



Ordinance No. 2023-070

City of Minneapolis

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Author: Jenkins

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RECORD OF COUNCIL VOTE				
COUNCIL MEMBER	AYE	NAY	ABSTAIN	ABSENT
Payne	X			
Wonsley	X			
Rainville	X			
Vetaw	X			
Ellison	X			
Osman	X			
Goodman	X			
Jenkins	X			
Chavez	X			
Chughtai	X			
Koski	X			
Chowdhury	X			
Palmisano	X			

MAYOR ACTION

APPROVED

VETOED

MAYOR FREY

DEC 12 2023

DATE

Certified an official action of the City Council

ATTEST

CITY CLERK

Presented to Mayor: DEC 07 2023

Received from Mayor: DEC 12 2023

Amending Title 17 of the Minneapolis Code of Ordinances relating to Streets and Sidewalks.

The City Council of the City of Minneapolis do ordain as follows:

Section 1. That the Minneapolis Code of Ordinances, Chapter 447 Parades/Races, be amended in the form of a complete revision to read as follows:

CHAPTER 447. - PARADES/RACES

447.10. Definitions. As used in this chapter:

Chief of police shall mean the police chief of the police department, or their duly authorized designee.

City operations officer shall mean the city operations officer, or their duly authorized designee.

Director of public works shall mean the director of the public works department, or their duly authorized designee.

Director of regulatory services shall mean the director of the regulatory services department, or their duly authorized designee.

Downtown area shall mean that area bounded by and including Cedar Avenue on the east, Washington Avenue on the northeast, Hennepin Avenue on the northwest, Lyndale Avenue on the west and Fifteenth Street on the south.

Parade shall mean a procession of people celebrating or commemorating for a non-commercial purpose along one (1) or more contiguous blocks of a street or streets on which traffic has been restricted, for which audience attendance is open to the public.

Parade, large shall mean a parade three (3) hours or more in length.

Race shall mean an organized competition of human speed or endurance consisting of a procession of people along one (1) or more contiguous blocks of a street or streets on which traffic has been restricted, for which audience attendance is open to the public.

Race, large shall mean a race ten (10) kilometers or more in distance.

Rolling closure shall mean a parade or race in which all participants move together as a group on the same block of a parade or race route, and which utilizes traffic management personnel at the front and back of the group of participants to restrict traffic, leaving the route otherwise open to traffic.

447.20. Permit required. No person shall engage in, participate in, aid, form, or start any parade or race, unless a permit therefor shall have been obtained from the city operations officer as herein provided.

447.30. Parade and race restrictions. The following restrictions apply to all parades and races:

(1) Parades and races may not be scheduled to take place within one (1) block of a polling place during the hours of voting.

(2) Parades and races may not take place:

a. On a block that is closed for construction.

b. On a block that is serving as a detour route for a previously scheduled event.

c. On a block that abuts a hospital or ambulance garage;

d. On a block that abuts a fire station unless the fire station has a secondary entrance that is not obstructed;

e. On a block that is designated as a snow emergency route if a snow emergency has been declared, unless the streets on the parade or race route have already been completely cleared; and

f. On a block when it is scheduled for street sweeping or other maintenance activities or when a maintenance emergency is occurring.

(3) Parades and races may not otherwise interfere with emergency activities.

(4) Parades and races may be held on a street under the jurisdiction of the county or state, provided the appropriate state or county approvals have been obtained. Otherwise, parades and races must be held on a street under the jurisdiction of the city.

(5) Races shall only take place between the hours of 6:00 a.m. and 10:00 p.m. on Saturdays, Sundays, and legal holidays.

(6) Parades shall only take place between the hours of 8:00 a.m. and 10:00 p.m.

(7) No parades or races may take place in the downtown area between the hours of 7:00 a.m. and 9:00 a.m. or 4:00 p.m. and 6:00 p.m. on any day other than a Saturday, Sunday, or legal holiday.

447.40. Application for parade and race permits. (a) *Form.* Applicants seeking issuance of a parade or race permit shall file a complete application with the city operations officer in person, electronically, by facsimile, or by United States mail on forms provided by the city.

