

Mayor
Christopher Bertaut

Town Council
Susan Khalil
Carol Luke
Ben Nett
Erin Rayner
Caleb J. Stought
Kevin B. Wright



Town Manager
Kwasi Fraser

Assistant Town Manager
Diana Hays

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TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA

ORDINANCE NO. 25-06-01

PRESENTED: June 17, 2025
ADOPTED: June 17, 2025

AN ORDINANCE: ADOPTING TAX RATES, FEES, AND FINES AS SHOWN ON THE MASTER TAX AND FEE SCHEDULE FOR FISCAL YEAR 2026; AMENDING THE PURCELLVILLE TOWN CODE BY ADDING “APPENDIX A,” SETTING FORTH THE MASTER TAX AND FEE SCHEDULE

WHEREAS, Virginia Code Section 15.2-107 provides that all levies and fees imposed or increased by a locality pursuant to the provisions of Chapters 21 or 22 of Title 15.2 of the Code of Virginia shall be adopted by ordinance; and

WHEREAS, in order to consolidate the location of all taxes and fees imposed by the Town on a fiscal year basis into a single document, the Town has established a Master Tax & Fee Schedule; and

WHEREAS, the Master Tax and Fee Schedule changes were duly advertised in the Loudoun Now, published on March 20, 2025, and March 27, 2025; and

WHEREAS, the Town Council conducted a public hearing on April 8, 2025 to receive comments on the Master Tax and Fee Schedule, as it was advertised.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Purcellville, Virginia, as follows:

SECTION I. That all tax rates, fines, and fees for the Town of Purcellville are hereby adopted and re-ordained as set forth in Appendix A to this Ordinance, “Master Tax and Fee Schedule.”

AN ORDINANCE:

ADOPTING TAX RATES, FEES, AND FINES AS SHOWN ON THE MASTER TAX AND FEE SCHEDULE FOR FISCAL YEAR 2026; AMENDING THE PURCELLVILLE TOWN CODE BY ADDING "APPENDIX A," SETTING FORTH THE MASTER TAX AND FEE SCHEDULE

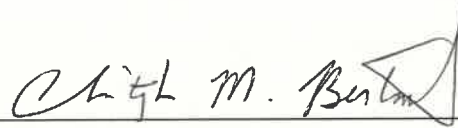
SECTION II. That all tax rates, fines, and fees adopted under this Ordinance shall supersede any conflicting tax rate, fine, or fee previously adopted.

SECTION III. That the Master Tax and Fee Schedule adopted and re-ordained under this Ordinance shall be set forth in Appendix A of the Town Code of Purcellville, Virginia.

SECTION IV. That if any portion of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, the same shall not affect the validity of this Ordinance as a whole or any other part or provision thereof, other than the part so decided to be invalid.

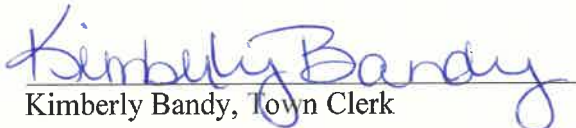
SECTION V. That this Ordinance shall be effective July 1, 2025.

PASSED THIS 17th DAY OF June, 2025

A handwritten signature in black ink, appearing to read "Chris M. Bertaut", is written over a horizontal line.

Christopher Bertaut, Mayor
Town of Purcellville

ATTEST:

A handwritten signature in blue ink, appearing to read "Kimberly Bandy", is written over a horizontal line.

Kimberly Bandy, Town Clerk

Town of Purcellville
Master Tax & Fee Schedule
***Effective January 1, 2025**

Category	2025 Tax Rate or Fees	Legal Authority	Town Ordinance
Personal Property Tax			
Vehicles	1.05 per \$100	Va. Code § 58.1-3500 Town Code 74-1	Ordinance 25-02-01
Vehicles – Qualified Volunteers	.01 per \$100		
Business Property	.55 per \$100		
Vehicles – Qualified Elderly and Disabled	.525 per \$100	Va. Code § 58.1-3506.1	
Personal Property Tax Relief (PPTRA)	Calculated by County based upon state model	Va. Code § 58.1-3524	
Vehicle License Fee			
Motor Vehicles	\$0.00	Va. Code § 46.2-752 Town Code Section 78-46 County of Loudoun Chapter 852	Ordinance 25-02-01
Motor Cycle	See Motor Vehicles Above		and
Antique			Ordinance 17-11-01
Military			
Transfer			
Penalty for Late Payment			
Qualified Vehicle – Volunteer			
Real Estate Tax	.192 per \$100	Va. Code § 58.1-3200 Va. Code § 15.2-1104 Va. Code § 58.1-3321 Town Code 74-1	Ordinance 25-03-07
Fireman’s Field Service Tax District	.03 per \$100	Va. Code § 15.2-2400 Town Code 74-232	Ordinance 25-03-07
Tax Penalty and Interest			
Penalty	Greater of 10% or \$10. Additional 15% penalty 60 days after payment due date.	Va. Code § 58.1-3916	Ordinance 25-06-01
Interest	10%	County of Loudoun Chapter 860	

