

## **ORDINANCE O-25-2316**

**AN ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION), ARTICLE II (FINANCE), DIVISION 1, OF THE CODE OF ORDINANCES FOR THE CITY OF COLLEYVILLE TEXAS BY AMENDING SEC. 2-26 (FEES AND CHARGES FOR CITY SERVICES) PROVIDING UPDATED FEES FOR CITY SERVICES; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS,** the City of Colleyville maintains a schedule of fees for various administrative services in the City's Code of Ordinances; and

**WHEREAS,** the City Council periodically updates the City's fee schedules to ensure the fees align with the costs to administer these City services; and

**WHEREAS,** the City Council finds that the passage of this ordinance is in the best interests of the health, safety, and welfare of the general public.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:**

- Sec. 1. THAT all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.
- Sec. 2. THAT Chapter 2 (Administration), Section 2-26 (Fees and chargers for city services) of the Code of Ordinances is hereby amended, in part, by amending Sections 2-26(i) and (j) as shown on Exhibit "A" attached hereto.
- Sec. 3. THAT the effective date of this ordinance shall be April 1, 2025.

**AND IT IS SO ORDERED.**

The first reading and public hearing being conducted on the 7<sup>th</sup> day of January 2025.

The second reading and public hearing being conducted on the 22<sup>nd</sup> day of January 2025.

APPROVED BY A VOTE OF 6 AYES, 0 NAYS, ON THIS THE 22<sup>ND</sup> DAY OF JANUARY 2025.

Mayor Bobby Lindamood	<u>Aye</u>	Mark Alphonso, Place 2	<u>Aye</u>
Mayor Pro Tem Brandi Elder	<u>Aye</u>	Ben Graves, Place 4	<u>Aye</u>
Deputy Mayor Pro Tem Scotty Richardson	<u>Abt</u>	Tim Raine, Place 6	<u>Aye</u>
Kimberly Holt Gunderson, Place 5	<u>Aye</u>		

**ATTEST:**

**CITY OF COLLEYVILLE**

Christine Loven, TRMC  
City Secretary

Bobby Lindamood  
Mayor

**APPROVED AS TO FORM:**

Whitt Wyatt  
City Attorney

**EXHIBIT "A"**  
**Development Fees (i) and (j) Changes per Ordinance O-25-2316**  
(Changes are noted in red and shall be effective as of April 1, 2025)

**Sec. 2-26. Fees and charges for city services.**

...

(i) Development fees:

Permanent sign permits 75.00 – **NEW - \$100.00**

Temporary sign permits 50.00

exception: grand opening 0.00

Sign recovery fee 25.00

Network Provider Fees:

Small cell application fee (this penalty shall not exceed and is capped by statutory limits)	\$500.00 (1—5 network nodes); \$100.00 (each additional network node); \$1,000.00 per pole.
Small cell user fees (this penalty shall not exceed and is capped by statutory limits)	\$270.00 annually for each network node
Transport facility monthly user fee (this fee shall not exceed and is capped by statutory limits)	\$28,000,000.00 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul, until the time the network provider's payment to the city exceeds its monthly aggregate per month compensation to the city.

(j) Development fees—Plan review, inspection, and permit fees:

*Permit fees.* The schedule of permit fees shall be in accordance with the fee schedule below:

*Calculating construction values.* The construction values used for calculating permit fees shall not be less than the most recent building valuation data published by the International Code Council. Said permit fees shall be adjusted on an annual basis for permit applications received on or after the 1st day of June using the most recent edition of the building valuation data. The regional modifier of 0.93 shall be applied to the building valuation data used for calculating construction values.