(b) *Deadline for filing of application for parade or race permits.* Applicants seeking issuance of a parade or race permit shall file a complete application in accordance with the following deadlines:

(1) Applications for large parades and large races shall be submitted sixty (60) or more days before the date of the parade or race.

(2) Applications for all other parades and races shall be submitted thirty (30) or more days before the date of the parade or race.

(c) *Fees for application.* The fee for a parade or race permit application shall be as established in Appendix J, the License Fee Schedule and updated pursuant to Section 261.60 of this Code. Payment is due at the time of application, and an application will not be considered complete until the fee has been received by the city. The fee is not refundable.

447.50. Review process for parade and race permit applications. (a) *Review and conditions.* Upon receipt of a complete application for a parade or race permit, the city operations officer will refer the application to the following individuals for review of the following issues and recommendation of conditions:

(1) To the director of public works to determine if the application meets the requirements of this chapter, and to make recommendations regarding the applicant's traffic control and management plan, waste and recycling plan, and parking mitigation plan; and

(2) To the chief of police to review and make recommendations concerning the security plan and traffic control and management plan.

(3) To the director of regulatory services to review and make recommendations concerning the traffic control and management plan.

(b) *Notification of receipt of application.* Upon receipt of a complete application for a parade or race permit, the city operations officer shall notify the mayor and the council member(s) of the ward(s) affected.

(c) *Meeting.* Prior to approval of a permit for a parade or race, the applicant must attend a meeting with the city operations officer, the director of public works, and the chief of police to review the conditions for approval of said permit.

(d) *Denial.* An application for a parade or race permit may be denied if:

(1) The parade or race would create an undue financial hardship upon the city;

(2) The proposed parade or race does not comply with the applicable provisions of this chapter;

(3) The applicant or the applicant's organization has violated the provisions of this chapter within the previous eighteen (18) months;

(4) There have been two (2) or more incidents of assault or disorderly conduct at a parade or race hosted by the applicant or the applicant's organization within the previous eighteen (18) months; or

(5) More than one (1) parade or race permit application is received and pending for the same date(s) in the same location or neighboring blocks. In such cases, any of the applications may be denied based on the following considerations:

a. Whether an applicant has previously held the same parade or race in the same location as the parade or race for which they seek a permit;

b. Whether an applicant has received permits for other parades or races in other areas within the previous twelve (12) months; and

c. The order in which the applications were received.

(e) *Appeal.* Denial of a parade or race permit may be administratively appealed if requested in writing within five (5) business days of said action. The city operations officer shall provide the applicant due notice of a hearing within ten (10) days of an appeal request, and said notice shall specify the time, date, and location of the hearing, as well as any other requirements thereof.

(f) *Approval.* Upon completion of the review required hereby, the city operations officer shall approve the application for a parade or race permit with the conditions recommended, unless a basis for denial exists as described in this chapter.

447.60. Issuance of parade and race permits. (a) *Notice and approval of parades and races.* A permit for a parade or race may be issued only after the applicant has filed the following with the city operations officer:

(1) Evidence that a notice has been provided to all occupants of property abutting the location of the parade or race, including a description of the parade or race, the date and hours of the parade or race, and the name, email address and phone number of the applicant; and

(2) Written approval from all properties with unmitigated vehicle access along the parade or race route. Where a property is occupied by multiple tenants or owners, a homeowners' association, tenant's association, building management association or the like may grant a single approval on behalf of all occupants of the property.

(b) *Insurance and indemnification.* A permit for a parade or race may be issued only after the applicant has filed with the city operations officer evidence of a commercial general liability insurance policy providing coverage in the amount of at least \$1,000,000 general aggregate and \$1,000,000 per occurrence, providing for the payment by the insurance company on behalf of the insureds of all sums which the insureds shall become obligated to pay by reason of liability imposed upon them by law for injuries or damages to persons or properties arising out of the activities and operations of the insureds pursuant to the provisions of this chapter. The city shall be named as an additional insured on the policy. Applicants shall defend and hold the city harmless from all claims, demands, actions or causes of action, of whatsoever nature or character, including damages to city property, arising out of or by reason of conduct of the parade or race, including attorney fees and all expenses. The applicant shall require any participants of the parade or race using automobiles to carry automobile liability insurance meeting the statutory limits of the State of Minnesota.

