ORDINANCE NUMBER 26-06

AN ORDINANCE OF THE TOWN OF PONDER, TEXAS, AMENDING CHAPTER 36, "FEE SCHEDULE," OF TITLE III, "ADMINISTRATION," OF THE CODE OF PONDER BY PROVIDING A NEW SCHEDULE OF FEES; PROVIDING A CUMULATIVE CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Ponder, Texas ("Town"), is a Type-A general law municipality located in Denton County, Texas, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the master fee schedule of the Town has been codified in Chapter 36 of the Code of Ponder and establishes various fees for Town services; and

WHEREAS, the Town Council desires to update its fee schedule by amending and readopting the fee schedule; and

WHEREAS, the proposed amended fee schedule is attached hereto as Exhibit "A" and incorporated as part of this Ordinance; and

WHEREAS, the Town Council has determined that adopting the fee schedule is in the best interest of the Town and further finds and determines that the adopted fee schedule is reasonable and necessary to protect the public health, safety, and welfare of the citizens of the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PONDER, TEXAS, THAT:

SECTION 1.

Chapter 36, "Fee Schedule," of Title III, "Administration," of the Code of Ponder is hereby amended and readopted in its entirety, to read as reflected in the attached Exhibit A, which is incorporated herein by reference.

SECTION 2.

This Ordinance shall be cumulative of all provisions of the Code of Ponder except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 3.

It is hereby declared to be the intention of the Town Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance be severable, and if any phrase, clause,

sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the Town Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 4.

All rights and remedies of the Town of Ponder are expressly saved as to any and all violations of the provisions of the fee schedule, or any other ordinances affecting fees for services which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 5.

This Ordinance shall be in full force and effect from and after its passage, and it is so ordained.

PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF PONDER, TEXAS ON THIS 8 DAY OF June 2026.

NICK McGREGOR, MAYOR
TOWN OF PONDER, TX

APPROVED:

Nick McGregor, Mayor

ATTEST:

Rebecca Zielinski, Town Secretary

EXHIBIT A

Fee Schedule (June 2026)

I. Administrative Services

Alcoholic Beverages Permit & Licenses	
Building Reservations	
Standard Copies	$.10 per page (b/w) $.20 per page (color)
Nonstandard Copies	$.50 per page
Certification of Copies	$5.00 per certification
Credit Card Fees	3.5% Processing Fee
Notary Fees	$3.00 per signature
Public Fax	$3.00 (1-3 pages) $1.00 per page thereafter
Video CDs	$3.00 per CD
Other Electronic Media	Actual Cost
Personnel Charge	$28.00 per hour
Programming Personnel	$26.00 per hour
Other Personnel	$15.00 per hour
Overhead Charge	20% of total cost
Remote Document Retrieval Charge	Actual Cost
Computer Resource Charge	Mainframe $10.00 per minute Midsize $1.50 per minute Client/Server $2.20 per minute PC or LAN $1.00 per hour
Postage and Shipping Charge	Actual Cost
Photographs	Actual Cost
Outsourced/Contracted Services	Actual Cost
Insufficient Fund Fee (NSF)	$25.00 per occurrence

II. Building Services

Working Without A Required Permit	**Double The Permit Fee**

Food Establishment

Food Services (Restaurant)	$200.00 annually
Food Retail Store (Grocery)	$200.00 annually
Retail Open Market Permit	$150.00 annually
Mobile Food Permit (Open Food)	$200.00 annually
Mobile Food Permit (Packaged Food)	$150.00 annually
Temporary Food Establishments (14 consecutive days)	$100.00 per season

Bed & Breakfast	$200.00 annually
School Food Services	$200.00 annually
Food Handlers Permit	$15.00 bi-annually
Food Establishment Re-inspections	$70 follow up Full re-inspection: 50% of annual permit
Food Establishment Plan Review	0-150 sq ft: $75.00 151-1000 sq ft: $150 1001-4000 sq ft: $200 4001-8000 sq ft: $250 8001-20000 sg ft: $350 20001-up sq ft: $500
Change of Ownership Inspection	$75.00
Complaint Investigation Fee	$125.00

