

ORDINANCE NO. 2023-30

AN ORDINANCE OF THE CITY OF LARGO, FLORIDA, AMENDING SECTIONS 4 AND 8 OF ORDINANCE NO. 2000-32, AS AMENDED, TO AMEND CERTAIN FEES CHARGED BY THE COMMUNITY DEVELOPMENT DEPARTMENT AND THE POLICE DEPARTMENT; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is deemed appropriate and in the best interest of the public to provide for and revise from time to time certain fees for services charged by the various City Departments; and

WHEREAS, the City Commission wishes to revise certain fees charged by the Community Development Department and the Police Department.

NOW, THEREFORE, THE CITY OF LARGO CITY COMMISSION HEREBY ORDAINS:

Section 1. Section 4 of City of Largo Ordinance No. 2000-32, as amended, is hereby amended to read as follows:

Sec. 4. Community Development Department

That the following fees are hereby authorized and established for services provided by the City's Community Development Department.

A. *Development Review Phase:*

(1) Administrative Review:

- (a) Small-scale additions: \$200.00.
- (b) 10% Administrative Relief (Administrative Hearing): \$100.00.
- (c) Design Review Committee Review: \$500.00.
- (d) Site plan for project sites up to (1) acre in size: \$1,200.00.
- (e) Site plan for project sites equal to or greater than 1 acre in size: \$1,200.00 for the first acre and \$250.00 for each additional acre or portion thereof.
 - (i) After 40 working days following notice of conditional approval or denial of a development order, any review of revised, amended, or resubmitted site plan, or preliminary plat, shall require payment of another fee equal to 50% of the applicable fee. A change in the intended use or design of the site will require 100% of the applicable fee to be repaid.
- (f) Amendment to an approved Development Order: \$400.00.
- (g) Site plan resubmittal after 3rd round of comments: 50% of original site plan review fee.
- (h) Future Land Use Map boundary change: \$200.00.

(2) Planning Board Review (requires public hearing):

- (a) Conditional Use Review: \$500.00.
- (b) Hardship Relief, and Appeals:
 - (i) Commercial/Multi-Family: \$500.00.
 - (ii) Residential: \$300.00.
 - (iii) Each additional separate variation of the Code: \$50.00.

(3) Legislative Actions:

- (a) Future Land Use Map Amendment: \$2,400.00.
- (b) Vacation of Right-of-Way: \$1,000.00.
- (c) Vacation of Easement: \$1,000.00.
- (d) Development Agreements: \$2,400.00.
- (e) Amendment to Development Agreement: \$1,200.00.
- (f) Transfer of Development Rights: \$2,400.00.
- (4) Development of Regional Impact (DRI) Review (new): \$10,000.00.
- (5) DRI Notice of Proposed Change (NOPC) (includes deviations, modifications or abandonment): \$2,600.00.
- (6) Adult Uses:

- (a) Application Fee (Non-refundable fee; if approved, application fee to be credited to Annual Adult Use License Fee): \$250.00.
- (b) Application Fee for each additional Adult Use Classification: \$25.00.
- (c) Investigation Fee for each individual listed in the Application pursuant to Section 7-58(b)(1) in the Largo City Code of Ordinances: \$25.00.
- (d) License Fee for first Adult Use Classification: \$750.00.
- (e) For each additional Adult Use Classification: \$75.00.
- (f) Adult Use Permit: \$100.00.
- (7) Plat Review:
 - (a) Up to three (3) plat pages: \$500.00.
 - (b) Each additional page (per page): \$50.00.
 - (c) Additional Review upon third resubmittal: \$100.00.
- B. *Permitting Phase:*
 - (1) The fees for building construction permits and inspections of real estate and construction shall be as follows:
 - (a) An inspection permit fee shall be charged and computed, based upon the following information:

Permit Fees Based on Project Construction Cost	
\$0.00 to \$1,000.00	\$50.00
\$1,001.00 to \$12,000.00	\$100.00
\$12,001.00 to \$100,000.00	\$10.00 per \$1,000.00 of construction value or fraction thereof
\$100,001.00 to \$1,000,000.00	\$9.00 per \$1,000.00 of construction value or fraction thereof
\$1,000,001.00 to \$20,000,000.00	\$8.00 per \$1,000.00 of construction value or fraction thereof
\$20,000,001.00 and above	\$7.00 per \$1,000.00 of construction value or fraction thereof

For the purpose of determining the permit fee for non-infrastructure permits, building and structure valuation shall be determined by current International Code Council's Building Valuation Data (BVD).