Town of Purcellville
Master Tax & Fee Schedule
Effective July 1, 2025

Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Meals Tax	5%	Va. Code § 58.1-3840 Town Code 74-82	Ordinance 25-06-01
Cigarette Tax	.75 per pack	Va. Code § 58.1-3840 Town Code 74-180	Ordinance 25-06-01
Transient Occupancy Tax	3% of amount paid for lodging or use of space	Va. Code § 58.1-3840 Town Code 74-222	Ordinance 25-06-01
Farm & Community Market Fee	\$20 per space	Town Code 18-153	Ordinance 25-06-01 and Ordinance 10-12-02
Residential Solid Waste Container Rental Fee	No Fee. The Town provides solid waste disposal, recycling services, and bulk trash disposal services to all residential households once a week.		Ordinance 25-06-01
Residential Solid Waste Fee	No Fee. The Town provides solid waste disposal, recycling services, and bulk trash disposal services to all residential households once a week.		Ordinance 25-06-01

Town of Purcellville
Master Tax & Fee Schedule
Effective July 1, 2025

Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Business License			
Business License Tax:	Rates per category / value of gross receipts		
Business Service	\$.17/\$100 gross receipts	Va. Code § 58.1-3703 Town Code 18-41	Ordinance 25-06-01
Contractor	\$.14/\$100 gross receipts		
Direct Sellers >\$4,000	\$.17/\$100 gross receipts		
Financial Service	\$.17/\$100 gross receipts		
Fortune Teller	\$500 annual flat fee		
Hotel, Motel, Rooming House	\$.17/\$100 gross receipts		
Massage Therapy	\$.17/\$100 gross receipts		
Nonprofit Organization	None- must provide 501(c)(3)		
Personal Service	\$.17/\$100 gross receipts		
Professional	\$.17/\$100 gross receipts		
Public Utilities	1/2 of 1% gross receipts		
Repair Service	\$.17/\$100 gross receipts		
Real Estate Service & Lessors of Real Property (dwellings 3 or more)	\$.17/\$100 gross receipts		
Restaurant	\$.17/\$100 gross receipts		
Retail Merchant	\$.17/\$100 gross receipts		
Wholesale Merchant	\$.05/\$100 purchases of goods of sale		
Manufacturer	None		
Itinerant Merchant or Peddler	\$500 annual flat rate		
Carnival/Amusement	\$500 per event		
Coliseum, Arenas (public, +10,000 capacity)	\$1,000 annual flat rate		
Savings & Loan, Credit Union	\$50 annual flat rate		
Photographer- no VA established business	\$30 annual flat rate		
Other	\$.17/\$100 gross receipts		
Minimum License Fee	\$20		

Town of Purcellville
Master Tax & Fee Schedule
Effective July 1, 2025

Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Sales Tax	6% (4.3% state, 1% local, .7% NVTa) Local 1% collected by State and remitted to Loudoun County to distribute according to number of school aged children residing in the Town.	Va. Code § 58.1-603	Ordinance 25-06-01
Communications Tax	5% of sales price of each communications service collected by State and apportioned to localities.	Va. Code § 58.1-648	Ordinance 25-06-01
Electric Utility Tax			
Residential	\$1.05 plus \$.0011363 on each kwh	Va. Code § 58.1-3814 Town Code 74-49	Ordinance 25-06-01
Commercial	\$1.72 plus \$.010204 on each kwh		
Industrial	\$1.72 plus \$.010204 on each kwh		
Bank Franchise Tax	80% of State rate of 1%/\$100 of net capital	Va. Code § 58.1 Chapter 12 Town Code 74-4	Ordinance 25-06-01
Community Events Sign	\$55 (in Town organization) \$65 (out of Town organization)		Ordinance 25-06-01
Bad Check Fee	\$50	Va. Code § 15.2-106 Town Code 1-18	Ordinance 25-06-01
Mowing Fee			
Mowing Fee	Cost of Contractor Mowing		Ordinance 25-06-01
Ordinance Mowing Admin Fee	20% of Fees		
Certified Letter Fee - Violation Notice	Current USPS Rate		
Certified Letter Fee - Invoice	Current USPS Rate		

