

**City of Champlin, MN  
Ordinance No. 821**

**AN ORDINANCE AMENDING CHAPTER 22 FEES**

Chapter 22 - FEES

Sec. 22-1. - Fees.

The fees to be paid to the city for the service, license or permit indicated shall be as follows. The presence of a fee in this section without a requirement elsewhere in the Code that the fee be paid shall be construed as a requirement that the fee be paid.

Section of Code	Description	Fee (In Dollars)	
<i>CHAPTER 6 ALCOHOLIC BEVERAGES</i>			
	Preliminary background and financial investigation	500.00	
	Comprehensive background and financial investigation	500.00 in-state or \$10,000 outstate If actual cost less, balance returned	
6-8	On-sale brewers taproom/Sunday sales	300.00	
	Brewer taproom license	300.00	
	Off-sale growlers	200.00	
6-27	Beer, 3.2 percent malt liquor off-sale:		
	Annual fee (new and renewals)*	150.00	
6-30(a), (b)	Intoxicating liquor on-sale:		
	Annual fee (new and renewals)*	6,500.00	
	Club fee (new and renewals)*	300.00	
	Intoxicating malt liquor	300.00	
	Sunday intoxicating liquor on-sale:		
	Annual business fee (eligible restaurant or hotel)*	200.00	
	Annual club fee*	200.00	
	Wine on-sale:		
	Annual fee (new and renewals)*	750.00	
	Intoxicating liquor off-sale:		
	Annual fee (new and renewals)*	380.00	
	*Annual fees will be prorated for a partial year license. Fees for licenses issued during the license year will be prorated according to the number of months remaining in the year. For this purpose, an unexpired fraction of a month will be counted as a whole month that has elapsed.		
	**No refund shall be issued for early termination of the license/permit term.		

Section of Code	Description	Fee (In Dollars)
<i>CHAPTER 10 ANIMALS</i>		
10-5(i)	Application fee for dog license:	
	For two years	12.00
10-5(j)	Replacement fee for duplicate dog license	1.00
	Deposit for no proof of rabies vaccination	25.00
10-6(d)	Impounding fee:	
	1st offense in a year	75.00
	2nd offense in a year	100.00
	3rd offense in a year	125.00
10-6(e)	Boarding fee (per day or any part of the day)	35.00
10-7(b)	Annual license fee for commercial establishment:	
	Grooming shop	75.00
	Dog kennel (R-A zone only) maximum of ten animals	75.00
10-13(d)	Pigeon permit application fee	10.00
M.S. § 347.51, subd. 2(3)	Registration of a dangerous dog, per dog	500.00
M.S. § 347.541, subd. 4	Cost of hearing regarding dangerous dog registration	Full cost of attorney fees and staff time, up to the maximum established by state law

Section of Code	Description	Fee (In Dollars)	
<i>CHAPTER 14 CEMETERIES</i>			
		<i>Resident</i>	<i>Nonresident</i>
14-21	Cremation burial:		
	Monday—Friday	215.00	300.00
	Saturday, Sunday or Holiday	525.00	650.00
	Interment:		
	Monday—Friday	550.00	650.00
	Saturday, Sunday or Holiday	900.00	1,100.00

	Sale of grave (per grave)	775.00	1,200.00
	Disinterment:		
	Full - Monday—Friday	550.00	550.00
	Full - Saturday, Sunday or Holiday	900.00	900.00
	Cremation - Monday—Friday	215.00	215.00
	Cremation - Saturday, Sunday or Holiday	525.00	525.00
	Grave locate/markings (per grave)	30.00	30.00
	Misc.:		
	Deed Transfer	50.00	60.00
	Grave/Monument Locating Fee/HR	50.00	60.00

Section of Code	Description	Fee (In Dollars)
<i>CHAPTER 18 EMERGENCY MANAGEMENT AND SERVICES</i>		
18-48	User fee as a result of a false alarm (per alarm)	As established by ordinance
18-50	Failure to submit a written report describing actions to be taken to discover and eliminate the cause of the false alarms, violation fee	As established by ordinance
18-54	False alarm fees:	
	1—3 false alarms in a year, per alarm call	N/C
	4—6 false alarms in a year, per alarm call	75.00
	7—9 false alarms in a year, per alarm call	150.00
	10 or more false alarms in a year, per alarm call	200.00

Section of Code	Description	Fee (In Dollars)
<i>CHAPTER 26 FIRE PREVENTION AND PROTECTION</i>		
26-19	Fire Code reinspection fee - 1st Notice	N/C
	Fire Code reinspection fee - 2nd Notice	50.00
	Fire Code reinspection fee - 3rd Notice	100.00
	Fire Code reinspection fee - Per notice after the 3rd inspection notice	100.00

26-130	Fireworks license fee	As established by ordinance
	Permit for vendor selling fireworks and other goods, i.e., drug stores and gas stations (Minn. Stats. § 642.20 sets maximum fee)	100.00
	Vendor sales permit for exclusive fireworks sales, i.e., tent sales (Minn. Stats. § 642.20kk sets maximum fee)	350.00
	Event display permit	N/C
	Day care license inspection	50.00
	False alarms:	
	1 through 3	N/C
	4 or more (per incident)	300.00
	Fire watch (per firefighter hour)	35.00
	Fire incident report	10.00
	Fire investigation report	20.00
	Hot tar kettle	25.00
	Witness underground storage tank removal	25.00

Section of Code	Description	Fee (In Dollars)
<i>CHAPTER 30 LICENSES, PERMITS AND MICELLANEOUS BUSINESS REGULATIONS</i>		
30-23(f)	Rental housing license fees. (If the license renewal date is less than six months from the date of issuance of the license, the license fee shall be half of the annual fee. The term of the license is set forth in the full ordinance adopting this section):	
	Single-family unit	110.00
	Duplex	160.00
	Tri-plex	180.00
	Four-plex	200.00
	Base charge for units greater than four units	100.00
	Charge per additional unit	15.00
	Reinspection fee	100.00
	Missed appointment fee	100.00
	Non-renewal fee (every 30 days late to renew)	50.00
30-90	Carnival license fee, for each day that the activities are to be conducted	25.00
30-168	Gasoline sales, annual license fees:	
	Per business	200.00