(c) *Security Deposit.* A permit for a large parade or large race may be issued only after the applicant has filed with the city operations officer a security deposit as established in Appendix J, the License Fee Schedule and updated pursuant to Section 261.60 of this Code. If the applicant fails to comply with the requirements of Section 477.70(g) of this Code to the satisfaction of the city operations officer, the security deposit will be forfeited to the city. Otherwise, the security deposit shall be returned to the applicant.

(d) *Issuance.* Upon approval of an application for a parade or race permit and satisfaction of the provisions of this section, the city operations officer shall issue the parade or race permit.

447.70. Operation of parades and races. (a) *Timing.* A parade or race may only be held on the date(s) specified on the permit.

(b) *Other approvals.* Applicants will be responsible for obtaining all permits and licenses required for activities to be conducted as part of a parade or race.

(c) *Compliance with Permit Conditions.* Applicants will operate parades and races in accordance with the provisions of their permits.

(d) *Barricades.* Applicants shall provide, install, and remove barricades, signs, and delineation equipment for parades and races, except rolling closures, in accordance with a city-approved traffic control and management plan.

(e) *Restriction of Parking.* For all races and parades, "No Parking" signs will be posted by the city within the parade or race space. Within ten (10) business days following receipt of city invoice, the applicant must reimburse the city for the cost of installing and removing said signage. For parades, except large parades, and for rolling closures, the applicant may utilize a city-approved parking mitigation plan in lieu of these signage requirements.

(f) *Personnel.*

(1) For all races and parades, trained city staff or trained personnel shall perform on-site traffic-management duties at all intersections where traffic crosses the parade or race route, in accordance with the requirements of a city-approved traffic control and management plan. Any certification or training for traffic control management must be approved by the director of regulatory services. During the term of the parade or race, these individuals shall be deemed authorized persons for purposes of Section 466.140 of this Code, with respect to duties performed as required by the permit; and

(2) For all races and parades, trained city staff shall perform on-site traffic-management duties on detour routes, where necessary, in accordance with the requirements of a city-approved traffic control and management plan.

(3) Within ten (10) business days following receipt of city invoice, the applicant must reimburse the city for the cost of city staff's performance of on-site traffic-management duties.

(4) For all races and parades, applicants shall provide on-site personnel to:

a. Administer the event in accordance with the requirements of their permit;

b. Perform event security duties, in accordance with a city-approved security plan;

c. Monitor the barricades at all intersections not requiring traffic-management personnel, in accordance with the requirements of their permit.

(g) *Refuse and recycling.*

(1) Waste handling at a parade or race is required independent of any permanently placed containers, unless otherwise approved by the manager of said permanently placed containers and in the applicant's city-approved waste and recycling plan.

(2) The applicant must, throughout the parade or race and within the three-hour period immediately following the end of a parade or race, clean up, remove, and dispose of all litter, garbage and recyclable materials associated with the parade or race which is placed or left on the street or sidewalk of the block(s) on which the parade or race is held and also on any of the immediately adjacent blocks.

(3) When food and beverages are dispensed, applicants are encouraged to use supplies made of compostable materials and to collect and deliver all compostable materials to an approved composting or processing facility.

(4) All applicants for parades and races shall provide for collection and processing of recyclable material separate from non-recyclable materials, in accordance with a city-approved waste and recycling plan. In furtherance of this requirement, recyclable material collection containers must be equal in number to collection containers for garbage and must be situated within five (5) feet thereof during the parade or race. Signage shall be placed on all collection containers for patrons to easily separate recyclable materials from garbage.

(5) Applicants may be granted an exemption from providing one-to-one garbage and recycling with a city-approved zero waste plan. In the plan, applicants must ensure vendors are uniform in their use of recyclable or compostable materials and that collection containers are available for all recyclable and compostable materials generated at the parade or race. All compostable materials must be delivered to an approved composting or processing facility.

