

TOWN OF HAUGHTON
ORDINANCE No. 10 of 2025

AN ORDINANCE ESTABLISHING A UNIFORM FEE SCHEDULE FOR BUILDING PERMITS, DEVELOPMENT PERMITS, TRADE PERMITS, INSPECTIONS, AND RELATED SERVICES; AND ADDING SECTION 28-12 TO CHAPTER 28, ARTICLE I, OF THE TOWN OF HAUGHTON CODE OF ORDINANCES;

WHEREAS, the Town of Haughton is authorized under the Lawrason Act, Louisiana Revised Statutes, and its police powers to regulate development, land use, utilities, construction, and building activity; and

WHEREAS, a consolidated and updated fee schedule promotes efficiency, transparency, administrative consistency, and the recovery of regulatory costs associated with permitting and inspections; and

WHEREAS, placing the comprehensive fee schedule within Chapter 28—Planning ensures it is readily accessible to the public, developers, and Town staff;

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Haughton, Bossier Parish, Louisiana, that:

SECTION 1.

Chapter 28 – Planning, Article I – In General, is hereby amended to add Section 28-12, which shall read as follows:

§28-12. Permit and Inspection Fee Schedule

(a) Purpose.

The purpose of this section is to establish a uniform fee schedule for building permits, development permits, trade permits, inspections, and related regulatory services performed by the Town of Haughton or its agents.

(b) Applicability.

This schedule applies to all construction, development activity, alterations, mechanical/electrical/plumbing work, utilities installation, site improvements, and all other activities requiring a permit or inspection under this Chapter or other applicable ordinances.

(c) Authority.

Fees are adopted pursuant to the Town’s police powers, the Lawrason Act, the Louisiana State Uniform Construction Code, and all applicable ordinances regulating land use and development.

(d) Fee Schedule

1. Building Permits

Residential New Construction

- \$500.00 + \$0.10 per square foot
(Includes floodplain review, zoning review, setbacks, and drainage plan)

Residential Additions

- Less than 500 sq ft: \$100.00 + \$0.10 per sq ft + \$10.00 per craft
- 500 sq ft or more: \$200.00 + \$0.10 per sq ft + \$10.00 per craft

Commercial Construction & Improvements

- \$4.00 per \$1,000 fair market value of the first \$2,000,000 of improvements
- \$2.00 per \$1,000 fair market value thereafter
(Includes review of: floodplain, zoning, landscaping, setbacks, parking, driveways, utilities, traffic circulation, infrastructure, city services, and drainage plan)
- IBC Plan Review by Louisiana State Fire Marshal — fee set by State Fire Marshal

2. Trade Permits – New Residential Construction

- Electrical Permit: \$30.00
 - Plumbing Permit: \$30.00
 - Mechanical Permit: \$30.00
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3. Trade Permits – Residential Additions/Renovations

Value-Based Tier

- \$25,000 or less — \$60.00
- \$25,000 to \$50,000 — \$120.00
- \$50,000 or more — \$180.00

Craft Fees

- Electrical — \$30.00
 - Plumbing — \$30.00
 - Mechanical — \$30.00
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4. Miscellaneous Building & Site Permits

Permit Type	Fee
Certificate of Occupancy – Existing Structure	\$25.00
Swimming Pool	\$500.00
Fountains	\$120.00
Lawn Sprinkler System	\$30.00
Temporary Electric Service	\$30.00
Electric Reconnection	\$30.00
Gas Service Inspection	\$30.00

Permit Type	Fee
Demolition	\$30.00 + \$165.00 sewer cap deposit
Moving Permit	\$30.00 + \$165.00 sewer cap deposit
Portable Accessory Buildings over 10' × 10'	\$30.00 + \$10.00 per craft
Mobile Homes	\$100.00 + \$10.00 per craft
Fences	\$30.00
Roof Replacement	\$150.00
Culvert Permit	\$50.00
Residential Site Plan / Zoning Compliance	\$100.00
Residential Structure Accessory Site Plan	\$50.00
Commercial / Industrial Site Plan	\$100.00

5. Plumbing Fees

Plumbing Item	Fee
Plumbing Permit + Fixtures	\$30.00 + \$3.00 per fixture
Sewer Inspection	\$30.00
Water Inspection	\$30.00
Underground Sprinkler System	\$30.00
Fire Protection System	\$150.00
Water Heater Replacement	\$30.00
Grease Trap	\$30.00
Sand/Grit Separator	\$30.00
Gas Permit + Outlets	\$30.00 + \$4.00 per outlet

6. Mechanical Fees

Mechanical Item	Fee
Mechanical Permit	\$30.00
Chillers	\$60.00 each
Condensers	\$15.00 each
Furnaces	\$15.00 each
Boilers	\$60.00 each
Registers	\$1.00 each
Cooling Towers	\$60.00 each
Unit Heater	\$15.00 each
Infrared Heater	\$15.00 each

7. Electrical Fees

Electrical Item	Fee
Electrical Permit	\$30.00
Service ampacity up to 600 amps	\$30.00
Service ampacity 601–2000 amps	\$45.00
Service ampacity over 2000 amps	\$60.00

Electrical Item	Fee
Branch Circuit	\$3.00 each
Feeder Circuit up to 600 amps	\$15.00 each
Feeder Circuit over 600 amps	\$30.00 each
Power Transformer up to 75 KVA	\$15.00 each
Power Transformer over 75 KVA	\$30.00 each
Major Appliance	\$4.00 each
X-Ray Machinery	\$30.00 each
Temporary Electric Service	\$30.00 each
Electric Motor up to 10 HP	\$4.00 each
Electric Motor 10–25 HP	\$15.00 each
Electric Motor over 25 HP	\$30.00 each
Fuel Pumps	\$15.00 each
Light Fixtures	\$0.25 each

8. Violations & Enforcement

Violation	Fee
Working without a permit — First Offense	\$250.00
Working without a permit — Second Offense (within 12 months)	\$500.00
Working without a permit — Third Offense (within 12 months)	Suspension of Haughton Registration
Working without required Haughton Registration	\$250.00

(e) Conflict Clause.

Where any previously adopted ordinance or code section lists a fee that differs from the amounts contained in this section, the fees established in §28-12 shall control.

(f) Annual Review.

The Mayor or designee shall review this schedule annually and may recommend amendments to the Board of Aldermen by ordinance.

SECTION 2. CODIFICATION

The Town Clerk is authorized to codify this ordinance into Chapter 28, Article I of the Town of Haughton Code of Ordinances as §28-12, and to renumber subsequent sections as necessary.

SECTION 3. EFFECTIVE DATE

This ordinance shall become effective upon January 1st, 2026 after adoption and publication as required by law.

SECTION 4. REPEAL OF CONFLICTING PROVISIONS

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 5. SEVERABILITY

If any provision of this ordinance is held invalid, the remaining provisions shall remain in full force and effect.

The above and foregoing Ordinance was read in full at an open and legal session convened, was on motion of Buck McBee, and seconded by Mike Rains and adopted on this 9th day of December, 2025, by the following vote:

YEAS: 5

NAYS: 0

ABSENT: 0

ABSTAIN: 0


Lori Sykes, Town Clerk



Hunter J. Timms, Mayor