

ORDINANCE NO. 2025 - 35

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, ORDERING A MUNICIPAL RUNOFF ELECTION TO BE HELD ON THE 13th DAY OF DECEMBER 2025, FOR THE PURPOSE OF ELECTING A WARD ONE COUNCILMEMBER; DESIGNATING THE PLACES AND MANNER OF HOLDING THE ELECTION; AND PROVIDING FOR THE POSTING AND PUBLICATION OF NOTICE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUNTSVILLE, TEXAS, that:

SECTION 1. The municipal runoff election of the City of Huntsville, prescribed by Article VI of the City Charter, shall be held on the Runoff Election Day designated by the Texas Secretary of State on Saturday, December 13th, 2025, in the City, for the purpose of electing a Ward One (1) Councilmember.

SECTION 2. The polling places for all Ward One (1) registered voters shall be the Walker County Annex for both early voting and Election Day voting.

WALKER COUNTY ANNEX
1301 Sam Houston Avenue, Suite 101
Huntsville, Texas 77340

SECTION 3. This election shall be held in accordance with, and shall be governed by, the election laws of the State of Texas. In all City elections, the Mayor, City Secretary or City Council shall do and perform each act as in other elections required to be done and performed, respectively, by the County Judge, the County Clerk or the Commissioners' Court. The City Council has determined, pursuant to Chapter 31 of the Texas Election Code, that the City is authorized to enter into an Election Services Agreement with Walker County, Texas. The City Secretary and Mayor are hereby authorized to perform all duties and take all actions as required by any election agreement(s) and/or contract(s) for election services that may be authorized by City Council.

SECTION 4. The two candidates receiving the highest number of votes cast for Ward One in the November 4, 2025, Election, at which no one was elected by receiving a majority of all votes cast for all candidates, shall again be voted for, and the one receiving the highest number of votes cast shall be elected to Ward One. The Ward One Councilmember elected shall hold office for a period of three (3) years.

SECTION 5. The Ward One Councilmember shall be a citizen of the United States, a qualified and registered voter of the State of Texas; a resident within the present corporate limits of Huntsville for at least twelve months immediately preceding the November 4, 2025 election and continues to be so ; a resident of Ward One; and current in payment of taxes and assessments due to the City; and not be less than 21 years old at time of taking office.

SECTION 6. The order in which the names of the candidates are to be printed on the ballot shall be placed on the ballot as indicated by the canvass for the main election as provided by Section 52.003 (c) of the Texas Election Code.

The form of the ballot for the election shall be as follows:

OFFICIAL BALLOT
Runoff Election
City of Huntsville, Texas
December 13, 2025

INSTRUCTION NOTE: Vote for the candidate of your choice in each race by placing an "X" in the square beside the candidate's name.

Councilmember, Ward One (Vote for None or One)

- Tore Fossum
- Rick Boehning

SECTION 7. Diana L. McRae, the Walker County Election Officer/Tax Assessor-Collector, is the Early Voting Clerk (EVC), and Cierra Monjaras, Walker County Elections Manager, is appointed Deputy Early Voting Clerk (DEVC), for the early voting approved by the Commissioners' Court, as with respect to early voting in person and voting by mail. Additional clerks may be appointed by the EVC/DEVC as needed to assist in the conduct of the election.

EARLY VOTING

Early Voting in the election by personal appearance shall be conducted at the following location:

Early Voting Site: Walker County Annex
1301 Sam Houston Avenue, Suite 101 Huntsville, TX 77340

Early Voting Dates/Times: Monday, December 1st – Friday, December 5th 8:00 a.m. – 5:00 p.m.
Monday, December 8th – Tuesday, December 9th 8:00 a.m. – 5:00 p.m.

