motors—Over 10 Hp\$8.25
24. Motors—Plus, per Hp\$2.00
25. Transformers—Up to and including 1 Kva\$2.00
26. Transformers—Over 1 Kva through 10 Kva\$8.25
27. Transformers—Over 10 Kva\$8.25
28. Transformers—Plus, per kva\$2.00
29. Ball park and parking lot light poles (each)\$31.00
30. Pole with guy wire (each)\$8.25

31. Temporary saw pole\$20.75
 32. TCI/letter required\$31.00
 33. Reconnection fee\$31.00
 34. Sign circuit\$8.25
 35. Water heater (each)\$8.25
 36. Electrical underground inspection\$15.50
- f. Food inspection
1. Food establishments, per year:
 - 1—4 Employees\$220.25
 - 5—9 Employees\$440.25
 - 10—25 Employees\$660.50
 - 26—50 Employees\$880.75
 - 51—100 Employees\$1,101.00
 - 101 or more Employees\$1,321.25
 2. Nonprofit food establishment\$110.00
 3. Mobile food establishment medallion fee\$330.50
 4. Retail frozen dessert manufacturing permit fee\$220.25
 5. Frozen dessert excess sample fee\$110.00
 6. Temporary food establishment permit\$33.25

Plus, per day of operation\$22.00
 7. Food establishment permit special processing fee\$110.00
 8. Food establishment pre-opening inspection fee\$165.25
 9. Food establishment pre-opening reinspection fee\$110.00
 10. Food establishment permit transfer inspection fee\$165.25
 11. Food establishment operations reinspection fee 41 percent
of fee for existing permit
 12. Replacement of permit or medallion\$22.00
- g. Residential rental property license fees:
1. License for dwelling unit in single-family dwelling or condominium dwelling
.....\$87.00
 2. License for multifamily dwelling (per each dwelling unit in the multifamily
dwelling)\$8.75
 3. Single-family residential rental property license\$87.00
 4. First inspection and first reinspectionNo charge
 5. Second reinspection\$54.50
 6. Third and each subsequent reinspection\$108.75

7. Replacement license\$6.50

h. Vehicles for hire:

1. Taxicab permit\$124.25

2. Taxicab driver's license\$124.25

i. Solicitor's license\$51.75

(3) *Fire safety and inspection fees:*

a. Fire safety and inspection fees.

*If the contractor begins work prior to the issuance of any required permit, all fees established below are to be doubled.

1. Commercial alarm permit\$53.25

2. Foster homes\$75.00

3. Day care\$100.00

4. Assisted living/nursing homes\$200.00

5. Hospitals less than 100 beds\$400.00

6. Hospitals greater than 100 beds\$650.00

7. Fire inspection after hours\$150.00

b. Fire safety fees.

* Governmental agencies are exempt from the payment of fire safety fees.

1. Fireworks standby permit . . . \$300.00

c. Fire alarm installation fees, per building

Number of devices:

10 or less\$85.00

11—25\$135.00

26—100\$200.00

Each additional device over 100\$2.00

d. Access Control fees, per building

Number of devices

10 or less....\$85.00

11—25\$135.00

26—100\$200.00

Each additional device over 100\$2.00

e. Fixed fire extinguishing systems

1. Fire Sprinkler System, first 50 heads\$100.00

Each additional head\$2.00

2. Fire pumps\$200.00
3. Underground sprinkler piping\$200.00
4. Kitchen extinguishing system\$250.00
5. Clean Agent Extinguishing System.....\$200.00
- f. The charge for the initial required inspection is included in the permit fee. Any re-inspections required as a result of a failure to pass the initial inspection or if the system is not ready for inspection at the requested time, a \$95.00 fee will be charged for each re-inspection.
- g. Single-family residential fire sprinkler systems are exempt from the payment of permit fees.
- h. The annual fees for the issuance of operational permits required under the fire prevention code are as follows:
Governmental agencies are exempt from the payment of all fees listed in this subsection.
 1. Single permit\$95.00
 2. Combination permit: 1—3 permit items\$250.00
 3. Combination permit: 4—5 permit items\$400.00
 4. Combination permit: More than 5 permit items\$500.00
- i. Hazardous materials incidents:
Full cost of the response, including time, equipment, material, etc. according to FEMA guidelines.

