

**11-O-27
ORDINANCE**

Sponsored by

**THE HONORABLE TONI PRECKWINKLE, PRESIDENT, JERRY BUTLER,
JOHN P. DALY, JESUS G. GARCIA, JOAN PATRICIA MURPHY, EDWIN REYES,
DEBORAH SIMS, PETER N. SILVESTRI, ROBERT B. STEELE, LARRY SUFFREDIN
AND JEFFREY R. TOBOLSKI, COUNTY COMMISSIONERS**

ADMINISTRATIVE PROCESSING FEES FOR MBE AND WBE CERTIFICATION

WHEREAS, Cook County (the “County”) is committed to a policy of preventing discrimination in the award of or participation in Cook County contracts and eliminating arbitrary barriers to full participation in such contracts by all persons, regardless of race, sex or ethnicity. The County has therefore adopted a Minority and Women Business Enterprise (“M/WBE”) Ordinance to ensure that minority and women owned businesses are provided full and equal opportunity to participate in County contracts.

WHEREAS, the Office of Contract Compliance is the steward of the County’s directory of Minority Business Enterprises and Women Business Enterprises and manages the application process along with the data, ensuring that participating businesses are legitimately minority-or female owned, in accordance with the M/WBE Ordinance.

WHEREAS, the Cook County Board of Commissioners desires to establish fair and reasonable fees to administer the program to off set the cost of processing the certification applications, conducting site visits to verify the information on the application is accurate and maintaining the database.

BE IT ORDAINED, by the Cook County Board of Commissioners, that Chapter 34 Finance, Article IV, Division 6, Subdivision I, Section 34-283 of the Cook County Code is hereby created as follows:

Sec. 34-283. Processing Fees.

(a) In the event an individual or entity desires to obtain M/WBE certification the Office of Contract Compliance may collect a \$200.00 fee for processing the application for such certification.

(b) In the event an individual or entity desires to recertify their M/WBE certification, the Office of Contract Compliance may collect a \$100.00 fee for such recertification.

(c) The Office of Contract Compliance may collect a \$50.00 fee for processing any “no change” affidavits in connection with certified M/WBE businesses.

All monies generated from these administrative fees shall be transacted through the Bureau of Finance.

All fees included in this Section 34-283 may be adjusted upon approval of the Bureau of Finance.

BE IT FURTHER ORDAINED, by the Cook County Board of Commissioners, that Chapter 32 Fees, Section 32-1 of the Cook County Code is hereby amended as follows:

Sec. 32-1 Fee schedule.

The fees or charges provided for or required by the below listed sections shall be as shown below:

<i>Code Section</i>	<i>Description</i>	<i>Fees, Rates, Charges (in dollars)</i>
CHAPTER 34		
34-283(a)	M/WBE Certification Fee	\$200.00
34-283(b)	M/WBE Recertification Fee	\$100.00
34-283(c)	“No Change” Affidavit Processing Fee	\$50.00

Effective Date: This Ordinance shall be effective upon its passage by the Cook County Board of Commissioners.

Approved and adopted this 16th day of February 2011.

TONI PRECKWINKLE, President
Cook County Board of Commissioners

Attest: DAVID ORR, County Clerk