



Kevin Madok, CPA

Clerk of the Circuit Court & Comptroller – Monroe County, Florida

May 23, 2025

Department of State
Administrative Code & Register
500 S Bronough Street
Tallahassee FL 32399-0250

To Whom It May Concern,

Attached is a copy of Ordinance No. 010-2025 of the Board of County Commissioners of Monroe County, Florida, amending Section 23-199 Monroe County Tourist Development Council (TDC) of the Monroe County Code, to revise provisions to modify the submission date of the TDC Annual Report to be within 30 days of the completion of the audited financial statements which occurs on or about March 31st; providing for severability; providing for the repeal of all Ordinance inconsistent herewith; providing for incorporation into the Monroe County Code of Ordinances; and providing an effective date.

This Ordinance was adopted by the Monroe County Board of County Commissioners at a regular meeting, held in formal session, on May 21, 2025. Should you have any questions please feel free to contact me at (305) 292-3550.

Respectfully Submitted,

Kevin Madok, CPA, Clerk of
the Circuit Court & Comptroller &
ex-officio to the Monroe County
Board of County Commissioners
by: Liz Yongue, Deputy Clerk

cc: County Administrator
County Attorney
MuniCode
BOCC
File

KEY WEST
500 Whitehead Street
Key West, Florida 33040

MARATHON
3117 Overseas Highway
Marathon, Florida 33050

PLANTATION KEY
88770 Overseas Highway
Plantation Key, Florida 33070

ORDINANCE NO. 010 -2025

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS (BOCC) OF MONROE COUNTY, FLORIDA, AMENDING SECTION 23-199 MONROE COUNTY TOURIST DEVELOPMENT COUNCIL (TDC) OF THE MONROE COUNTY CODE, TO REVISE PROVISIONS TO MODIFY THE SUBMISSION DATE OF THE TDC ANNUAL REPORT TO BE WITHIN 30 DAYS OF THE COMPLETION OF THE AUDITED FINANCIAL STATEMENTS WHICH OCCURS ON OR ABOUT MARCH 31ST; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL ORDINANCE INCONSISTENT HERewith; PROVIDING FOR INCORPORATION INTO THE MONROE COUNTY CODE OF ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Per Monroe County Code (MCC) Section 23-199(c)(2) an annual report shall be prepared by the Tourist Development Council (TDC) and submitted to the Board of County Commissioners (BOCC) and general public and media within 120 days from the close of the fiscal year; and

WHEREAS, the County's audited financial statement are finalized with final year end information on or about March 31st upon the completion of the County's Annual Comprehensive Financial Report; and

WHEREAS, the audited financial statements use to prepare the TDC annual report are not available until that time so in order to be able to accurately report on items in the TDC annual report, it is best to change the required date of submission from within 120 days after the close of the fiscal year to within 30 days after completion of the audited financial statements which occurs on or about March 31st; and

WHEREAS, This Ordinance proposes to revise Section 23-199(c)(2) to modify the language as set forth below;

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF MONROE COUNTY, FLORIDA:

SECTION 1: Section 23-199(c)(2)- Monroe County Tourist Development Council shall be amended to read as follows (Note: ADDED LANGUAGE IS NOTED IN UNDERLINED TEXT AND DELETED LANGUAGE IS NOTED IN ~~STRIKETHROUGH TEXT~~):

- (2) An annual report shall be prepared by the tourist development council and submitted to the board of county commissioners and general public and media within 120 30 days from March 31st ~~the close of the fiscal year~~. The report shall include the following:
 - a. A report of all revenue by category separation;
 - b. A report of all expenditures by category separation;

- c. Reservations and carry-overs by category required by law;
- d. Reservations and carry-overs by category accumulated for specifically approved projects;
- e. A comparison of current report year with immediate past fiscal year;
- f. A listing of all events or projects funded by district; and
- g. The ratio of administrative expenses to overall expenditures.

SECTION 2: SEVERABILITY. If any portion of this ordinance is for any reason held invalid or declared to be unconstitutional, inoperative or void, such holding shall not affect the remaining portions of this ordinance. If this ordinance or any provision thereof shall be held to be inapplicable to any person, property or circumstances, such holding shall not affect its applicability to any other person, property or circumstances.

SECTION 3: CONFLICT WITH OTHER ORDINANCES. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of said conflict.

SECTION 4: INCLUSION IN CODE OF ORDINANCES. The provisions of this ordinance shall be included and incorporated in the Code of Ordinances of the County of Monroe, Florida, as an addition or amendment thereto, and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

SECTION 5: TRANSMITTAL AND EFFECTIVE DATE. This Ordinance shall be filed with the Department of State and shall be effective as provided in section 125.66(2), Florida Statutes.

PASSED AND ADOPTED by the Board of County Commissioners of Monroe County, Florida, at a regular meeting of said Board held on the 21st day of May 2025.

