

## **Ordinance 2023-5**

# **An Ordinance Amending Chapter 15 of the Northbrook Municipal Code Regarding Special Events**

Passed by the Board of Trustees, 1/24/2023  
Printed and Published 1/25/2023

Printed and Published in Pamphlet Form  
by Authority of the  
President and Board of Trustees  
VILLAGE OF NORTHBROOK  
COOK COUNTY, ILLINOIS

I hereby certify that this document  
was properly published on the date  
stated above.

/s/ Debra J. Ford  
Village Clerk

## Ordinance 2023-5

BE IT ORDAINED by the President and Board of Trustees of the Village of Northbrook, County of Cook and State of Illinois THAT:

### **An Ordinance Amending Chapter 15 of the Northbrook Municipal Code Regarding Special Events**

shall be, and is hereby, adopted as follows:

Section 1.      BACKGROUND.

Pursuant to the Village's home rule authority under the Constitution of the State of Illinois of 1970, the President and the Board of Trustees find that it is necessary and in the public interest of the Village that the Northbrook Municipal Code, as amended ("*Village Code*"), be further amended as provided in this Ordinance.

Section 2.      AMENDMENTS TO CHAPTER 15 OF THE MUNICIPAL CODE.

Article XXIV, entitled "Reserved" of Chapter 15, entitled "Licenses, Permits, and Miscellaneous Business Regulations," of the Municipal Code, shall be amended by redesigning Article XXIV from "reserved" to "Special Events" which shall read as follows:

“ARTICLE XXIV. - SPECIAL EVENTS.

Section 15-930. - General

- a) For purposes of this article, the term *SPECIAL EVENT* shall mean any activity or use that is not subject to a permit pursuant to Northbrook's Zoning Code or a license pursuant to Northbrook's Municipal Code, and either:

- (1) Requires the use or assistance of, or imposes an impact on, any village property, equipment, or personnel to an extent greater than is customary in the ordinary course of daily village business;
  - (2) Involves the use of or impact on village streets or sidewalks in a manner that would exceed normal use or travel on such streets or sidewalks;
  - (3) Is an outdoor event that will be open to the general public (i.e. sidewalk or tent sale, or holiday light shows); or
  - (4) Involves a gathering of more than 100 people, other than gatherings at a religious congregation or other place designed and intended for assembly purposes and permitted under the village zoning code.
- b) Notwithstanding the foregoing, the following public gatherings or assemblies shall not be considered a special event:
- (1) Residential block parties.
  - (2) Organized, nonpermanent gatherings which take place only on Park District property or nonpermanent residential gatherings on private property or properties and only use the public way for normal vehicular or pedestrian travel from one location to another without impeding other vehicular or pedestrian traffic or other normal activity. However, all events are expected to follow the Village's Notification Policy and Special Event Security Policy.
  - (3) Any Federal or State Government Official visit or appearance that is for official business and is open to the public.
  - (4) Any visit or appearance by a notable person that is for official business and is open to the public.
- c) The following shall be considered a special event:
- (1) Parades, or processions of any kind, which move from place to place upon public property along a specified route.
  - (2) All festivals, amusements, fairs, farmers markets, carnivals, and circuses, including those on private property.
  - (3) Any event requesting street closures (other than block parties), parking lot closures, and/or police presence.

#### Section 15-931. - Compliance with Village Special Event Policies

An organization or individual that wishes to conduct a special event is expected to comply with all applicable Village Special Event Policies.

Section 15-932. - Noncompliance with Village Special Event Policies

An organization or individual that conducts a special event that is not in compliance with any Village Special Event Policies will be ineligible for a special event permit for 90 days.

Secs. 15-933 - 15-939. - Reserved.”

Section 3.      EFFECTIVE DATE.

This Ordinance shall be in full force and effect ten days after its passage and approval as provided by law.

Adopted: 1/24/2023

<b>RESULT:</b>	<b>ADOPTED [6 TO 0]</b>
<b>MOVER:</b>	Muriel Collison, Trustee
<b>SECONDER:</b>	Heather Ross, Trustee
<b>AYES:</b>	Israel, Collison, Ross, Hebl, Pepoon, Ebhomielen
<b>ABSTAIN:</b>	Kathryn Ciesla

ATTEST:

/s/ Kathryn L Ciesla  
Village President

/s/ Debra J. Ford  
Village Clerk