(6) Within ten (10) business days following a parade or race, the applicant must submit to the city proof of weights and delivery locations for all garbage and recyclable and compostable materials collected at the parade or race.

447.80. Revocation of permit. A parade or race permit may be revoked for any violation of this chapter or in the event of an emergency constituting an imminent threat to life or property.

447.90. Effective date. This chapter shall be effective January 1, 2024.

Section 2. That the Minneapolis Code of Ordinances, Chapter 455 Block Events, be amended in the form of a complete revision to read as follows:

CHAPTER 455. - BLOCK EVENTS

455.10. Definitions. As used in this chapter:

Block event shall mean a temporary gathering of people that is held on a blockaded portion of a one (1) or more contiguous blocks of a single street or alley within the city and for which attendance, whether free or for charge, is open to the public.

Block event, large shall mean a block event with expected attendance of at least two thousand five hundred (2,500) people.

Business district shall mean any area which is bordered at any point by property within the residential mixed-use districts, commercial mixed-use districts, downtown districts, production districts, or transportation districts, as delineated in the zoning code.

Chief of police shall mean the police chief of the police department, or their duly authorized designee.

City operations officer shall mean the city operations officer, or their duly authorized designee.

Director of public works shall mean the director of the public works department, or their duly authorized designee.

Director of regulatory services shall mean the director of the regulatory services department, or their duly authorized designee.

Residential district shall mean any area which is entirely bordered on both sides by properties within the urban neighborhood districts as delineated in the zoning code.

455.20. Permit required. No person shall engage in, participate, aid, form or hold any block event, unless a permit therefor shall have been obtained from the city operations officer as herein provided.

455.30. Block event restrictions. (a) The following restrictions apply to all block events:

(1) Block events may not be scheduled to take place within one (1) block of a polling place during the hours of voting;

(2) Block events may not take place:

a. On a block that is closed for construction;

b. On a block that is serving as a detour route for a previously scheduled event;

c. On a block that abuts a hospital or ambulance garage;

d. On a block that abuts a fire station unless the fire station has a secondary entrance that is not obstructed;

e. On a block that is designated as a snow emergency route if a snow emergency has been declared, unless the streets to be used for the block event have already been completely cleared; and

f. On a block when it is scheduled for street sweeping or other maintenance activities or when a maintenance emergency is occurring.

(3) Block events may not otherwise interfere with emergency activities.

(b) The following restrictions apply to block events in a residential district:

(1) Block events, including set up time, may be held only between the hours of 10:00 a.m. and 10:00 p.m.;

(2) Block events must not be held on any street designated as a county state-aid highway or municipal state-aid street, any street used as a bus route by a regional transit provider on a regular and scheduled basis, or any street under the jurisdiction of Hennepin County or the State of Minnesota;

(3) Large block events may not be held in a residential district;

(4) Block events may encompass no more than one (1) contiguous block of a single street or alley; and

(5) Block events must have an expected attendance of no more than five hundred (500) people.

(c) The following restrictions apply to block events in a business district:

(1) Block events, including set up time, may be held only between the hours of 6:00 p.m. and 10:30 p.m. on a weekday, or between 8:00 a.m. and 10:30 p.m. on a Saturday, Sunday, or legal holiday;

(2) Block events must have an expected attendance of at least two hundred and fifty (250) people;

(3) Large block events may be held on a street under the jurisdiction of the county or state, provided the appropriate state or county approvals have been obtained. Otherwise, block events must be held on a street under the jurisdiction of the city; and

(4) Except for large block events, block events may encompass no more than five (5) contiguous blocks of a single street or alley.

455.40. Application for block event permits. (a) *Form.* Applicants seeking issuance of a block event permit shall file a complete application with the city operations officer in person, electronically, by facsimile, or by United States mail, on forms provided by the city.

(b) *Deadline for filing of application for block event permits.* Applicants seeking issuance of a block event permit shall file a complete application in accordance with the following deadlines:

(1) For block event permits in a residential district, not less than five (5) business days before the date of the event;

(2) For large block event permits in a business district, not less than sixty (60) days before the date of the event; and

(3) For all other block event permits in a business district, not less than fourteen (14) days before the date of the event.