Mayor James K. Scholl, District 3
 Mayor Pro Tem Michelle Lincoln, District 2
 Commissioner Craig Cates, District 1
 Commissioner David Rice, District 4
 Commissioner Holly Merrill Raschein, District 5

Yes
Yes
Yes
Yes
Yes

FILED FOR RECORD
 2025 MAY 23 PM 1:51
 CLK. CIR. CL.
 MONROE COUNTY, FLA.

**BOARD OF COUNTY COMMISSIONERS
 OF MONROE COUNTY, FLORIDA**



(SEAL)
 Attest: KEVIN MADOK, Clerk

By: [Signature]
 As Deputy Clerk

By: [Signature: James K. Scholl]
 Mayor

KEYS CITIZEN
Many Islands One Voice

The Florida Keys Only Daily Newspaper, Est. 1876
PO Box 1800, Key West FL 33041
P: (941) 206-1025 F: (305) 294-0768
legals@keysnews.com

MONROE CO TOURIST DEVELOPMENT
COUNCIL
1201 WHITE ST # 102
KEY WEST FL 33040-3328

Account: 419561

Ticket: 3958149

PUBLISHER'S AFFIDAVIT

STATE OF FLORIDA
COUNTY OF MONROE

Before the undersigned authority personally appeared

_____ Jill Kelli Di Benedetto _____, who on oath says that he or she is

The legal advertising representative of the Key West Citizen, a five day newspaper published in Key West, in Monroe County, Florida; that the attached copy of advertisement, being a legal notice in the matter of NOI Submission of TDC Annual Report was published in said newspaper in the issues of:

Saturday, May 3, 2025

Affiant further says that the Key West Citizen is a newspaper published in Key West, in said Monroe County, Florida and that the said newspapers has heretofore been continuously published in said Monroe County, Florida Tuesday thru Saturday weekly, and has been entered as periodicals matter at the post office in Key West, in said Monroe County, Florida, for a period of 1 year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Jill Kelli Di Benedetto
(Signature of Affiant)

Affirmed and subscribed before me this 5th day of May 2025

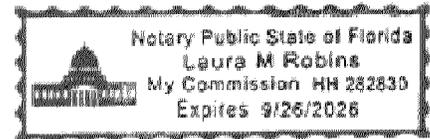
Laura M Robins
(Notary Public Signature)

_____ Laura M Robins _____
(Notary Public Printed Name) (Notary Seal)

My commission expires _____ 9/26/2026 _____

Personally Known X Produced Identification _____

Type of Identification Produced _____ (Notary Seal) _____



NOTICE OF INTENTION TO CONSIDER
ADOPTION OF COUNTY ORDINANCE

meetings of the Monroe County Board of County Commissioners.

NOTICE IS HEREBY GIVEN TO WHOM IT MAY CONCERN that on May 21, 2024, at 9:00 A.M. or as soon thereafter as the matter may be heard, at the Harvey Government Center, 1200 Truman Avenue, Key West, Florida, the Board of County Commissioners of Monroe County, Florida, intends to consider adopting the following ordinance:

Dated at Key West, Florida, this 3rd day of May, 2025.
(SEAL) KEVIN MADOK, Clerk of the Circuit Court and Ex Officio Clerk of the Board of County Commissioners of Monroe County, Florida
05/03/25 - KWC
419561 3958149

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS (BOCC) OF MONROE COUNTY, FLORIDA, AMENDING SECTION 23-199 MONROE COUNTY TOURIST DEVELOPMENT COUNCIL (TDC) OF THE MONROE COUNTY CODE, TO REVISE PROVISIONS TO MODIFY THE SUBMISSION DATE OF THE TDC ANNUAL REPORT TO BE WITHIN 30 DAYS OF THE COMPLETION OF THE AUDITED FINANCIAL STATEMENTS WHICH OCCURS ON OR ABOUT MARCH 31; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL ORDINANCES INCONSISTENT HERewith; PROVIDING FOR INCORPORATION INTO THE MONROE COUNTY CODE OF ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

The proposed ordinance may be inspected by the public at the Monroe County website by viewing the agenda packet for the May 21, 2025, meeting, which will be posted beginning on May 16, 2025 at: <http://monroecountyfl.iqm2.com/citizens/default.aspx>. The ordinance may also be viewed at the Monroe County Attorney's office at 1111 12th St. Ste. 408 Key West, FL 33040.

The public can participate in the May 21, 2025, meeting of the Board of County Commissioners of Monroe County, FL by attending in person or via Zoom. The Zoom link can be found in the agenda at <http://monroecountyfl.iqm2.com/citizens/default.aspx>.

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in this proceeding, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30a.m.—5:00p.m., prior to the scheduled meeting; if you are hearing or voice-impaired, call "711". Live Closed-Captioning is available via our web portal @ <http://monroecountyfl.iqm2.com/Citizens/Default.aspx> for