If the property owner and/or contractor procures the services of a private provider for building inspection services, the permit fee shall be reduced to 50% of the permit fee calculated in accordance with the above table.

- (b) One and one half percent (1.5%) of all building permit fees is to be collected and allocated equally to fund the Florida Homeowners' Construction Recovery Fund, and the functions of the Building Code Administrators and Inspectors Board as provided in Section 468.631, Florida Statutes. The minimum amount collected on any permit issued shall be \$2.00. Ten percent (10%) of this amount collected shall be retained in the Construction Services Fund for participation in the national and state building code adoption processes, and for providing education related to the enforcement of the Florida Building Code pursuant to state statute.
- (c) One percent (1%) of all building permit fees is to be collected and used exclusively for the duties of the Florida Building Commission and the Department of Economic Opportunity as provided in Section 553.721, Florida Statutes. The minimum amount collected on any permit shall be \$2.00. Ten percent (10%) of this amount collected shall be retained in the Construction Services Fund for participation in the national and state building code adoption processes, and for providing education related to the enforcement of the Florida Building Code pursuant to state statute.
- (d) For authorization for early start of construction, the fee shall be \$100.00.
- (e) For renewal or extension of a permit, the fee shall be \$100.00 or the cost of the original permit, whichever is less.
- (2) Building Plans Review Fees. When the proposed construction requires a plan review a plan review fee shall be paid to the Building Official at the time of submitting plans and specifications for review or when

the permit is issued by direction of the Building Official. Said plan review fee shall be calculated as follows:

- (a) First Review: 30% of the permit fee.
If a private provider is used for plan review services, the plan review fee shall be 50% of the permit fee.
- (b) Plan Revisions/Re-Stamping of Approved Plans: \$25.00 per page of plans.
- (c) Administrative Fee for Review of Master Plans as defined below: One percent of the building permit fee (per additional, identical building).

The Building Official shall determine when a plan used for new construction of multiple identical buildings within a single parcel can be designated as a "Master Plan." Following the review and approval of plans intended to be used for the construction of multiple identical buildings and payment of the First Review plan fee as identified above, the Building Official will make his/her determination as to whether said plan constitutes a Master Plan. Projects constructed under a Master Plan designation shall be charged the above identified Administrative Fee only for plan review for each subsequent identical building to be constructed on the affected parcel. The Master Plan designation shall apply to new construction only and shall not apply to shell or existing building renovations. Developments comprised of multiple parcels may request a separate Master Plan designation on each parcel but shall be obligated to pay the First Review fee for each separate parcel and the Administrative Fee for each additional identical building located on each separate parcel.

- (3) Threshold Building Fee. Where work involves a threshold building as defined in Section 553.71, Florida Statutes, a fee shall be assessed. Such fee shall be paid to defer costs of inspection and enforcement of the provisions of the threshold building law in the amount of \$400.00:
- (4) The fees for infrastructure permits and inspections of site improvements and subsidiary development shall be as follows:
 - (a) An inspection permit fee shall be charged and computed, based upon the following information:

Permit Fees Based on Project Construction Cost	
\$0.00 to \$1,000.00	\$50.00
\$1,001.00 to \$12,000.00	\$100.00
\$12,001.00 to \$100,000.00	\$10.00 per \$1,000.00 of construction value or fraction thereof
\$100,001.00 to \$1,000,000.00	\$9.00 per \$1,000.00 of construction value or fraction thereof
\$1,000,001.00 to \$20,000,000.00	\$8.00 per \$1,000.00 of construction value or fraction thereof
\$20,000,001.00 and above	\$7.00 per \$1,000.00 of construction value or fraction thereof

For the purpose of determining permit fee for infrastructure permits:

The applicant's stated valuation shall be used if the valuation is under \$5,000.00 and deemed acceptable by the City Engineer. If the valuation is \$5,000.00 or more, the valuation shall be determined by the signed, sealed, engineer of record's estimate in a format and methodology deemed acceptable by the City Engineer.