Town of Purcellville
Police Fine & Fee Summary
Effective July 1, 2025

Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Child restraint/safety belt violation (under 18 years; first offense - pay fine only)	\$50.00		Ordinance 25-06-01
Disabled parking violation	\$150.00		
Driving wrong way on one-way street	\$30.00		
Earphones while driving	\$25.00		
Equipment violation (each charge)	\$30.00		
Expired rejection sticker	\$50.00		
Failure to dim headlights while moving	\$30.00		
Failure to display license plates	\$25.00		
Failure to drive on right side of highway	\$30.00		
Failure to give proper signal	\$30.00	Va. Code § 46.2-85	
Failure to have vehicle inspected	\$30.00		
Failure to correct defects	\$50.00		
Failure to obey highway signs	\$30.00	Va. Code § 46.2-830	
Failure to obey traffic lights	\$100.00	Va. Code § 46.2-833	
Evasion of traffic control device	\$50.00		
Failure to obtain registration	\$25.00		
Failure to secure load	\$30.00		
Failure to use seat belt (pay fine only)	\$25.00		
Failure to yield right of way	\$30.00	Va. Code § 46.2-820 to § 46.2-829	
Following too closely	\$30.00	Va. Code § 46.2-816	
Illegal radar detector	\$40.00	Va. Code § 46.2-851	
Impeding flow of traffic	\$30.00		
Improper lane change	\$30.00		
Improper passing	\$30.00	Va. Code § 46.2-830	
Improper towing	\$30.00	Va. Code § 46.2-833	
Improper U-turn	\$30.00	Va. Code § 46.2-845	
Speeding (other than in a residence zone, highway work zone or school crosswalk)	\$6.00 per MPH over speed limit	Va. Code § 46.2-870 to § 46.2-876	
Speeding in residence zone	\$200.00 plus \$8.00 per MPH over speed limit	Va. Code § 46.2-878.2	
Highway Safety Corridor moving violation	(double the prepayable fine)	Va. Code § 46.2-947	

Town of Purcellville
Public Works Rental Rates
Effective July 1, 2025

Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Public Works Equipment			
<i>(Note: Equipment Rates are without Operator)</i>			
4-Wheel Backhoe	\$75.00	Va. Code § 15.2-2119 Va. Code § 15.2-951 Va. Code § 15.2-1102	Ordinance 25-06-01
Air Compressor	\$22.00		
Boom Arm Mower	\$54.00		
Camera Truck	\$102.00		
Dump Truck	\$44.00		
Dump Truck w/ Plow and/or Spreader	\$64.00		
Mole	\$32.00		
Pickup Truck	\$22.00		
Pickup Truck w/Plow and/or Spreader	\$43.00		
Roto-Rooter	\$48.00		
Rubber Tire Loader	\$75.00		
Steiner Mower	\$41.00		
Thermoplast Gun	\$17.00		
Striping Machine	\$17.00		
Tractor with Bush Hog	\$48.00		
Utility Truck	\$54.00		
Vacuum Truck	\$134.00		
Variable Message Sign	\$85.00		
Zero Degree Mower (Skagg or X-Mark)	\$48.00		
Pipe Freezer	\$48.00		
Pavement Saw	\$37.00		
Trash Pump	\$12.00		

Town of Purcellville
Public Works Administrative and Labor Rates
Effective July 1, 2025

Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Labor and Administration Rates			
Position:	Hourly Rate/Hourly Overtime Rate		
Public Works Director	\$85.00 / \$127.50	Va. Code § 15.2-2119 Va. Code § 15.2-951 Va. Code § 15.2-1102	Ordinance 25-06-01
Public Works Superintendent	\$61.00 / \$91.50		
Public Works Team Leader	\$56.00 / \$84.00		
Public Works Inspector	\$51.50 / \$77.25		
Public Works Maintenance Worker	\$37.00 / \$55.50		
Administrative Fee	20% Administrative Fee added to the total cost of invoice		

**Town of Purcellville
Public Works Fee Summary
Effective July 1, 2025**

Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Right of Way Use Application Fee	\$100.00	Va. Code § 56-468.1	Ordinance 25-06-01
Right of Way Time Extension Fee	\$50.00		
Right of Way Reinstatement Fee	\$90.00		
Right of Way Performance Guarantee Fee	100% of Project Cost		
Right of Way Use Fee	\$1.05 per access line		
Right of Way Use Reimbursement Fee	Fees and expenses for professional, legal, and engineering consulting services deemed necessary for matters pertaining to right of way use plus a 10% administrative fee for indirect costs.		
Accommodation Fees			
After initial installation, the Town Council or a designee shall determine the annual compensation for the use of the right of way by a utility, except as provided in 24VAC30-151-740. The rates shall be established on the following basis:		Va. Code § 56-468.1	Ordinance 25-06-01
Right of Way Time Extension Fee	\$50 per crossing		
Right of Way Reinstatement Fee	\$250 per mile annual use payment		
Right of Way Performance Guarantee Fee	\$34 per crossing		
Inspection Fees			
Second or subsequent inspection (additional inspections for traffic control, bond release, etc.	\$46 per hour	Va. Code § 56-468.1	Ordinance 25-06-01
Vehicle Site Visitation second or subsequent visit	\$10 per visit		
Non-business hour inspection services	\$69 per hour + 20% administrative fee to cover indirect cost (4 hour minimum)		