(4) *Sign permit and inspection fees:*

(Monument and walls, wind banners, or other wind devices require a sign permit)

Sign permit and inspection base fee\$31.00

- a. First \$1,000.00 of valuation\$16.50
- b. Plus: Additional \$1,000.00 of valuation\$8.25
- c. Moving license for moving of any building or structure\$108.75
- d. Demolition license:
 1. 0 up to 100,000 cubic feet\$54.50
 2. 100,000 cubic feet and over, \$54.50 plus per each additional 1,000 cubic feet0.50

(5) *Planning, development and ROW fees:*

- a. Plats:
 1. Preliminary-cost for review and consideration of a preliminary plat within the city or extra-territorial jurisdiction (ETJ), per submittal\$1,113.75
 2. Final-cost for review and consideration of a final plat within the city or extra-territorial jurisdiction (ETJ), per submittal\$1,113.75

3. In addition to the base preliminary and final plat fee, the following fees per lot and per acre include:
 - Per each lot\$3.00
 - Per each acre and/or fraction of an acre in reserves\$15.50
- b. Replats:
 1. Preliminary-cost for review and consideration of a preliminary replat within the city or extra-territorial jurisdiction (ETJ), per submittal\$1,035.00
 2. Final-cost for review and consideration of a final replat within the city or extra-territorial jurisdiction (ETJ), per submittal\$1,035.00
 3. In addition to the base preliminary and final replat fee, the following fees per lot and per acre include:
 - Per each lot\$3.00
 - Per each acre and/or fraction of an acre in reserves\$15.50
- c. *Amending or minor plat/replat.* Cost for review and consideration of approval of amending plat or replat within the city or the ETJ, per submittal\$492.00
- d. *Zoning variances—Zoning board of adjustment (ZBA).* Zoning variances (cost for consideration of a variance request by the city, including zoning board of adjustment, for variances submitted separately from the platting process. The fee will be charged prior to placing the item on the zoning board of adjustment agenda for consideration. The fee will not be applicable when a variance is considered as part of a plat approval), per separate request\$714.00
- e. *Subdivision variances.* Subdivision variances (cost for consideration of a variance request by the city, including the planning and zoning commission or city council for variances submitted separately from the platting process. The fee will be charged prior to placing the item on the commission or council agenda for consideration. The fee will not be applicable when a variance is considered as part of a plat approval), per separate request\$720.00
- f. *Zoning renotification.* Due when a zoning hearing is rescheduled as a result of an action by the applicant for publication in the city's official newspaper. Alternate publication requires a \$235.00 fee plus \$2,225.00 deposit, additional amount owed or refund based on actual cost of publication, plus \$5.00 per each property owner notified within 200 feet of the area to be considered for rezoning or conditional use permit \$243.00
- g. Zoning appeal fee\$455.00
- h. *Site plan review.* Cost for review and consideration of approval of any site plan, either in-city or in the ETJ. The fee will be charged upon submittal of the site plan for development of non-single-family sites on platted reserves or lots. The fee will be charged to site plans both in the city limits and in the ETJ. Fee charged per each set of plans\$611.00
- i. Site development permit within the mixed use conservation (MUC) district\$455.00
- j. Development agreement\$2,625.00
- k. Annexation petition\$3,500.00
- l. Special exception application fee, per separate request\$585.00

- m. *Construction variances.* Cost for consideration of a variance requested of the city, including council action, for individual and blanket variances. The fee will be charged prior to placing the item on the agenda for council consideration), per each separate request\$487.00
- n. Flood zone development permit fee\$100.00
(fee required to be paid unless otherwise exempt by state or federal law)

Land disturbance fee\$100.00
- o. *Row permit fee.* A permit fee is required to be paid for any work done in city-owned rights-of-way. The ROW permit fee does not apply to the city's existing utility franchisees or to entities exempt by law from payment of a ROW permit fee (including their contractors)\$75.00
- p. District fees:
 - 1. Process petition to create district\$30,000.00
 - 2. Process petition to acquire or annex land\$30,000.00
- q. Infrastructure plan review and inspection fee2% of cost to construct public infrastructure
- r. *Standard rezoning fee.* Cost for review and consideration of approval of a standard rezoning request in accordance with the zoning ordinance. The nonrefundable fee will be collected at the submission of the rezoning, per request\$1,113.00
- s. *Conditional use permit.* Cost for review and consideration of approval of a conditional use permit in accordance with the zoning ordinance. The nonrefundable fee will be collected at the submission of the request, per request\$1,657.00
- t. *Planned development (PD) district fee.* Cost for review and consideration of approval of a planned development in accordance with the zoning ordinance. The nonrefundable fee will be collected at the submission of the general development plan request and again for a final development plan request if applicable. In addition to the base fee of \$1,657.00, a fee of \$20.00/acre or fraction of an acre will also be required. No single initial or final fee, including the per-acre component, will exceed \$3,000.00.....\$1,657.00 + \$20.00/acre or fraction of an acre.
- u. Administrative amendment to planned development\$200.00
- v. *General land plan review.* Cost for review and consideration of approval of a general land plan within the city or the ETJ. In addition to the base fee of \$ 2,564.00, a fee of \$10.00/acre or fraction of an acre will also be required. No single general land plan review fee will exceed \$3,500.00.....2,564.00 + \$10.00/acre or fraction of an acre.
- w. General land plan minor amendment (no new or revised impact analysis required)\$673.00
- x. *General land plan major amendment (new or revised impact analysis required).* Cost for review and consideration of approval of a general land plan major amendment within the city or the ETJ. In addition to the base fee of \$ 1,657.00, a fee of \$10.00/acre or fraction of an acre will also be required. No single general land plan major amendment fee will exceed \$3,500.00.....\$1,657.00 + \$10.00/acre or fraction of an acre.