	Per nozzle	10.00
30-222(a), 30-253(1)a	Massage establishment business license, nonrefundable investigation fee	500.00
30-253(2)	Massage establishment business license, annual renewal fee*	300.00
30-278(2)	Massage therapist license, nonrefundable investigation fee for initial application	300.00
	Combined massage establishment and massage therapist, nonrefundable investigation fee for a single person serving as a business owner and therapist. Additional owner/therapists shall pay the massage therapist license, nonrefundable investigation fee	500.00
30-278(3)	Massage therapist license, annual renewal application fee*	200.00
	New combined owner/operator business/therapist license, home based business only, investigation fee	150.00
	Combined owner/operator business/therapist license, home based business only, annual fee*	250.00
	Combined owner/operator business/therapist licenses, Chiropractor Associated Business, investigation fee	150.00
	Combined owner/operator business/therapist licenses, Chiropractor Associated Business, annual fee*	50.00
30-309(d)	Mechanical device, license fee for 12-month period for each mechanical device	As established by ordinance
30-309(e)(6)	Entertainment device (video games):	
	Per location (annual fee) (per Minn. Stats. § 449.15)	15.00
	Per machine	15.00
30-340(d)	Mechanical contractor, annual license fee	As established by ordinance
30-403(a)	Pawnbroker business, nonrefundable investigation fee for new applications	1,500.00
30-403(b)	Pawnbroker business, annual license fee (new and renewal)*	13,500.00 + 5,000.00 bond
30-374.5	Pawnbroker transaction fee on billable transactions, per transaction	3.00
30-460(b)	Peddler, solicitor and transient merchant, application and license fees:	
	Investigation (per person)	20.00
	Daily rate	75.00
	Monthly rate	150.00
	Annual rate	650.00
30-517	Tobacco sales, license fee*	325.00
30-546(c)	Vending truck, annual license fee	100.00
	Photocopies up to 100 copies (per copy)	0.25

	Photocopies over 100 copies	Actual cost of searching and retrieval (which includes actual copying costs)
	CD/DVD and similar electronic format copies	20.00 + actual cost of searching and retrieval
	Notary signature (per document)	\$5.00 per notary signature
	Assessment searches	20.00
	City budget	5.00
	Comprehensive financial report	10.00
	*Annual fees will be prorated for a partial year license. License applications received after July 1 will be charged ½ a year's fee.	
	**No refund shall be issued for early termination of the license/permit term.	

Section of Code	Description	Fee (In Dollars)
<i>CHAPTER 38 OFFENSES AND MISCELLANEOUS PROVISIONS</i>		
38-48(4)	Gun club, annual license fee	25.00

Section of Code	Description		Fee (In Dollars)	
<i>CHAPTER 42 PARKS AND RECREATION</i>				
	Use	Number	Resident	Nonresident
42-23	Shelter Rental Security Fee	Less than 100 people, without alcohol permission	n/c	50.00
	Shelter Rental Security Fee	100 people or more without alcohol permission	155.00	210.00
	Shelter Rental Security Fee	Less than 100 people, with alcohol permission	210.00	260.00
	Shelter Rental Security Fee	100 people or more with alcohol permission	385.00	435.00
	Damage/Conduct deposit	Parameters set in Section 42-23 and the special use permit application	300.00	300.00
42-43	Shelters:			

	Andrews— Picnic	Per 4-hour rental Extra hour	165.00 30.00	190.00 35.00
	Andrews— Shade Shelter	Per 4-hour rental	85.00	110.00
		Per 2-hour rental	60.00	80.00
	Andrews— Spectator Pavilion	Per 4-hour rental	90.00	150.00
	Jerry Ruppelius Athletic Complex	Per 4-hour rental Extra hour	130.00 25.00	155.00 30.00
	Tournament	100.00	125.00	150.00
	Kemp/Veteran's Memorial Park	Per day	125.00	175.00
		Per hour	25.00	35.00
	Splash Pad—Andrews Park			
	Individual		N/C	N/C>
	Passenger Bus		35.00	35.00 Day *Fee included w/facility rental
	Field rental (non-league):			
	SB/BB/FB/soccer	Per day	25.00	30.00
	Bases	Per use	15.00	20.00
	Lights	Per hour	70.00	80.00
	Tournaments:			
	Youth tournament	Per field/per day	70.00	80.00
	City staff hired by user	Per hour	60.00	
	Andrews	Friday	200.00	250.00
		Saturday	325.00	375.00
		Sunday	250.00	300.00
	Jerry Ruppelius Athletic Complex	Friday	100.00	150.00
		Saturday	225.00	275.00
		Sunday	175.00	250.00
	Northland	Friday	100.00	150.00
		Saturday	200.00	250.00
		Sunday	100.00	150.00
	League play:			
	Adult softball	Per game	50.00	
	Adult baseball	Per game	65.00	
	Adult soccer	Per game	65.00	
	Adult football	Per game	30.00	

