

**ORDINANCE 2019-08**

**ORDINANCE DETERMINING THAT THE MINUTES TO  
CLOSED MEETINGS SHALL BECOME PUBLIC**

**Dated: This 26<sup>th</sup> day of March, 2019**

**Published in Pamphlet Form by Authority  
of the  
President and Board of Trustees  
Village of Niles**

## ORDINANCE 2019-08

### **ORDINANCE DETERMINING THAT THE MINUTES TO CLOSED MEETINGS SHALL BECOME PUBLIC**

**WHEREAS**, 5 ILCS 140/7(1)(m), section 7(1)(m) of the Freedom of Information Act, allows the minutes to closed meetings to be withheld from public view;

**WHEREAS**, 5 ILCS 120/2.06(d), section 2.06(d) of the Open Meetings Act, requires that a determination must be made that minutes to closed meetings can become public;

**WHEREAS**, the Village of Niles Board of Trustees has conducted the following closed sessions since the last determination on November 28, 2017: November 28, 2017; December 12, 2017; January 23, 2018; February 27, 2018; March 27, 2018; April 2, 2018; April 24, 2018; May 22, 2018; June 12, 2018; June 26, 2018; August 28, 2018; September 25, 2018; October 9, 2018; December 11, 2018; January 22, 2019; February 26, 2019; March 12, 2019 and March 14, 2019.

**WHEREAS**, a determination has been made that the June 28, 2011; July 12, 2011; July 26, 2011; September 27, 2011; December 13, 2011; June 26, 2012; July 24, 2012; August 28, 2012; November 27, 2012; December 11, 2012; January 22, 2013; February 26, 2013; March 26, 2013; June 25, 2013; April 26, 2016; January 24, 2017; March 28, 2017; April 25, 2017; October 24, 2017; January 23, 2018; February 27, 2018; March 27, 2018; April 24, 2018; May 22, 2018; June 12, 2018; September 25, 2018; December 11, 2018; January 22, 2019; February 26, 2019; March 12, 2019 and March 14, 2019 closed session minutes will remain privileged.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Niles, Cook County, Illinois, that the previously privileged minutes of November 18, 2014; December 9, 2014; June 28, 2016; December 13, 2016; June 27, 2017; September 12, 2017; November 28, 2017; December 12, 2017; April 2, 2018; June 26, 2018; August 28, 2018; and October 9, 2018 will now be made public.

**PASSED:** This 26<sup>th</sup> day of March, 2019  
**YEAS:** 4 Alpogianis, LoVerde, Matyas, McCreery  
**NAYS:** 0  
**ABSENT:** 2 Jekot, Strzelecki  
**ABSTAIN:** 0

**APPROVED** by me this 26<sup>th</sup> day of March, 2019.



President of the Village of Niles  
Cook County, Illinois

**ATTESTED AND FILED** in my office this 26<sup>th</sup> day of March, 2019 and published in pamphlet form as provided by law in the Village of Niles, Illinois.

  
Village Clerk

**EXECUTIVE SESSION MINUTES  
BOARD OF TRUSTEES  
VILLAGE OF NILES  
November 18, 2014  
6:00p.m.**

Pursuant to proper legal notice, an Executive Session of the Niles Board of Trustees was held on Tuesday, November 18, 2014 at 6:01 p.m. The Board met in the Conference Room of the Council Chambers located at Village Hall, 1000 Civic Center Drive, Niles, Illinois.

**Present were:**

President Andrew Przybylo  
Trustee George D. Alpogianis  
Trustee Chris Hanusiak  
Trustee Joe LoVerde (*arrived at 6:45 p.m.*)  
Trustee Danette O'Donovan Matyas  
Trustee Rosemary Palicki

**Also present:**

Village Manager Steven C. Vinezeano  
Village Attorney Joseph Annunzio  
Village Clerk Marlene J. Victorine  
Kathy Barnat, Human Resources Coordinator  
Hadley Skeffington-Vos, Asst. Village Mgr.  
Attorney Jill O'Brien – Laner, Muchin,  
Dombrow, Becker, Levin, Tominberg

**Absent:**

Trustee John Jekot

**Approval of Minutes**

Trustee Palicki made a motion to approve the executive session minutes of October 28, 2014, seconded by Trustee Matyas. On roll call, all concurred.

