

**STATE OF MICHIGAN**

**COUNTY OF OAKLAND**

**CITY OF NOVI**

**ORDINANCE NO. 17-188**

**AN ORDINANCE TO AMEND THE CITY OF NOVI CODE OF ORDINANCES, AT CHAPTER 28, "SIGNS" IN ORDER TO COMPREHENSIVELY REVISE REGULATIONS RELATING TO PURPOSE AND INTENT; PERMITTING PROCESS; PERMANENT AND TEMPORARY SIGNS; BILLBOARDS; DEFINITIONS; APPEALS; AND OTHER PROVISIONS OF THE ORDINANCE.**

**THE CITY OF NOVI ORDAINS:**

**PART I.** That Chapter 28, "Signs" of the City of Novi Code of Ordinances is hereby amended read in its entirety as follows:

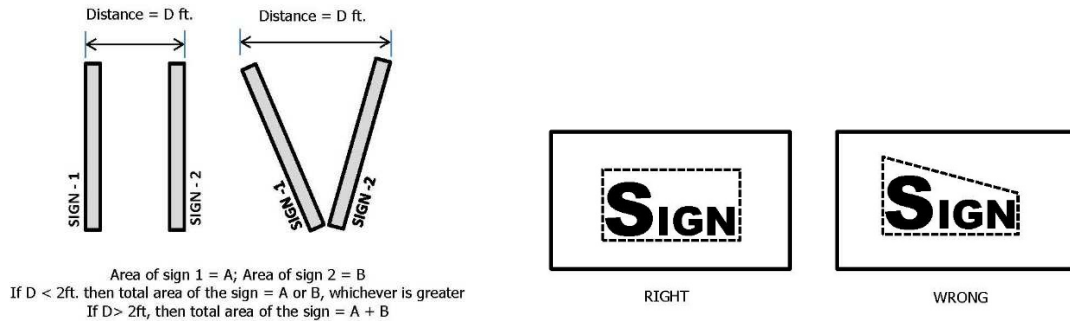
- Sec. 28-1. - Definitions
- Sec. 28-1.5. - Preamble; purpose
- Sec. 28-2. - Rules and regulations to interpret and implement chapter.
- Sec. 28-3. - Permits.
- Sec. 28-4. - Liability insurance for signs on public property.
- Sec. 28-5. - Permitted according to district.
- Sec. 28-6. - Temporary signs.
- Sec. 28-7. - Allowed in all districts
- Sec. 28-8. - Off-premises advertising signs permitted according to district
- Sec. 28-9. - Noncommercial message permitted.
- Sec. 28-10. - Prohibited signs.
- Sec. 28-13. - Construction materials.
- Sec. 28-14. - Nonconforming and abandoned or obsolete signs.
- Sec. 28-15. - Appeals.
- Sec. 28-16. - Violations; signs in violation declared public nuisance.

Sec. 28-1. - Definitions.

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Area of sign* means the entire area within the smallest circle, triangle, parallelogram, or other regular geometric shape that encloses the extreme limits of any writing, picture, logo, representation, emblem, or figure of similar character, together with any frame or other material or color forming an integral part of the display or used

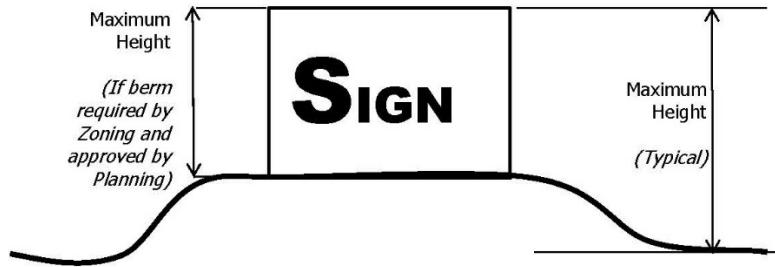
to differentiate such sign from the background against which it is placed, excluding the necessary supports or uprights on which such sign is placed. Where a sign has two (2) or more faces, the area of all faces shall be included in determining the area of the sign, except that where two (2) such faces are placed back to back and are at no point more than two (2) feet from one another, the area of the sign shall be taken as the area of one (1) face if the two (2) faces are of equal area, or as the area of the larger face if the two (2) faces are of unequal area.



*District* means a zoning district as established in appendix A, "zoning ordinance", as amended.

*Fueling station* means a space, structure, or building or part of a building for the retail sale or supply of motor fuels, lubricants, air, water, and other customary facilities and minor service for the installation of such commodities in or on such motor vehicle, but not including special facilities for the painting, major repair, or similar servicing thereof.

*Height of ground sign* means the vertical distance measured from the natural surface grade of the land, without including any berm, landscaping, grading, or other artificially or unnaturally constructed or raised portion of land beneath the midpoint of the face of the sign, to the highest point of the sign or supporting structure. Where setback regulations require a ground sign to be behind or on top of a landscaped berm mandated by the city zoning ordinance, the building department, upon review with the city's planner, may permit a variance to the height measurement, but only to the extent necessary to prevent the sign from being obscured by the landscaped berm.



*Lineal feet*, when used in determining the area of sign, means the length of the first floor business frontage of the business premises on which the sign is located.

*Noncommercial* means not related to or connected with trade and traffic or commerce in general.

*Parcel of land* means a unit of contiguous real property under common ownership. Where property is divided into condominium units, such units shall not be treated as separate parcels of land for purposes of this chapter, except for individual units that have been the subject of separate approved site plans complying in all respects with the city zoning ordinance.

*Required setback* means the minimum setback required for the respective district as specified in appendix A, "zoning ordinance", as amended. However, setback, when used in determining sign area, shall be the distance the sign is from the nearest street centerline measured along a perpendicular line to that street line.

*Sign* means a name, identification, description, display, device, illustration, design, banner, flag, pennant, logo, or trademark that is affixed to, painted on, or otherwise represented, placed, located, or set directly or indirectly upon a parcel of land, including a building or structure, in a manner so as to be visible from any public street, sidewalk, alley, park, or other property, and that advertises, publicizes, or directs attention to a service, product, activity, person, institution, organization, or business. Types of signs include:

- (1) *Animated sign* means a sign, other than a changeable copy sign, whereby the sign itself or the information conveyed incorporates or involves action, motion, or the appearance of action or motion, such as flashing lights, color changes, moving parts, reflective materials, traveling, tracing, or scrolling messages, rotating images, or video-like features.
- (2) *Business center ground sign* means an on premises sign located on a parcel of land that is developed with a group of four (4) or more contiguous stores or contiguous industrial businesses or an industrial

subdivision developed as a planned complex, or of a multi-tenant, multi-story office or industrial building.