- (6) *Recreation:*
a. Recreation center fees:

Recreation Membership/Resident Discount Card (ages 10 and over)	Fee
Resident	\$10.00 per year
Nonresident	\$ 58.00 per year
Single day guest pass	\$5.00
Lost card replacement	\$5.00

FACILITY CAPACITY	DEPOSIT	PEAK HOURS (Fri. 5:00 p.m.—Sun. 10:00 p.m.)		NON-PEAK HOURS (Mon. 8:00 a.m.—Fri. 5:00 p.m.)		
		Nonprofit and Resident Per Hour	Non-Resident Per Hour	Nonprofit Per Hour	Resident Per Hour	Non-Resident Per Hour
RECREATION CENTER						
Room A (30)	\$300.00	\$65.00	\$81.00	\$31.00	\$45.00	\$57.00
Room B (30)	300.00	65.00	81.00	31.00	45.00	57.00
Rooms A/B Combo (65)	300.00	130.00	162.00	62.00	90.00	114.00

RECREATION CENTER	DEPOSIT	Resident Per Hour	Non-Resident Per Hour
Gymnasium (athletic use)	\$300.00	\$125.00	\$160.00
Half gymnasium (athletic use)	300.00	60.00	80.00
Gymnasium (non-athletic use)	500.00	125.00	160.00
Plus additional cost for protective tarp rental			

- Protective tarp rental \$500.00 (non-refundable).

The director of the parks and recreation department may charge a reasonable fee for any department activity, event, program, or facility rental for which a fee is not already established under this article. The fee must be in an amount necessary to allow the department to recover all reasonable costs to the department associated with administering the activity, event, program, or facility rental, including direct, indirect, and administrative costs where appropriate in context of the general benefit to the community.

b. Athletic facility fees:

	DEPOSIT	RESIDENT PER HOUR	NONRESIDENT PER HOUR
Athletic field (without lights)	\$60.00	\$21.00	\$26.00
Athletic field (with lights)	\$60.00	\$32.00	\$42.00

Recognized youth sports—50 percent of light bill (bought down to 25 percent of team's investment in field maintenance/improvements)

Recognized swim team—\$ 7.50 per hour of use of swimming pool

Charitable organizations are exempt from the requirement to pay the rental fees set forth in this section 2-136(5) for meetings during nonpeak times and for fundraisers if:

- i. The organization has applied for and been recognized as a tax-exempt charitable organization by the Internal Revenue Service under section 501(c)(3) or section 501 (c)(4) of the Internal Revenue Code;
- ii. The majority of its directors, officers, organizers, and members are residents of the city;
- iii. Its charitable purposes are primarily directed at activities or persons located within the city; and
- iv. The organization complies with the written procedural requirements for receiving a fee exemption as established by the director of the parks and recreation department.

Organizations that do not qualify for an exemption under this section may qualify for an exemption from the requirement to pay the rental fees set forth in this section for fundraising events where 100 percent of all the funds raised provide a direct charitable benefit to the City of Sugar Land or city residents.

The director of the parks and recreation department may charge a reasonable fee for any department activity, event, program, or facility rental for which a fee is not already established under this section 2-136.

Where appropriate in context of the general benefit to the community, the fee must be in an amount necessary to allow the department to recover all reasonable costs to the department associated with administering the activity, event, program, or facility rental, including direct, indirect, and administrative costs.

c. Room rental fees:

FACILITY	DEPOSIT	PEAK HOURS (Fri. 5:00 p.m.—Sun. 10:00 p.m.)		NON-PEAK HOURS (Mon. 8:00 a.m.—Fri. 5:00 p.m.)		
		Nonprofit and Resident Per Hour	Non-Resident Per Hour	Nonprofit Per Hour	Resident Per Hour	Non-Resident Per Hour
T.E. HARMAN CENTER						
Room A (60)	\$300.00	\$ 40.00	\$ 50.00	\$20.00	\$30.00	\$40.00
Room B (120)	300.00	70.00	90.00	25.00	40.00	50.00
Area C (35)	300.00	20.00	25.00	10.00	15.00	20.00
Area D (35)	300.00	20.00	25.00	10.00	15.00	20.00
Areas A—D (250)	300.00	150.00	190.00	65.00	100.00	130.00
FIRST COLONY CC						
FC Comm. Center (100)	300.00	62.00	77.00	26.00	42.00	52.00
ELDRIDGE PARK CC						
EP Comm. Center (65)	300.00	52.00	67.00	21.00	31.00	42.00
LOST CREEK CC						
LC Comm. Center (40)	300.00	47.00	62.00	21.00	31.00	42.00
JIM COOPER CC						
JC Comm. Center (30)	300.00	40.00	50.00	15.00	25.00	30.00
DUHACSEK PARK						
Duhacsek Park—House (30)	300.00	45.00	60.00	20.00	30.00	40.00

- Lost key: \$65.00
- Late change fee: \$65.00

d. Pavilion and amphitheater fees:

FACILITY	DEPOSIT	PEAK HOURS (Fri. 5:00 p.m.—Sun. 10:00 p.m.)		NON-PEAK HOURS (Mon. 8:00 a.m.—Fri. 5:00 p.m.)		
		Nonprofit and Resident Per Hour	Non- Resident Per Hour	Nonprofit Per Hour	Resident Per Hour	Non- Resident Per Hour
ELDRIDGE PARK						
EP Pavilion	\$130.00	\$ 22.00	\$ 27.00	\$ 17.00	\$ 17.00	\$ 22.00
LOST CREEK PARK						
LC Pavilion	130.00	22.00	27.00	17.00	17.00	22.00
S.L. MEMORIAL PARK						
SLMP Pavilion	130.00	27.00	34.00	27.00	27.00	34.00
South Meadow Pavilion	130.00	22.00	27.00	17.00	17.00	22.00
DUHACSEK PARK						
Duhacsek Park—Pavilion	130.00	27.00	34.00	27.00	27.00	34.00
CITY PARK						
City Park—Pavilion	130.00	16.00	20.00	16.00	16.00	20.00
FIRST COLONY PARK						
First Colony Park—Pavilion	130.00	16.00	20.00	16.00	16.00	20.00
ALL OTHER CITY OF SUGAR LAND NEIGHBORHOOD PARKS						
Pavilions	130.00	16.00	20.00	16.00	16.00	20.00
OYSTER CREEK PARK * AMPHITHEATRE						
OCP Section A (1—250)	600.00	63.00	79.00	63.00	63.00	79.00
OCP Section B (250—500)	900.00	94.00	121.00	95.00	95.00	121.00
OCP Section AB (500—1,000)	1,200	126.00	157.00	126.00	126.00	157.00

- Deposits for OCP are dependent on size

(7) *Miscellaneous:*

- Alcoholic beverages.....Full amount allowed by state statute.
- Returned checks, per occurrence.....Full amount allowed by state statute.
- Hazardous materials incidents.....Actual cost of the response, including time, equipment, material, etc.
- Copies of city records.....Full amount allowed by state statute.
- Paper copies of municipal court records.....\$0.10 per page + \$15.50/hour.
- Electronic compilation and distribution of municipal court records (each report)15.00

- g. Municipal court record on flash drive, compact disc or other storage medium (each)3.00
- h. Court convenience fee3.50
- i. Accident report copies6.00
- j. Fingerprinting, per card10.00
- k. Parking placards (subsection 5-140(b)(6)):
 Resident10.00
 Guest2.00

(8) *Sugar Land Regional Airport fees and charges:*

- 1. Fuel and petroleum products pricing (markup to be determined annually through budget process to meet the annual operating requirements of the airport):

Customer	Price
Transient	Cost + tax + 100% of markup
Based	Cost + tax + 90% of markup
Self serve—AvGas	Cost + tax + 100% of markup
Flight school	Cost + tax + 78% of markup - \$0.03
Government	Cost + 100% of markup

- 2. Jet-A fuel:

- i. Transient customers (per purchase):

Volume (gallons)	Price
1—299	Cost + tax + 100% of markup
300—499	Cost + tax + 100% of markup - \$0.03
500—999	Cost + tax + 100% of markup - \$0.08
1,000 +	Cost + tax + 100% of markup - \$0.20

- ii. Volume discount program purchasers (based on previous year's purchases):

Volume (gallons)	Price
0—9,999	Cost + tax + 100% of markup
10,000—29,999	Cost + tax + 95% of markup
30,000—49,999	Cost + tax + 89% of markup
50,000—74,999	Cost + tax + 83% of markup
75,000—99,999	Cost + tax + 77% of markup
100,000 +	Cost + tax + 71% of markup