COMMERCIAL PERMIT FEE SCHEDULE	
Total Valuation	Fee
\$1.00 to \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 + \$4.00 per each added \$100.00
\$2,001.00 to \$25,000.00	\$75.00 for the first \$2,000.00 + \$16.00 per each added \$1,000.00
\$25,001.00 to \$50,000.00	\$500.00 for the first \$25,000.00 + \$13.50 per each added \$1,000.00
\$50,001.00 to \$100,000.00	\$750.00 for the first \$50,000.00 + \$8.25 per each added \$1,000.00
\$100,001.00 to \$500,000.00	\$1,250.00 for the first \$100,000.00 + \$6.25 per each added \$1,000.00
\$500,001.00 to \$1,000,000.00	\$4,000.00 for the first \$500,000.00 + \$5.50 per each added \$1,000.00
\$1,000,001 and up	\$7,500.00 for the first \$1,000,000.00 + \$5.00 per each added \$1,000.00

*Residential Building Permit Fees.* (Fee for a Residential building permit includes Building Permit, Electric Permit, Plumbing Permit, and Mechanical Permit)

1. *New Residential:* (One-and-Two Family Dwellings and Additions)\$1.00/sf area under roof
2. *Alteration/Remodel and Accessory Structures:* (Area within previously permitted space and detached structures)\$0.80/sf protect area **NEW - \$1.00/sf protect area**

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*Inspection charges.* Permit fees shall include the cost of all required inspections.

*Reinspection fees.* If the code official is required to make a reinspection, the following fees shall apply:

- (1) The first reinspection fee shall be \$75.00;
- (2) The second, and any subsequent, reinspection fee shall be \$125.00.

Failure to pay such charges as provided in this code may result in the forfeiture of the right of such contractor to obtain other permits until such charges are paid.

*Fees due.* All building permit fees shall be due when the permit is issued.

*Fee refunds.* The code official shall be authorized the refunding of fees as follows:

- (1) The full amount of any fee paid hereunder that was erroneously paid or collected.
- (2) Not more than 90 percent of the permit fee when no work has been done under a permit issued in accordance with this code.
- (3) Not more than 90 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any plan review effort has been expended.

The code official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than 180 days after the date of fee payment.

Sport court (concrete, nets, fencing, lighting) \$100.00

Lot grading and drainage compliance fee 125.00

New residence plan review 350.00

Residential addition and remodel plan review 150.00

Commercial plan review fee 65% of building permit fee

Swimming pool plan review fee 50.00 - **DELETE**

Water well drilling permit 50.00

Irrigation system permit 75.00

Fence permit 75.00 – **NEW - \$100.00**

Masonry screening fence permit 125.00

Retaining wall 125.00

Swimming pool permit 300.00 – **NEW - \$500.00**

Spas, Hot Tubs, or Fountains 200.00

**Roofing Permit** (one square or more) \$50.00 – **NEW - \$100.00**

Grading and earthwork permit 75.00

Curb cut permit 55.00

Driveway approach permit 75.00

Temporary construction trailer 100.00

Temporary event permit 100.00

Temporary use permit 100.00

Temporary use permit—Portable storage structure 25.00

Used/obsolete street sign purchase fee (per sign) 25.00

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Certificate of Occupancy or re-occupancy 100.00

Temporary certificate of occupancy (per month) 250.00

Contractor registration fee (per 12-month period) 100.00

Construction concealment fee (for work performed without inspections) 350.00

Special inspection fee (min. 2 hours) 100.00/hour

Additional plan review (per plan review) 50.00

Permit extension fee - \$100.00 - NEW

~~Water heater replacement 75.00 - Delete~~

~~HVAC equipment replacement 75.00 - Delete~~

Building E-Permit 75.00 – ~~REPLACED WITH Electric Permit \$100.00~~

Mechanical Permit 75.00 – ~~NEW - \$100.00~~

Plumbing Permit 75.00 – ~~NEW - \$100.00~~

Solar Permit 100.00 - NEW

Performing Work w/o - MEP, Irrigation, Fence, Roof, Sign, Well 250.00

Homestead Exemption ~~50% Discount Delete~~ – ~~ADD waive \$100 contractor registration fee - (Owner acting as GC, except NSF permits) Delete~~

Application for Encroachment and Joint Use Agreement:

Document Length	Fee
1 to 10 pages	120
11 to 20 pages	160
21 to 30 pages	200
Over 30 pages	240

Weed mowing administrative fee 120.00

Weed mowing violation notification letter fee (second and all following notification letters within current calendar year) 50.00

Weed mowing fee, per acre 175.00

Demolition fee 50.00 ~~NEW \$100.00~~

Brush abatement fee:

Actual expenses incurred, not to exceed the estimated value of the affected property.

Sidewalk waiver request general waiver request to a Land Development Code or Code of Ordinances requirement 250.00