- (3) *Canopy sign* means a sign painted on, or attached flat against the surface of a canopy or awning projection from the building.
- (4) *Changeable copy sign* means a sign designed so the copy can be changed either manually or electronically, while the surface of the sign remains unchanged.
- (5) *Entranceway sign* means a ground sign that is located at or near the entranceway to a residential, industrial, or commercial subdivision, apartment complex, condominium development, or other integrated or coordinated multi-parcel development or permitted institution, from a public right-of-way.
- (6) *Flashing sign* means any sign that contains or is illuminated by a light source that produces a brilliant flash and darkness on an alternating basis resulting in a pulsating effect designed to attract attention, or that contains an intermittent or sequential light source, or that emits light in sudden transmission.
- (7) *Ground sign* means a sign, not attached to any building, supported by a monument placed in the ground surface such that the entire bottom of the sign is affixed to the ground and is not supported by poles, columns, or uprights.
- (8) *Groundpole sign* means a sign attached to a pole or poles temporarily anchored into the ground, the sole purpose of which pole or poles is to hold the sign.
- (9) *Illuminated sign* means a sign that provides artificial light by either emission or reflection.
- (10) *Kiosk pedestal sign* means a freestanding sign on a sidewalk or other public or private open space.
- (11) *Off-premises sign* means a sign that contains a message unrelated to a business or profession conducted or to a commodity, service, or activity sold or offered upon the premises where such sign is located.
- (12) *On-premises sign* means a sign that contains a message related to a business or profession conducted or to a commodity, service, or activity, sold or offered upon the premises where such sign is located.
- (13) *Noncommercial message sign* means a sign that is not related to or connected with trade and traffic or commerce in general.
- (14) *Portable sign* means a freestanding sign not permanently anchored or secured to either a building or the ground.
- (15) *Projecting sign* means a double sided sign with an identical message on both sides which is affixed to any building or structure, whose height is equal to or greater than its width, and projects in such a way that the sign on which the message is placed perpendicular to the wall to which it is attached.
- (16) *Temporary sign* means a display sign, banner, or advertising device, with or without a structural frame, intended for a limited period of display, including displays for holidays or public demonstrations or events.
- (17) *Wall sign* means a sign which is attached directly to or painted upon a building wall which does not project more than eighteen (18) inches

therefrom. The exposed face of the sign must be in a plane parallel to the wall of the building. The sign must not extend above the height of the wall.

- (18) *Motor vehicle sign* means a sign measuring more than two (2) square feet in size that is mounted, placed, written, or painted on a vehicle or trailer, whether motor-driven or not.
- (19) *Exposition event wall sign* means a sign that is attached directly to a building wall and that does not project more than eighteen (18) inches therefrom, including the entire surface excluding any frame, which sign is intended to change on a regular basis with the specific exposition events.

This definition of *sign* shall not include:

- (1) Signs less than one (1) square foot in area, when accessory to the use of the parcel of land.
- (2) Legal notices, including but not limited to signs required for proposed rezoning changes.
- (3) Decorative displays in connection with a recognized holiday, provided that the display does not exceed 75 days.
- (4) Signs required by law (e.g., fire code).

*Thoroughfare* means a major arterial, arterial, or minor arterial as established in the master plan adopted by the city pursuant to Act No. 285 of the Public Acts of Michigan of 1931 (MCL 125.31 et seq., MSA 5.2991 et seq.), as amended.

*Vending machine* means a currency-operated machine for selling small articles or services.

Sec. 28-1.5. - Preamble; purpose.

Signs can obstruct views, distract motorists, displace alternative uses for land, and pose other problems that legitimately call for regulation. The purpose of this chapter is to establish reasonable standards for the time, place, and manner of the erection and use of signs, symbols, markings, and advertising devices within the city. The standards are designed to promote the health, public safety, and welfare of persons within the community, including the promotion of traffic safety and aesthetics, and to aid in development and promotion of business and industry by providing sign regulations that encourage creativity, effectiveness, and flexibility in design and use of such devices without creating detriment to the general public. The intent is to allow communication through signage while encouraging aesthetic quality in design, locality, and size of signs. This Chapter is to be read in a manner consistent with the First Amendment guarantee of free speech.

It is further the intent of this chapter to:

- (a) Ensure that the constitutionally-guaranteed right of free speech is protected and to allow signs as a means of communication, subject to appropriate and legally-permissible time, place, and manner restrictions.

- (b) Protect the safety of drivers and others by precluding animated signs and limiting changeable copy signs in a manner intended to lessen the diversion or distractions of a driver's attention from the roadway, particularly with regard to larger signs on heavily-trafficked roadways.
- (c) Provide for signage that is adequate but not excessive and that displays a message through use of pictures, symbols and logos for rapid comprehension by the public.
- (d) Prohibit the erection of signs in such numbers, sizes, designs and locations as may create a hazard or distraction to pedestrians and motorists and thus promote safety upon the streets and highways in the city.
- (e) Avoid excessive competition for large or multiple signs, so that permitted signs provide adequate identification and direction while minimizing clutter, unsightliness, and confusion.
- (f) Prevent sign overload and excessively large signs which creates a visually chaotic and competitive situation within the business community.
- (g) Encourage good design in the context of the overall image and visual environment of the city, and prescribe sound practices with respect to size, spacing, illumination, type and placement of signs for the purpose of safeguarding and enhancing properties in each of the various types of zoning districts.
- (h) Enhance the appearance of the business community, taking into account the nature of the use, and thus stimulate as well as protect the economic vitality of the city and the orderly growth and development of business and industry in the city.
- (i) Protect public investment in public structures, open spaces and thoroughfares.
- (j) Minimize the adverse effects of signs on nearby public and private property.
- (k) Enhance the effectiveness of necessary directional and warning signs.
- (l) Preserve property values.
- (m) Recognize that advertising signs are a legitimate advertising medium in the locations which neither lessen the visual attributes of the city through the placement of such signs, nor cause confusion, safety problems or lessen the ability to identify local businesses through visual clutter.
- (n) Regulate the number and size of advertising signs within the city in the interests of economic prosperity, civic pride, quality of life and general welfare of the people who reside in, are visiting, are employed in or conduct business in the city.

Sec. 28-2. - Rules and regulations to interpret and implement chapter.

The city manager shall have the power (but not the obligation) as may be necessary in the interest of the public safety, health, and general welfare to adopt and promulgate rules and regulations to interpret and implement provisions of this chapter and to secure the intent thereof. Such rules and regulations shall become effective after filing with the council.

Sec. 28-3. - Permits.

- (a) Required. Except as expressly provided in sections 28-7, relating to temporary signs, and section 28-8, relating to signs allowed in all districts, it shall be unlawful for any person to erect, alter, relocate, or maintain any sign or other structure without first obtaining a permit therefor from the city and payment of a fee provided for in this section.
- (b) Application. Application for erection permits shall be made upon forms provided for by the city, and shall contain or have attached thereto the following information:
  - (1) Name, address and telephone number of the applicant;
  - (2) Location of building, structure, or lot to which the sign is to be attached or erected;
  - (3) Position of the sign in relation to nearby buildings, structures, and property lines;
  - (4) Two (2) drawings of the plans and specifications and method of construction and attachment to the building or in the ground;
  - (5) Copy of stress sheets and calculations, if deemed necessary by the building official, showing the structure as designed for dead load and wind pressure in accordance with regulations required under the Single State Construction Code;
  - (6) Name and address of the person erecting the structure;
  - (7) Any electrical permit required and issued for such sign;
  - (8) Insurance policy or bond as required by this chapter;
  - (9) Such other information as the city manager or his or her designee may require to show full compliance with this and all other applicable laws of the city and the state;
  - (10) In all applications for entranceway signs, the city manager or his or her designee shall require that appropriate provisions have been made to ensure continued maintenance of the sign.
- (c) Fee. A permit fee shall be paid to the city for each permit required by this chapter in an amount to be set by resolution of the council from time to time.
- (d) Review of Application
  - (1) Sign permit applications that relate to construction of a new building or an addition to an existing building may submitted, reviewed, and approved as part of a site plan application. Proposed signs shall be shown on the preliminary site plan. Alternatively, an applicant may choose to submit a sign application to the Building Official for administrative review. Following preliminary site plan approval, any application to amend a sign permit or for a new or additional sign shall be submitted to the Building Official.
  - (2) The Building Official shall review and approve the sign permit application for a sign proposed on a parcel of land or existing building where no other new construction is permitted.
- (e) Ordinary maintenance. No permit is required for the ordinary servicing or repainting of an existing sign message, the cleaning of a sign, the changing of information on a directory sign, or the changing of advertising on a permitted sign specifically designed for regular change of message without change in structure.

Sec. 28-4. - Signs on public property; insurance.