	Adult volleyball	Per match	25.00	
	Hockey rinks (parks):			
	During regular hours	Per hour	15.00	20.00
	During closed hours	Per hour	25.00	30.00
	Per day	Per rink	75.00	80.00
	Tennis courts/ pickleball courts	Per hour	15.00	12.00
	Volleyball courts	Per hour	12.00	12.00
	Youth athletics:			
	Association participant user fees*	Per participant	19.00	19.00
	Nonresident fee	Per participant		25.00
	Meeting rooms:			
	Ice forum—Small	Per hour	25.00	30.00
	Ice forum—Small Civic/Non-profit	Per hour	23.00	28.00
	Ice forum—Large	Per hour	35.00	40.00
	Ice forum—Large Civic/Non-profit	Per hour	33.00	38.00
	Ice forum—Large and small combined	Per hour	43.00	53.00
	Community center— Upper	Per hour	55.00	65.00
	Community center— Upper Civic/Non-profit	Per hour	35.00	55.00
	Community center—Lower	Per hour	35.00	45.00
	Community center—Lower Civic/Non-profit	Per hour	25.00	35.00
	Parks and PW building—Large	Per hour	35.00	45.00
	Parks and PW building—Large Civic/Non-profit	Per hour	25.00	35.00
	Parks and PW building—Small	Per hour	15.00	20.00
	Parks and PW building—Small Civic/Non-profit	Per hour	10.00	15.00
	Tent set-up	Per use	250.00	300.00
	Portable toilet:			

	Additional unit includes administrative fee	Per day	75.00	80.00
	Additional cleaning includes administrative fee	Per cleaning	60.00	65.00
	Bleachers	Per bleacher	50.00	75.00
	Picnic tables	Per table (minimum of two)	25.00	50.00
	Skate sharpening	Per pair	5.00	
	Skate rental	Per pair	5.00	
	Open skate	Child	4.00	
		Adult	5.00	
	Stick and puck	Per person	5.00	
	Concession stand lease Champlin Ice Forum	Per season (Sept.—Feb.)	8,000.00	
	High school varsity locker room rental Champlin Ice Forum	Per season (Oct.—Feb.)	2,600.00 +10.00/Ice hour cleaning fee	
Ice Forum ice time:				
	Outdoor ice	Per hour	45.00	65.00
		Per tournament	75.00	85.00
	CPYHA storage Champlin Ice Forum		500.00	
	Birthday party package	8 passes, 2 hr. meeting room, free skate rental	70.00	80.00
		15 passes, 2 hr. meeting room, free skate rental	80.00	90.00
		Extra skaters	3.00	3.00
	School group		3.00, per skater 3.00, skate rental	
	Free style		12.00	

Ice Form Rental:				
October—February				
	Monday—Friday	Prime Time 7:00 a.m. to 9:59 p.m.	220.00	

		Non-prime 10:30 p.m. to 12:00 a.m.	165.00		
	Saturday/Sunday	Prime Time 6:00 a.m. to 9:59 p.m.	220.00		
		Non-prime 10:00 p.m. to 12:00 a.m.	165.00		
March — September					
	Monday — Sunday Prime Time 7:00 a.m. to 12:00 a.m.		<del>165.00</del> <u>170.00</u>		
Summer Fire Sale Ice - 1 week in advance \$95.00 for open ice.					

Section of Code	Description	Fee (In Dollars)
<i>CHAPTER 46 SOLID WASTE</i>		
46-51	Refuse (monthly fee per unit):	Eff. 1-1- <del>19</del> <u>20</u>
	Dumpster	<del>73.70</del> <u>75.73</u>
	Large cart (approximately 90 gallons)	<del>17.53</del> <u>18.01</u>
	Medium cart (approximately 60 gallons)	<del>13.76</del> <u>14.14</u>
	Small cart (approximately 30 gallons)	<del>9.98</del> - <u>10.25</u>
	Yard waste pick-up per bag	1.50
	Cart exchange fee, per exchange Exceptions: No charge for replacement of broken cart, no charge for one exchange per year per household, no charge for new homeowner within 60 days of being named on the account	20.00
		Eff. 1-1- <del>19</del> <u>20</u>
46-53(b)	Recycling (monthly fee per unit)	<del>4.47</del> <u>4.69</u>
	Cart exchange fee, per exchange	20.00
46-53(g)(1)	Recycling violation fees:	
	Each owner/occupant of a single-, two-, three-, and four-family dwelling	25.00
	Each owner of a multiple-family dwelling, commercial, industrial or institutional property	100.00

Section of Code	Description	Fee (In Dollars)
<i>CHAPTER 50 STREETS, SIDEWALKS AND OTHER PUBLIC PLACES</i>		
50-24	Curb cuts proposed within the limits of the public rights-of-way or easements, permit application fee	As established by ordinance
50-57, 50-132(b)	Excavation permit fee (per location covered by permit)	30.00
50-84	Right-of-way occupancy, registration fee	As established by ordinance
50-132(c)	Obstruction permit fee	As established by ordinance
50-132(d)	Disruption fee	As established by ordinance
50-133(b)	Right-of-way restoration fee	As established by ordinance
50-133(b)(3)	Degradation fee	As established by ordinance
50-198	Courtesy bench, annual application fee	30.00
	Courtesy bench areas, escrow for removal and restoration	As established by ordinance

Section of Code	Description	Fee (In Dollars)
<i>CHAPTER 54 TRAFFIC AND VEHICLES</i>		
54-62	Authorization of an individual to move a vehicle having a gross weight exceeding the posted restriction, special permit fee	As established by ordinance

Section of Code	Description	Fee (In Dollars)
<i>CHAPTER 58 UTILITIES</i>		
58-50	Discontinuance fee	175.00
58-54	Water turn-off and turn-on fee (after leak repair)	As established by ordinance
58-56	Disconnection from the existing water service leads at the curb stop box, permit fee	As established by ordinance
58-86(a)	Connection to the existing water service leads at the curbstop box, permit fee (plus state surcharges per application)	As established by ordinance
58-86(e)	Water reconnect fee when water services have been involuntarily stopped	N/C
58-108(a)	Water rates:	Eff. 1-1-19
	Residential Properties Administrative Charge, per month	1.56
	Residential Properties Tier 1, 0—16,000 gallons, per 1,000 gallons	2.50
	Residential Properties Tier 2, over 16,000 gallons, per 1,000 gallons	3.16
	Commercial and Irrigation Meters Administrative Charge, per month and Commercial	2.48
	Irrigation Meters Tier 1, 0—30,000 gallons, per 1,000 gallons	2.50
	Irrigation Meters Tier 2, over 30,000 gallons, per 1,000 gallons	3.16
	Large Irrigation Meters Administrative Charge, per month	2.60
	Large Irrigation Meters Tier 1, 0—125,000 gallons, per 1,000 gallons	2.50
	Large Irrigation Meters Tier 2, over 125,000, per 1,000 gallons	3.16
	Commercial, per 1,000 gallons	2.50
58-108(g), 58-167, 58-168	Excess usage fee	86.00
58-110	Water rates, late payment charge	10% of current charges
58-140	Fire hydrant fees:	Eff. 1-1-19
	First 2,000 gallons water used	7.35

