

ORDINANCE NO. 2026-13

AN ORDINANCE OF THE CITY OF LARGO, FLORIDA, AMENDING SECTION 10 OF APPENDIX B OF THE LARGO CITY CODE TO AMEND CERTAIN FEES CHARGED BY THE RECREATION, PARKS AND ARTS DEPARTMENT; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is deemed appropriate and in the best interest of the public to provide for and revise, from time to time, certain fees for services charged by the various City Departments; and

WHEREAS, Largo City Code Appendix B "Fees for Departmentalized Services and Facilities," was initially adopted by City of Largo Ordinance No. 2000-32, and has been subsequently amended to revise fees for services; and

WHEREAS, the City Commission finds it necessary to increase certain recreation, parks and arts department user fees to support increased operating and maintenance costs for various public facilities and Section 10 of Appendix B shall be amended as provided herein.

NOW, THEREFORE, THE CITY OF LARGO CITY COMMISSION HEREBY ORDAINS:

Section 1. Section 10 of City of Largo Ordinance No. 2000-32, as amended, is hereby amended to read as follows:

Sec. 10. Recreation, parks and arts department.

That the following fees are hereby authorized and established for services provided by the City's Recreation, Parks and Arts Department:

- (a) For the purpose of imposing the hereinafter schedule of charges, the definition of "resident" shall include persons who, though residing outside the City, can demonstrate the ownership of land within the City and consequent payment of ad valorem taxes thereon, or who have signed an annexation agreement, as well as those persons who actually reside within the City.
 - (b) All individuals wishing to participate in Recreation, Parks and Arts Programs, excluding the Largo Golf Course and the Central Park Performing Arts Center, must own a recreation card or Pay a non-member fee.
 - (c) Largo residents may register in advance for summer camps.
 - (d) The department is authorized to establish promotional and/or discount rates at recreation sites for the purpose of increasing play or attendance during traditionally slow times or for new programs.
 - (e) The Department is authorized to establish a scholarship fund by deferring a portion of each membership fee to the trust fund.
 - (f) A portion of membership, drop in and rental fees will be deferred to a reserve account for future department capital expenses.
 - (g) Basic Memberships: Include admission to the indoor walking track, drop-in basketball and the ability to participate in department programs at the member rate.
 - (h) Plus Memberships: Include admission to the indoor walking track, drop in basketball, unlimited access to the fitness rooms, playworld and lap swimming and the ability to participate in department programs at the member rate.
-

- (i) Childcare Memberships are restricted to registration for preschool, before and after care childcare programs and summer camp.

City resident membership	Basic Membership: 20.00 per person per year Plus Membership: 100.00 per person per year	\$5 of each basic membership and \$10 of each plus membership will be deferred into capital reserve fund. \$1 of each membership will be deferred into scholarship fund.
Non-resident membership	Basic Membership: 120.00 per person, per year 75.00 per person, per six months 50.00 per person, per 3 months Plus Membership: 200.00 per person, per year 150.00 per person, per six months 85.00 per person, per three months Childcare Membership: \$40.00 per person, per year	\$10 of each basic and childcare membership and \$20 of each plus membership will be deferred into capital reserve fund. \$1 of each membership will be deferred into scholarship fund

Rec Fit Unlimited Pass: A pass that can be added on to a membership for unlimited access to fitness classes	\$75 monthly or \$60 monthly with annual auto debit agreement	\$5 of each pass will be deferred into capital reserve fund
Workshops	10.00 Surcharge - 1 - 3 day	
Business Memberships	Business Memberships are available to Businesses that register with the Recreation, Parks and Arts Department to receive the benefits of a Largo recreation membership. Employees of a registered Business and family members residing in the same household would receive the benefit of purchasing recreation memberships at the same rate as Largo residents.	
The business registration fees are based on the number of full and part time employees for each business.		
Largo Businesses 1-15: 50.00 annual fee 16—50: 100.00 annual fee 51—100: 150.00 annual fee 101—200: 200.00 annual fee 201—350: 250.00 annual fee 351—500: 350.00 annual fee 501+: 500.00 annual fee	Businesses Outside Largo City Limits 1—15: \$62.50 annual fee 16—50: \$125.00 annual fee 51—100: \$187.50 annual fee 101—200: \$250.00 annual fee 201—350: \$312.50 annual fee 351—500: \$437.50 annual fee 501+: \$625.00 annual fee	