No sign shall be located within, project into, or overhang any public right-of-way, except as otherwise permitted herein.

If any wall or projecting pole sign is suspended over a public street or public property, or if the vertical distance of such sign above the street or property is greater than the horizontal distance from the sign to the public property line or parapet wall and is so located as to be able to fall or to be pushed onto the public street or property, then the owner of such sign shall provide at the time of obtaining a permit and keep in force a public liability insurance policy, approved by the city attorney, in the amounts set by resolution of the council or other formal city action. The policy shall indemnify the owner and the city from all damage suits or actions of every nature brought or claimed against the owner and the city for or on account of injuries or damages to persons or property received or sustained by any person through any act of omission or negligence of the owner, his servants, agents or employees regarding such sign. In lieu of an insurance policy an owner may present proof satisfactory to the city attorney that the owner is financially capable of self-insurance in the amounts required by resolution of the council.

Sec. 28-5. – Permanent signs permitted according to district

The following types of permanent (non-temporary) signs, illuminated or unilluminated, shall be permitted in the following districts described in Appendix A to the City Code, the City of Novi Zoning Ordinance, and in limited number, in accordance with the following regulations:

- (a) On-Premises signs permitted by district (subject to further regulations as set forth in subsections [b]-[g] below):

District	Wall Sign (per tenant, multiple)	Wall Sign (single tenant)	Canopy Sign	Ground Sign (per development parcel) footnote (2)	Business Center Sign
<b>Residential (RA, R1-R4, RT, RM-1, RM-2, MH)</b> footnote (3)	30-65 square foot maximum based on frontage, (1) sign per business, footnote (7)	Permitted nonresidential only 250 square foot maximum (1) sign, footnote (7)	or  (1) sign of 24 square foot maximum	and  30-100 square foot maximum, (1) sign, maximum 6 feet high for allowable use. Size per Section 5(2)(b)	
<b>Office (OS-1, OSC, OST)</b>	30-65 square foot maximum based on frontage, (1) sign per business, footnote (7)	Permitted nonresidential only 250 square foot maximum, (1) sign, footnote (7)	or  (1) sign of 24 square foot maximum	and  30-100 square foot maximum, (1) sign, maximum 6 feet high for allowable use. Size per Section 5(2)(b)	or  30-100 square foot maximum, (1) sign, maximum 6 feet high
<b>w/freeway frontage or &gt;40,000 square</b>	Additional sign, same size	Additional sign, same size		Additional sign same size for single tenant	

<b>feet</b>						building only.		
<b>Industrial (I-1, I-2)</b>	30-65 square foot maximum based on frontage, (1) sign per business, footnote (7)	Permitted nonresidential only 250 square foot maximum, (1) sign, footnote (7)	<b>or</b>	(1) sign of 24 square foot maximum	<b>and</b>	30-100 square foot maximum, (1) sign, maximum 6 feet high for allowable use. Size per Section 5(2)(b)	<b>or</b>	30-100 square foot maximum, (1) sign, maximum 6 feet high
<b>w/freeway frontage or &gt;40,000 square feet</b>	Additional sign, same size	Additional sign, same size				Additional sign same size for single tenant building only.		
<b>Business (B1-3, FS, RC, NCC, C, TC, EXPO)</b>	30-65 square foot maximum based on frontage, (1) sign per business, footnote (7)	Permitted nonresidential only 250 square foot maximum, (1) sign footnote (7)	<b>or</b>	(1) sign of 24 square foot maximum	<b>and</b>	30-100 square foot maximum, (1) sign, maximum 6 feet high for allowable use. Size per Section 5(2)(b)	<b>or</b>	30-100 square foot maximum (1) sign, 6 feet high. footnote (6)
<b>w/freeway frontage or &gt;40,000 square feet</b>	2nd sign allowed on freeway	2nd sign allowed on freeway				Additional sign same size for single tenant building only.		
<b>Town Center/Gateway (TC-1, GE) footnote (6)</b>	30-65 square foot maximum based on frontage, (1) sign per business, footnote (7)	30-65 square foot maximum based on frontage, 250 square foot maximum (1) sign, footnote (7)	<b>or</b>	(1) sign of 24 square foot maximum	<b>and</b>	30-100 square foot maximum, (1) sign, maximum 6 feet high for allowable use. Size per Section 5(2)(b)	<b>or</b>	30-100 square foot maximum (1) sign, 15 feet high
<b>EXO footnotes (5)</b>	30-65 square foot maximum based on frontage, (1) sign per business, footnote (7)	250 square foot maximum, (1) sign, footnote (7)	<b>or</b>	(1) sign of 24 square foot maximum	<b>and</b>	30-100 square foot maximum, (1) sign, maximum 6 feet high for allowable use. Size per Section 5(2)(b)	<b>or</b>	30-100 square foot maximum, (1) sign, maximum 6 feet high
<b>PSLR footnote (1)</b>	30-65 square foot maximum based on frontage (1) sign per business, footnote (7)	250 square foot maximum, (1) sign, footnote (7)	<b>or</b>	(1) sign of 24 square foot maximum	<b>and</b>	30 square feet (1) sign/6 feet high.	<b>or</b>	30 square feet (1) sign/6 feet high

**Footnotes:**

(1) In PSLR District exterior illuminated signs only permitted

(2) See section (5(7)) for allowable changeable copy signs

(3) Neighborhood/business park entranceway signs are allowed up to 24 square feet, maximum 5 feet in height limited to (1) per neighborhood vehicular entrance (2 signs at boulevard entrance)

(4) in the TC District only Kiosk Pedestal Signs of up to 65 square feet, maximum 10 feet in height is allowed at a minimum spacing of 200 feet

(5) in the EXO District only, operating Exposition Facilities of over 150,000 square feet up to (4) wall signs of 360 square feet are permitted to be displayed on a building side adjacent to and interstate freeway

(6) in RC district, maximum 15 feet in height

(7) Size per Section 5(2)(a)

- (b) Area regulations, all zoning districts except TC-1 and GE
  - (1) Wall signs – single or multi-story
    - a. Multiple businesses: A business having a first floor pedestrian entrance shall be allowed one and one-fourth (1¼) square feet of signage per linear foot of contiguous public or private street frontage (including utility right-of-way frontage contiguous with a street) up to a maximum of sixty-five (65) square feet
    - b. Single business: A wall sign displayed on a building occupied by one (1) business shall not exceed one (1) square foot of signage for each two (2) feet of setback from the centerline of the nearest adjacent thoroughfare or collector street as defined in the master plan adopted by the city, as amended, but not greater than fifteen (15) percent of the frontage surface of the building and not greater than two hundred fifty (250) square feet.  
In those instances where the wall sign is adjacent to a private roadway or drive within a development, the calculation required above shall be made based upon the distance to the centerline of that roadway or drive. If the wall sign area would be greater if calculated under the standard set forth in subsection(b)(1)a. above, then said standard shall be used.
  - (2) Ground signs
    - a. Except as provided below, ground signs shall not exceed a thirty (30) square feet or one (1) square foot of sign area for each two (2) feet of setback from the nearest street center line as required herein, whichever is greater, with a maximum area of one hundred (100) square feet.
    - b. Where the business is a fueling station, the maximum area of the sign shall be thirty (30) square feet.
    - c. Ground signs within the boundaries of a planned suburban low-rise overlay concept plan approved by the city shall not exceed thirty (30) square feet.
- (c) Signs in TC-1 and GE districts:
  - (1) General regulations
    - a. A business having a first floor pedestrian entrance shall be allowed one and one-fourth (1¼) square feet of signage per linear foot of contiguous public or private street frontage up to a maximum of sixty-five (65) square feet. Where a building has public or private street frontage on more than one (1) street, no single sign shall exceed one and one-fourth (1¼) square feet per lineal foot of the frontage on the immediately contiguous street. Live/work units (i.e., buildings with commercial/office use on first floor, with residential use on the upper floor[s]), shall be allowed signage of no greater than twelve (12) square feet, not to exceed six (6) feet in length.
    - b. A business having a first floor pedestrian entrance on a public or private street qualifying for a wall sign under subsection (1)a. above, which also has a direct separate first floor pedestrian entrance in the rear of the building is allowed a second wall sign

located in the rear of the building subject to: (1) the area of the sign shall not exceed one (1) square foot of signage for every two (2) lineal feet of rear wall to a maximum of twenty-four (24) square feet and (2) shall reflect a design consistent with the front signage decision.

