

**RESOLUTION NO. 23-29**

**CITY OF LOWELL, BENTON COUNTY, ARKANSAS**

**A RESOLUTION TO AMEND THE FEE SCHEDULE IN APPENDIX “B”  
OF THE LOWELL MUNICIPAL CODE.**

**WHEREAS**, the City of Lowell has adopted a fee schedule codified in Appendix “B” of the Lowell Municipal Code so that any person can access one document and location to easily determine what, if any, fee applies; and

**WHEREAS**, it has come to the attention of the City Council that there is a need to amend the fee schedule codified in Appendix “B” of the Lowell Municipal Code in order to provide an updated list of fees for use by the City, as set forth in the attached Exhibit “1”; and

**WHEREAS**, the City Council has reviewed the proposed amendment and has determined that it is in the best interest and benefit of the community to amend the fee schedule codified in Appendix “B” of the Lowell Municipal Code, as set forth in the attached Exhibit “1”.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Lowell, Arkansas:

**Section 1.** The fee schedule codified in Appendix “B” of the Lowell Municipal Code is hereby amended, as reflected in the attached Exhibit “1”.

**PASSED AND APPROVED** this 17<sup>th</sup> day of October 2023.

APPROVED:

\_\_\_\_\_  
Chris Moore, Mayor

ATTEST:

\_\_\_\_\_  
Elizabeth Estes, City Clerk  
(SEAL)

**CITY OF LOWELL  
LIST OF FEES**

**EXHIBIT  
1**

**ANIMAL CONTROL AND POLICE FEES**

**FOR STERILIZED PET:**

Animal Pick up Fee (1st Offense)	\$25	
Animal Pick up Fee (2nd Offense)	\$50	
Animal Pick up Fee (3rd Offense)	\$75	

**FOR UNSTERILIZED PET:**

Animal Pick up Fee (1st Offense)	\$50	
Animal Pick up Fee (2nd Offense)	\$75	
Animal Pick up Fee (3rd Offense)	\$100	
Boarding Fees	\$15	Per Day
Animal Bite/Attack	\$500	Not more than + Court Costs
Dogs or Cats doing Physical or Property Damage (Continued)	\$50	Not less than
	\$500	Not more than

**INSURANCE REQUIRED FOR keeping of dangerous animals:**

Single incident for bodily injury:	\$50,000	
Animal Nuisance	\$200	Not more than
Sale of animals without permit; from public,		
commercial or industrial zoned land (1st offense)	\$200	
Same as above (2nd Offense)	\$400	
Same as above (3rd Offense)	\$600	

**MICROCHIP FEE**

Accident Reports	\$5	
Fingerprint Card	\$15	

**BUILDING PERMITS & INSPECTION FEES**

<b>Building Permit Fee - New Residential</b>	<b>Permits</b> are figured off the heated sqft using the most current ICC valuation table.	
<b>Residential Remodels, additions, storage bldgs., and swimming pools</b>	<b>Permits</b> are figured off the total cost of the job-round valuation up to nearest thousand.	
<b>Building Permit Fee - Commercial</b>	<b>Permits</b> are based off the valuation of the project - rounded up to the nearest thousand. Please reference the most current ICC valuation table.	
<b>Surcharge added to all Commercial building and sub permits</b>	<b>Surcharge:</b> Job valuation-rounded to nearest thousand x .0005 = Surcharge. Maximum surcharge is \$1,000	
<b>Plan Review Fee</b>	<b>Based</b> off of valuation of project-rounded to nearest thousand using most current ICC valuation table.	
<b>State Educational Fee (Limited to \$1000)</b>	.50 cents per \$1,000 of Construction	
Non Residential Permits Only		

**Fire & EMS Impact Fees**

<b>Fire Impact Fee - Residential (Per Unit)</b>		
Single Family Detached	\$504 per Unit	
All other Residential (Apartments/Duplexes, etc.)	\$373 per number of units	
<b>Fire Impact Fee-Non Residential</b>		
Per 1,000 sq.ft./per room for Hotel, Motel, Resort Hotel	(Use chart below for sq. ft.) per number of units	