Well Drilling Operation

Well Drilling and Operation Permit	$7500.00 per well head
Construction Permit	Drilling: $300 Pipelines: $300
Operational Permit	Above Storage Tank: $300 Gas Well: $300 Flaring a Well: $100
Gas Well Compliance Inspections	$300.00 per well Pad Site P.I.D. Scans: $100.00 per pad Compliant Response: $300.00 per hour $1800.00 max Emergency/Cleanup Supervision: $300.00 per hour $1800.00 max Additional Requested Inspection: $300.00 per hour $1800.00 max Pipeline Inspections: $300.00 per hour $1800.00 max Re-Inspections: $300.00 per well
Professional Services	Consulting/Problem Resolution: $300.00 per hour (min. 2 hours) Meeting Attendance: $650.00 Permit/Ordinance Review: $300 per hour (min. 2 hours) Document Preparation: $300 per hour (min. 2 hours)
Truck Permit	$150.00
Oil and Gas Pipeline	$14,500.00

Other Permits

Alarm Permit	$25.00 per Business

	$15.00 per Resident
Security System Permit	$50.00 annually
Abandoning Public Streets/Alleys/Easements	$100.00 (plus filing fee & cost of document preparation)
Demolition Permit	$100.00
Excavation Permit	$100.00
Moving Permit	$100.00
Contractor Registration	Initial Registration: $125.00 Annual Renewal: $50.00
Registration for Un-Licensed Contractors	$50.00
Electrical	$130.00
Gas	$100.00
Mechanical	$130.00
Plumbing	$130.00
Water Heater Change Out	$75.00
Meter Base or Panel Change Out	$75.00
Fence or Gate Permit	$150.00
Accessory Building Permit	$.50 per square foot + plan review (65% of the permit)
Swimming Pool	Above Ground: $150 In Ground (subject to the requirements of grading, drainage and erosion control permits + pool permit) $625.00
Swimming Pool Inspection	$150.00 per inspection
Rental Certificate or Occupancy Application (Includes 2 inspections)	$100 annually
Appeal (refundable upon decision overturn by Council)	$200.00
Additional Plan Review	$100.00 per review
Construction Trailers	$500.00 (allowed until subdivision is 75% complete)
Sales Trailer	$150.00 (allowed for 90 days only)
Retaining Wall (4' or high)	$100.00
Permanent Signs	$50.00 per non-illuminated sign $100.00 per illuminated sign $100.00 electrical inspection
Temporary Signs	$50.00 each
Carport, Canopy/Patio Cover	$100.00
Concrete Patio/sidewalks	$100.00
Roof	$100.00 residential $200.00 commercial
Solar Panels	$250.00
Move In - Manufactured Homes	$1,100.00 + truck fee
Move In - Truck Fee	$100.00 per truck

Alterations, Remodels, and Additions

Residential Remodels	
Building Permits	$.50 per square foot
Minimum Fee	$100.00
Residential Additions	
Building Permits	$.50 per square foot
Fire Code Review (If Applicable)	20% of building permit
Commercial Remodels	
Building Permits	Based on Commercial Fee Valuation Chart
Plan Review	65% of building fee
Fire Code Review (If Applicable)	20% of building permit
Commercial Additions	
Building Permits	Based on Commercial Fee Valuation Chart
Plan Review	65% of building fee
Fire Code Review (If Applicable)	20% of building permit

New Construction

Residential Building Permit	$1.00 per square foot (Single Family) $1.00 per square foot (Multi-Family)
Residential Plan Review	$750.00 (Single Family) 65% Of The Building Permit (Multi-Family)