- iii. Based Jet-A customers: Based price = Cost + Tax + 90% of Markup.
 - iv. Government Jet-A purchasers: Government jet price = Cost + 100% of Markup.
 - v. Index-based purchasers (purchasers with more than 100 aircraft and who purchase more than 200,000 gallons per year): Index-based price = Platt's price for current week + fuel vendor's standard upcharge + tax + 71% of markup.
 - vi. JV5 Shell purchasers (purchasers based at the airport who purchase more than 100,000 gallons per year on a Shell credit card): Cost + Tax + 61% of markup.
 - vii. The city manager may adjust a volume discount percentage when a fluctuation of 5% or more occurs within a volume discount category between the budgeted sales and the actual sales in that category. The city manager will notify the city council in writing of any adjustments within 60 days of the adjustment. Unless otherwise revised by the city manager, the adjusted volume discount percentage will remain in effect until the next annual budget review.
3. Fuel additive: Price = \$0.05 per pre-mixed gallon.
4. Oil:

Type	Price
15W50	Cost + 50% + sales tax
W100	Cost + 75% + sales tax
W100+	Cost + 75% + sales tax
Mineral	Cost + 75% + sales tax
BP 2380	Cost + 10% + sales tax
Mobile Jet 2	Cost + 10% + sales tax

5. Leases:

Type	Price
T-Hangars	\$0.46/square foot/month
Banks A and B	\$483.00/month &plus one month's rent deposit
Banks C and D	\$587.00/month &plus one month's rent deposit
Bank E	\$640.00/month &plus one month's rent deposit
Bank F	\$774.00/month &plus one month's rent deposit
Hangar 104	\$2,950.00/month
Hangar 105	\$2,750.00/month
Hangars 106 and 107	\$750.00/month
Airport community hangars	\$0.50/square foot/month (\$825.00/month minimum)
Tie downs	\$100.00/month
Long-term hangar leases	Negotiable (approved by city council)
Transmitter land lease	\$100.00/month
Long-term land leases	Negotiable (approved by city council)
Pipeline easement	Negotiable (approved by city council)

6. Other space rental:

Type	Price
Hangar use for aircraft maintenance	0—4 hours—No charge \$50.00/day after initial four hours
Hangar—Special events	\$2,500.00/event
Corporate I—Office/maintenance space	\$1.00/square foot/month
Airport office space	\$1.21/square foot/month
Transient hangar storage:	
Heavy (see ramp fees)	\$150.00/night &plus ramp fee if applicable
Light turbo	\$100.00/night &plus ramp fee if applicable
Piston	\$50.00/night &plus ramp fee if applicable

7. Miscellaneous fees:

Type	Price
135 commercial aircraft fee <30 people	\$600.00/trip
135 commercial aircraft fee 30+ people	\$1,000.00/trip
Administrative fee	\$50.00/invoice
Aircraft jump start	\$10.00/jump—One free every 6 months
Mobile aircraft washing permit fee	\$125.00/year
Mobile aircraft maintenance permit fee	\$25.00/aircraft serviced/week
Flying club permit fee	\$10.00/member/year
Car rental concession fee—Onsite	Negotiable (approved by city council)
Car rental concession fee—Offsite	15 percent on-airport gross income
Gift Shop Concession Fee – Onsite	Negotiable (approved by City Council)
Maintenance Processing Fee – Onsite	10% of monthly gross revenue
Car Wash Service	Negotiable (approved by City Council)
Catering processing fee—Onsite	Negotiable (approved by city council)
Catering processing fee—Offsite	15 percent pre-tax invoice total
Crew car coverage	\$50.00/hour—First 2 hours free
Customs agent call-out fees	\$280.00/service
Customs clearance fees:	
1—3 passengers	\$250.00
4—6 Passengers	\$350.00
7—10 passengers	\$500.00
11 + passengers	\$50.00/person

Ground power unit	\$10.00/15 minutes (15 minutes free with fuel)
Helistop/heliport permits:	
Annual	\$500.00/site/year &plus \$300.00 deposit
Temporary—Fewer than 10 days	\$100.00/site
Temporary—Ten to 180 days	\$300.00/site
Lavatory fees	\$40.00/service
Airfield escort	\$70.00/man-hour
Incident response fee	\$500.00/hour; \$100.00/hour thereafter + recovery expenses
Incident/after hours call out fees	\$50.00/hour/person
International garbage	\$75.00/service
Lost key replacement	\$25.00/key
Parcel storage fee	\$25.00/week; 1-week minimum
Pipeline field escort	\$70.00/hour/person &plus \$20.00 equipment use
Returned check fee	Subsection 2-136(7)b.
Spill clean-up fee	\$250.00/barrel of absorbent + any fines incurred
T-hangar access cards	First card free; \$50.00 non-refundable for additional cards
Toll violations in crew car	As billed/violation &plus \$50.00 administrative fee
Towing	\$35.00/tow
Pull-out/push-back	\$10.00/service
Unlimited pull-outs/push-backs	\$50.00/month
Valet covered parking	\$ 7.50/day; \$45.00/week; \$100.00/month