**Town of Purcellville
Public Works Fee Summary
Effective July 1, 2025**

Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Additive Fees			
Private Entrance	\$150 each	Va. Code § 56-468.1	Ordinance 25-06-01
Commercial Entrance	\$150 per entrance		
Street Connection	\$300 per connection		
Temporary Construction Entrance	\$100.00		
Turn Lane	\$20 per 100 LF		
Crossover	\$500 per crossover		
Curb & Gutter	\$20 per 100 LF		
Reconstruction of Roadway	\$20 per 100 LF		
Sidewalk	\$20 per 100 LF		
Traffic Signal	\$1,000 per signal installation		
Tree Trimming	\$10 per acre or 100 feet of frontage		
Storm Sewer / Sanitary Sewer / Water	\$20 per 100 LF		
Box Culvert or Bridge	\$10 per linear feet of attachment		
Drop Inlet	\$20 per Inlet		
Paved Ditch	\$20 per 100 LF		
Under Drain or Cross Drain	\$20 per crossing		
Above-ground structure (including poles, pedestals, fire hydrants, towers, etc.)	\$20 per structure		
Pole Attachment	\$20 per structure		
Span guy	\$20 per crossing		
Additive guy and anchor	\$20 per guy and anchor		
Underground Utility - Parallel	\$10 per 100 linear feet		
Overhead or Underground Crossing	\$20 per crossing		
Excavation Charge (including Test Bores & Emergency Opening)	\$20 per opening		
Water/Sewer connection	\$20 per connection		
Underground Structure (manhole, valve, handholes etc.)	\$20 per structure		

Town of Purcellville
Community Development Fee Summary
Effective July 1, 2025

Application Category / Type	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Subdivision			
Pre-Application Review	\$250	Va. Code § 15.2-2241	Ordinance 25-06-01
Preliminary Plat	\$2,500 + \$100/lot		
Preliminary Plat Extension	\$350		
Preliminary Plat Revision (minor revision to approved preliminary plat)	\$300		
Minor Subdivision Plat	\$500 + \$100 per lot (3 lots or less)		
Preliminary/Final Subdivision Plat	\$4,000 + \$100/lot		
Final Plat (after prelim plat approval, may be phased if phasing is approved with prelim plat)	\$1,500 + \$100/lot		
Construction Plans (Public Facility Construction Plans)	\$2,000 for 2 submissions + 1% of value of public improvements		
Additional Submissions (applies to all plats & plans)	2 nd & subsequent: \$500		
Revisions to Approved Construction Plans	\$500		
Boundary line adjustment & lot consolidation plats	\$250 for single party; \$500 for 2 or more parties; + cost of Town attorney review + 10% administrative fee		
Other plats (easement plats, correction plats, etc)	\$675 plus \$50 per lot		
Variation or Exception	\$500 for one; \$250 for each additional in same application; plus cost of public hearing, if required.		
Grading Plan			
First Submission	\$500 + \$20 per acre	Va. Code § 15.2-2241	Ordinance 25-06-01
Additional Submissions	2 nd & subsequent: \$250		