Commercial Building Permit	**Valuation**	**Permit Fee (Commercial Fee Valuation Chart)**	**Total**
	$1 to $500	$28.20	Min. $100.00
	$501 to $2,000	$28.20 for the first $500, plus $3.66 for each additional $100 or fraction thereof	Min. $100.00
	$2,001 to $25,000	$83.10 for the first $2,000, plus $16.80 for each additional $1,000 or fraction thereof	Min, $100.00 to $469.50
	$25,001 to $50,000	$469.50 for the first $25,000, plus $12.12 for each	$469.50 to $772.50

		additional $1,000 or fraction thereof	
	$50,001 to $100,000	$772.50 for the first $50,000, plus $8.40 for each additional $1,000 or fraction thereof	$772.50 to $1,192.50
	$100,001 to $500,000	$1,192.50 for the first $100,000, plus $6.72 for each additional $1,000 or fraction thereof	$1,192.50 to $3,880.50
	$500,001 to $1,000,000	$3,880.50 for the first $500,000, plus $5.70 for each additional $1,000 or fraction thereof	$3,880.50 to $6,730.50
	$1,000,001 and up	$6,730.50 for the first $500,000, plus $4.38 for each additional $1,000 or fraction thereof	$6,730.50 and up

Commercial Plan Review Fee	65% of the Building Fee
Building Inspections	$750.00 (base 10 inspections)
Re-Inspections	$75.00 (1st) $100.00 (2nd) $150.00 (3rd) $300.00 (4th or more)
Tpole	$25.00
Tpole Re-Inspection	$60.00
After Hours Inspection	$40.00 per hour (min. 2 hours)
Certificate of Occupancy	$150.00 $75.00 Change of ownership or use

III. Planning & Development Services

Zoning Ordinance	$15.00
Subdivision Ordinance	$15.00
Code of Ordinance	$75.00
Comprehensive or Land Use Plan	$30.00
Zoning/Land Use Map	$3.00
Floodplain or Abstract Map	$10.00
Sketch Plat	$250.00
Comprehensive Plan Change Request	$1,000.00

Site Plan Amendment (minor)	$500.00
Planning and Zoning Variance Request	$350.00 each
Subsequent Review Fees	50% of original permit
Specific Use Permit (SUP), Zoning	$500.00 + $5 per acre
Amendment to existing application (SUP, Site Plan, Zoning, or Plat)	$400.00
Zoning Overlay District, Planned Development	$1000.00 + $20 per acre
Specific Use Permit (SUP), Oil and Gas Well	$750.00
Specific Use Permit (SUP), Temporary	$100.00
Specific Use Permit (SUP), SF-1 Zoning District, Farms General (livestock/ranch) use	$100.00
Deannexation fees	$500.00 + additional expense incurred
Zoning Verification Letter	$50.00

Development Request	**Min. Planning Review Fee**	**City Application Fee**	**Min. Engineering Review Fee**
Site Plan	$435.00	$400.00 + $20 per acre	$250.00
Civil Plan	$435.00	$400.00 + $20 per acre	$250.00
Replat Fee	$435.00	$150.00	$300.00
Zoning Change	$200.00	$400.00 + $20 per acre	$250.00
Planned Development	$200.00	$400.00 + $20 per acre	$500.00
Civil Plans Additional Review		$300.00+ $5 per lot	
Minor Subdivision Additional Review	$150.00 + 20 per acre	$50.00	$150.00 + $50 per acre
Minor Subdivision Final Plat	$435.00 + 20 per acre	$350.00	$500.00 + $100 per acre
Preliminary Plat	$725.00 + $20 per acre	$300.00 + $20 per acre	$900 + $100 per res. acre or $250 per comm. acre
Major Subdivision Additional Review	$350.00 + $20 per acre	$150.00 + $20 per acre	$450.00 + $50 per res. acre or $125 per comm. Acre
Major Subdivision Final Plat	$725.00 + $20 per acre	$450.00 + $20 per acre	$900.00 + $25 per res. acre or $50 per comm. Acre