(c) *Fees for application.* The fee for a block event permit application shall be as established in Appendix J, the License Fee Schedule and updated pursuant to Section 261.60 of this Code. Applicants shall pay the fee upon submission of an application. The fee is not refundable. Payment is due at the time of application, and an application will not be considered complete until the fee has been received by the city.

455.50. Review process for block event permit applications. (a) *Review and conditions.* Upon receipt of a complete application for a block event permit, the city operations officer will refer the application to the following individuals for review of the following issues and recommendation of conditions:

(1) To the director of public works to determine if the application meets the requirements of this chapter, and to make recommendations regarding the applicant's traffic control and management plan, waste and recycling plan, and parking mitigation plan;

(2) To the chief of police to review and make recommendations concerning the security plan and traffic control and management plan; and

(3) To the director of regulatory services to review and make recommendations concerning the traffic control and management plan.

(b) *Notification of receipt of application.* Upon receipt of a complete application for a block event permit, the city operations officer shall notify the mayor and the council member(s) of the ward(s) affected.

(c) *Meeting.* Prior to approval of a block event in a business district, the applicant must attend a meeting with the city operations officer, the director of public works, the chief of police, and the director of regulatory services to review the conditions for approval of said permit.

(d) *Denial.* An application for a block event permit may be denied if:

(1) The block event would create an undue financial hardship upon the city;

(2) The proposed event does not comply with the applicable provisions of this chapter;

(3) The applicant or the applicant's organization has violated the provisions of this chapter within the previous eighteen (18) months;

(4) There have been two (2) or more incidents of assault or disorderly conduct at block events hosted by the applicant or the applicant's organization within the previous eighteen (18) months; or

(5) More than one (1) block event permit application is received and pending for the same date(s) in the same location or neighboring blocks. In such cases, any of the applications may be denied based on the following considerations:

a. Whether an applicant has previously held the same block event in the same location as the block event for which they seek a permit;

b. Whether an applicant has received permits for other block events in other areas within the previous twelve (12) months; and

c. The order in which the applications were received.

(e) *Appeal.* Denial of a block event permit may be administratively appealed if requested in writing within five (5) business days of said action. The city operations officer shall provide the applicant due notice of a hearing within ten (10) days of an appeal request, and said notice shall specify the time, date, and location of the hearing, as well as any other requirements thereof.

(f) *Approval.* Upon completion of the review required hereby, the city operations officer shall approve the application with the conditions recommended, unless a basis for denial exists as described in this chapter.

455.60. Issuance of block event permits. (a) *Notice and approval of block event.* A permit for a block event may be issued only after the applicant has filed the following with the city operations officer:

(1) Evidence that a notice has been provided to all occupants of property abutting the location of the block event, including a description of the block event, the date and hours of the block event, and the name, email address, and phone number of the applicant; and

(2) Written approval of the block event from seventy-five percent (75%) of the properties abutting the location of the block event. Where a property is occupied by multiple tenants or owners, a homeowners' association, tenant's association, building management association, or the like may grant a single approval on behalf of all occupants of the property.

(b) *Insurance and indemnification.* A permit for a block event may be issued only after the applicant has filed with the city operations officer evidence of a commercial general liability insurance policy providing coverage in the amount of at least one million dollars (\$1,000,000.00) general aggregate and one million dollars (\$1,000,000.00) per occurrence, providing for the payment by the insurance company on behalf of the insureds of all sums which the insureds shall become obligated to pay by reason of liability imposed upon them by law for injuries or damages to persons or properties arising out of the activities and operations of the insureds pursuant to the provisions of this chapter. The city shall be named as an additional insured on the policy. Applicants shall defend and hold the city harmless from all claims, demands, actions, or causes of action, of whatsoever nature or character, including damages to city property, arising out of or by reason of conduct of block events, including attorney fees and all expenses.