- c. A building with business occupants on the upper floors or the interior space on the first floor of a building may have a sign not to exceed ten (10) square feet in area at the street entryway.
- d. Where a business has no contiguous public or private street frontage and the majority of its off-street parking is adjacent to an outside wall of the business, the business is permitted twenty-four (24) square feet signage. The sign shall be located no closer than thirty (30) feet on center from any other similar sign, and shall be located adjacent to such parking lot or street, as applicable.
- e. Where a business has contiguous public or private street frontage, but no separate first floor exterior entrance, the business is permitted twenty-four (24) square feet of signage.
- f. Wall signs shall not exceed the height of the wall on which the sign is located. A wall sign permitted under subsections a., b. and d. shall be located at least eight and one-half (8.5) feet above the surface of the surrounding grade and shall not exceed the height of the building wall.

(2) Design of signs in the TC-1 and GE zoning districts:

- a. Where separately owned businesses occupying a single building or a single parcel of land utilize individual wall signs, all such signs on the building or within the center shall be of a common style; i.e., individual freestanding letters shall be utilized with other signs composed of individual freestanding letters. Where premises have lawfully developed with signs not of a common style, future signs shall be of a style common to a majority of signs within the development. If the parcel of land or buildings is divided into condominium units for purposes of the separate ownership of business premises, and the individual units are designed and constructed with varied architectural styles so as to distinguish separate units, wall signs shall not be required to be of a common style.
- b. All signs in a TC-1 district, except those permitted in section 28-7 of this Code, shall be reviewed pursuant to the Sign Design and Review Manual for Novi TC-1 district.
- c. All provisions of the Design and Review Manual, as revised and attached hereto, are hereby adopted, enacted and made a part of this chapter. The provisions of the design review manual shall provide standards and criteria upon which the decision for approving or denying a sign shall be based.

(d) Additional on-premises signs

No building or parcel of land shall be allowed more than one (1) sign permitted under this section, except as follows:

- (1) Within the TC-1 and GE Districts as set forth in subsection (c) above.

- (2) In those instances where the majority of the off-street parking for a business located outside of the TC-1 or GE district is adjacent to the direct separate rear or side entrance, and that entrance serves as the primary entrance for customers, the business is permitted one (1) square foot of wall signage for every two (2) lineal feet of the business' wall which has the entrance to a maximum of twenty-four (24) square feet.
- (3) One (1) wall sign not greater than two (2) square feet in area is permitted at the rear entrance to a business establishment. This provision shall not apply to a business allowed an additional sign under subsection (d)(2) above.
- (4) Where four (4) or more separately owned and operated businesses with an exterior pedestrian access to each business occupy a one-story building on a single parcel of land, the parcel is permitted one (1) business center ground sign.
- (5) A multi-story, multi-tenant office or industrial building is permitted a business center ground sign, provided that there is no other ground sign for such building.
- (6) Where two (2) or more separately owned and operated businesses occupy a building on a single parcel of land, each having a separate exterior entrance, each business is entitled to a single wall sign if not otherwise entitled to a wall sign under this chapter.
- (7) Except in the TC-1 and GE districts or within the boundaries of a Planned Suburban Low-Rise Overlay (PSLR) concept plan approved by the city, for a lot or parcel situated on two (2) or more thoroughfares, wall signs may be permitted on each thoroughfare in accord with this chapter. At those locations where projecting signs are permitted, no more than one (1) projecting sign shall be permitted at a corner lot or parcel. Each wall sign permitted under this subpart shall be reduced by the area of the projecting sign.
- (8) Within the OS-1, OSC, I-1, I-2, B-1, B-2, B-3, FS, RC, NCC, C, TC, and EXPO districts, an additional wall sign, or an additional ground sign if no other ground sign exists on the parcel, shall be permitted if the building is no less than forty thousand (40,000) square feet in size.
- (9) Within the OST, where there is a primary entrance for customers, and each business does not have a separate pedestrian entrance, up to two (2) additional wall signs per each side of the building that is plainly visible from a public or private street shall be permitted; provided, however, that no single business may have more than two (2) signs per building or parcel; also provided that no more than two (2) signs per building shall be permitted, and no more than four (4) wall signs per building shall be permitted.
- (10) Where a building within the FS, OS-1, OSC, OST, TC, I-1, I-2, B-1, B-2, B-3, RC, NCC, C, and EXPO districts on property which abuts the I-96 freeways or the M-5 limited access corridor, a single additional wall sign may be utilized oriented toward the freeway or corridor, including any contiguous utility right-of-way, provided that no additional sign has been permitted under subsection (d)(7) and (8), and provided that further said sign shall

be of no larger size than the wall sign permitted on the front of the building.

- (11) An entranceway sign is permitted at each entranceway to residential, industrial, or commercial subdivision, apartment complex, condominium development, or other integrated or coordinated multi-parcel development or permitted institution. With respect to such entranceway signs, two (2) sign faces greater than two (2) feet apart are permitted. If a residential subdivision or condominium development has a boulevard entrance, one (1) single-face entranceway sign is permitted on each side of the boulevard. The total area of the faces shall be computed as if they were back to back. See definition for area of sign.
  - (12) An additional wall sign of the size of that allowed by right shall be allowed on the end wall of an end suite of a multi-tenant commercial building provided the end wall is directly visible from a thoroughfare on which the building has frontage.
  - (13) Up to four (4) Exposition event wall signs are permitted, and a total of up to 360 square feet for all signs. Signage is permitted only on a building side adjacent to an interstate freeway, and shall not be located on the same side of the building as an existing wall sign. The exposed face of the signage shall be in a plane parallel to the wall of the building. The signage shall not extend above the height of the wall on which it is placed. Animated, changeable copy, and/or flashing signage is prohibited.
  - (14) A maximum of three (3) signs are permitted for a single tenant building, or a single tenant within a building, except as provided in the EXO District.
  - (15) Fueling stations only may display the following additional permitted signs, which are deemed customary and necessary to their respective businesses:
    - (1) Signs not exceeding a total of three (3) square feet on each pump.
    - (2) A single non-illuminated double-faced sign per fuel pump island, each of which shall not exceed four (4) square feet in area, may be placed on a fuel pump island. Such sign may extend a maximum of two (2) feet above the pumps.
  - (16) Signs as set forth in Section 28-7.
- (e) Projecting signs  
Subject to the requirements of the Sign Design Review Manual (where applicable)
- (1) Pedestrian level projecting sign: In a TC-1 and GE zoning districts or within the boundaries of a Planned Suburban Low-Rise Overlay (PSLR) concept plan approved by the city, a business having a first floor pedestrian entrance in a single or multiple story building shall be entitled, in addition to any other sign, to one (1) pedestrian level projecting sign. Each business shall be entitled to only one (1) projecting sign.
    - a. Area: A pedestrian level projecting sign shall not exceed six (6) square feet in area or three (3) feet in width. The area of such sign shall be in addition to any permitted sign provided for herein.
    - b. Placement: Pedestrian level projecting signs shall only be located on private or public streets. They shall be located within the store frontage of the business being identified. No pedestrian level

projecting sign shall be located closer than twenty (20) feet from any other pedestrian level projecting sign. The bottom of such sign shall be at least eight and one-half (8.5) feet above the surrounding grade and shall not exceed twelve (12) feet in height. No sign shall be greater than six (6) feet in width.

