

ORDINANCE NUMBER: 2513

**AN ORDINANCE OF THE CITY OF SOUTH BELOIT, ILLINOIS
AMENDING VARIOUS PROVISIONS OF THE STREETS AND PUBLIC
IMPROVEMENTS DIVISIONS OF THE CITY OF SOUTH BELOIT CODE OF
ORDINANCES**

WHEREAS, the City of South Beloit, Illinois ("City") had adopted a City Code of Ordinances ("Code"); and

WHEREAS, Chapter 2 Administration, Article IV Departments, Division 5 Streets and Public Improvements requires revision; and

WHEREAS, various provisions of Streets and Public Improvements Division need to be updated; and

WHEREAS, the City desires to amend these sections of the Code to be consistent with the division of the wastewater treatment department and the streets department; and

WHEREAS, the City has determined it is in the best interest of the City and its citizens to make such amendments.

NOW THEREFORE, be it ordained by the Mayor and City Council of the City of South Beloit, Illinois as follows:

1. The above recitals are incorporated herein and made a part hereof.
2. That Section 2-372 entitled "Public Works director" is hereby amended to read as follows (additions shown as **bold and underlined** and deletions as ~~strikethroughs~~) (all other sections not amended shall remain as written):

"Sec. 2-372. - ~~Public works director.~~ **Wastewater Treatment Plant Superintendent.**

(a) There is hereby created in the Ccity the position of ~~public works director.~~ **Wastewater Treatment Plant Superintendent.**

(b) The ~~public works director~~ **Wastewater Treatment Plant Superintendent** shall receive such compensation as the Ccity Council may prescribe from time to time.

(c) The ~~public works director~~ **Wastewater Treatment Plant Superintendent** works directly under the direction of the eCommissioner of Sstreets and Public Improvements, but may receive direction from the South Beloit City Council on occasion or upon request.

(d) The ~~public works director~~ **Wastewater Treatment Plant Superintendent** shall be the department head for the ~~streets and public improvements division and the wastewater treatment division~~ employees.

(e) The Wastewater Treatment Plant Superintendent shall be responsible for ensuring the following departmental tasks are complete (not an exhaustive list):

- (1) Oversees work operations of all Wastewater Treatment Plant employees,
- (2) Prepares, or arranges for the preparation and submission of, all necessary plans for sewer upgrades or improvements proposed or ordered by the City Council,
- (3) Repairs and maintains Wastewater Treatment Plant equipment, including keeping proper maintenance records,
- (4) Complies with all written safety rules and regulations of the City and the Occupational Health and Safety Administration,
- (5) Prepares essential Environmental Protection Agency reports and assists in any Environmental Protection Agency audits,
- (6) Maintains storm water management record keeping, and maintenance of City storm sewer system,
- (7) Manages lab operations and testing,
- (8) Prepares Wastewater Treatment Plant budget annually,
- (9) Preparation of performance reviews of Wastewater Treatment Plant employees; and
- (10) All other duties assigned by the Mayor and City Council.

3. That Section 2-373 entitled "Public works supervisor" is hereby amended to read as follows (additions shown as **bold and underlined** and deletions as ~~strike throughs~~) (all other sections not amended shall remain as written):

"Sec. 2-373. - ~~Public works supervisor.~~ **Streets Superintendent.**

(a) There is hereby created in the ~~Ceity~~ the position of **Streets Superintendent** a ~~public works supervisor.~~ The ~~public works supervisor~~ **Streets Superintendent** works directly under the direction **of the Commissioner of Streets and Public Improvements** ~~of the public works director,~~ but may receive direction from the South Beloit City Council on occasion or upon request.

(b) The **Streets Superintendent** ~~public works supervisor~~ shall receive such compensation as the ~~Ceity~~ **City** Council may prescribe from time to time.

(c) The ~~public works supervisor~~ **Streets Superintendent** manages the supervision and development of all parks, streets and public improvements division employees, including, but not limited to the investigation and administration of discipline of parks, streets and public improvements division employees where necessary and appropriate. Any and all employee discipline shall be reported to the ~~public works director~~ **Streets Superintendent.**

(d) The ~~public works supervisor~~ **Streets Superintendent** shall be responsible for ensuring the following departmental tasks are complete (not an exhaustive list):

- (1)Repairs and maintains all ~~public works department~~ Streets Department equipment, including keeping proper maintenance records;
- (2)Manages time and tasks of all parks, streets and public improvements division employees;
- (3)Oversees work operations of all ~~public works department~~ Streets Department employees ~~in the absence of the director~~;
- (4)Preparation of performance reviews of parks, streets and public improvements division employees;
- (5)Manages scheduling of snow removal crews and salting whenever necessary including snow plowing and salting including after work hours, holidays, and weekends when necessary;
- (6)Repair and maintenance of city buildings, city parks and city grounds including mowing grass on city property, tree trimming and removal;
- (7)Oversees road repairs, storm sewer maintenance, catch basin replacement and repair, road striping and painting;
- ~~(8)Maintains, along with the public works director, storm water management record keeping and maintenance of city storm sewer system;~~
- ~~(8)(9)~~Prepares parks, streets and public improvements budgets annually; and
- ~~(9)(10)~~Complies with all written safety rules and regulations of the City;
- ~~(10)(11)~~All other duties assigned by City Officials.

(e)The ~~public works supervisor~~ Streets Superintendent must possess the following qualifications: High school diploma or equivalent GED, Class B commercial driver's license or ability to obtain a Class B commercial driver's ~~license~~ within 90 days of hire and maintain such during employment with the city, ability to work independently, and ability to manage and direct personnel."

4. Except as amended in this Ordinance, all other provisions and terms of City Code of Ordinances shall remain in full force and effect as previously enacted except that those ordinances, or parts thereof, in conflict herewith are hereby repealed to the extent of such conflict.
5. This Ordinance shall be in full force and effect from after its passage, approval, and publication in pamphlet form as provided by law.

PASSED UPON MOTION BY Duffy

SECONDED BY Hedrington

BY ROLL CALL VOTE THIS 6th DAY OF April, 2020

AS FOLLOWS:

VOTING "AYE": Duffy, Fitzgerald, Hedrington,
Morse, Behl

VOTING "NAY": Duffy, Fitzgerald, Hedrington,
Merse, Rehl

ABSENT, ABSTAIN, OTHER _____

APPROVED April 6, 2020

ATTEST:

Nancy L. Vatrisk
CLERK

[Signature]
MAYOR