- (b) For renewal or extension of a permit, the fee shall be \$100.00, or the cost of the original permit, whichever is less.
- (c) Building Plan Review and Inspection Fee: 5% of infrastructure permit fee
- (5) Use of Right-of-Way (ROW) or public easement permit application fee (commercial customers only):
 - (a) Driveway (except single family residential): \$100.00.
 - (b) Utilities: \$100.00.
 - (c) Landscaping: \$100.00.
 - (d) Fee for failing to obtain a permit: Triple.
- (6) Engineering Plan Review and Inspection Fees. A plan review fee shall be paid at the time of submitting plans and specifications for review. Said plan review fees shall be calculated as follows:
 - (a) Engineering Plan Review and Inspection Fee: 5% of permit fee.

- (b) Plan Revisions/Re-stamping of Approved Plans: \$25.00 per page of plans.
- (7) Sanitary Sewer Service Application/Special Inspection Fee:
 - (a) Inside City Application Fee - Development Order required: (incl. in site plan fee).
 - (b) Inside City Application Fee - Development Order not required: \$200.00*.
 - (c) Outside City Application/Special Inspection Fee: \$1,200.00*.

*\$1,000.00 of the fee is reimbursable after final inspection has been approved.
- (8) Sidewalk Fee (in lieu of construction of sidewalk): \$4.00/sf.
- (9) Fire Plan Review/Inspection Fees: The following plans review and inspection fees apply to all structures regulated under the Florida Fire Prevention Code.
 - (a) Standard Fees (non-High Hazard structures \$100.00 minimum plan review fee):
 - (i) Building Plans Review and Inspection: \$0.06/sq. ft.*

*50% of balance due at plan submittal, 50% of balance due at permit issuance.

 - (ii) Fire Alarm Plan Review & Inspection (due at permit issuance): \$0.06/sq. ft.
 - (iii) Fire Sprinkler Plan Review & Inspection (due at permit issuance): \$0.06/sq. ft.
 - (b) High Hazard Facilities (per Florida Statute 633): 150% of Applicable Standard Fees.
 - (c) Additional Charges:
 - (i) Additional Review prior to plan approval (first and second review are no extra charge): 50% of original fee.
 - (ii) Plan revision/re-stamping of approved plans: \$25.00 per page of plans.
 - (d) Fire Prevention Service Fees (Payable Prior to Inspection or Permit Issuance):
 - (i) Fireworks Display Review Fee (Site plan review, permit, and site inspection): \$100.00.
 - (ii) Fire Watch Fee (Minimum of 2 fire personnel for 2 hours): \$66.49 per fire personnel per hour.

Fire Marshall or Assistant Fire Marshall will determine appropriate number of fire personnel based upon occupancy and size of structure.

 - (iii) Mobile food dispensing vehicle inspection (by appointment only M—F 8:00 a.m.—2:00 p.m.): \$50.00 annually.
- (10) Planning Permit Review Fee: \$20.00.
- (11) Tree Removal Permit: \$20.00 per permit/per property.
- (12) Tree Removal Fee: \$25.00 per caliper inch of tree to be removed.
- (13) Temporary Events Permit:
 - (a) Commercial/Multi-Family: \$75.00.
 - (b) Temporary Events Permit—Residential: No Fee.

No more than three (3) garage sales per tenant, per year shall be permitted.
- (14) Tent Inspection fee (over 900 sq. ft.): \$50.00 per tent, per event.
- (15) Grand Opening and Promotional Signs: \$50.00 per sign.
- (16) Mobile Food Dispensing Vehicle Vending Area Site Plan Review Fee: \$125.00.
- C. *Construction/Inspection Phase:*
 - (1) A single trade inspection fee shall be \$75.00.
 - (2) Re-inspection (recall inspection) fee: \$75.00.
 - (3) Subsequent re-inspection for the same noted Code violation, the fee is double the previous amount up to: \$300.00 (max)
 - (4) Review of inspection affidavit and design professional revision letters when not associated with a private provider discounted permit: \$100.00
 - (5) Where work for which a permit is required by this Code is started prior to obtaining said permit, the fees herein shall be tripled, but the payment of such triple fee shall not relieve any persons from fully complying with the requirements of this Code in the execution of the work nor from any other penalties prescribed.
 - (6) Construction inspections required during department off hours including evenings, weekends and holidays:
 - (a) City inspector per one-half day (0—4 hours): \$200.00.
 - (b) City inspector per day (4—8 hours): \$400.00.
 - (c) City inspector each additional hour or fraction thereof exceeding 8 hours: \$75.00.