- (2) Upper level projecting sign: In a TC-1 or GE zoning district or within the boundaries of a Planned Suburban Low-Rise Overlay concept plan approved by the city, a business located on the upper level of a multiple-story building may utilize, in lieu of a permitted wall sign, an upper level projecting identification or business sign.
  - a. Area: An upper level projecting sign shall not exceed fifteen (15) square feet in area or three (3) feet in width.
  - b. Height: The bottom of such sign shall be at least twelve (12) feet above the surrounding grade and shall not extend above the height of the wall.
- c. Placement: An upper level projecting sign shall be located on the exterior wall as close to the center of the occupied space as possible.
- (f) Placement of signs
  - (1) Ground signs shall not be placed less than three (3) feet from the future (planned) right-of-way line. The sign shall be placed no closer than fifty (50) feet from any residential district. Within the boundaries of a Planned Suburban Low-Rise Overlay (PSLR) concept plan approved by the city, ground signs shall not be placed less than twenty-five (25) feet from the future (planned) section line road right-of-way line.
  - (2) A wall sign shall be placed as provided in the definition of "wall sign," section 28-1. Further, where more than one separately owned and operated business occupies a building or parcel of land, those wall signs permitted for individual businesses shall be located on the same side of the building as the exterior wall abutting the business space, and within the lineal frontage of the respective business. Provided further, that where such a building is oriented so that the front entrances to the business do not face the adjacent thoroughfare, a business occupying that portion of the building nearest the thoroughfare which is entitled to a sign under subsection(d)(6), may place its sole wall sign upon that wall facing the thoroughfare. Where wall signs are permitted on a wall which does not front a public or private street, the signs shall be placed within the boundaries of the business' wall.
  - (3) An entranceway sign shall be placed not less than ten (10) feet from any street right-of-way and only in yards adjacent to streets at the entrance to the subdivision, apartment complex, condominium development or permitted institution. Notwithstanding the above, an entranceway sign may be located within the median of a boulevard street when a license for such is granted by the city council.
- (g) Changeable copy signs: Changeable copy signs, as defined in this chapter, are permitted, subject to the following limitations:
  - (1) Such sign shall be a non-residential ground sign only, not including a business center sign, and shall be subject to the area, height, and

placement requirements for a ground sign in such location as otherwise permitted under this chapter.

- (2) Such sign shall not be permitted in the RA, R-1 through R-4, RT, RM1, RM2, or MH Districts, except as to non-residential uses allowed in such districts.
- (3) The changeable copy portion of such sign shall not exceed two-thirds (2/3) of the sign area, and the remainder of the sign shall be of a permanent character as otherwise required under this chapter
- (4) In addition to the general requirements for sign maintenance, all changeable copy signs shall bear a legible message, other suitable display, or be left blank. Electronic devices when not in use may be left blank and unlighted. Any lighted or electronic changeable copy sign in which the electrical or lighting components are operating in an erratic, broken, or damaged fashion shall be turned off or removed, and shall be programmed to go dark in the event of a malfunction and shall not exceed 0.5 footcandles measured from any property line.
- (5) The changeable copy portion of the sign shall automatically dim, and shall comply with the City's lighting ordinances as to illumination.
- (6) The images and messages displayed electronically on the sign must be static, and the transition from one (1) static display to another must be instantaneous without any special effects. A sign on which the message changes more than four (4) times per minute (once every fifteen (15) seconds) shall be considered an animated sign.
- (7) Changeable copy signs shall not be permitted within 150 feet of a residential use.

Sec. 28-6. - Temporary signs.

Temporary signs may be erected in accordance with the use, area, height, and placement regulations of this section. No permit shall be required except as specifically provided in this section.

Maximum size, maximum height, and permitted type of temporary signs per feet				
Use	Permitted Types	Maximum Area of All Temporary Signs	Maximum Area of Any Individual Sign	Maximum Height (Freestanding)
Single Family Residential	Freestanding	10 square feet	6 square feet	4 feet
	Wall	6 square feet	6 square feet	
Multiple Family Residential	Freestanding	32 square feet	16 square feet	6 feet
Non-Residential Uses in RA, R-1 through R-4, RT and MH districts	Freestanding	40 square feet	20 square feet	6 feet
	Wall	20 square feet	20 square feet	
Non-Residential Uses in all other districts	Freestanding	64 square feet	20 square feet	6 feet
	Wall		32 square feet	

- (a) In recognition that there is a need for additional expression of speech prior to a scheduled election, the following applies for a period of sixty (60) days prior to until three (3) days after a city-designated election day on which there is at least one ballot item: the maximum allowable area of temporary signs shall be increased to sixty-four (64) square feet in all districts. The maximum area of an

- individual sign remains as stated in the table above during this period.
- (b) Temporary signs shall be constructed of durable, all-weather materials and designed to remain in place and in good repair so long as they remain on display.
  - (c) Display of temporary banners shall be limited to a total of twenty-eight (28) days per calendar year. Such signs shall not be displayed for any continuous period greater than fourteen (14) days. A permit for a temporary banner shall be required (provided, however, that no fee shall be required). No more than three (3) permits for any one parcel of land shall be permitted per year.
  - (d) Temporary signs shall be subject to the maintenance standards of this section.
  - (e) The maximum display time of freestanding temporary signs is 64 days. After this time expires, the sign shall be removed. Once the temporary sign is removed, there shall be a gap of at least thirty (30) days between display of the same temporary sign on the same zoning lot.
  - (f) When all or a portion of a building or land area on a zoning lot is listed for lease, the maximum display time of freestanding temporary signs shall be ninety (90) days and temporary signs mounted on building walls shall also be permitted for up to ninety (90) days. When all or a portion of a building or land area on a zoning lot is listed for sale, the maximum display time of freestanding temporary signs shall be for the duration of the time the building or land area is listed for sale. The sign area limits in the Table above apply.
  - (g) In addition to any other temporary sign allowed in this Ordinance, the City Council may, by resolution, allow temporary sign in connection with an event or promotion, and may as part of the resolution impose such limitations as to size and duration as it deems appropriate. Application for such additional sign must be made to the city, on a form provided by the city, which shall include an acknowledgement and permission for the city to enter upon the property to remove the sign if it is not removed by the applicant within the time specified in the resolution.
  - (h) A residential subdivision, site condominium, or condominium that required and obtained site plan approval under Appendix A of the City Code, the Zoning Ordinance, shall be considered a non-residential use until eighty (80) percent of the lots or units are issued certificates of occupancy.

Sec. 28-7. - Allowed in all districts.

The following types of signs shall be allowed in all districts where the principal use to which they are related is permitted by Appendix A to the City Code, the City of Novi Zoning Ordinance, as amended:

- (a) No permit required:
  - (1) Temporary signs not exceeding thirty-two (32) square feet in area.
  - (2) Addresses not exceeding four (4) square feet in area.
  - (3) Cornerstone markers, when cut into any masonry surface or when constructed of bronze or other noncombustible material permanently attached to building, no greater than four (4) square feet.
  - (4) Historic marker signs, as regulated and approved by local, state, or federal government agencies.