Town of Purcellville
Community Development Fee Summary
Effective July 1, 2025

Application Category / Type	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Site Plan			
Pre-Application Review	\$250	Va. Code § 15.2-2241	Ordinance 25-06-01
Preliminary Site Plan	\$2,000	Va. Code § 15.2-2241	
Preliminary/Final Site Development Plan	\$5,000 for 2 submissions +2% of public improvements value	Va. Code § 15.2-2241	
Final Site Plan	\$3,000 for 2 submission +2% of value of bonded improvements	Va. Code § 15.2-2241	
Additional Submissions (applies to all site plans)	3rd & subsequent: \$500	Va. Code § 15.2-2241	
Revisions to approved site plan	\$500	Va. Code § 15.2-2241	
Minor Site Plan	\$2,250	Va. Code § 15.2-2241	
Plats (easement, corrections, etc)	\$675	Va. Code Va. Code § 15.2-2246 and § 15.2-2241	
Performance Bonds and As-Built Site Inspections			
As-Built Submissions	\$300; \$100/inspection after 1st inspection	Va. Code § 15.2-2241	Ordinance 25-06-01
Bond approval	\$250	Va. Code § 15.2-2241	
Bond extension	\$250 per year extended	Va. Code § 15.2-2241	
Bond reduction	For Bonds \$3,500 or larger: \$350 (includes 1 inspection) +\$100 for each additional inspection	Va. Code § 15.2-2241	
	For Bonds under \$3,500: \$250 (includes 1 inspection) + \$100 for each additional inspection		
Bond release	For Bonds \$3,500 or larger: \$350 + ECR cost (includes 2 inspections – punch list & final) +\$100 for each additional inspection	Va. Code § 15.2-2241	
	For Bonds under \$3,500: \$250 (includes 2 inspections) + \$100 for each additional inspection		
Lawn Establishment Winter Cash Bond Processing Fees	-	Va. Code § 15.2-2241	
Lawn Establishment Winter Bond for Single Family Homes	-	Va. Code § 15.2-2241	
Lawn Establishment Winter Bond for Townhomes	-	Va. Code § 15.2-2241	
Landscaping Bond	\$250 Plus Actual Cost of Landscaping	Va. Code § 15.2-2241	

Town of Purcellville
Community Development Fee Summary
Effective July 1, 2025

Application Category / Type	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Land Use Applications			
Zoning Map Amendment	0-5 ac: \$2,500	Va. Code § 15.2-2286	Ordinance 25-06-01
	5-10 ac: \$3,500		
	10-25 ac: \$6,500		
	25-100 ac: \$7,500		
	>100 ac: \$8,500 + \$25 each add'l ac.		
Comprehensive Plan Amendment	\$2,500	Va. Code § 15.2-2286	
Ordinance Text Amendment	\$2,500	Va. Code § 15.2-2286	
Proffer or Proffered Plan Amendment	\$5,000	Va. Code § 15.2-2286	
PDH Final Development Plan Administrative Amendment	\$1,000	Va. Code § 15.2-2286	
Special Use Permit	\$2,000 for construction, \$1,000 for no construction	Va. Code § 15.2-2286	
Commission Permit	\$750	Va. Code § 15.2-2286	
Annexation Applications			
Annexation Request	0-5 acres: \$10,000	Va. Code § 15.2-2286	Ordinance 25-06-01
	> 5 acres: \$10,000 + \$50 each additional acre	Va. Code § 15.2-2286	
BZA Applications			
Variance	\$500 + cost of newspaper ad, not to exceed an additional \$500	Va. Code § 15.2-2286	Ordinance 25-06-01
Special Exceptions	\$500 + cost of newspaper ad, not to exceed an additional \$500	Va. Code § 15.2-2286	
Appeals of Admin Decision	\$500 + cost of newspaper ad, not to exceed an additional \$500	Va. Code § 15.2-2286	
Miscellaneous Zoning Fees			
Readvertise Public Hearing	Cost of newspaper ad, up to \$500	Va. Code § 15.2-2286	Ordinance 25-06-01
Renotify Property Owners	\$150	Va. Code § 15.2-2286	
Zoning Clearance Letter	\$25	Va. Code § 15.2-2286	
Zoning Determination	\$150	Va. Code § 15.2-2286	
Traffic Consultant Review Fee	Consultant cost plus 10% administrative charge	Va. Code § 15.2-2286	

Town of Purcellville
Community Development Fee Summary
Effective July 1, 2025

Application Category / Type	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance	
Administrative Permits				
Zoning Permits	<u>New construction:</u> Residential: \$200 Non-Residential: \$250	Va. Code § 15.2-2286	Ordinance 25-06-01	
	<u>Additions & Alterations:</u> Residential: \$75 Non-Residential: \$150	Va. Code § 15.2-2286		
	<u>Accessory Structures:</u> Non-Residential: \$150 Residential: \$75	Va. Code § 15.2-2286		
	<u>Construction/Office Trailer:</u> \$300/6 months	Va. Code § 15.2-2286		
	Home Occupation Permit	\$75		Va. Code § 15.2-2286
Home Child Care Center (12 children or less)	\$100	Va. Code § 15.2-2286		
Temporary Occupancy Permit	\$100	Va. Code § 15.2-2286		
Occupancy Permit	Residential: \$50* Commercial: \$150* *includes 1 inspection; \$100 for each re-inspection	Va. Code § 15.2-2286		
Demolition Permit	Principal structures: \$150	Va. Code § 15.2-2286		
Sign Permits				
Permanent Signs	1-10 SF: \$75 11-30 SF: \$100 > 30 SF: \$150	Va. Code § 15.2-2286	Ordinance 25-06-01	
Temporary Signs	\$35 Signs removed from public right of way: \$25	Va. Code § 15.2-2286		
Sign Waiver	\$150	Va. Code § 15.2-2286		
Master Sign Plan Amendment	\$100	Va. Code § 15.2-2286		
Master Sign Plan	\$200	Va. Code § 15.2-2286	new	