Multi-Family Preliminary Plat & Supporting Plans	$750.00 + $50 per acre	$300.00 + $50 per acre	$900.00 + $300 per acre
Multi-Family Additional Review	$350.00 + $50 per acre	$150.00 + $50 per acre	$450.00 + $150 per acre
Multi-Family Final Plat	$750.00 + $50 per acre	$400.00 + $50 per acre	$900.00 + $150 per acre
Plat Vacating	$300.00	$400.00	$300.00
Board of Adjustment (Commercial, MF, Non-Owner-Occupied)	$500.00	$250.00	
Board of Adjustment (Residence)	$150.00	$150.00	
Flood Plain Development Permit Exemption Certificate		$50.00	$200.00
Flood Plain Development Permit (w/o FEMA FIRM amendment)		$75.00	$450.00
Flood Plain Development Permit (w/FEMA FIRM amendment)		$150.00	$900.00
Pre-Application Conference with City Engineer and/or Planner		$500.00	
Subdivider's or Developer's Agreement		$500.00	
Master Development Plan Review		$2,500.00	
Annexation Application		$500.00	
Developers Agreement Application	$250.00	$500.00	$250.00

IV. Library Services

Lost/Stolen/Damaged Book	Actual Cost
Copies	$.10 per page (b/w) $.20 per page (color)

V. Municipal Court Fees

The municipal court judge for the town has the authority to set, increase, decrease, or waive court fees at their discretion and in accordance with the laws of the state. The municipal court clerk and/or his or her designated representative shall collect these specified fees at appropriate times and under the direction of the municipal court judge. All applicable state fees and/or court costs shall be added as set forth by the laws of the state.

VI. Police Services

Solicitation/Peddlers Permit	1st person per company for 90 days $30.00 each additional employee for 90 days $10.00 1st person per company annually $100.00 each additional employee annually $30.00
Accident Report (Uncertified)	$6.00
Accident Report (Certified)	$8.00

VII. Public Works

Energy Code (Recheck)	$300.00
Driveway Inspection	$75.00
Culvert Installation Inspection	$125.00
Culvert Repair or Replacement Inspection	$75.00
Curb Cut Inspection	$25.00
Grading, Drainage and/or Erosion Control Inspections	$200.00
Parking Lots	$250.00
Driveway/Curb Cuts/Culverts, Drainage ect. Re-Inspections	1st: n/c 2nd: $60.00 each
ROW Utility Permit Wastewater Inspections, per hour (1 hr min+cost of any repairs)	$37.50
Driveway with Curb Cut	$200.00
Driveway with Culvert	$200.00
Code Enforcement	$100 administrative fee

	$25.00 per hour or portion thereof, each occurrence

VIII. Water & Wastewater Utility Services

Fire Hydrant Deposit	$2,000.00
Late Fee	$40.00
Insufficient Fund Fee (NSF)	$25.00 per occurrence
Delinquent Service Fee	$35.00 During Business Hours $75.00 After Hours
Return Trip Fee	$35.00
Standard Meter Tampering Fee	$100.00 + usage and damages
Commercial/Bulk Water/Hydrant Tampering Fee	$500.00 + usage and damages
Additional Meter Reading Fee	$35.00
Meter Testing Fee	$75.00
Drought Testing Fee	$75.00
Septic Tank Installation	Septic Installation: $700.00 Septic System Repair: $300.00
On-site Sewage facility inspection fee	$260.00
On-Site Sewage re-inspection	50% of original permit
Wastewater Plumbing Permit	$100.00
Customer Service Inspection	$100.00
Meter Tampering Fine/Septic Tank Non-Compliance	First Offense: 250/up to $2000.00 Second Offense: 500/up to $2000.00 Third Offense: 750/up to $2000.00
Unauthorized Usage Penalty	$100.00
Meter Reading Charge	$50.00
Meter Testing Charge	$50.00
Meter Inaccessibility Charge	$50.00
Irrigation	$100.00 residential $200.00 commercial
Meter Deposit	$200.00
Service Fee During Business Hours	$40.00
Service Fee After Business Hours	$60.00

