

ORDINANCE NO. 03-2025

AN ORDINANCE AMENDING SECTION 3.08 OF THE MUNICIPAL CODE OF GERMANTOWN RELATING TO THE VILLAGE’S PURCHASE AND CLAIMS PROCEDURES

WHEREAS, the Village Board having previously adopted Section 3.08 of the Municipal Code of Germantown which specifies certain procedures relating to purchases made by the Village; and

WHEREAS, the Village Administrator has identified the need for certain changes within those procedures to better reflect current best practices and increased costs since the last time the procedures were put in place; and

WHEREAS, the regulations relating to purchases made by the Village is a matter in the interest of the Village Board’s financial powers;

NOW, THEREFORE, the Village Board of the Village of Germantown, Wisconsin, do ordain as follows:

SECTION I:

Section 3.08(2)(a) of the Municipal Code of Germantown is hereby amended to read as follows (Note: additions are double underlined; Deleted text is ~~struck through~~):

(4)(a) **Budgeted Items**. The following amounts apply to purchases of goods as well as to contracts for services approved by the Village Board in the budget process:

- 1. Up to ~~\$2,500.00~~ Up to \$15,000 \$5,000 Department head or department delegate authorization
- 2. ~~Up to \$7,500~~ \$5,001 to \$15,000 Village Administrator authorization
- 3. ~~Up to \$15,000~~ \$15,001 to 24,999.99 Committee authorization
- 4. ~~\$Over \$15,000~~ \$25,000 and above Village Board authorization

SECTION II:

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

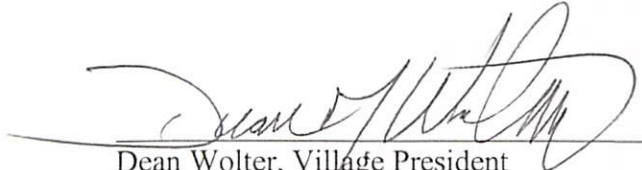
SECTION III:

All ordinances or parts of ordinances contravening the terms of this ordinance are hereby to that extent repealed.

SECTION IV:

This ordinance shall take effect and be in full force upon its passage and the day after publication.

Adopted: January 6, 2025



Dean Wolter, Village President

ATTEST:



Donna Ott, Village Clerk

Approved as to form:



Brian C. Sajdak, Village Attorney

Published: _____