(j) Aquatics:

	Patrons with Recreation Membership	Patrons Without Recreation Membership	
Southwest Swimming Pool Fees (Including Tax)			
Recreational swimming — daily fee (per person, per swim)	5.00	10.00	\$2 of each admission will be deferred into capital reserve fund
Competitive Team Practice		\$10.00	\$2 of each admission will be deferred into capital reserve fund
Monthly swimming pass — (per person, per calendar month)			
Adult	35.00	Membership Required	\$5 of each monthly pass will be deferred into capital reserve fund
Southwest Pool Rental			
Competitive Team Practice Rental	10.00 per athlete per workout		\$2 of each admission will be deferred into capital reserve fund
Category I (Non-Largo business, group, individual)	250.00 per hour for full pool, 150.00 per hour for half pool. 2 hour minimum, plus staffing.		\$10 per hour of rental fee will be deferred into capital reserve fund
Category II (Largo business, group, individual)	200.00 per hour for full pool, 125.00 per hour for half pool. 2 hour minimum, plus staffing.		\$10 per hour of rental fee will be deferred into capital reserve fund
Category III (Non-profit organization with proof of status)	150.00 per hour for full pool, 75.00 per hour for half pool. 2 hour minimum, plus staffing.		\$10 per hour of rental fee will be deferred into capital reserve fund
Staffing Charges	See charges under section (w) Building Rental Fees		

Highland Family Aquatic Center			
Admission Fee per session	5.00	10.00	\$2 of each admission will be deferred into capital reserve fund
Group Admission	5.00	5.00	
Session Party up to 15 guests. Additional guests (up to 35 are \$5 each)	260.00	305.00	\$10 per hour of rental fee will be deferred into capital reserve fund
Private Groups After Hours:			
<i>Group Size (Minimum 2-Hour Rental)</i>	<i>Fee per Hour</i>		\$10 per hour of rental fee will be deferred into capital reserve fund
Up to 50	260.00		
51—100	300.00		
101—200	340.00		
201—300	420.00		

(k) Tennis (Per person, per hour and a half, per court, including tax):

	Patrons with Recreation Membership	Patrons Without Recreation Membership	
Hard Court Fee (drop in)	No Charge	No Charge	
Clay Court Fee	6.00	12.00	\$2 of each admission will be deferred into capital reserve fund
Tennis players may be given a discount of 2.00 per session during the hours of 12:00—3:00 p.m., Monday—Friday			
League Play, Hard Courts (including tax)	2.00	4.00	
League Play, Clay Courts (including tax)	5.00	10.00	\$2 of each admission will be deferred into capital reserve fund

(l) Fitness Center and Playworld (Including Tax):

	Patrons With Recreation Membership	Patrons Without Recreation Membership	
Daily	5.00 per visit	10.00 per visit	\$2 of each admission will be deferred into capital reserve fund
Monthly (per calendar month)	35.00 per person	Not Available	\$5 of each pass will be deferred into capital reserve fund

Playworld			
Daily Admission	\$3	\$6	\$2 of each admission will be deferred into capital reserve fund
Group Admission	\$3	\$3	\$2 of each admission will be deferred into capital reserve fund
Session Party-Up to 15 guests, plates, napkins, forks \$ balloons	\$275	\$320	\$20 of each rental will be deferred into capital reserve fund
Private Party two hour rental of Playworld for up to 50 people	\$500	\$550	\$20 of each rental will be deferred into capital reserve fund
Private Party-two hour rental of Playworld for 51-100 people	\$580	\$620	\$20 of each rental will be deferred into capital reserve fund

(m) Payment Schedule:

Dance	
Late charge for missed payment, if paid on or after the 8 th of the month	10.00 per student per class
Before Care and After Care School Programs and Summer Camp	
Late charge for missed payment, not paid on Friday the week prior	5.00 per week
Program Cancellation (For Annual Programs):	30 days after missed payment, membership also suspended until \$20.00 late fee and program fee is paid.