	Additional 1,000 gallons water used (per 1,000 gallons)	2.50
58-192(c)	Building sewer installation, inspection and permit fee	As established by ordinance
58-196(d)	Pre-demolition sewer inspection fee	As established by ordinance
58-197(a)	Sanitary sewer use charges:	Eff. 1-1-19
	Sanitary sewer base rate for residential use (per month)	17.58
	Sanitary sewer usage charge for residential use (based on December—February water usage) rate is per 1,000 gallons water used	2.10
	Sanitary sewer base rate for low-income residential use (per month)	8.73
	Sanitary sewer usage charge for low-income residential use (based on December—February water usage) rate is per 1,000 gallons water used	1.07
	Sanitary sewer rate for commercial and industrial and water metered apartment buildings use (per month)	17.58
	Sanitary sewer usage charge for commercial and industrial and water meter metered apartment buildings use rate is per 1,000 gallons water used	3.73
	Sanitary sewer base rate for non-metered apartment buildings per unit (per month)	26.29
58-197(b)	Sanitary sewer charge late payment charge	10% of current charges
	<del>*Undeveloped parcels without adjacent street light improvements built to city design standards will be charged 1 unit.</del>	

CHAPTER 58 UTILITIES, ARTICLE V, STORMWATER UTILITY	
The charges imposed as a part of this stormwater utility shall be derived from parcels net acreage and residential equivalency factor (REF). The REF is defined as the ratio of runoff volume generated by one acre of land to the runoff volume generated by one acre of low density residential land. The residential equivalency factors for each land use established as part of this stormwater utility shall be as follows:	
<i>Land Use</i>	<i>REF</i>
Low Density Residential	1.0
Medium Density Residential	1.7
High Density Residential	2.0
Commercial/Office	2.8
Industrial	2.7
Public/Institutional	1.4
Parks/Open Space/Cemeteries/Undeveloped	0.27
Elm Creek Park Reserve/Wildlife Reserves	0.07

All stormwater utility fees shall be calculated based on the following formula:

(REF)(Base Rate as established by the city council) = Rate per acre  
 Low density residential parcels shall be charged on a per lot 1/3 acre basis.  
 Medium density residential parcels shall be charged per lot based on a size of 0.15 acres.  
 All other land uses shall be charged on a per acre basis.

<i>The monthly base rate shall be as follows (Eff. 1-1-1920):</i>		
Low Density Residential	\$ <del>3.51</del> 4.07	per lot/unit
Medium Density Residential	<del>2.70</del> 3.13	per lot
High Density Residential	<del>21.04</del> 24.41	per acre
Commercial Office	<del>29.46</del> 34.17	per acre
Industrial	<del>28.41</del> 32.96	per acre
Parks/Open Space	<del>2.85</del> 3.31	per acre
Public/Institutional	<del>14.73</del> 17.09	per acre
Elm Creek Park Reserve/Wildlife Management Areas	<del>0.70</del> 0.81	per acre

Section of Code	Description	Fee (In Dollars)
58-284	Street Light Utility Fee (Monthly Rate)	Eff. On all billing on January 1, 201920 and thereafter
	Single-family/Townhouse/Duplex	<del>3.41</del> 3.51 per unit
	Multi-Family: Condominium, Apartment, co-op, etc.	<del>6.81</del> 7.01 per lot + <del>11.53</del> 11.88 per acre over ½ acre
	Commercial/Industrial	<del>6.81</del> 7.01 per lot + <del>11.53</del> 11.88 per acre over ½ acre
	Churches	<del>3.41</del> 3.51 per lot + <del>11.53</del> 11.88 per acre over ½ acre
	Undeveloped Residential Property with Improvements*	<del>3.41</del> 3.51 per lot
	Undeveloped Medium Density with Improvements*	<del>3.41</del> 3.51 per lot

	Undeveloped High Density Property with Improvements*	<del>6.84</del> 7.01 per lot + <del>11.53</del> 11.88 per acre over ½ acre
	Parks and Open Spaces	<del>3.41</del> 3.51 per lot
	Public/Institutional	<del>6.84</del> 7.01 per lot + <del>11.53</del> 11.88 per acre over ½ acre
	Street Light charge late payment	10% of current charges
	Certain lands are exempt as set forth in Chapter 58	

\*Undeveloped parcels without adjacent street light improvements built to city design standards will be charged 1 unit.

