

# ORDINANCE NO. 2016-017

## AN ORDINANCE ESTABLISHING RULES OF PROCEDURE TO GOVERN THE DELIBERATIONS OF THE CITY COUNCIL OF THE CITY OF GARDENDALE, ALABAMA

BE IT ORDAINED by the City Council of the City of Gardendale, Alabama, while in regular session on the 7th day of November, 2016 at 7:00 p.m.. as follows:

SECTION 1. That the rules of order of procedure contained herein shall govern the deliberations of the meetings of the City Council of the City of Gardendale, Alabama.

SECTION 2. Regular meetings of the City Council of the City of Gardendale shall be held on the first and third Mondays of each month, commencing at 7:00 p.m.

SECTION 3. Special meetings may be held from time to time as called by the Council President or City Council pursuant to law.

SECTION 4. A quorum shall be determined as provided by Section 11-43-48 of the *Code of Alabama, 1975*, as amended.

SECTION 5. All regular meetings shall convene at 7:00 p.m. at the Gardendale City Hall, located at 925 Main Street, Gardendale, Alabama, unless changed by majority of council, and all meetings, regular and special, shall be open to the public.

SECTION 6. The order of business shall be as follows:

1. Call to Order
2. Pledge of Allegiance
3. Invocation
4. Roll Call
5. Approval of the Minutes of the previous meeting
6. Recognition of Visitors
7. Correspondence
8. Approval of Bills
9. Council Members' Reports
10. Department Heads' Reports
11. Old Business
12. New Business
13. Ordinances
14. Resolutions
15. Mayor's Communications
16. Public Comments and other Business
17. Adjournment

SECTION 7. No member shall speak more than twice on the same subject without permission of the presiding officer.

SECTION 8. No person not a member of the Council shall be allowed to address the same while in session without permission of the presiding officer.

SECTION 9. Every officer, whose duty it is to report at the regular meetings of the Council, who shall be in default thereof, may be fined at the discretion of the Council.

SECTION 10. Motions shall be reduced to writing when required by the presiding officer of the Council or any member of the Council. All resolutions and ordinances shall be in writing.

SECTION 11. Motions to reconsider must be by a member who voted with the majority and at the same or next succeeding meeting of the Council.

SECTION 12. Whenever it shall be required by one or more members, the "yeas" and "nays" shall be recorded, and any member may call for a division on any question.

SECTION 13. All questions of order shall be decided by the presiding officer of the Council with the right to appeal to the Council by any member.

SECTION 14. The presiding officer of the Council may, at his discretion, call any member to take the chair, to allow him to address the Council, make a motion, or discuss any other matter at issue.

SECTION 15. Motions to lay any matter on the table shall be first in order; and on all questions, the last amendment, the most distant date, and the largest sum shall be first put.

SECTION 16. A motion for adjournment shall always be in order.

SECTION 17. The rules of the Council may be altered, amended, or temporarily suspended in the same manner as any other ordinance of general and permanent operation.

SECTION 18. The chairman of each respective committee, or the council member acting for him in his or her place, shall submit or make all reports to the Council when so requested by the presiding officer or any member of the Council.

SECTION 19. The city clerk, engineer, attorney, chief of police, and such other officers or employees of the City shall, when requested, attend all meetings of the Council and shall remain in the council room for such length of time as the Council may direct.

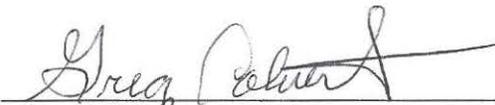
SECTION 20. No ordinance or resolution of a permanent nature shall be adopted at the meeting at which it is introduced, unless unanimous consent be obtained for the immediate consideration of such ordinance or resolution, such consent shall be by roll call and the vote thereon recorded in the minutes.

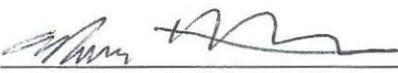
SECTION 21. That all matters not specifically covered by this ordinance shall be governed by Robert's Rules of Order.

SECTION 22. This ordinance shall go into effect upon the passage and publication as required by law and shall remain in effect until revised or amended.

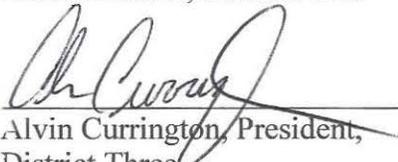
SECTION 23. All ordinances or resolutions in conflict with this ordinance are hereby repealed.

  
Allen Jerkins, District One

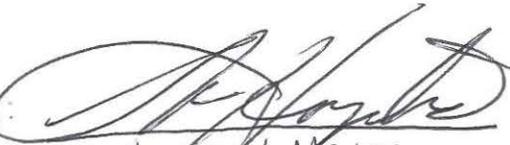
  
Greg Colvert, President Pro-Tem, District Four

  
Adam Berendt, District Two

  
Will Hardman, District Five

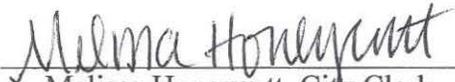
  
Alvin Currington, President, District Three

Approved on this 7th day of November 2016:

  
Stan Hogeland Mayor

CERTIFICATION

I, Melissa Honeycutt, City Clerk of the City of Gardendale, Alabama, do hereby certify that the above is a true and correct copy of an Ordinance that was duly and legally adopted on the 7th day of November 2016 by the City Council of the City of Gardendale while in a regular session.

  
Melissa Honeycutt, City Clerk

This document shall be binding upon the parties hereto from the date of its execution.

11/15/2011

All witnesses of the execution of this instrument are hereby acknowledged.

11/15/2011

*[Signature]*  
\_\_\_\_\_  
[Name]  
[Title]

*[Signature]*  
\_\_\_\_\_  
[Name]  
[Title]

Witnessed by me, Notary Public for the State of Texas, on this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

*[Signature]*  
\_\_\_\_\_  
[Name]  
[Title]

*[Large Signature]*  
\_\_\_\_\_  
[Name]  
[Title]

RECITATION

I, Notary Public for the State of Texas, do hereby certify that the foregoing instrument was duly and legally executed on the \_\_\_\_\_ day of \_\_\_\_\_, 2011, at \_\_\_\_\_, Texas, in the presence of \_\_\_\_\_, who are the parties to the same.

*[Signature]*  
\_\_\_\_\_  
[Name]  
[Title]