Early Voting in the runoff election by personal appearance shall be conducted at the times, dates, and polling places as provided for in the Walker County Election Services Contract between the City of Huntsville, Texas and Walker County, Texas, and further adopts any additions or amendments to such concerning early voting times, dates, and polling location as approved by the Walker County Elections Officer. During the lawful early voting period, such clerk shall keep such place for early voting open from 8:00 a.m. - 5:00 p.m., Monday through Friday, December 1st, 2025, to December 5th, 2025, from 8:00 a.m. - 5:00 p.m., and Monday through Tuesday, December 8th, 2025, to December 9th, 2025.

APPLICATION FOR BALLOT BY MAIL

Applications for ballot by mail shall be mailed or emailed to:

Diana McRae, Walker County Tax Assessor-Collector

1301 Sam Houston Avenue, Suite 114, Huntsville, Texas 77340

Phone: (936) 436-4959 Email: walkervr@co.walker.tx.us Fax Number: (936) 436-4961

Website: www.co.walker.tx.us

Applications must be submitted by mail, common or contract carrier, fax or email. Note: If a voter submits the application via fax or email, the Early Voting Clerk must receive the original application within four days of receipt of the electronic copy.

Applications for Ballots by Mail (ABBMs) must be received no later than the close of business on December 2nd, 2025, by 5:00 p.m. (must be received, not postmarked).

Federal Postcard Applications (FPCAs) must be received no later than the close of business on December 2nd, 2025, by 5:00 p.m. (must be received, not postmarked)

SECTION 8. The Mayor and City Secretary are hereby directed to give notice of the runoff election, per Texas Election Code 2.026, by:

- a) Causing said notice of such election to be published at least one time, not more than thirty (30) days nor less than ten (10) days before the runoff election, in the newspaper; and
- b) by posting notice of the runoff election on the City's website at least fifteen (15) days before the election.

The Mayor and City Secretary shall file with the City Secretary a copy of the notice as published, together with the name of the newspaper and the dates of publication.

SECTION 9. It is further found and determined that, in accordance with the order of this governing body, the City Secretary posted written notice of the date, place and subject of this meeting on the bulletin board located in the City Hall, a place convenient and readily accessible to the general public, and such notice having been so posted and remaining posted continuously for at least three full business days preceding the scheduled time of such meeting.

SECTION 10. The Mayor and/or the City Secretary of the City of Huntsville are hereby authorized to execute and/or issue, for and on behalf of the City, such orders, documents and forms as may, from time to time, be promulgated by the Secretary of State of the State of Texas in conjunction with the election herein ordained.

SECTION 11. The Mayor and/or the City Secretary and the attorney for the City are hereby authorized and directed to make any filings required by the Federal Voting Rights Act. The Mayor and/or the City Secretary and the attorney for the City are further authorized and directed to take any action necessary to comply with the provisions of the Texas Election Code, the Federal Voting Rights Act and the terms and provisions of the Election Services Contract in carrying out the provisions of this Ordinance, whether or not expressly authorized herein.

SECTION 12. This ordinance shall take effect from and after its passage.

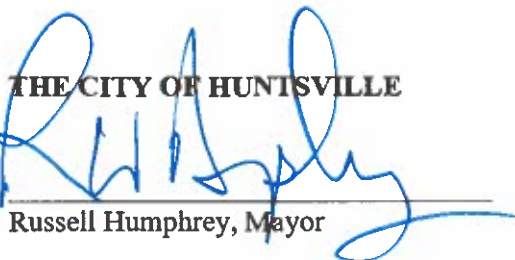
PASSED AND APPROVED this 18th day of November 2025.



ATTEST:

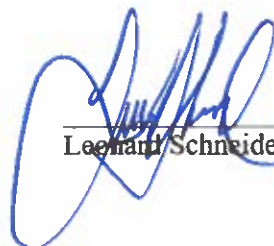


Kristy Doll, City Secretary

THE CITY OF HUNTSVILLE


Russell Humphrey, Mayor

APPROVED AS TO FORM:



Leonard Schneider, City Attorney