

RESOLUTION NO. 21-23 \_\_\_\_\_

**Amending the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI*  
and Modifying the *Dodge County Code of Ordinances***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

**WHEREAS**, the undersigned Supervisor requests an addition to the *Rules of Order Governing the County Board of Supervisors* regarding access to existing department and committee records; and,

**WHEREAS**, the following rule is proposed to be added as Rule 36 to the *Rules of Order Governing the County Board of Supervisors*:

**NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that, effective immediately, the *Rules of Order Governing the County Board of Supervisors* shall be amended as follows:

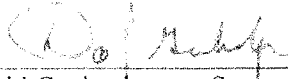
**“36. A. Any and all documents presented in an open session meeting of a committee of the Board shall be made available to all county board members who request the documents. These documents shall be sent promptly, contemporaneous with the distribution to the committee, and without cost to the Board member requesting such documents. The Chairman of the committee or designee shall be responsible for delivery of documents.**

**B. A Board member who desires access to existing department or committee documents shall request specific documents from Department Heads or the County Administrator. Record custodians may redact or withhold disclosure of certain records as required by law. All documents subject to release shall be delivered timely and without delay and without cost to the Board member requesting such documents.**

**C. Board members shall not inundate departments with excessive requests. The County Administrator and the County Board Chairperson are tasked with determining if requests are excessive.”; and,**

**BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors, that the Dodge County Corporation Counsel is directed to modify the *Dodge County Code of Ordinances* to be consistent with the rule changes reflected herein, and to make such modifications in the annual codification process.

All of which is respectfully submitted this 22<sup>nd</sup> day of June, 2021.



David Guckenberger, Supervisor  
Dodge County Supervisory District 11

**Vote Required:** Majority of members present

**Resolution Summary:** A resolution amending the *Rules of Order Governing the Dodge County Board of Supervisors* and modifying the *Dodge County Code of Ordinances* to add Rule 36 regarding access to records.

ADOPTED  
BY DODGE COUNTY BOARD

JUN 22 2021

AYES	<u>18</u>	NOES	<u>12</u>
ABSENT	<u>3</u>		
ABSTAIN	<u>0</u>		

Raren J. Gibson  
County Clerk