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<b>Fire Impact Fee-Commercial/Retail Centers</b>		
50,000 sq. ft. or less	\$520 per 1000 sq. ft.	
50,001 - 100,000 sq. ft.	\$455 per 1000 sq. ft.	
100,001 - 200,000 sq. ft.	\$404 per 1000 sq. ft.	
Over 200,000 sq. ft.	\$364 per 1000 sq. ft.	
<b>Fire Impact Fee-Commercial/General Office</b>		
25,000 sq. ft. or less	\$735 per 1000 sq. ft.	
25,001 - 50,000 sq. ft.	\$689 per 1000 sq. ft.	
50,001 - 100,000 sq. ft.	\$649 per 1000 sq. ft.	
Over 100,000 sq. ft.	\$609 per 1000 sq. ft.	
Fire Impact Fee - Business Park	\$575 per 1000 sq. ft.	
Fire Impact Fee - Light Industrial	\$420 per 1000 sq. ft.	
Fire Impact Fee - Warehousing	\$232 per 1000 sq. ft.	
Fire Impact Fee - Institutional	\$143 per 1000 sq. ft.	
<b>Lock Box Fee (Actual cost of Box)</b>		
<b>Water/Sewer Hook Up Fee</b>		
<b>Sewer Hook Up Fee-Residential</b>		
<b>Single-Family Residential</b>	\$3,400.00	Per Living Unit
<b>Multi-family Residential</b>		
2 Bedroom & Larger	\$ 3,400.00	Per Living Unit
1 Bedroom/Studio	\$ 3,000.00	Per Living Unit
<b>Sewer Hook Up Fee-Commercial</b>	\$ 3,400.00	Per Unit
S.T.E.P.System (Includes Pump & Tank)	\$7,500.00	Per House
Springdale/Rogers Water Hook Up Fee	\$1,000.00	Per Connection

<b>Plumbing Permit/Residential &amp; Commercial</b>		
Permits are figured off of the fixture count *Min fee is -	\$20.00	
Each Water Closet	\$2.00	
Each Sink	\$2.00	
Each Lavatory	\$2.00	
Each Bathtub	\$2.00	
Sewer Yard Line	\$2.00	
Septic	\$2.00	
Washing Machine	\$2.00	
Dishwasher	\$2.00	
Disposal	\$2.00	
Urinal	\$2.00	
Water Heater	\$2.00	
Water Yard Line	\$2.00	
Gas Opening	\$3.00	
Drinking Fountain	\$2.00	
RPZ - Residential	\$2.00	
RPZ - Commercial	\$5.00	

**CITY OF LOWELL**  
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Irrigation	\$2.00	
<b>Surcharge Fee</b> added to all Commercial Building and Sub		
Permits. Job Valuation rounded to nearest Thousand		
x .0005.		
<b>Electrical Permit</b>		
Electrical Permits are figured off of the fixture Count Min. fee is	\$20.00	
Electric Service	\$4.00	
Total Openings (switches/plugs/lights)	\$0.30 Each	
Hood	\$2.00	
Stove	\$2.00	
Oven	\$2.00	
Disposal	\$2.00	
Washer	\$2.00	
Dryer	\$2.00	
Air Conditioner	\$2.00	
220 Volt plug	\$2.00	
Water Heater	\$2.00	
Dishwasher	\$2.00	
Garage Door Opener	\$2.00	
Comm. Service Panel	\$4.00	
Electric Blowers	\$2.00	
Trash Compactor	\$2.00	
Electric Pump	\$2.00	
<b>Surcharge Fee</b> added to all Commercial Building and Sub		
Permits. Job Valuation rounded to nearest Thousand		
x .0005.		
<b>Mechanical Permit</b>		
Mechanical Permits are figured off the number of units		
being installed:		
<b>RESIDENTIAL</b> - Min. Fee :	\$30.00	
One Unit	\$30.00	
Each additional Units	\$10.00	
<b>COMMERCIAL</b> - Min. Fee:	\$50.00	
First Four (4) Units	\$50.00	
Each additional Units	\$10.00	
<b>Surcharge Fee</b> added to all Commercial Building and Sub		
Permits. Job Valuation rounded to nearest Thousand		
x .0005.		
<b>Demolition Permit</b>	\$50.00	
<b>Grading Permit</b>	\$100.00	Per Acre
Grading Permit Maximum	\$300.00	
Reinspection Fee	\$250.00	Storm Water Dept will perform Inspect.
<b>CODE COMPLIANCE PERMITS</b>		
Sign Permits	\$50.00	Base