(n) Program Fees:

Before School Program		
Per week	25.00-50.00	\$1.00 of each weekly fee will be deferred into a capital reserve fund.
After Care Program		
Per week	80.00-100.00	\$1.00 of each weekly fee will be deferred into a capital reserve fund.
Summer Camp		
Full Day Camps (A 15—20% discount will be given for families that register for all weeks of summer)	125.00-175.00 per week	\$1.00 of each weekly fee will be deferred into a capital reserve fund.
Camp After Care 4:00 p.m.—6:00 p.m.	15.00—25.00 per week	
Theatre Camp (Membership required)	Fee based on show selection, royalties, and contracts. Before care is from 7:30a.m.-9:00a.m. After care from 4:00 p.m.—5:30 p.m. is \$10.00—	\$1.00 of each weekly fee will be deferred into a capital reserve fund
Sports and Specialty Camps	Fee based on type of camp, equipment and facility	\$1.00 of each weekly fee will be deferred into a capital reserve fund.
Registration Change Fee Childcare Registration Fee (Non-refundable)	10.00-25.00 per transaction 25.00-50.00 per family	
School's Out Days		
Highland, Southwest, Community Center, Nature	30.00-50.00 per day (Pre-registered) Additional fees will be added for field trips or special activities	\$1.00 of each weekly fee will be deferred into a capital reserve fund.
Classes, Recreation Programs, Material Fees	Fees are set by department staff based on market rates	
Late charge fee for After School and Summer Camp pick up	First time – Verbal warning Second time and beyond - \$1.00 per minute	
Athletic Leagues Fees- (Flag Football, Softball, Kickball, Basketball)		
League Fee (per season)		
	370.00—450.00 per team Includes Improvement Fee	\$25 of each league registration will be deferred into a capital reserve fund
Athletic Maintenance Staff Cost	22.00 per hour during normal operating hours 33.00 per hour for Over Time 55.00 per hour for City Holiday	

(o) Athletic Rentals and Reservations:

Field Reservations—Individual Practices (per field) [baseball, softball field, multi-purpose field, soccer or hockey rink]		
Without lights	35.00 per hour	\$10 per hour of rental fee will be deferred into capital reserve fund
With lights	50.00 per hour	\$10 per hour of rental fee will be deferred into capital reserve fund
Field Reservations—Volleyball Courts		
Without lights	20.00 per court	\$10 per hour of rental fee will be deferred into capital reserve fund
With lights	35.00 per court	\$10 per hour of rental fee will be deferred into capital reserve fund
Tournament Reservations Athletic Program Manager may negotiate a rental package on league rentals/tournaments with Director Approval	Rentals by season, with advance rental of one season at a time. 25% discount on the field rental portion only offered after 12 field rentals per agreement. Seasons are January-April, May-August and September-December	
Field Reservations (per field)	250.00 per field up to 8 hours 350.00 per field over 8 hours	\$20 per field rented will be deferred into capital reserve fund
Tournament Staffing (per field location) Tournament staffing per location	200.00 for up to 8 hours without field maintenance 250.00 for over 8 hours without field maintenance 350.00 for up to 8 hours with field	

	maintenance 550.00 for over 8 hours with field maintenance	
Treatment of Fields due to rain during a tournament	175.00 per field	

(p) Golf Course Fees: Fees determined by market rates.

(q) Facility and Park Rentals: The following administrative policy regarding public rental or use of recreation rooms or facilities, where and when available for such rental use, is hereby adopted for implementation by the Recreation Department:

The Recreation, Parks and Arts Department facilities will be used primarily for recreation and social activities for youth and adult directly conducted by the Recreation, Parks and Arts Department.

To ensure all groups pay a uniform rate for the use of recreation facilities, three group categories are determined by the intent and nature of the group.

Rental rates are then determined for each group with a rate for the facility when open or closed to the public. The rental rates are to incorporate a percentage of the operating budget including utilities, staff, maintenance, and other operational costs. After hour fees will be applied to cover staffing costs. Requests to use Recreation, Parks and Arts facilities will be made to the appropriate facility manager or supervisor and he/she will determine what charges, if any, will be levied.

(r) Intoxicating Liquors, Beer, Wine, and Narcotics:

(i) No person shall sell, consume, or have in his possession any alcoholic liquors, beer, wine, and illegal drugs, or narcotics of any form within any park property, public property, or facility; except, as regards to alcoholic liquors, beer, and wine, as otherwise provided hereinafter.