8. Ramp fees (charged by aircraft category and waived with purchase of minimum fuel load):

	Minimum Gallons	Ramp Fee
Transport aircraft type	200	\$550.00
Super heavy jets	150	\$200.00
Heavy jet aircraft	100	\$150.00
Medium jet aircraft	75	\$125.00
Light jet aircraft	50	\$75.00
Very light jet (VLJ) aircraft	50	\$75.00
Heavy turboprop	50	\$75.00
Medium turboprop	40	\$60.00
Light turboprop	40	\$50.00
Heavy twin (AvGas)	20	\$40.00
Light twin engine (AvGas)	20	\$30.00
Single engine—Light aircraft (AvGas)	5	\$10.00

9. *T-hangar damage* (damage assessed at move-out):

Vehicular access card(s)	\$ 50.00
Hangar door keys	\$30.00
Damage to hanger exterior	
Access door	
Door hardware	\$100.00
Access door dent(s)	Airport will provide a quote
Hangar door	Airport will provide a quote
Metal wall	Airport will provide a quote
Damage to hangar interior	
Metal wall	Airport will provide a quote
Fire partition damage	Airport will provide a quote
Ceiling/light	Airport will provide a quote
Floor	
Major oil stains	\$100.00
Missing chocks	\$50.00
Door switch	\$200.00
Fire extinguisher	\$250.00
General clean-up	
Trash	\$50.00
Oil stain	\$50.00

(9) *Solid waste fees, licenses and rates:*

a. Residential solid waste fees:

1. Residential solid waste services\$16.81/month
2. First solid waste cart0.00
3. Additional solid waste cart5.00/month
4. Recycle carts0.00
5. Cart change fee25.00/cart

b. Commercial solid waste fees, rates, and licenses:

1. Application for commercial solid waste or recyclable materials operator's license100.00
2. Commercial solid waste fees and exclusive franchise rates for collection and disposal of commercial solid waste:

	Monthly Rate Based on Number of Service Days Per Week						
	1	2	3	4	5	6	7
Cart	\$ 12.42	\$18.63					
Front End Load Containers:							
2-yard	\$82.78	\$147.70	\$212.65	\$277.59	\$342.51	\$421.14	\$499.76
3-yard	91.43	161.47	231.50	301.53	371.57	455.29	539.02
4-yard	99.13	174.26	249.39	324.53	399.66	488.48	577.30
6-yard	118.12	203.45	288.77	374.11	459.44	558.45	657.47
8-yard	132.79	228.32	323.85	419.37	514.88	624.10	733.31
10-yard	182.59	313.94	445.29	576.63	707.96	858.14	1008.30

	Monthly Rate Based on Number of Service Days Per Week						
	1	2	3	4	5	6	7
Front End Load Vertical Compactors:							
4-yard	\$189.78	\$346.18	\$431.40	\$564.55	\$599.16	\$639.11	\$689.70
6-yard	275.61	519.28	645.99	846.81	898.75	958.66	1035.63

Each Haul and Disposal				
Roll-off container	Haul	Disposal	Excess Tonnage (Additional Fee)	Total
Open top:				
Up to 6 tons	\$184.50	\$184.50		\$369.00
Over 6 less than 10 tons	184.50	184.50	30.75 per ton	369.00+ \$30.75 per ton
Over 10 tons	184.50	184.50	46.13 per ton	369.00 + \$46.13 per ton
Delivery—Open top	125.00			
Dry run	125.00			
Compactors:				
Up to 7 tons	205.00	215.25		420.25
Over 7 less than 10 tons	205.00	215.25	\$30.75 per ton	420.25 + \$30.75 per ton
Over 10 tons	205.00	215.25	46.13 per ton	420.25 + \$46.13 per ton
Dry run	125.00			

Construction and Demolition Roll Off Pricing (Each Haul/Disposal)

Each Haul and Disposal Based on Project Size			
	1-10 Hauls	11-50 Hauls	51+ Hauls
Roll off container			
20 Yard	\$322.88	\$306.73	\$290.59
30 Yard	\$387.45	\$371.31	\$355.16
40 Yard	\$452.03	\$435.88	\$419.74