Town of Purcellville
Economic Planning and Development Fee Summary
Effective July 1, 2025

Application Category / Type	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Board of Architechural Review Applications			
Preapplication conference	\$75		Ordinance 25-06-01
New Construction & Additions	\$350		
Exterior Alterations	\$250		
Repainting to New Color(s)	\$50		
Accessory Structures	\$50		
CDA Amendments	\$100		
Appeal to Council	\$250		
Administrative Review	\$50		
Demolition Application	\$75		
Publications			
Comprehensive Plan	Paper: \$45 CD: \$5 when available	Va. Code § 15.2-2286	Ordinance 25-06-01
Zoning Ordinance	Unbound: \$25 Bound: \$40		
Zoning Map or other Maps	Small: \$5 Large: \$25		
Subdivision Ordinance	\$10		
Facilities Standards Manual	\$30		
Publications copied In-House	\$0.10 per page		
Expense Reimbursement Fee			
Expense Reimbursement Fee	Fees and expenses for professional, legal, and engineering consulting services deemed necessary for matters pertaining to zoning, Right of Way, subdivision, land developments, annexation, land use, and legislative BZA application matters shall be reimbursed to the Town at actual cost plus a 10% administrative fee for indirect costs.		Ordinance 25-06-01
GIS Mapping Service Fees			
Data Clips	\$30/hr charged in half hour increments		Ordinance 25-06-0x
B&W prints up to 11x17	\$0.50		
B&W prints up to 22x34	\$1.00		
Color prints up to 11x17	\$2.00		
Color prints up to 22x34	\$4.00		
Any color maps using plotter	\$15.00		
Any B&W maps using plotter	\$10.00		
NTRIP RTK connections to Town of Purcellville GNSS Base Station	\$900/annually or \$100/monthly		
Late Payment Fee			
None	10% of outstanding bill + cost of Town Attorney for collection		Ordinance 25-06-01

Town of Purcellville
Park & Recreation Fee Summary
Effective July 1, 2025

Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Event Fees			
Event Permit Application Review Fee	\$75.00		Ordinance 25-06-01 and Ordinance 15-09-02
Street Closure Fee for Events	\$100.00 per day or portion thereof		
Town Events Specialist: (for event planning services beyond application)	\$30.00 per hour		
Public Works Fee for Events	Up to \$65 per employee per hour		
Town Police Fee for Events	Up to \$65 per officer per hour		
Barricades Fee for Events	\$15.00 per day each		
Cones for Events	\$2.00 per day each		
Disposable Trash Cans for Events	\$5.00 each		
Lighting Tower for Events	\$180.00 per day for one tower		
Variable Message Board (VMB) for Events	\$85.00 per day each		
Train Station Fees			
Full day Use (over 6 hours)	\$160		Ordinance 25-06-01
Half day Use (6 hours)	\$120		
Four Hour Block	\$80		
Two Hour Block	\$60		
One Hour Block	\$40		
Non Profits with 501C3 Status	\$20 per 2 hour block; \$40 per 4 hour block		
Community Garden Fees			
Community Garden Rental Fee	\$50		Ordinance 25-06-01
Community Garden Security Fees	No deposit		
Pavilion Rental Fee			
Pavilion Rental Fees at Dillon's Woods	-		Ordinance 25-06-01