(ii) Paragraph (i) above to the contrary notwithstanding, the City Manager, in appropriate circumstances and for certain scheduled events and uses, shall have discretion to authorize the sale, possession, and/or consumption of otherwise lawful alcoholic beverages on public property within the City.

(iii) Paragraph (i) above to the contrary notwithstanding, the Recreation, Parks and Arts Director or his/her designee in appropriate circumstances and for certain scheduled events and uses at the Central Park Performing Arts Center, the Largo Golf Course and the Largo Community Center shall have discretion to authorize the sale, possession, and/or consumption of otherwise lawful alcoholic beverages.

(iv) No person shall conduct himself by improper or immoral actions or dress, or use profane language on City property. Such conduct shall subject the violator or violators to refusal of the park or facility privileges in addition to any penalty opposed herein, or by other laws.

(s) Rental Waiver Policy: Waiver of up to 50% of the applicable facility use or rental fee is available for organizations registered as 501(c)(3) or 501(c)(4) entities pursuant to the United States Internal Revenue Code which have contributed to the City of Largo within the past 12 months (either financially or the financial equivalent) at least the same amount as the rate reduction. Facility rental fees will be waived, in full, for non-profit organizations created for the sole purpose of supporting the City of Largo and its programs. Proof of non-profit status is required. Any organization renting a Recreation, Parks and Arts facility pursuant to this section will be responsible for payment for 100% of staff costs,

equipment costs, utilities, set-up, tear-down charges associated with rental of the facility, and any costs for damages to the facility. Fee waivers in an amount not to exceed 50% of the Recreation, Parks and Arts facility use or rental fee may be negotiated by the appropriate facility Recreation Program Manager with approval of the Recreation, Parks and Arts Director or his/her designee. Fee waivers up to 50% of the applicable facility use or rental fee are intended for groups who rent on a weekly or monthly basis during non-prime hours. Rental waivers for the Central Park Performing Arts Center are specified in the Central Park Performing Arts Center section of this Ordinance.

- (t) Building Rental Fees (Does not include the Central Park Performing Arts Center): Deposit due with signed contract will be half of the total estimated cost of the rental. Full balance to be paid thirty (30) days prior to event. If payment is not received within two weeks of the event, the City reserves the right to release the rental date and cancel the rental.

Multiple day rentals: To be negotiated with the Recreation Program Manager for approval by the Recreation, Parks and Arts Director. Intended for groups that rent on a weekly or monthly basis (minimum of 12 rentals per year). Discount not to exceed 25%, does not apply to gymnasiums

Cancellation: If written notice is received at least 90 days before the scheduled event, the full deposit will be refunded. If written notice is received 89—61 days before the scheduled event, 50% of the deposit will be refunded. Any event canceled 60 days or less before the scheduled event will receive no refund. \$10 of each hourly rental fee and \$5 of each shelter rental will be deferred into a capital reserve fund.

	Patrons with Recreation Membership	Patrons without Recreation Membership	Non Profit Group/ Organization
Gymnasium—Wood Floor	70.00 per hour (minimum 2 hours)	87.50 per hour (minimum 2 hours)	52.50 per hour (minimum 2 hours)
Gymnasium—Multipurpose Floor	60.00 per hour (minimum 2 hours)	75.00 per hour (minimum 2 hours)	45.00 per hour (minimum 2 hours)
Large Room (2,001 sq. feet and greater)	50.00 per hour (minimum 2 hours)	62.50 per hour (minimum 2 hours)	37.50 per hour (minimum 2 hours)
Medium Room (1,000—2,000 sq. feet)	45.00 per hour (minimum 2 hours)	56.50 per hour (minimum 2 hours)	33.50 per hour (minimum 2 hours)
Small Room (under 1,000 sq. feet)	40.00 per hour (minimum 2 hours)	50.00 per hour (minimum 2 hours)	30.00 per hour (minimum 2 hours)
Largo Central Park Shelter (Large Shelter 1, 2) and Highland, Southwest, Bonner, McGough Up to 4 hour session, per shelter	60.00	65.00	35.00
Largo Central Park (Small Shelters, 3, 4, 5, 6, 7, and 8) and McGough Up to 4 hour session, per shelter	40.00	45.00	25.00
Largo Central Park Event fee, up to 6 hours. Co-sponsored event opportunities for Non-profit organizations are available and coordinated through the Special Events Coordinator	1500.00 per day	2000.00 per day	1000.00 per day
Ulmer Park/Picnic/Playground/Open Space-includes neighborhood parks up to 6 hours	150.00	300.00	100.00