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<b>Reinspection Fees</b>		
The permit fees as stated include one (1) initial inspection		
Subsequent Re-inspection for the same deficiency(s) will Cost:		
Per Permit for 1st re-inspection	\$100.00	
Per permit for the 2nd re-inspection	\$200.00	
Per permit for the 3rd re-inspection	\$300.00	
There will be a \$100 increase for each subsequent re-inspection.		
<b>S.T.E.P. SYSTEM USER FEES</b>		
New Account Set-up	\$50.00	
Deposit	\$200.00	
Monthly Service Fee	\$40.00	Month
<b>FIRE DEPARTMENT</b>		
Fire Association Membership-Residential	\$75.00	Annual
Fire Association Membership-Commercial	\$75.00	Annual
Response Fee (non-member Fire Association)	Varies	Fee based on the current FEMA Schedule of Equipment Rates, plus cost of supplies used.
False Alarm Fee-When Four False Alarms have occurred at one location within a year:	\$250.00	Shall be Billed to
<b>Voluntary Tax</b>		Property Owner
Based on % of ad-valorem taxes		
<b>PLANNING FEES</b>		
<b>Commercial Projects Only:</b>		
Large Scale Development	\$500.00	
<b>Commercial &amp; Residential Projects</b>		
Informal Plat	\$100.00	
Re-Plat	\$150.00	
Preliminary Plat	\$500.00	
Lot-Split	\$150.00	
Easement Plat	\$150.00	
Final Plat	\$500.00	
Review Fees for Large Scale, Preliminary and Final Plats	1st - 3rd submittal is no charge	
Review Fee for 4th submittal	\$500.00	
review for 5th submittals:	\$1,000.00	
review for 6th and subsequent submittals:	\$2,000.00	
<b>Park Improvement Fees:</b>		
Residential:	\$600.00	per dwelling unit for single-family
	\$300.00	per dwelling unit for multifamily (three or more units per structure)
Commercial:	\$0.10 sq/ft	per square foot of total commercial lot area
Mixed Use:		either the assessed value based on number of dwelling units or the assessed value based on total commercial lot area, whichever is greater

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<b>Projects Requiring Public Hearing</b>		
Re-Zone	\$250.00	
Variance	\$150.00	
Use on Appeal (Conditional Use)	\$100.00	
<b>COURT COSTS</b>		
Violation of City Ordinances-Court Cost	\$25.00	
Exception-Violation of Safe Driving Ordinance	\$75.00	
<b>COPIES</b>		
1-100 Copies Legal/Letter	\$0.10	each
Over 100 copies Legal/Letter	\$0.15	each
1-100 Copies 11X17 size	\$1.00	each
Over 100 copies 11X17 size	\$2.00	each
Color Copies - any size	\$1.00	each
<b>BUSINESS LICENSES</b>		
Annual License Fee (Minimum)	\$50.00	
Plus fee for each owner and employee working 25 hrs. or over	\$5.00	each
<b>Restaurants-Food Service Establishments</b>		
Minimum	\$50.00	
10-25 Seats	\$75.00	
26-75 Seats	\$100.00	
Over 75 Seats	\$150.00	
<b>Motels, Hotels, Mobile Home Parks, Apartments</b>		
1-6 Units	\$50.00	
Plus each additional unit thereafter	\$5.00	
<b>Catalogue houses</b> the principal sales of which are by fulfillment of orders from out of town warehouses	\$300.00	
<b>Self-Service Storage Units</b>		
1-6 Units	\$50.00	
Plus each additional unit thereafter	\$1.00	
<b>Late Fees for delinquent payments</b>		
30 days past due	10%	
60 days past due	20%	
90 days past due	50%	
<b>ALCOHOL PERMIT AND SALES</b>		
Annual License Fee	\$500.00	
Monthly Alcohol Tax (5% of liquor and beer sales)	5%	of Sales
<b>FIREWORKS SALES PERMIT</b>		
Annual License Fee	\$500.00	
Violation of Ordinance (Additional Court Costs Apply)	\$10-\$500	1st Offense
	\$10-\$250	each additional offense each day.

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<b><i>BORING PERMIT</i></b>		Obtained from Construction Services
Permit Fee	\$50.00	Public Works Dept will perform Inspect.
Bond (This is not a fee but a bond)	\$15,000.00	Required for each bore.
<b><i>CURB CUT PERMITS</i></b>		Obtained from Construction Services
Permit Fee	\$100.00	For existing driveways only
		Public Works Dept will perform Inspect