Town of Purcellville
Utility Rate and Fee Summary
Effective July 1, 2025

Water Supply System (Rates Per 1,000 Gallons Per Tier)	Tier 1	Tier 2	Tier 3	Tier 4	Town Ordinance
Rate (In/Out of Town)					Ordinance 25-06-01
FY 2026 Tax Rate or Fee	\$9 / \$18	\$15.75 / \$31.5	\$20.26 / \$40.52	\$24.75 / \$49.5	
Single Family	0 to 7,000 gal.	7,001-14,000 gal.	14,001-20,000 gal.	20,001 and over gal.	
Non-Single Family					
5/8"	0 to 7,000 gal.	7,001-14,000 gal.	14,001-20,000 gal.	20,001 and over gal.	
3/4"	0 to 22,000 gal.	22,001-45,000 gal.	45,001-64,000 gal.	64,001 and over gal.	
1"	0 to 28,000 gal.	28,001-56,000 gal.	56,001-80,000 gal.	80,001 and over gal.	
1.5"	0 to 47,000 gal.	47,001-94,000 gal.	94,001-135,000 gal.	135,001 and over gal.	
2"	0 to 84,000 gal.	84,001-169,000 gal.	169,001-241,000 gal.	241,001 and over gal.	
3"	0 to 184,000 gal.	184,001-368,000 gal.	368,001-526,000 gal.	526,001 and over gal.	
4"	0 to 317,000 gal.	317,001-635,000 gal.	635,001-907,000 gal.	907,001 and over gal.	
6"	0 to 677,000 gal.	677,001-1,354,000 gal.	1,354,001-1,934,000 gal.	1,934,001 and over gal.	
8"	0 to 1,185,000 gal.	1,185,001 - 2,369,000 gal.	2,369,001 - 3,385,000 gal.	3,385,001 and over gal.	
Utility Customer Classes Defined: Single Family: Water and/or sewer service provided to an individually metered single family residential home. Non-Single Family: Water and/or sewer service provided to a master-metered multi-unit/multi-family dwelling or non-residential (commercial, industrial, institutional).					

Town of Purcellville
Utility Rate and Fee Summary
Effective July 1, 2025

Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Water Supply System			
Water Administrative Service Charge (Fixed Fee Based on Meter Size)	Advertised Same In-Town & Out of Town Rates	Va. Code § 15.2-2119	Ordinance 25-06-01
5/8"	\$17.35		
3/4"	\$55.55		
1"	\$69.81		
1.5"	\$116.84		
2"	\$209.08		
3"	\$456.20		
4"	\$786.58		
6"	\$1,677.96		
8"	\$2,936.51		
Water Meter Fee (based on Meter Size and Type): Applies to Installation of Any New Water Meter	Advertised In-Town Fees / Out-of-Town Fees	Va. Code § 15.2-2119	Ordinance 25-06-01
5/8" Meter	\$474 / \$948		
3/4" Meter	\$549 / \$1098		
1" Meter	\$645 / \$1290		
1.5" Meter	\$889 / \$1778		
2" T-10 Meter	\$1146 / \$2292		
2" HP Turbine Meter	\$1483 / \$2966		
3" HP Turbine Meter	\$2238 / \$4476		
4" HP Turbine Meter	\$3406 / \$6812		
2" T/F Compound Meter	\$3021 / \$6042		
3" T/F Compound Meter	\$4079 / \$8158		
4" T/F Compound Meter	\$5492 / \$10984		
6" Meter	At Cost		
8" Meter	At Cost		

Town of Purcellville
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Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance	
Water Supply System				
Handling Fee for New Account (Water)	\$10.00	Va. Code § 15.2-2119 Town Code §82-76 Town Code §82-85	Ordinance 25-06-01	
Penalty (Late Fee)	10%			
Interest	10% per annum			
Pre-disconnect door announcement	\$10.00			
Reconnection Fee (terminated fee)	\$50.00			
Emergency call-out fee	\$100.00			
Deposit Rates	Residential: \$300.00	Va. Code § 15.2-2119		
	Business: \$300.00			
	Restaurant: \$750.00			
	Apartments: \$3,000.00			
	Laundry Mats: \$7,050.00			
Bulk Water Fee - Water Usage Rate	\$16.83 / 1,000 gallons	Va. Code § 15.2-2119 & Town Code §82-80		
Water Theft Fines	First Offense: \$1,000*	Va. Code § 15.2-1429 & Town Code § 82-86		
	Second Offense: \$1,500*			
	Third or Subsequent Offense: \$2,000*			
	*Plus water consumption.			
Water Meter Tampering/Damage	Penalty for Improper Use: \$500	Va. Code § 15.2-1429 & Town Code § 82-86		
	Damage to Meter: \$275			
General Construction Permit for Distribution Mains (VDH review of new Water Lines)	\$500 Preliminary Plan	Va. Code § 15.2-2119 12VAC5-590-200		
	\$1.50/LF WL +\$500 for Final Site Plan			
New Line Flushing Request	\$50 Administrative Fee + \$(current water rate)/1000 gallons water used	Va. Code § 15.2-2119 & Waterworks Regulations* 12VAC5-590-1210		
§ 32.1-170 of the Code of VA authorizes VDH to adopt the VA Administrative Code (VAC) for Waterworks Regulation				
Hydrant Flow Test	\$200	Va. Code § 15.2-2119		
Meter Testing Fee (customer request)	\$100	Va. Code § 15.2-2119		

