

**ORDINANCE 4105**

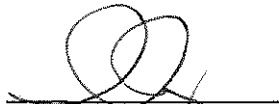
**AN ORDINANCE AUTHORIZING A PURCHASING POLICY AND PROCEDURES FOR THE CITY OF HARTSVILLE.**

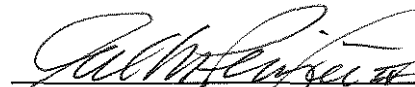
**WHEREAS**, the Council has determined that it is in the interest of the City and the prudent administration of the City government to allow for certain efficiencies and flexibilities in the City's procurement of supplies, materials, equipment and services

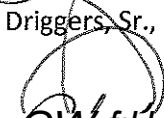
**NOW, THEREFORE, BE IT FURTHER ORDAINED**, by the Mayor and Council of the City of Hartsville, that a purchasing policy and procedures for the City of Hartsville is hereby authorized as follows:

1. The City Manager and Finance Director will establish purchasing policies and procedures embodying sound principles with the objectives of maximizing value and stewardship of the City's resources as well as providing fair and equitable treatment of all prospective suppliers. The City Manager shall have the authority to amend those policies and procedures as needed.
2. The City Manager's designee shall be responsible for administering purchasing policies and procedures; initiating reports necessary to permit analysis of purchasing performance; negotiating and recommending contracts; consolidating purchases of like or common items; and analyzing prices paid for materials, equipment, and services. The designee shall serve all departments and divisions.

**NOW, THEREFORE BE IT FINALLY ORDAINED IN MEETING DULY ADVERTISED AND ASSEMBLED** on the 12<sup>th</sup> day of February, 2013 and to become effective immediately upon Final Reading.

  
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Martin S. Driggers, Sr., City Attorney

  
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Carl M. (Mel) Pennington IV., Mayor

ATTEST:  *..CWf:U !.£!:) W'ep:kt..)*  
Sherron L. Skipper, CMC  
City Clerk

First Reading: 01/08/13  
Public Hearing: 02/12/13  
Final Reading: 02/12/13