- (d) City contractual inspection shall be paid based upon the actual cost to the City for the service per the invoiced amount from the City's contractual inspection(s) provider.
- (7) Certificate of Occupancy/Certificate of Completion Fee: \$50.00 per certificate.
- (8) Temporary Certificate of Occupancy Fee:
 - (a) \$250.00 for the first 30 days.
 - (b) Extensions: The Temporary Certificate of Occupancy Fee will double every thirty days after the first thirty days.
 - (c) A timely request must be made in writing from the applicant to the Building Official for a Temporary Certificate of Occupancy or an extension thereof. The Building Official has the discretion whether to grant a Temporary Certificate of Occupancy depending on the conditions of the site/building. The Building Official may place conditions on the grant of a Temporary Certificate of Occupancy.
 - (d) Temporary Certificates of Occupancy will be granted for no longer than 90 days.
- (9) Engineering Re-inspection (recall inspection): \$75.00.
- (10) Private provider administrative fee: \$100.00
- D. *Information Requests and Other Fees:*
 - (1) Code Enforcement Property Clearing: \$250.00 per lot, per citation.
 - (2) Minimum Code Violation Fine: \$250.00 plus direct administrative costs.
 - (3) Information Request Letter (Land Use, allowable uses and setbacks only): \$25.00.
 - (4) Information Request Letter (letters requiring other property information): \$50.00.
 - (5) Expedited Information Request Letter Additional (max. 2—5 days): \$50.00.
 - (6) Large format (2' x 3') plain copies: \$2.50 per page.
 - (7) Color Prints:
 - (a) 8½" x 11": \$0.50.
 - (b) 11" x 17": \$2.50.
 - (c) "C" size media (18" x 24"): \$3.75.
 - (d) "D" size media (2' x 3'): \$5.00.
 - (e) "E" size media (3' x 4'): \$6.00.
 - (8) Alcohol License Approval (for new, renewal, and amendments): \$75.00.

Section 2. Section 8 of City of Largo Ordinance No. 2000-32, as amended, is hereby amended to read as follows:

Sec. 8. Police department.

That the following fees are hereby authorized and established for services provided by the City's Police Department:

Property & Evidence:

Photo Prints

3 x 5: \$0.35.

5 x 7: \$2.25.

8 x 10: \$4.49.

Records:

Fingerprinting: \$10.00.

Report Copies:

1 - 4 pages: No Charge.

5 or more: \$0.15 per single sided page, \$0.20 per double sided page.

Certified Copies of Records: \$1.00 per copy.

Letters of Good Conduct: \$5.00.

Special Services Charge

Labor & Research: Actual hourly wage of personnel performing search.

Notary: \$10.00.

Patrol Operations:

Police Officer Extra Duty (traffic, special events, private functions): \$60.50 per hour (2 Hour min.).

School Crossing Guard per hour (traffic, special events, private functions): \$17.00.

Section 3. It is the intention of the City Commission of the City of Largo that each provision hereof be considered severable, and, if any section, subsection, sentence, clause, or provision of this ordinance is held invalid, the remainder of the ordinance shall not be affected.

Section 4. The provisions of this ordinance shall take effect immediately upon its final passage and adoption.

APPROVED ON FIRST READING_____

PASSED AND ADOPTED ON
SECOND AND FINAL READING_____

CITY OF LARGO, FLORIDA

Louis L. Brown, Mayor

REVIEWED AND APPROVED:

ATTEST:

Alan Zimmet, City Attorney

Diane Bruner, City Clerk