Additional Fees:	
Extra Lift	\$75.00
Relocation of Container	75.00
Container Delivery	75.00
Container Removal	75.00
Container Swap out	75.00
Pull out fee	25.00 (up to 10 feet)
Container Lock (monthly rental)	7.50
Container Lock (purchase)	185.00
Enclosure Lock	15.00
Casters	12.50

- c. Not to exceed monthly rate based on number of days of service per week for exclusive franchisee's collection of commercial recyclable materials:

	Number of Service Days Per Week				
	1	2	3	4	5
Cart	5.13	n/a	n/a	n/a	n/a
Front End Load Containers:					
4-yard	44.38	n/a	n/a	n/a	n/a
6-yard	66.57	133.15	n/a	n/a	n/a
8-yard	88.77	177.53	266.30	355.06	443.83

	Number of Service Days Per Week				
	1	2	3	4	5
Front End Load Vertical Compactors:					
4-yard	146.46	292.92	399.44	n/a	n/a
6-yard	219.70	439.39	599.16	n/a	n/a

(10) *Liquid waste application and license fees:*

- a. Application for liquid waste operator's license.....\$200.00.
- b. License fee5% of the liquid waste operator's gross revenues.

Section 2. That this ordinance is effective January 1, 2015.

Section 3. That any person found guilty of violating this ordinance will be fined not more than \$2,000 for health, safety & welfare offenses and \$500 for all other offenses. Notice of the enactment of this ordinance will be given by publishing the ordinance or its descriptive caption and penalty in the City's official newspaper one time within thirty days of passage.

Section 4. That the provisions of this ordinance are severable and the invalidity of any part of this ordinance will not affect the validity of the remainder of the ordinance.

APPROVED on first consideration September 16, 2014.

ADOPTED on second consideration October 07, 2014.

/s/
James A. Thompson, Mayor

ATTEST:



Glenda Gundermann, City Secretary

APPROVED AS TO FORM:





CITY COUNCIL

AGENDA REQUEST

AGENDA OF:	10-07-14	AGENDA REQUEST NO:	4B
INITIATED BY:	BRYAN GUINN, BUDGET OFFICER	RESPONSIBLE DEPARTMENT:	FINANCE
PRESENTED BY:	BRYAN GUINN, BUDGET OFFICER	DIRECTOR:	JENNIFER BROWN, <i>JB</i> DIRECTOR OF FINANCE
		ADDITIONAL DIRECTOR (S):	N/A
SUBJECT / PROCEEDING:	ADJUST USER FEES, RATES, AND CHARGES FOR SERVICES EFFECTIVE JANUARY 1, 2015 FIRST CONSIDERATION OF ORDINANCE NO. 1973		
EXHIBITS:	ORDINANCE NO. 1973		
CLEARANCES		APPROVAL	
LEGAL:	MEREDITH RIEDE, <i>MR</i> ASSISTANT CITY ATTORNEY	ASSISTANT CITY MANAGER:	MIKE GOODRUM <i>MG</i>
PURCHASING:	N/A	ASSISTANT CITY MANAGER:	N/A
BUDGET:	JENNIFER BROWN, <i>JB</i> DIRECTOR OF FINANCE	CITY MANAGER:	ALLEN BOGARD <i>Allen Bogard</i>
BUDGET			
EXPENDITURE REQUIRED: \$		N/A	
CURRENT BUDGET: \$		N/A	
ADDITIONAL FUNDING: \$		N/A	
RECOMMENDED ACTION			
Review and first consideration of Ordinance No. 1973 amending the schedule of fees and rates for various services, effective January 1, 2015.			

EXECUTIVE SUMMARY

The City Council adopted Financial Management Policy Statements (FMPS) provide guidance on creating new fees and performing consumer price index (CPI) adjustments to existing fees. Each year during the budget process, staff brings forward any new proposed fees, as well as evaluates existing fees to determine if a CPI adjustment is needed. The FY15 proposed budget includes several new fees, as well as a CPI adjustment based on the guidance provided in the FMPS. However, there are no changes recommended to water, wastewater, or surface water fees in the FY15 budget.