Category IV: Largo Homeowners/Neighborhood Associations	
Largo homeowners/neighborhood associations may rent a meeting room on a quarterly basis, based on space availability. Reservation may be made no more than 30 days in advance, \$30.00 for a two hour block.	
Other Facility Rentals (Community Center)	
Ballroom at the Largo Community Center (2 hour minimum, Saturday evening is 4 hour minimum). Other fees may apply	Monday—Thursday: 135.00 per hour Friday (up to 5:00 p.m.): 135.00 per hour Friday (after 5:00 p.m.): 210.00 per hour Saturday (up to 2:00 p.m.): 160.00 per hour Saturday (after 2:00 p.m.): 235.00 per hour, 4 hour min. Sunday (before 3:00 p.m.): 235.00 per hour
Damage Deposit (refundable)	50.00 to 1,000.00
Park area at the Largo Community Center	210.00 if rented separately, per 4 hour session 110.00 if rented in conjunction with another room, per 4 hour session
Kitchen at the Largo Community Center—Kitchen may not be rented without rental of the ballroom	60.00 per hour up to 150 guests 85.00 per hour for over 150 guests Includes use of warmers, refrigeration, and ice maker
Bartender	85.00 per two hours of service 150.00 per four hours of service, 35.00 each additional hour 1 bartender per 100 guests
Custodial fees	22.00 per hour per custodian, 4 hour minimum. Over 150 people at an event requires a second custodian. Includes floors, restrooms, and removal of trash from building. Caterer remains responsible for removal of food related trash from the building.

Rental Packages—Community Center: Rental fee includes room rental for designated time and table and chair set up. Price is during regular facility hours. Any hours after closing are charged the hourly After Hours Rate	
Ballroom—Up to 300 people banquet style or 225 with dance floor	<u>Without Kitchen</u> 615.00 4 hour Mon—Fri. 885.00 6 hour Mon—Fri. 715.00 4 hour Sat. 1015.00 6 hour Sat. <u>With Kitchen</u> 815.00 4 hour Mon—Fri. 1110.00 6 hour Mon—Fri. 915.00 4 hour Sat. 1335.00 6 hour Sat.
Studio A—Up to 125 auditorium, 80 without dance floor or 50 with dance floor	195.00 2 Hour Mon—Fri. 290.00 4 Hour Mon—Fri. 410.00 6 Hour Mon—Fri. 270.00 2 Hour Sat. 490.00 4 Hour Sat. 710.00 6 Hour Sat.

Studio D or Card Room—Up to 50 people	107.00 2 Hour 230.00 4 Hour 320.00 6 Hour
Conference Room—Up to 20 people	80.00 2 Hour 160.00 4 Hour 240.00 6 Hour
AV Equipment at the Community Center	100.00 per event plus technician

After hour facility charge—Any hours after closing are charged the hourly after hours rate. Includes utilities, janitorial fees and 2 staff members	100.00 per Hour
Additional Staff (building closed)	22.00 per hour
Overtime	33.00 per hour
City Holiday overtime—Additional Staff	55.00 per hour
Utilities (park)	20.00 per hour
AV Equipment Rental (with room rental)	100.00 per event plus technician
Damage Deposit (refundable)	Less than 100 people: 100.00 101—200 people: 150.00 201—300 people: 200.00 More than 300 people: 250.00

Largo Central Park Rentals:	
Weddings in Largo Central Park	1000.00 package for up to 50 people. Includes 4 hours rental, chair set up & breakdown, and an event staff member. 1500.00 package for up to 100 people. Includes 4 hours rental, chair set up & breakdown, and an event staff member. 2000.00 package for up to 150 people. Includes 4 hour rental, chairs set up & breakdown and an event staff member.
Fire Pit Rental (4 hours, staff, wood)	200.00

- (u) Vendor Fees for Largo Central Park: Vendor fees will be based on expected attendance and the number of items sold, with fees ranging from \$50.00 to 500.00 per day, as established by the Director or designee.

A fee for on-site parking may be charged during large events held at Largo Central Park. The fee is \$10.00-\$20.00 per vehicle, as established by the Director or designee.