Town of Purcellville
Utility Rate and Fee Summary
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Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Water Availability			
(a.k.a. "Connection") Fee Based on Meter Type & Size: This Fee is applied to any new or upgraded connection to the Town's water system	Current In-Town Fees / Out-of-Town Fees	Va. Code § 15.2-2119	Ordinance 25-06-01
5/8" Meter	\$25,754 / \$51,508		
3/4" Meter	\$38,631 / \$77,262		
1" Meter	\$64,385 / \$128,770		
1.5" Meter	\$128,770 / \$257,540		
2" T-10 Meter	\$206,032 / \$412,064		
2" HP Turbine Meter	\$206,032 / \$412,064		
3" HP Turbine Meter	\$386,310 / \$772,620		
4" HP Turbine Meter	\$643,850 / \$1,287,700		
2" T/F Compound Meter	\$206,032 / \$412,064		
3" T/F Compound Meter	\$386,310 / \$772,620		
4" T/F Compound Meter	\$643,850 / \$1,287,700		
6" Meter	\$1,287,700 / \$2,575,400		
Wastewater Availability			
(a.k.a. "Connection") Fee Based on Meter Type & Size: This Fee is applied to any new or upgraded connection to the Town's wastewater system	Current In-Town Fees / Out-of-Town Fees	Va. Code § 15.2-2119	Ordinance 25-06-01
5/8" Meter	\$21,600 / \$43,200		
3/4" Meter	\$32,400 / \$64,800		
1" Meter	\$54,000 / \$108,000		
1.5" Meter	\$108,000 / \$216,000		
2" T-10 Meter	\$172,800 / \$345,600		
2" HP Turbine Meter	\$172,800 / \$345,600		
3" HP Turbine Meter	\$324,000 / \$648,000		
4" HP Turbine Meter	\$540,000 / \$1,080,000		
2" T/F Compound Meter	\$172,800 / \$345,600		
3" T/F Compound Meter	\$324,000 / \$648,000		
4" T/F Compound Meter	\$540,000 / \$1,080,000		
6" Meter	\$1,080,000 / \$2,160,000		

Town of Purcellville
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Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Wastewater System			
New Sewer Line Flushing Request	\$50 Administrative Fee + water used	Va. Code § 15.2-2119	Ordinance 25-06-01
Handling Fee for New Account (Sewer)	\$10.00	Va. Code § 15.2-2119 Town Code § 82-76 Town Code § 82-85	
Penalty (Late Fee)	10%		
Interest	10% per annum		
Wastewater Collection System: (Usage Rates Per 1,000 Gallons)		Va. Code § 15.2-2119	
Wastewater Usage Rate (In–Town Rate)	Flat rate \$19.05 per 1,000 gal.		
Wastewater Usage Rate (Out of Town Rate)	Flat rate \$38.1 per 1,000 gal.		
Wastewater Administrative Service Charge (Fixed Fee Based on Meter Size)	Same In-Town & Out of Town Rates	Va. Code § 15.2-2119	
5/8'	\$18.97		
3/4"	\$60.69		
1"	\$76.22		
1.5"	\$127.61		
2"	\$228.37		
3"	\$498.28		
4"	\$859.07		
6"	\$1,832.78		
8"	\$3,206.90		

Town of Purcellville
Utility Rate and Fee Summary
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Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Grease/Grit Interceptor Policy & Program			
Failure to maintain on-site records	1st Offense: warning letter 2nd Offense: \$100 3rd Offense: \$150 4th Offense: \$300	Town Code § 82-192	Ordinance 25-06-01
Inspection Hindrance (equipment related)	1st Offense: warning letter 2nd Offense: \$100 3rd Offense: \$150 4th Offense: \$300		
Interceptor in excess of 25% full	1st Offense: warning letter 2nd Offense: \$300 3rd Offense: \$450 4th Offense: \$1,000		
Interceptor in excess of 75% full	1st Offense: warning letter 2nd Offense: \$300 3rd Offense: \$500 4th Offense: \$1,000		
Failure to maintain interceptor other than cleaning	1st Offense: warning letter 2nd Offense: \$300 3rd Offense: \$500 4th Offense: \$1,000		
Source of sewer blockage	1st Offense: warning + clean up costs 2nd Offense: \$500 + clean up costs 3rd Offense: \$1,000 + cleanup costs 4th Offense: termination of service		
Falsification of maintenance or cleaning records and noncompliance with Policy and Program	1st Offense: warning letter 2nd Offense: \$500 3rd Offense: \$1,000 4th Offense: termination of service		
Refusal for Inspection	Termination of Service		

Town of Purcellville
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Category	FY 2026 Tax Rate or Fee	Legal Authority	Town Ordinance
Telecommunication Fees			
Lease Signing Fee	\$500		Ordinance 25-06-01
Application to locate on Town property or to modify existing contract	\$500		