Section of Code	Description	Fee (In Dollars)
<i>CHAPTER 62 VEGETATION</i>		
62-62	Recovery of Costs	
	Removal of nuisance/abatement fees:	
	1st occurrence	450.00 + 10% administrative fees
	Subsequent occurrences	600.00 + 10% administrative fees
	Labor and equipment used for removal and disposal of trees and vegetative matter, such as brush, leaves, shrubs, grass clippings and garden waste, per hour	100.00

Section of Code	Description	Fee (In Dollars)
<i>CHAPTER 106 BUILDINGS AND BUILDING REGULATIONS</i>		
Article II	State Building Code	
	Building permits:	
	The City of Champlin bases its building permit fees off of the State Chart "B" Cost Per Square Foot Data Sheet as applied to Schedule "A" Permit Calculation Valuation Table, with limited exception as noted under Miscellaneous Permit Fees.	
	The following building valuation data is provided for use in computing the building permit fee. The unit costs are intended to include architectural, structural, electrical, plumbing and mechanical work. The unit cost also includes contractor's profit, which shall not	

	be omitted:	
	Plan review fee:	
	New permit	65% of established permit fee
	Repeats (residential only) per calendar year	25% of established permit fee
	Note: The plan review fee is in addition to the building permit fee.	
	Schedule "A"	
	Total Valuation:	
	\$1.00 to \$500.00	23.00
	\$500.00 to \$2,000.00	23.50 for the first 500.00
		3.05 per additional 100.00
	\$2,001.00 to \$25,000.00	69.25 for the first 2,000.00
		14.00 per additional 1,000.00
	\$25,001.00 to \$50,000.00	391.25 for the first 25,000.00
		10.10 per additional 1,000.00
	\$50,001.00 to \$100,000.00	643.75 for the first 50,000.00
		7.00 per additional 1,000.00
	\$100,001.00 to \$500,000.00	993.75 for the first 100,000.00
		5.60 per additional 1,000.00

	\$500,001.00 to \$1,000,000.00	3,233.75 for the first 500,000.00
		4.75 per additional 1,000.00
	\$1,000,001.00 and up	5,608.75 for the first 1,000,000.00
		3.15 per additional 1,000.00
Other inspections and fees:		
	1. Inspections outside of normal business hours	49.00 per hour*
	2. Reinspection fees assessed under provisions of section 305.8 of the state building code	49.00 per hour*
	3. Inspection for which no fee is specifically indicated (minimum charge—one-half hour)	49.00 per hour*
	4. Additional plan review required by changes, additions or revisions to plan (minimum charge—one-half hour)	49.00 per hour*
	5. For use of outside consultants for plan checking and inspections, or both	Actual costs**
	*Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.	
	**Actual costs include administrative and overhead costs.	
Permit refunds:		
	Permits applied for, processed and not picked up:	50% of the calculated permit fee
	Building permits issued and not acted on within 180 days:	50% of the calculated permit fee
	*Add 0.5 percent to total cost for each story over three	
	**Deduct 20 percent for shell only buildings	
	***Deduct 11 percent for mini-storage	
	Note: A state surcharge is applied to all permits in addition to the city fees listed here. Currently set at .0005% of established value.	
Miscellaneous building permits:		
Miscellaneous permit fees (all permits are subject to a \$1.00 state surcharge).		
	Agricultural buildings	17.00
	Demolition (per structure)	100.00

	Residential reroof	100.00
	Residential reside	100.00
	Swimming pools:	
	In-ground	40.00 + \$1.00 state surcharge
	Aboveground	30.00 + \$1.00 state surcharge
	Underground tank removal (each)	33.00
	Windows:	
	Replacement of windows (more than three)	100.00 + \$1.00 state surcharge
	Window installation, window replacement or patio door (three or less)	40.00 + \$1.00 state surcharge
	Relocated structures	135.00 preliminary review in existing location, if approved then charged as new construction using Schedule "A" and Schedule "B"
	Masonry fireplace	Contract bid amount applied to Schedule "A"
	Footing and foundation only	15% of total established value applied to Schedule "A"
	Framing only	85% of total established value applied to Schedule "A"
	Commercial reroof	Contract bid amount applied to Schedule "A"
	Eight-foot solid privacy fences	33.00 + \$1.00 state surcharge
	Commercial reside	Contract bid amount applied to Schedule "A"
106-30	Safety inspection of antennas constructed in the city over 35 feet from ground level, permit charge	33.00 + \$1.00 state surcharge
106-55(a)(1)	Securities to guarantee sodding, per lot	1,000.00
	Electrical permit fees:	
	All services:	
	There is a \$2.00 per circuit charge for replacing circuits that are disconnected in the old service panel and reconnected in the new panel in the same location	
	0 to 300 amp	<del>50.00</del> <u>55.00</u>
	400 amp	<del>58.00</del> <u>71.00</u>
	500 amp	<del>72.00</del> <u>87.00</u>

	600 amp	<del>86.00</del> <u>103.00</u>
	800 amp	<del>114.00</del> <u>135.00</u>
	1000 amp	<del>142.00</del> <u>167.00</u>
	<del>1100 amp</del>	<del>156.00</del>
	<del>1200 amp</del>	<del>170.00</del>
	Add <del>\$14.00</del> <u>\$16.00</u> for each additional 100 amps over <del>1200</del> <u>1000</u> amps	
Circuits and feeders:		
The inspection fee for the installation, addition, alteration, or repair of each circuit, feeder tap, or set of transformer secondary conductors:		
	<del>0 to 30</del> <u>100 amp</u>	<del>8.00</del> <u>9.00</u>
	<del>31 to 100 amp</del>	<del>10.00</del>
	101 to 200 amp	15.00
	300 amp	<del>20.00</del> <u>21.00</u>
	400 amp	<del>25.00</del> <u>27.00</u>
	500 amp	<del>30.00</del> <u>33.00</u>
	600 amp	<del>35.00</del> <u>39.00</u>
	<del>700 amp</del>	<del>40.00</del>
	Add \$5.00 for each additional 100 amps over 700 amps	
Minimum fee:		
	Minimum permit fee is <del>\$40.00</del> <u>\$45.00</u> plus a \$1.00 state surcharge. This is for one inspection only.	
	Minimum fee for rough-in and final inspections is <del>\$80.00</del> <u>\$90.00</u> plus \$1.00 state surcharge.	
Maximum fee:		
	Maximum fee for single-family dwelling not over 200 amps is <del>\$175.00</del> <u>\$190.00</u> plus \$1.00 state surcharge.	
	Maximum cost covers three inspections.	
	Apartment buildings: Maximum fee per unit of an apartment or condominium complex is <del>\$70.00</del> <u>\$80.00</u> . This does not cover service, unit feeders or house panels.	
	Swimming pools	<del>40.00</del> <u>90.00</u> 2 inspections
	Traffic signals	<del>7.00</del> <u>8.00</u> per each standard
	Street lighting	<del>4.00</del> <u>5.00</u> per each standard
	Transformers/generators	<del>100 KVA \$10 up to 10KVA, \$40 11KVA to 75KVA, \$60 76KVA to 299KVA over 299KVA \$150</del>