- (v) Security, Fire Suppression and Emergency Medical Response Services during a special event: Security personnel may be required at the discretion of the Recreation, Parks and Arts Director due to the size and nature of the rental.

Security personnel may be required at the discretion of the Largo Police Department due to the size and nature of the event. These services are contracted with the Largo Police Department.

Special events that require fire suppression capabilities to mitigate potential fire related hazards will be staffed with a minimum of one fire suppression unit and one three-person team. Each suppression team shall include one fire lieutenant, one driver, and one paramedic or emergency medical technician (EMT).

Special events that have the potential for attendees/participants to require medical attention due to the event type or location shall be staffed with a minimum of one rescue unit or off road/utility vehicle. An off road/utility vehicle will be utilized when off road services will be necessary or will likely be required in the event of any injury or medical call. Each rescue unit or off road/utility vehicle, as applicable, shall be minimally staffed with one paramedic and one emergency medical technician (EMT).

All special events require a two-hour minimum equipment and staffing charge. Fire equipment and personnel in excess of the minimum levels established above may be required at the Fire Chief's discretion based on the type and location of a special event. Certain special events may also require both fire suppression and medical response personnel and equipment at the Fire Chief's discretion.

Fire Suppression and Emergency Medical Response Fee Structure		
Services Type	Equipment Costs	Personnel Costs
Fire suppression services	Fire Suppression Unit: \$78.90 per hour	Minimum of 1 lieutenant and 2 firefighters for 2 hours Lieutenant: \$69.69/hour Firefighter: \$66.49/hour per number of required personnel
Medical services/personnel	Rescue Unit (Ambulance): \$40.50 Rates listed are per hour	Minimum of 2 EMT/Paramedic for 2 hours EMT/Paramedic: \$66.49/hour per number of required personnel

(w) Central Park Performing Arts Center:

Tonne Playhouse	Proof of insurance for all rental performances is required. "City of Largo" must be named as additional insured with appropriate endorsements.
7-hour block	To include 2-hour load in, 4 hour event time, 1 hour load out. Additional time is \$350 per hour.
Monday—Thursday	2000.00 (does not include technical assistants, damage deposit, or any additional equipment/services needed) Includes: theatre/stage rental, 2 green rooms w/showers, refrigerator, basic sound, basic light, basic monitor System, WIFI, parking, house manager for event.
Friday—Sunday	2700.00 (does not include technical assistants, damage deposit, or any additional equipment/services needed) Includes: theatre/stage rental, 2 green rooms w/showers, refrigerator, basic sound, basic light, basic monitor system, WIFI, parking, house manager for event.

Central Park Performing Arts Facility - Rental Packages	
Azalea Package	5 hour block includes room rental, event staff/house manager, tables & chairs, ice machine, Wi-Fi. Parkview Room-\$2260.00 -Additional hour is \$400 Feed Store-\$1260.00 -Additional hour is \$200
Gardenia Package	7 hour block includes room rental, event staff/house manager, tables & chairs, catering kitchen, ice machine, Wi-Fi, bartender & pub tables, portico for Parkview Room Only. Parkview Room-2864.00 Additional hour is \$400 Feed Store-1864.00 Additional hour is \$200
Magnolia Package	10 hour block includes room rental, outside portico (Parkview Room Only), event staff/house manager, tables & chairs, catering kitchen, ice machine, Wi-Fi, bartender, pub tables, uplighting. Parkview Room 4210.00 Additional hour is \$400 Feed Store 3210.00 Additional hour is \$200
Corporate Package	Includes 5 hour of room rental, AV and house manager Parkview Room: Weekday/daytime-400.00 Weekday/evening-550.00 Weekend/daytime-675.00 Weekend/evening-800.00 Feed Store: Weekday/daytime-300.00 Weekday/evening-350.00 Weekend/daytime-425.00 Weekend/evening-500.00

Discount Opportunities	Consecutive multi-day rental discounts may be negotiated for up to 25%.
	Special Rates to Promote rentals during slow season or non-peak times to be approved by Central Park Performing Arts Center Manager with approval of Recreation, Parks and Arts Director or his/her designee.
	The lobby area is available for rental at \$100 per rental (if available).
Non-Profit Organizations (Proof of status as defined by Florida Statutes must be presented at the time of contract signing to receive non-profit rates)	The Central Park Performing Arts Center will allow facility rentals for certain non-profit organizations whose mission aligns with the City's mission, vision and values. Organizations registered as 501(c)(3) or 501(c)(4) entities pursuant to the United States Internal Revenue Code may receive a discount not to exceed 50%, and will be accepted on a first-come, first-served basis.