Proposed New Fees

Based on the FMPS, any proposed new fees are to be evaluated based on the level of public benefit provided in order to determine the cost to be recovered. Services that have a high level of public benefit are covered by sales and property taxes, while services that benefit a specific user have fees established to recover all or a portion of the cost of providing services. There are four new fees included in the FY15 proposed budget. The proposed fees are as follows:

Fee	Charge	Revenue
<i>General Fund</i>		
Court convenience fee	\$3.50	\$16,000
Fire inspection after hours	\$150.00	1,800
Fire annual inspection	\$75 - 650	11,500
Land disturbance fee	\$100.00	1,500
<i>Solid Waste Fund</i>		
Liquid waste operator's license	\$200.00	21,200

In the General Fund, the court convenience fee of \$3.50 will be assessed to defendants who pay for a violation with a credit card on the internet or via telephone. Face to face transactions cannot be assessed the fee based on the merchant agreement the City has with each credit card company. The fire inspection fee after hours of \$150 is an optional fee that contractors can pay to schedule specific times for fire inspections. Unlike plumbing and electrical inspections, a contractor must be present during the inspection of fire systems such as sprinklers and fire alarms. The fee will allow contractors the flexibility to schedule times for the inspections. The fire annual inspection fee is for foster homes (\$75), day care facilities (\$100), assisted living and nursing homes (\$200), hospitals with less than 100 beds (\$400), and hospitals with greater than 100 beds (\$650). The state mandates that each of these revenue generating facilities be inspected, and the fee will offset a portion of the cost of providing the inspections. The land disturbance fee of \$100 is assessed to developers to cover the cost associated with the time city staff spends reviewing and inspecting any construction site activity including clearing, grading, and excavating. The reviews and inspections are done to ensure construction sites are in compliance with the stormwater runoff requirements.

There is one new proposed fee in the Solid Waste Fund for a liquid waste operator's license of \$200. The fee will be assessed to haulers that service grease traps and other liquid waste facilities within the City. The license will ensure that haulers are permitted by the Texas Commission on Environmental Quality, require quarterly reporting of disposal to the City, and provide the City access to disposal records. Access to disposal records is critical in the event there is a spill within the City that must be cleaned.

CPI Adjustment to Existing Fees

Each year, user fees are evaluated and a CPI adjustment applied when appropriate. The CPI used is based on the Houston metropolitan statistical area CPI for February. In FY14 the CPI was 0.7 percent and no adjustment was recommended. The current CPI is 2.9 percent and it is recommended that a 3.6 percent adjustment (2.9% + 0.7%) be applied to user fees based on guidance in the FMPS. In addition to the CPI adjustment, a restructure of fire alarm and fire extinguishing fees is recommended in order to streamline the fees and better recover the

cost associated with the Fire Department providing the inspections. A restructure of fees charged at the airport for door hardware replacement, T-hanger access cards, and valet parking is also recommended. The restructure of these airport fees will streamline fees and better recover costs. Additional revenues of \$81,300 will be realized based on the recommended CPI adjustment, and \$29,100 based on the restructure of the Fire fees. A summary of the CPI adjustments and restructure is as follows:

Fee	
Building permits	\$37,000
Electrical permits	7,300
HVAC permits	4,100
Plumbing permits	5,400
Health permits	8,200
Fire permits	1,300
Rental license	6,500
Municipal court	1,000
Airport fees	1,100
Total CPI Adjustments	\$81,300
Fire Restructure	\$29,100

Fire Protection Fees for Municipal Utility Districts in the City's ETJ

In accordance with the Strategic Partnership Agreement (SPA) between the City of Sugar Land and the New Territory Municipal Utility Districts the City is to calculate the full cost of fire service as of October 1 of each year, and any change to the monthly rate shall be effective as of January 1 of the following year. While the cost of service calculation is contractual with these districts, the City has adopted the fee by ordinance so that it may be uniformly applied to other districts contracting for fire services and paying the full cost.

The cost of service has been calculated and the monthly fee does not need to be amended at this time. The fee will remain at the current \$16.35 per ESFC per month through 2015 and will be recalculated as part of the FY16 budget.

Solid Waste Fees

The City has a contract with Republic Services, Inc. for residential and commercial solid waste hauling. The City bills and collections for residential solid waste collections while commercial billing is handled by Republic. The contract with Republic includes a provision that residential and commercial charges for services will be adjusted annually by 2.5 percent or the national CPI, whichever is greater, with the new rates effective in January. This year the national CPI was 1.6 percent resulting in the use of the 2.5 percent adjustment. Based on the adjustment, residential bills will be increasing from \$16.40 to \$16.81 effective January 1. A list of the adjusted commercial charges, also effective January 1, is included in the attached ordinance.

Airport Fuel Markup

The fuel mark up for the airport is being increased by \$0.06 per gallon. The increase is the final increase in a planned three year increase to the markup that started in FY12. There are currently no future markups included in the five year forecast for the airport.

The new fees, proposed CPI adjustments, changes to solid waste fees, and the airport fuel markup were reviewed with the Finance Audit Committee in May and July. The adjustments to license and permit fees were also shared with the Developer committee in June. In addition, the fee adjustments were reviewed with City Council during the budget workshops held in August. Staff recommends that City Council approve the first reading of Ordinance No. 1973 amending fees and rates for various services.

EXHIBITS