		<u>\$5 up to 10KVA,</u> <u>\$40 11KVA to 75KVA</u> <u>\$60 76KVA to 299KVA</u> <u>\$165 over 299KVA</u>
	Retro fit lighting	<del>0.65</del> <u>0.85</u> per fixture
	Sign transformer	<del>8.00</del> <u>9.00</u>
	Remote control/signal circuits	<del>0.75</del> <u>0.85</u> per device
	Reinspection fee	<del>40.00</del> <u>45.00</u>
	The fee is doubled if the work starts before the permit is issued.	
	Mechanical fees:	
	Commercial (subject to a .0005 percent state surcharge):	
	\$0.00 to \$1,000.00 of value	<del>35.00</del> <u>39.00</u>
	\$1,001.00 to \$50,000.00 of value	<del>38.50</del> <u>39.00</u> for the first 1,000.00 + 2.5% of value
	\$50,001.00 and up of value	1,100.00 for the first 50,001.00 + 2% of 50,001.00
	Residential (subject to a \$5.00 state surcharge):	
	Furnace (each)	<del>45.00</del> <u>46.00</u>
	Air conditioner (each)	<del>30.00</del> <u>31.00</u>
	Ventilation (each)	<del>30.00</del> <u>31.00</u>
	Furnace and air conditioner (each)	<del>60.00</del> <u>61.00</u>
	Furnace and A/C and ventilation (each)	<del>90.00</del> <u>91.00</u>
	Fireplaces:	
	Gas fireplace w/vent (each)	<del>35.00</del> <u>36.00</u>
	Solid burning fireplace w/vent (each)	<del>35.00</del> <u>36.00</u>
	Gas or solid burning w/existing vent (each)	<del>30.00</del> <u>31.00</u>
	Chimney (each)	<del>28.00</del> <u>31.00</u>
	Gas piping:	
	Gas piping (1 to 3 openings)	<del>12.50</del> <u>13.00</u>
	Gas piping (additional openings) (each)	<del>5.00</del> <u>6.00</u>
	Under floor heat:	
	Transite	<del>30.00</del> <u>31.00</u>
	Hot water	<del>30.00</del> <u>31.00</u>

	Radiant heat	<del>30.00</del> <u>31.00</u>
	Duct work only	<del>30.00</del> <u>31.00</u>
	Plumbing fees (all permits are subject to a \$1.00 state surcharge):	
	Plumbing fixture (each)	<del>12.00</del> <u>13.00</u>
	Drain/sump	<del>12.00</del> <u>13.00</u>
	Radon	<del>17.00</del> <u>30.00</u>
	Drinking fountain (each)	<del>10.00</del> <u>13.00</u>
	Gas appliances (each)	18.00
	Water heater gas/electric (each)	25.00
	Water softener (each)	18.00
	Change over or repair (each)	18.00
	Irrigation/sprinkler (each)	<del>21.00</del> <u>50.00</u>
	Water service—residential (each)	50.00
	Sewer service—residential (each)	50.00
	Water service—commercial	Value × 2.5% + .0005 state surcharge
	Sewer service—commercial	Value × 2.5% + .0005 state surcharge
	Fire suppression system	Value × 2.5% + .0005 state surcharge (minimum charge: 33.00 + .0005 state surcharge)
	Alarm/monitoring system	Value × 2.5% + .0005 state surcharge
	Internal storm	Value × 2.5% + .0005 state surcharge
	Service disconnect (each)	16.50 + \$1.00 state surcharge
Article VI	Vacant Building Registration	
106-86	Residential property registration fee*, per six months (fee is not prorated)	300.00
	Commercial property registration fee*, per six months (fee is not prorated)	500.00

