



City of Lilburn  
Lilburn, Georgia

Ordinance No.  
2024-636

STATE OF GEORGIA  
COUNTY OF GWINNETT

Date of Reading and Adoption: September 9, 2024  
At the regular meeting of the Lilburn City Council

**AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LILBURN, GEORGIA MODIFYING THE FISCAL YEAR 2024-2025 POSITION CLASSIFICATION AND PAY PLAN; TO PROVIDE FOR SEVERABILITY; TO PROVIDE AN EFFECTIVE DATE; TO REPEAL ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith; AND FOR OTHER PURPOSES.**

**WHEREAS**, the duly elected governing authority of the City of Lilburn, Georgia is authorized by O.C.G.A. § 36-35-3 to adopt ordinances relating to its property, affairs, and local government for which no provision has been made by general law and which are not inconsistent with the state constitution or any applicable charter provision; and

**WHEREAS**, the city council shall approve a position classification and pay plan as prepared by the city manager per the City of Lilburn Charter Section 3.24; and

**WHEREAS**, the city council adopted a position classification and pay plan for fiscal year 2024-2025 via Ordinance No. 2024-624 on June 10, 2024; and

**WHEREAS**, the Mayor and City Council of the City of Lilburn find it in the best interest of the public health, safety, and welfare of the general public to modify the fiscal year 2024-2025 position control by adding a full-time code enforcement position and eliminating a part-time code enforcement position.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Lilburn, Georgia, sitting in regular session on September 9, 2024, that the fiscal year 2024-2025 position classification and pay plan be amended as follows:

# FY24-25 Position Control

Department	FY23-24		FY24-25 Requested	
	FT	PT	FT	PT
<b>LEGISLATIVE</b>				
Mayor		1		1
City Council		4		4
City Clerk	1		1	
<b>Subtotal Legislative</b>	1	5	1	5
<b>EXECUTIVE</b>				
City Manager	1		1	
Finance Director	1		1	
Finance Manager	1		1	
Financial Analyst	1		1	
Accounting Technician	1		1	
Human Resources Director	1		1	
HR Generalist	1		1	
IT Director	1		1	
IT Manager	1		1	
IT Technician	1		1	
<b>Subtotal Executive</b>	10	0	10	0
<b>COMMUNITY DEVELOPMENT</b>				
Assistant City Manager	1		1	
Business Services Manager	1		1	
Business Services Associate	2		2	
Lead Business Services Associate	1		1	
Planning Manager	1		1	
Planner	2		2	
Stormwater Manager	1		1	
Event Coordinator	1	2	1	2
Event Assistant				
Public Information Officer	1		1	
Capital Projects Manager				1
<b>Subtotal Community Development</b>	11	2	11	3

Department	FY23-24		FY24-25 Requested	
	FT	PT	FT	PT
<b>PUBLIC WORKS</b>				
Public Works Manager	1		1	
Administrative Manager	1		1	
Lead Park Attendant	1		1	
Park Attendant		5		5
Lead Street Attendant	1		1	
Street Attendant	5	2	5	2
Facility Superintendent	1		1	
Facility Technician				1
<b>Subtotal Public Works</b>	10	7	10	8
<b>Police</b>				
Chief	1		1	
Administrative Manager	1		1	
Captain	2		2	
Lieutenant	3		3	
Sergeant	6		6	
Corporal	5		5	
Sr. Police Officer	17	1	19	1
Police Officer				
Code Enforcement Officer	2	1	3	0
Fleet Technician	1		1	
Records Administrator	1		1	
Records Specialist	2		2	
<b>Subtotal Police</b>	41	2	44	1
<b>Court</b>				
Municipal Court Administrator	1		1	
Deputy Mun Court Admin	1		1	
Court Clerk	2		2	
Judge		2		2
Substitute Judge		1		1
Solicitor		1		1
Deputy Solicitor		2		2
<b>Subtotal Court</b>	4	6	4	6


<b>CITYWIDE TOTALS</b>	<b>77</b>	<b>22</b>	<b>80</b>	<b>23</b>
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**SO ORDAINED** this 9<sup>th</sup> day of September, 2024.

**APPROVED:**

  
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Johnny Crist, Mayor

**ATTEST/AUTHENTICATED:**

  
\_\_\_\_\_  
Joann Nguyen, City Clerk  
(Seal)