(c) *Security deposit.* A permit for a block event in a business district may be issued only after the applicant has filed with the city operations officer a security deposit as established in Appendix J, the License Fee Schedule and updated pursuant to Section 261.60 of this Code. If the applicant fails to comply with the requirements of Section 455.70(h) of this code to the satisfaction of the city operations officer, the security deposit will be forfeited to the city. Otherwise, the security deposit shall be returned to the applicant.

(d) *Issuance.* Upon approval of an application for a block event permit and satisfaction of the provisions of this section, the city operations officer shall issue the block event permit.

455.70. Operation of Block Events. (a) *Timing.* A block event may only be held on the date(s) specified on the permit.

(b) *Other approvals.* Applicants will be responsible for obtaining all permits and licenses required for activities to be conducted as part of block events.

(c) *Compliance with permit conditions.* Applicants will operate block events in accordance with the provisions of their block event permits.

(d) *Access aisle.* Applicants shall maintain an unobstructed aisle at least fourteen (14) feet wide within the block event to permit the entrance and exit of emergency vehicles.

(e) *Barricades.* Applicants shall provide, install, and remove barricades, signs, and delineation equipment for block events in accordance with a city-approved traffic control and management plan.

(f) *Restriction of Parking.* For block events in a business district, "No Parking" signs will be posted by the city within the event space. Within ten (10) business days following receipt of city invoice, the applicant must reimburse the city for the cost of installing and removing said signage.

(g) *Personnel.*

(1) For all block events, trained city staff or trained personnel shall perform on-site traffic-management duties at all intersections where traffic crosses the block event space, in accordance with the requirements of a city-approved traffic control and management plan. Any certification or training for traffic control management must be approved by the director of regulatory services. During the term of the block event, these individuals shall be deemed authorized persons for purposes of Section 466.140 of this Code, with respect to duties performed as required by the permit; and

(2) For all block events, trained city staff shall perform on-site traffic-management duties on detour routes, where necessary, in accordance with the requirements of a city-approved traffic control and management plan.

(3) Within ten (10) business days following receipt of city invoice, the applicant must reimburse the city for the cost of city staff's performance of on-site traffic-management duties.

(4) For all block events, applicants shall provide on-site personnel to:

a. Administer the event, in accordance with the requirements of their permit;

b. Perform event security duties, in accordance with a city-approved security plan;

c. Monitor the barricades at all intersections not requiring traffic-management personnel, in accordance with the requirements of their permit.

(h) *Refuse and recycling.*

(1) Waste handling at an event is required independent of any permanently placed containers, unless otherwise approved by the manager of said permanently placed containers and in the applicant's city-approved waste and recycling plan.

(2) The applicant must, throughout the event and within the three-hour period immediately following the end of a block event, clean up, remove, and dispose of all litter, garbage and recyclable materials associated with the block event which is placed or left on the street or sidewalk of the block(s) on which the event is held and also on any of the immediately adjacent blocks. Additional time for cleanup may be granted to large block event permits.

(3) When food and beverages are dispensed, block event applicants are encouraged to use supplies made of compostable materials and to collect and deliver all compostable materials to an approved composting or processing facility.

(4) All applicants for block events shall provide for the collection and processing of recyclable material separate from non-recyclable materials, in accordance with a city-approved waste and recycling plan. In furtherance of this requirement, recyclable material collection containers must be equal in number to collection containers for garbage and must be situated within five (5) feet thereof during the block event. Signage shall be placed on all collection containers for patrons to easily separate recyclable materials from garbage.

(5) Applicants may be granted an exemption from providing one-to-one garbage and recycling with a city-approved zero waste plan. In the plan, applicants must ensure vendors are uniform in their use of recyclable or compostable materials and that collection containers are available for all recyclable and compostable materials generated at the event. All compostable materials must be delivered to an approved composting or processing facility.

(6) Within ten (10) business days following a large block event, the applicant must submit to the city proof of weights and delivery locations for all garbage and recyclable and compostable materials collected at the event.

455.80. Revocation of permit. A block event permit may be revoked for any violation of this chapter or in the event of an emergency constituting an imminent threat to life or property.

455.90. Effective date. This chapter shall be effective January 1, 2024.