*Schedule "B" Square Foot Construction Costs*

Group	2016 International Building Code	Type of Construction								
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	Assembly: Theaters, with stage	<del>\$215.47</del>	<del>\$208.39</del>	<del>\$203.43</del>	<del>195.00</del>	<del>\$183.37</del>	<del>\$178.10</del>	<del>\$188.84</del>	<del>\$167.50</del>	<del>\$162.00</del>
		<u>\$219.78</u>	<u>\$213.11</u>	<u>\$207.50</u>	<u>198.90</u>	<u>187.04</u>	<u>181.67</u>	<u>192.62</u>	<u>170.85</u>	<u>165.24</u>
	Assembly: Theaters, without stage	<del>197.17</del>	<del>190.08</del>	<del>185.12</del>	<del>176.70</del>	<del>165.29</del>	<del>160.00</del>	<del>170.54</del>	<del>149.41</del>	<del>143.13</del>
		<u>201.12</u>	<u>193.89</u>	<u>188.83</u>	<u>180.24</u>	<u>168.60</u>	<u>163.20</u>	<u>173.95</u>	<u>152.40</u>	<u>146.00</u>
A-2	Assembly: Nightclubs	<del>169.41</del>	<del>164.00</del>	<del>160.33</del>	<del>147.78</del>	<del>139.32</del>	<del>135.48</del>	<del>142.60</del>	<del>126.14</del>	<del>121.88</del>
		<u>172.80</u>	<u>167.28</u>	<u>163.54</u>	<u>150.74</u>	<u>142.11</u>	<u>138.19</u>	<u>145.46</u>	<u>128.67</u>	<u>124.32</u>
A-2	Assembly: Restaurants, bars, banquet halls	<del>168.51</del>	<del>163.60</del>	<del>158.53</del>	<del>152.94</del>	<del>143.22</del>	<del>140.12</del>	<del>147.53</del>	<del>129.50</del>	<del>125.95</del>
		<u>171.88</u>	<u>166.88</u>	<u>161.70</u>	<u>156.00</u>	<u>146.09</u>	<u>142.93</u>	<u>150.78</u>	<u>132.09</u>	<u>128.47</u>
A-3	Assembly: Churches	<del>198.05</del>	<del>190.97</del>	<del>186.00</del>	<del>177.58</del>	<del>167.40</del>	<del>162.10</del>	<del>171.42</del>	<del>151.53</del>	<del>145.25</del>
		<u>202.02</u>	<u>194.79</u>	<u>189.72</u>	<u>181.14</u>	<u>170.75</u>	<u>165.35</u>	<u>174.85</u>	<u>154.56</u>	<u>148.16</u>
A-3	Assembly: General, community halls, libraries, museums	<del>166.55</del>	<del>159.47</del>	<del>153.61</del>	<del>146.08</del>	<del>133.73</del>	<del>129.38</del>	<del>139.92</del>	<del>117.90</del>	<del>112.52</del>
		<u>169.89</u>	<u>162.66</u>	<u>156.69</u>	<u>149.01</u>	<u>136.41</u>	<u>131.97</u>	<u>142.72</u>	<u>120.26</u>	<u>114.77</u>
A-4	Assembly: Arenas	<del>196.27</del>	<del>189.18</del>	<del>183.32</del>	<del>175.80</del>	<del>163.49</del>	<del>159.00</del>	<del>169.64</del>	<del>147.61</del>	<del>137.58</del>
		<u>200.20</u>	<u>192.97</u>	<u>186.99</u>	<u>179.32</u>	<u>166.76</u>	<u>162.18</u>	<u>173.04</u>	<u>150.57</u>	<u>140.34</u>
B	Business	<del>172.82</del>	<del>166.54</del>	<del>161.37</del>	<del>153.51</del>	<del>140.34</del>	<del>135.10</del>	<del>147.61</del>	<del>123.30</del>	<del>117.95</del>
		<u>176.28</u>	<u>169.87</u>	<u>164.60</u>	<u>156.58</u>	<u>143.15</u>	<u>137.81</u>	<u>150.57</u>	<u>125.77</u>	<u>120.31</u>
E	Educational: Schools	<del>177.77</del>	<del>171.66</del>	<del>167.20</del>	<del>159.59</del>	<del>148.79</del>	<del>141.28</del>	<del>154.11</del>	<del>129.96</del>	<del>126.24</del>
		<u>181.33</u>	<u>175.10</u>	<u>170.55</u>	<u>162.79</u>	<u>151.77</u>	<u>144.11</u>	<u>157.20</u>	<u>132.56</u>	<u>128.77</u>
F-1	Factory and Industrial: Moderate hazard	<del>102.68</del>	<del>97.94</del>	<del>89.52</del>	<del>92.34</del>	<del>79.66</del>	<del>76.01</del>	<del>85.00</del>	<del>66.79</del>	<del>62.49</del>
		<u>104.74</u>	<u>102.84</u>	<u>91.31</u>	<u>94.19</u>	<u>81.26</u>	<u>77.53</u>	<u>86.70</u>	<u>68.13</u>	<u>63.74</u>
F-2	Factory and Industrial: Low hazard	<del>101.78</del>	<del>97.04</del>	<del>92.34</del>	<del>87.84</del>	<del>79.66</del>	<del>75.11</del>	<del>84.10</del>	<del>66.79</del>	<del>61.59</del>
		<u>103.82</u>	<u>98.98</u>	<u>94.19</u>	<u>89.60</u>	<u>81.26</u>	<u>76.62</u>	<u>85.79</u>	<u>68.13</u>	<u>62.83</u>
H-1	High Hazard: Explosives	<del>96.06</del>	<del>91.34</del>	<del>86.63</del>	<del>82.13</del>	<del>74.15</del>	<del>69.59</del>	<del>78.39</del>	<del>61.28</del>	N.P.
		<u>97.99</u>	<u>93.17</u>	<u>88.37</u>	<u>83.78</u>	<u>75.64</u>	<u>70.99</u>	<u>79.96</u>	<u>62.51</u>	
H234	High Hazard	<del>96.06</del>	<del>91.34</del>	<del>86.63</del>	<del>82.13</del>	<del>74.15</del>	<del>69.59</del>	<del>78.39</del>	<del>61.28</del>	<del>56.07</del>
		<u>97.99</u>	<u>93.17</u>	<u>88.37</u>	<u>83.78</u>	<u>75.64</u>	<u>70.99</u>	<u>79.96</u>	<u>62.51</u>	<u>57.02</u>
H-5	HPM	<del>172.82</del>	<del>166.54</del>	<del>161.37</del>	<del>153.51</del>	<del>140.34</del>	<del>135.10</del>	<del>147.61</del>	<del>123.30</del>	<del>117.95</del>
		<u>176.28</u>	<u>169.87</u>	<u>164.60</u>	<u>156.58</u>	<u>143.15</u>	<u>137.81</u>	<u>150.57</u>	<u>125.77</u>	<u>120.31</u>
I-1	Institutional: Supervised environment	<del>172.17</del>	<del>166.33</del>	<del>161.52</del>	<del>154.71</del>	<del>142.53</del>	<del>138.66</del>	<del>154.80</del>	<del>127.68</del>	<del>123.71</del>
		<u>175.62</u>	<u>169.66</u>	<u>164.75</u>	<u>157.81</u>	<u>145.38</u>	<u>141.44</u>	<u>157.90</u>	<u>130.24</u>	<u>126.19</u>