- (5) Motor vehicle signs (signs greater than two [2] square feet) subject to subsection 28(10)(b)(11).
- (6) Flags shall be permitted as follows:
  - a. Flags bearing the official designation of the United States of America shall be excluded from the requirements of subpart b., except as set forth below. Flags bearing the official designation of the United States of America shall be respectfully displayed, shall be maintained as provided in subsection (6)b.(v), and shall not exceed the following size restrictions:

Flag Pole Height (feet)	Maximum Flag Size (width = 2/3 length) (in square feet)
60—65	135
50—59	96
40—49	72
30—39	50
20—29	30
Under 20	15

The height and placement of poles bearing a flag permitted under subsection (5) shall be governed by this Code and Appendix A, zoning ordinance. Specifically, a flag pole will require a permit under subsection 7.5.4 of the zoning ordinance and must comply with section 3.32.3, height limit, and subsection 4.19.2.B, accessory structures, of the zoning ordinance; and

- b. Except as otherwise provided in the zoning ordinance, flags bearing the official design of a nation, state, municipality, educational institution or commercial or noncommercial organization, may be displayed as follows:
  - (i) Each parcel of land may display not more than two (2) flags not exceeding twenty-four (24) square feet when displayed on a flagpole, except as may be permitted herein below in subsections (ii) and (iii).
  - (ii) In the TC, or TC-1, or zoning districts, each parcel of land may display not more than six (6) additional flags, except as may be permitted under subsection(6)b.(iii), not exceeding twenty-four (24) square feet, when displayed on a flagpole or streetlight pole, and when they are an integral part of a plan of streetscaping and landscaping amenities approved under the zoning ordinance, which incorporates decorative streetlights, brick paving, benches, decorative waste receptacles, decorative planter boxes and landscaping. The approved streetscape and landscape plan, including

the utilization of such flags, shall be consistent with the design of such amenities throughout the district.

- (iii) Buildings within the TC and TC-1 zoning districts may display additional flags on building walls and/or streetscape abutting a public road, based upon the length of such building walls. Building walls of one hundred (100) to two hundred (200) feet in length may display up to two (2) additional flags, not exceeding twenty-four (24) square feet. Building walls greater than two hundred (200) feet and up to three hundred (300) feet in length may display up to three (3) additional flags. Building walls greater than three hundred (300) feet in length may display up to four (4) additional flags. Building wall length shall be based upon the overall width/length measurements, depicted in the building's approved site plan.
  - (iv) The above limitations on the number of flags shall not apply to any single-family residence or to any apartment dwelling when the flags are located within an area leased to a resident and not within any common area.
  - (v) All flags shall be maintained in good repair so as to prevent tearing, fraying or other deterioration. The failure to replace or repair a deteriorated flag within thirty (30) days' notice of such condition shall constitute a violation of this Code.
- (7) Traffic or other municipal signs such as legal notices, railroad crossing, danger, and other emergency signs as may be approved by the council or the city manager.
  - (8) Where exterior racks or showcases are permitted, each such rack or showcase may contain a single sign not exceeding ten (10) percent of the largest visible face area and shall meet the placement requirements set forth for ground pole signs.
  - (9) Except as specifically prohibited in this ordinance, one illuminated sign per each building side, not to exceed three and one half (3½) square feet in area and 36 inches in any dimension, displayed through the building glass.
  - (10) Vending machines on the exterior of business establishments, where permitted, shall be permitted two (2) signs. The total area of such signs shall not exceed ten (10) percent of the wall surface area of the side of the vending machine on which such signs are located, but not to exceed a maximum area of ten (10) square feet for all such signs. All portions of such signs shall be located within the face of the vending machine.
  - (11) Signs displayed in, on, or through building glass area of a non-residential (commercial) use, where such sign covers not more than twenty-five (25) percent of all the glass area of the frontage of the building premises displaying the sign.
- (b) Permit required.
    - (1) Private traffic-control signs which conform to the requirements of the Michigan Manual of Uniform Traffic Control Devices, published in accord with Section 608 of Act No. 300 of the Public Acts of Michigan of 1949 (MCL 257.608), as amended.

- (2) Private parking lot and drive signs based upon the following standards: One (1) ground pole sign per entrance not to exceed three (3) square feet in area and six (6) feet in height may be located within the minimum setback area.

Sec. 28-8. - Off-premises signs permitted according to district.

The City recognizes the appropriateness of off-premises signs in certain locations within the City. Such signs can be an important medium of communication to the traveling public, and can also be used for various public service announcements and related purposes. However, off-premises signs can adversely affect the visual environment in which they are located, amounting to visual clutter or even blight, and can also block or prevent scenic views and create traffic hazards.

This Section authorizes off-premises signs within certain districts. In the area located along the I-96, signs are allowed within certain zoning districts subject to regulations as to height, size, and location and by permit as provided in Section 28-3. This recognizes the character of that particular corridor, which is characterized by a multi-lane freeway with significant existing and planned development and limited green space. There are a number of existing billboard-style signs already located in the corridor, both in Novi and in nearby communities.

A separate off-premises sign zone is created for the approximately 1-mile corridor along the east side of M-5, a limited access highway, between 13 Mile and 14 Mile Roads. The City recognizes the unique visual features of this area, which includes significant woodland areas and landscaped areas, as well as residential uses along the entire west side of M-5. The City desires to limit the visual impact of signage along this corridor, allowing the communication of both advertising information and possible public service information, to the traveling public while limiting the visual and traffic impact of such signs. The intention of these regulations is to limit the impact of such signs by directing their placement away from intersections, the freeway interchange, and other signs.

Based on such findings, the following off-premises signs are allowed:

(a) I-96 Corridor Zone

- (1) In the I-2 District and EXO District, an off-premises sign zone is hereby established within 50 feet of the limited access right-of-way of I-96. Off-premises signs in this zone are subject to the following conditions.
- (2) Area, height and placement regulations:

Structure Type	Area	Height	Placement
Ground pole	In I-2 District and EXO District, max. six hundred and seventy-	Thirty (30) feet (See measurement method, section 28-	Not less than the required yard setback, and not closer than fifty (50) feet from any

	two (672) square feet.	1.)	residential property.
Wall Sign	Max. three hundred and sixty (360) square feet	As controlled by area not to exceed height of wall.	See definition.

- (3) In no event shall any off-premises sign be closer than one thousand two hundred (1,200) feet from another off-premises sign, measured on a direct line from sign to sign. Placement of signs shall also be subject to any rules or regulations of the State of Michigan, including any additional requirements for placement of digital signs.
- (4) The structure of a ground pole sign shall be of durable material (metal, steel, aluminum, fiberglass, or the like); no wood or other combustible material shall be permitted
- (5) Groundpole signs may be two-sided and have changeable copy.
- (6) Lighting shall comply with all applicable provisions of the Code of Ordinances. Images that change digitally shall comply with the changeable copy provisions of this ordinance, as well as any rules or regulations of the State of Michigan. The sign shall not vary light illumination and/or intensity or have features with blinking, bursting, dissolving, distorting, fading, flashing, oscillating, rotating, scrolling, sequencing, shimmering, sparkling, streaming, traveling, tracing, twinkling, simulated movement, or convey the illusion of movement. No sign shall have wind actuated elements.
- (7) An off-premises sign may also be located on a parcel of property that is immediately abutting an EXO District if:
  - (a) Such property is zoned OST.
  - (b) Such property is used in connection with and is incorporated into an EXO Exposition Facility use.
  - (c) Such sign complies with all requirements of subsections (1)-(6) above.
  - (d) If such property ceases to be used as part of an EXO Exposition Facility use, such sign shall be removed.
- (8) Once approved, such sign shall be installed within one-year of the approval and if not so installed, the permit shall lapse.

(b) M-5 Corridor sign zone

- (1) In the OST District, an off-premises sign zone is hereby established within 50 feet of the limited access right-of-way of M-5, on the east side of M-5 only, between 13 Mile and 14 Mile Roads. Signs in this zone are subject to the following conditions:
  - (a) Such sign shall not exceed thirty (30) feet in height and shall not exceed six hundred and seventy-two (672) square feet in area. This sign is in addition to any on-premises freestanding sign otherwise permitted by this ordinance.