Residential - In Town Water		
	Quantity	**Per Month**
	First 1000 gallons or any part of	$36.40

	1001 to 2000 gallons	$36.40 + $3.90 per 1000 gallons
	2001 to 10000 gallons	$36.40 + $5.45 per 1000 gallons
	All over 10001 gallons	$36.40 + $6.55 per 1000 gallons
Residential - In Town Water Only		
	Quantity	**Per Month**
	First 1000 gallons or any part of	$44.10
	1001 to 2000 gallons	$44.10 + $5.40 per 1000 gallons
	2001 to 10000 gallons	$44.10 + $6.10 per 1000 gallons
	All over 10001 gallons	$44.10 + $6.55 per 1000 gallons
Commercial - In Town Water		
	Quantity	**Per Month**
	First 1000 gallons or any part of	$54.00
	1001 to 2000 gallons	$54.00 + $4.10 per 1000 gallons
	2001 to 10000 gallons	$54.00 + $6.50 per 1000 gallons
	All over 10001 gallons	$54.00 + $7.55 per 1000 gallons
Commercial - Out of Town Water		
	Quantity	**Per Month**
	First 1000 gallons or any part of	$81.30
	1001 to 2000 gallons	$81.30 + $6.45 per 1000 gallons
	2001 to 10000 gallons	$81.30 + $6.90 per 1000 gallons
	All over 10001 gallons	$81.30 + $8.00 per 1000 gallons

Connections

Residential (Developed)	
For each 3/4 inch meter connection	$800.00
For each 1 inch meter connection	$800.00

For each 2 inch meter connection	$1,100.00
Residential (Undeveloped)	
For each 3/4 inch meter connection	$1,400 + street bore cost
For each 1 inch meter connection	$1,400 + street bore cost
For each 2 inch meter connection	$1,700 + street bore cost
Commercial (Developed)	
For each 3/4 inch meter connection	$1,200.00
For each 1 inch meter connection	$1,200.00
For each 2 inch meter connection	$1,500.00
Commercial (Undeveloped)	
For each 3/4 inch meter connection	$1,900 + street bore cost
For each 1 inch meter connection	$1,900 + street bore cost
For each 2 inch meter connection	$2,200 + street bore cost

*Additional cost incurred by Town for street crossing (i.e street bore costs) above connection fee shall be responsibility of customer
* Developed: water amin tap, service line and meter box are in place
* Undeveloped: water main tap, service line and meter box are not in place or require relocation

Bulk Water Rate Schedule

First 2000 gallons	$80
All over 2000 gallons	$80 + $20 per 1000 gallons

Residential Wastewater Rate Schedule

Quantity	**Per Month**
First 1000 gallons or any part of	$32
1001 to 2000 gallons	$32 + $5.10 per 1000 gallons
2001 to 10000 gallons	$32 + $5.45 per 1000 gallons
All over 10001 gallons (cap 15000)	$32 + $6.30 per 1000 gallons

Commercial Wastewater Rate Schedule

Quantity	**Per Month**
First 1000 gallons or any part of	$42.75
1001 to 2000 gallons	$42.75 + $5.70 per 1000 gallons
2001 to 10000 gallons	$42.75 + $7.30 per 1000 gallons
All over 10001 gallons (cap 15000)	$42.75 + $8.00 per 1000 gallons

Connections

Residential	
For each Connection (Developed)	$800.00
For each Connection (Undeveloped)	$1,400.00 + street bore cost
Commercial	

For each Connection (Developed)	$1,200.00
For each Connection (Undeveloped)	$1,900.00 + street bore cost

Rural Water Rates

Quantity	**Per Month**
First 1000 gallons or any part of	$70.15
1001 to 2000 gallons	$70.15 + $5.40 per 1000 gallons
2001 to 10000 gallons	$70.15 + $5.90 per 1000 gallons
All over 10001 gallons	$70.15 + $6.95 per 1000 gallons

Rural Customers are required to pay the minimum whether they use the water or not.