U	Front covered porch									17.00
U	Gazebo									17.00
U	Green house/solarium									17.00
U	Deck									17.00
	Commercial tenant build-out: Existing building									50.00

Section of Code	Description	Fee (In Dollars)
	Engineering permit fees:	
<u>54-.62</u>	Overweight permit	<del>20.00</del> 25.00
	Water TSS fee	<del>2,900.00</del> 3,800.00
	Seal coat fee (per unit)	336.00

Section of Code	Description	Fee (In Dollars)
<i>CHAPTER 118 SIGNS</i>		
118-04	Permanent sign	35.00 + 2.00 per sq. ft.
	Sign permit, renewal fee	One-half the fee amount
	Temporary sign (no charge for political signs during election)	20.00 + 100.00 deposit
	Sign contractor, 24-month license fee	40.00
118-07	Sandwich board sign permit, annual license fee	20.00

Section of Code	Description	Fee (In Dollars)
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CHAPTER 122 SUBDIVISIONS		
122-5(d)(2)	Park dedication, cash payment:	
	Commercial (per acre)	8,323.00
	Industrial (per acre)	7,283.00
	Residential (per housing unit)	4,370.00
122-33(b)	Waiver of plat, application fee	<del>As established by ordinance 550.00</del>
<del>122-33(b)</del>	<del>Waiver of plat (not creating additional lots), application fee</del>	<del>\$300</del>
122-34(b)(2)	Preliminary plat <del>approval</del> , application fee <del>deposit</del>	<del>As established by ordinance 450.00 + 10.00 per lot</del>
122-34(b)(2)	Final plat <del>submission, application</del> fee	<del>As established by ordinance 200.00</del>

Section of Code	Description	Fee (In Dollars)
CHAPTER 126 ZONING		
<del>126-37(a)(2)39</del>	Zoning text amendment, <del>application fee</del> *	300.00
<del>126-39</del>	<del>Rezoning, application fee</del> *	<del>550.00</del>
126-68(a)	Conditional use permit, <del>application fee</del> —Residential*	300.00
	Conditional use permit <del>application fee</del> —Commercial/industrial*	450.00
<del>126-101(a)(3)c.3</del>	<del>Site plan review, application fee</del>	<del>As established by ordinance</del>
126-101(b)	Site plan, <del>application fee</del> *	550.00
126-135(eh)(1)	Variances and appeals, application <del>for an adjustment fee</del> *	<del>As established by ordinance \$250.00</del>
126-312(d)(2)	Preliminary PUD plan, <del>final application</del> fee	500.00
	Final PUD plan	200.00
126-443(c)	Wireless telecommunications tower placement, nonrefundable application fee	2,000.00
Planning/development/zoning:		
	Comprehensive plan amendment, <del>application fee</del>	500.00
	<del>Preliminary plat</del> *	<del>450.00 + 10.00 per lot</del>

	Final plat	200.00
	Lot split*	550.00
	Lot split (not creating additional lots) or lot combinations	300.00
	Rezoning	550.00
	Vacation of right-of-way or easement application fee	300.00
	Proposed development sign (residential and commercial subdivisions)	100.00
	Variance*	250.00
	Conservancy district—Administrative review	50.00
	Formal zoning letter	25.00-50.00
	* Applicants are required to reimburse the city for actual costs of outside consultants, including city attorney, used for reviewing application	

Section of Code	Description	Fee (In Dollars)
<i>OTHER</i>		
	Police reports:	
	Each report (resident), per page	0.25
	Each report (nonresident), per page	0.25
	Fingerprints (appointment required)	25.00
	Electronic media	20.00 per DVD, tape, CD, etc.
42-23(f)	Police — Contracted Service Rate    Police Sergeant —	\$86 per hour
	Police Officer —	\$68 per hour
	CSO —	\$42 per hour
	Reserve Officer —	\$38 per hour
	Explorer —	\$31 per hour

(Ord. No. 617, §§ 1—10, 12-12-2005; Ord. No. 625, 9-25-2006; Ord. No. 626, 12-11-2006; Ord. No. 652, 12-10-2007; Ord. No. 675, 12-8-2008; Ord. No. 682, 2-9-2009; Ord. No. 684, 2-23-2009; Ord. No. 686, 3-9-2009; Ord. No. 689, 4-13-2009; Ord. No. 694, 12-14-2009; Ord. No. 696, 2-22-2010; Ord. No. 698, 4-26-2010; Ord. No. 699, 7-12-2010; [Ord. No. 704, 12-13-2010](#) ; [Ord. No. 706, 1-24-2011](#) ; [Ord. No. 708, 2-14-2011](#) ; [Ord. No. 712, 7-25-2011](#) ; [Ord. No. 715, 8-8-2011](#) ; [Ord. No. 718, 12-12-2011](#) ; [Ord. No. 720, 1-23-2012](#) ; [Ord. No. 729, 12-10-2012](#) ; [Ord. No. 733, 12-9-2013](#) ; [Ord. No. 738, 5-12-2014](#) ; [Ord. No. 741, 6-23-2014](#) ; [Ord. No. 744, 12-8-2014](#) ; [Ord. No. 752, 6-22-2015](#) ; [Ord. No. 756, 8-24-2015](#) ; [Ord. No. 758, 10-26-2015](#) ; [Ord. No. 761, 12-14-2015](#) ; [Ord. No. 776, 11-28-2016](#) ; [Ord. No. 779](#) , 4-24-2017; [Ord. No. 782](#) , § 1, 6-26-2017; [Ord. No. 792](#) , 11-27-2017; [Ord. No. 806](#) , 12-10-2018; [Ord. No. 809](#) , 1-28-2019; [Ord. No. 811](#) , 4-8-2019)

Waive First Reading: December 9, 2019  
Second Reading: December 9, 2019  
Adoption: December 9, 2019

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Ryan Karasek, Mayor

Attest:

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Roberta Colotti, CMC, City Clerk

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