- (b) Such sign shall be set back no less than 50 feet from any residential property line and shall be subject to any additional requirements of state law.
  - (c) Such sign may be two-sided and may have changeable copy, subject to the provisions of this Chapter. The base of the sign shall incorporate decorative elements such that no supporting poles are visible.
  - (d) Lighting shall comply with all applicable provisions of the Code of Ordinances. Images that change digitally shall comply with the changeable copy provisions of this ordinance, as well as any rules or regulations of the State of Michigan. The sign shall not vary light illumination and/or intensity or have features with blinking, bursting, dissolving, distorting, fading, flashing, oscillating, rotating, scrolling, sequencing, shimmering, sparkling, streaming, traveling, tracing, twinkling, simulated movement, or convey the illusion of movement. No sign shall have wind actuated elements.
  - (e) The landscape plan shall include large evergreen shrubs around all sign posts, ground equipment cabinets, and similar structures, to the extent practical.
  - (f) No sign shall be erected within 100 feet of any on-premises ground sign.
  - (g) In no event shall any off-premises sign be closer than five thousand (5,000) feet to another off-premises sign, measured on a direct line from sign to sign.
  - (h) In no event shall any off-premises sign be closer than two thousand (2,000) feet to a freeway interchange, defined as the point at which the pavement width narrows to the travel lanes.
  - (i) In no event shall any off-premises sign be closer than five hundred (500) feet to a major thoroughfare (13 Mile and 14 Mile Roads).
  - (j) Placement of signs shall also be subject to any rules or regulations of the State of Michigan, including any additional requirements for placement of digital signs.
- (2) Review.
- (a) A permit application under Section 28-3 is required. In addition, a site and landscape plan including all applicable information required for preliminary site plan approval under Section 6.0 of the Zoning Ordinance is required. Review of site plan and landscape plan shall be by the City Council.
  - (b) The sign shall not hinder the flow of traffic circulation on the subject site;
  - (c) The sign shall not block or restrict visibility of other uses or buildings, whether on- or off-site, beyond what is customary and reasonable for similar sites;
  - (d) The sign shall not be in conflict with other provisions of the Zoning Ordinance.
  - (f) Once approved, such sign shall be installed within one-year of the approval and if not so installed, the permit shall lapse.

Sec. 28-9. - Noncommercial message permitted; right-of-way.

Anything in this chapter to the contrary notwithstanding, a sign permitted in this chapter as a permanent on-premises sign or off-premises sign may contain a lawful non-commercial message, except for traffic signs, railroad crossing signs, danger or other emergency signs, and directional signs.

Temporary noncommercial message signs, only, may be placed within right-of-way under the city's jurisdiction, provided that there is no area available on the private property to place the sign, and further provided that such signs shall be placed no less than ten (10) feet from the traveled portion of any public street or road. For purposes of this regulation, the traveled portion of the road includes any road shoulder. The building official shall permit a sign closer than ten (10) feet to the traveled portion of the road only where all of the following conditions are satisfied:

- (a) There is less than ten (10) feet of space between the traveled portion of the street or road and any principal or accessory building on the property so that it is not possible to place a sign in conformance with the ten-foot limit;
- (b) The sign shall be located as far away as possible from the traveled portion of the street or road while remaining visible;
- (c) The sign does not obstruct the vision of drivers; and
- (d) The sign does not obstruct or detract from the visibility of any traffic sign or traffic control device.

After affording the proponent of the sign an opportunity to be heard, the building official may revoke the permission for a sign closer than ten (10) feet if, based upon accepted traffic safety principles, it is concluded that the closer sign placement causes a traffic hazard.

Sec. 28-10. - Prohibited signs.

- (a) A sign not expressly permitted is prohibited.
- (b) The following signs shall not be permitted, erected, or maintained in any district, anything in this chapter to the contrary notwithstanding:
  - (1) Flashing signs.
  - (2) Feather flags, pennants, spinners, and streamers.
  - (3) String lights, including installed lighting that attracts attention to a non-residential use wherein a source or sources of light are arranged to be visible from the exterior of a building or structure including, but not limited to, strips of LED lights or neon tubes placed along the perimeter of building windows, along building edges, and other locations that serve to attract attention to a non-residential use. This prohibition shall not include temporary lights (including holiday lighting) otherwise regulated by this ordinance.
  - (4) Animated signs.
  - (5) Any sign or sign structure that:
    - a. Is structurally unsafe;

- b. Constitutes a hazard to safety or health by reason of inadequate maintenance, dilapidation, or abandonment;
  - c. Is not kept in good repair;
  - d. Is capable of causing electrical shocks to persons likely to come in contact with it;
  - e. Has peeling paint on any surface;
  - f. Has any parts broken, missing letters, or nonoperational lights.
- (6) Any sign which, by reason of its size, location, content, coloring, or manner of illumination, constitutes a traffic hazard or a detriment to traffic safety by obstructing the vision of drivers, or by obstructing, or detracting from the visibility of any traffic sign or control device on public streets and roads.
- (7) Any sign which obstructs free ingress to or egress from a required door, window, fire escape or other required exitway.
- (8) Any sign unlawfully installed, erected, or maintained.
- (9) Any sign now or hereafter existing that no longer meets the definition of an on-premises sign, unless it is a non-commercial message sign.
- (10) Portable signs except where expressly permitted in this chapter.
- (11) Motor vehicle signs. It shall be unlawful to park, place, or store a vehicle or trailer on which there is a motor vehicle sign on private property if:
- a. The motor vehicle sign is attached to a vehicle or trailer that is unregistered or not operable;
  - b. The motor vehicle sign is larger in any dimension than or extends beyond any surface of the vehicle or trailer to which it is attached;
  - c. The motor vehicle sign is attached to a vehicle or trailer that is parked or stored in a public right-of-way or an area not designed, designated, or commonly used for parking;
  - d. The motor vehicle sign is attached to a vehicle or trailer that is regularly parked or stored in a "front yard" or "side yard," as such terms are defined in the zoning ordinance, Appendix B of this Code, that abuts a street, when there are other areas of the property designed, designated, or available for the parking or storage of the vehicle or trailer that are not visible from the street or do not abut streets; or
  - e. The motor vehicle sign is attached to a vehicle or trailer that is regularly parked or stored within fifty (50) feet of a street, when there are other areas of the property designed, designated, or available for the parking or storage of the vehicle or trailer that are more distant from the street or not visible from the street.

The foregoing prohibition shall not apply if:

- a. The vehicle is temporarily parked in a particular location in the course of conducting personal activities or business activities that involve the loading or unloading of goods for customers, providing services to off-site customers, conducting off-site business, or engaging in work breaks;
- b. The activities in subsection a, above, are being actively undertaken during the period of such parking; and

- c. The activities in subsection a, above, require the presence of the vehicle for purposes of transporting equipment, people, supplies and/or goods necessary for carrying out such activities.

Sec. 28-13. - Construction materials.

- (a) Generally. Materials of construction for signs and sign structures shall be of the quality and grade as specified for structures in the state construction code.
- (b) Combustible materials. All signs and sign structures erected shall conform to the state construction code relating to combustibility.
- (c) Nonstructural trim. Nonstructural trim may be of wood, metal, approved plastics, or any combination thereof.
- (d) Fastenings. Signs erected to masonry, concrete or steel shall be safely and securely fastened thereto by means of metal anchors, bolts, or approved expansion screws of sufficient size and anchorage to support safely the loads applied. All building fastenings must be of noncorrosive materials. Lightweight sign letters may be attached by means of an approved adhesive.
- (e) Illumination. Signs may be illuminated internally or externally unless expressly prohibited in this chapter. All sign lighting shall be either enclosed or directed away from roadways, traffic areas and adjacent residential properties. Sign lighting shall be focused on the sign to avoid stray lighting, and shall not be arranged to shine into the night sky. These provisions shall not apply to flags permitted by subsection 28-7a(6).