(x) Additional Charges:

Damage Deposit: A refundable damage deposit ranging from \$300-\$1,000 per rental will be assessed.

Payment: The initial payment is due with signed contract to secure the date, and will equal half of the total estimated cost of the rental. The initial payment is non-refundable. Full balance to be paid thirty days prior to event.

Alcohol: Mandatory bartender at \$150 for four hours or \$85 for two hours, per bartender (includes setup time.) Each additional hour \$35 per bartender. Gratuity not included. Number of bartenders required will vary depending on size and type of gathering. All bartenders and beverages must be purchased from the Central Park Performing Arts Center. A rate schedule will be provided for beverages.

Cancellation: There are no refunds if the event is cancelled.

Catering: All renters are required to use a licensed caterer or licensed kitchen. Recommended caterers available upon request.

Set-up and Tear-down Time: Should lessee wish to mount, hang, or install items for their event, they must follow City of Largo policies and procedures to prevent possible damage to the building structure. If the walls, ceiling, or floor are damaged in any way, you will forfeit 100% of the damage deposit.

Items specific to rental left in the building upon completion of event, will become the property of the Central Park Performing Arts Center unless arrangements are made with and approved by the Central Park Performing Arts Center Manager.

Sales tax is added on all rentals and services where applicable, unless lessee is tax exempt (with proof of status at time of contract signing).

Box Office Services outside of normal business hours	50.00 per performance
LED Sign (Rental Performances)	50.00 per week
Inclusion in the e-News	50.00 per occurrence
Website (Rental Performances)	50.00 per week
Retract seating system/banquet set-up	450.00 per event

Stage extension set-up	300.00 per event
Orchestra Pit set-up	800.00 per event
Ticket handling fee (to be paid by patron)—Sold through the Box Office	For tickets costing 11.00 or more, a 5.00 handling fee per ticket will be charged on all tickets. For tickets costing 10.99 or less, a 3.00 handling fee per ticket will be charged on all tickets.
Ticket handling fee (to be paid by patron)—Sold through an on-line service	For tickets costing 11.00 or more, a 7.00 handling fee per ticket will be charged on all tickets. For tickets costing 10.99 or less, a 5.00 handling fee per ticket will be charged on all tickets. A 3.00 per order processing fee in addition to the per ticket handling fee will be charged for on-line purchases/services.
Ticket handling fee (to be paid by renter)	2.00 per ticket printed through the box office
charges for mailing tickets	5.00 per order
Video projection system (Room Rental)	100.00 per event and technician charge

Projection System (Tonne Playhouse)	250.00
Portable sound system set up (Room Rental)	100.00
Portable stage system set up - per section	35.00
Grand or Upright Piano Rental	150.00
Piano Tuning	175.00
Bartender	85.00 per two hours of service 150.00 per four hours of services, \$35 each additional hour
Staff hourly rates	22.00 per hour 33.00 per hour Overtime Rate 55.00 per hour during City Holiday
Technical Services	30.00 per hour charge with minimum of four-hour blocks to hang lights, operate lights, sound, spotlights, etc. Technical services required beyond contracted time will incur overtime rates of 40.00 per hour and City Holiday rates of 50.00 per hour.

Note: Multiple rental date contract rates will be negotiated for equipment usage.

Section 2. It is the intention of the City Commission of the City of Largo that each provision hereof be considered severable, and if any section, subsection, sentence, clause, or provision of this ordinance is held invalid, the remainder of the ordinance shall not be affected.

Section 3. The provisions of this ordinance shall take effect immediately upon its final passage and adoption.

APPROVED ON FIRST READING _____

PASSED AND ADOPTED ON
SECOND AND FINAL READING _____

CITY OF LARGO, FLORIDA

Louis L. Brown, Mayor

REVIEWED AND APPROVED

ATTEST:

Alan S. Zimmet, City Attorney

Diane Bruner, City Clerk