Sec. 28-14. - Nonconforming and abandoned or obsolete signs.

- (a) The lawful use of a sign exactly as the sign existed on the date of this amendment may be continued, except as otherwise provided in this chapter, although that sign does not conform with this chapter. It is the intent of this chapter, however, to recognize the eventual elimination, as expeditiously as is reasonable, of such lawful nonconforming signs.
- (b) A nonconforming sign:
  - (1) Shall not be structurally altered so as to prolong the life of the sign or to change the shape, size, type, or design of the sign, or in any way that would increase the degree or extent of nonconformity of such sign;
  - (2) Shall not be expanded or relocated;
  - (3) Shall not be reestablished after damage or destruction, if the estimated expense of reconstruction exceeds fifty (50) percent of the appraised replacement cost as determined by the building official;
- (c) An on-premises sign related to a business that has closed or ceased operations or ceased conducting business shall be deemed to be abandoned or obsolete. Abandonment or obsolescence of a nonconforming sign shall terminate immediately the right to maintain such a sign, subject to the following requirements:
  - (1) An abandoned or obsolete sign and its supporting structure shall be removed by the property owner or lessee of the premises upon which the sign is located when the business which it advertises is no longer

conducted on the premises within ten (10) days after written notice from the city manager or his or her designee.

- (2) A sign that is in conformity with the other provisions of these regulations may remain in place if such sign is obscured by the use of a blank panel attached within the frame of the sign and shall be permitted to remain for a period not to exceed one hundred and twenty (120) days.
  - (3) Where a successor to an inactive business agrees, within thirty (30) days of the date of written notice by the building official or his or her designee, to maintain the sign as provided for by these regulations, this removal requirement shall not apply, but only if and to the extent that the existing sign and structure conforms to all current sign requirements.
- (d) Any illegal nonconforming signs that exist on the effective date of this amendment shall be removed immediately upon the effective date of this amendment shall be replaced by signs that conform to these regulations.

#### Sec. 28-15. - Appeals.

- (a) Appeal from the ruling of any officer, department, board or bureau of the city concerning the enforcement of the provisions of this chapter may be made by any aggrieved party within thirty (30) days of the ruling to the zoning board of appeals, sitting as an administrative appeal board under this chapter.
- (b) The zoning board of appeals shall have the authority to:
  - (1) Correct errors in the application of this chapter by the Planning Commission or administrative officials;
  - (2) Interpret the provisions of this chapter; and
  - (3) Grant variance relief from the provisions of this chapter. Variance relief may be granted by the zoning board of appeals upon an affirmative finding of practical difficulty. The board may find a practical difficulty on the basis of any of the following:
    - a. That the request is based upon circumstances or features that are exceptional and unique to the property and do not result from conditions that exist generally in the city or that are self-created;
    - b. That the failure to grant relief will unreasonably prevent or limit the use of the property and will result in substantially more than mere inconvenience or inability to attain a higher economic or financial return;
    - c. That the grant of relief would be offset by other improvements or actions, such as increased setbacks or increased landscaping, such that the net effect will result in an improvement of the property or the project;
    - d. That construction of a conforming sign would require the removal or significant alteration of natural features on the property.

Before granting variance relief, the board shall also find that the grant of relief will not result in a use or structure that is incompatible with or unreasonably interferes with adjacent or surrounding properties, will result in substantial justice being done to both the applicant and adjacent or surrounding properties, and is not inconsistent with the spirit and intent of this chapter.

- (c) The zoning board of appeals may revoke any grant of a variance for violation of such grant upon the giving of thirty-days' notice of such violation to the owner of the premises and a hearing held thereon.
- (d) Upon receipt of an application for an appeal, interpretation, or variance, one (1) notice that a request has been received shall be published in a newspaper of general circulation in the city and shall be sent by mail or personal delivery to the owners of the property for which the request is being considered, to all persons to whom real property is assessed within three hundred (300) feet of the boundary of the property in question, and to the occupants of all structures within three hundred (300) feet. Such notice shall be given not less than fifteen (15) days before the date of the hearing. If the name of an occupant is not known, the term "occupant" may be used in making notification. Notification need not be given to more than one (1) occupant of a structure, except that if a structure contains more than one (1) dwelling unit or spatial area owned or leased by different individuals, partnerships, businesses, or organizations, one (1) occupant of each unit or spatial area shall receive notice. In the case of a single structure containing more than four (4) dwelling units or other distinct spatial areas owned or leased by different individuals, partnerships, businesses, or organizations, notice may be given to the manager or owner of the structure who shall be requested to post a notice at the primary entrance to the structure. The notice shall:
  - (1) Describe the nature of the variance or appeal;
  - (2) Indicate the property which is the subject of the request;
  - (3) State when and where the request will be considered;
  - (4) Indicate when and where written comments will be received concerning the request.

Sec. 28-16. - Violations; signs in violation declared public nuisance.

- (a) It shall be unlawful for any person to erect, construct, maintain, enlarge, alter, move, or convert any sign in the city, or cause or permit the same to be done on his property contrary to or in violation of any of the provisions of this chapter.
- (b) Any sign which is erected, constructed, maintained, enlarged, altered, moved, or converted in violation of any of the provisions of this chapter is hereby declared to be a public nuisance per se, and may be abated by order of any court of competent jurisdiction.
- (c) In addition to the remedies otherwise provided, the city may remove and dispose of an unlawful sign on public property.
- (d) Any person, firm or corporation determined to have been in violation of the provisions of this chapter shall be responsible for a municipal civil infraction and subject to the provisions of section 1-11 of this Code.

**PART II.**

**Severability.** Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**PART III.**

**Savings Clause.** The amendment of the Novi Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the Novi Code of Ordinances set forth in this Ordinance.

**PART IV.**

**Repealer.** All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**PART V.**

**Effective Date: Publication.** The provisions of this Ordinance shall become effective fifteen (15) days after its adoption and shall be published within 15 days of its adoption by publication of a brief notice in a newspaper circulated in the City, stating the date of enactment and the effective date of the ordinance, a brief statement as to the subject matter of this Ordinance and such other facts as the Clerk shall deem pertinent, and that a copy of the Ordinance is available for public use and inspection at the office of the City Clerk.

Made, Passed and Adopted by the Novi City Council this 27<sup>th</sup> day of March, 2017.

\_\_\_\_\_  
Robert J. Gatt, Mayor

\_\_\_\_\_  
Cortney Hanson, City Clerk

**Certificate of Adoption**

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the Novi City Council held on the 27<sup>th</sup> day of March, 2017.

\_\_\_\_\_  
Cortney Hanson, City Clerk

Adopted: 03/27/2017  
Published: 04/06/2017  
Effective: 04/11/2017

**Certificate of Clerk**

I hereby certify that the foregoing ordinance was published by posting a copy thereof at each of the following times and places within the City of Novi, on the 28<sup>th</sup> day of March, 2017.

- |    |                |                     |
|----|----------------|---------------------|
| 1. | Novi City Hall | 45175 Ten Mile Road |
|    | Novi Library   | 45255 Ten Mile Road |

I do further certify that on the 6<sup>th</sup> day of April, 2017 said Ordinance Amendment 17-188 was published in brief in the Novi News, a newspaper published and circulated in said City.

\_\_\_\_\_  
Cortney Hanson, City Clerk