**Collective Bargaining**

Attorney Jill O'Brien provided the Board of Trustees with an update on the status of union negotiations. MAP has filed to get back in as the Police union. There will be a run-off election between MAP and the Teamsters on December 11. There have been no meetings with Police or Fire since the last update in July. The issue of insurance is holding up both the Fire and Police union negotiations. Attorney O'Brien gave a summary of the AFSCME union negotiations, stating that they have participated in mediation and now the recommendation is to go to arbitration. The Board discussed the proposed Fire minimum manning bill and its effect on the Fire union negotiations.

*6:30 p.m. Attorney O'Brien left the meeting.*

**Litigation**

Village Attorney Annunzio stated that he is recommending the Don Nolan Group to represent the Village on the People for a Safer Society et al. v. the Village of Niles lawsuit.

**Personnel**

President Przybylo asked for the Board's support on his recommendation of Deputy Chief Dennis McEnerney for appointment as Interim Police Chief at tonight's Board meeting with a \$10,000 salary increase. The Board discussed the future of the Police Chief position.

*6:45 p.m. Trustee LoVerde joined the meeting.*

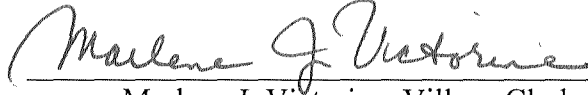
**Next Meeting**

Trustee Palicki requested that the Post Office lease be placed on the next Executive Session agenda.

**Adjournment**

Trustee Palicki made a motion, seconded by Trustee Alpogianis, to adjourn Executive Session at 6:48 p.m. and on voice vote all concurred.

*Approval of these minutes includes authorization to destroy the audio recording after 18 months.*

  
\_\_\_\_\_  
Marlene J. Victorine, Village Clerk

Date Approved: December 9, 2014

Date Released: March 26, 2019 by Ordinance 2019-08

**EXECUTIVE SESSION MINUTES  
BOARD OF TRUSTEES  
VILLAGE OF NILES  
December 9, 2014  
6:15 p.m.**

Pursuant to proper legal notice, an Executive Session of the Niles Board of Trustees was held on Tuesday, December 9, 2014 at 6:16 p.m. The Board met in the Conference Room of the Council Chambers located at Village Hall, 1000 Civic Center Drive, Niles, Illinois.

**Present were:**

President Andrew Przybylo  
Trustee George D. Alpogianis  
Trustee Chris Hanusiak  
Trustee John Jekot  
Trustee Joe LoVerde  
Trustee Danette O'Donovan Matyas  
Trustee Rosemary Palicki

**Also present:**

Village Manager Steven C. Vinezeano  
Village Attorney Joseph Annunzio  
Village Clerk Marlene J. Victorine  
Charles Ostman, Community Development  
Director  
Ross Klicker, Economic Development and  
Marketing Coordinator

**Approval of Minutes**

Trustee LoVerde made a motion to approve the executive session minutes of November 18, 2014, seconded by Trustee Palicki. On voice vote, all concurred.

**Real Estate**

Village Manager Steve Vinezeano opened the discussion regarding the future of the Niles Post Office at the current location and a proposal received from the Post Office regarding their ground lease which expires in 2016. Village Manager Vinezeano sought direction from the Board regarding whether we should pursue a long-term lease or a short-term lease with an option to possibly relocate the Post Office. The Board requested a fair market analysis and appraisal be done of the property. CBRE has been hired to represent the Post Office in lease negotiations and staff would like to hire an expert to protect the Village's interest. The Board agreed to bring in a broker to represent the Village and to get the best possible deal. Ross Klicker stated that the Post Office owns the building and only leases the property.

**Legal Update**

Attorney Annunzio stated that the Nolan law firm filed a Motion to Dismiss on behalf of the Village in the People for a Safer Society et al. v. Village of Niles lawsuit.


*6:50 p.m. Ross Klicker and Charles Ostman left the meeting.*

Attorney Annunzio stated that AFSME filed papers requesting arbitration.

**Adjournment**

Trustee Palicki made a motion, seconded by Trustee Alpogianis, to adjourn Executive Session at 6:56 p.m. and on voice vote all concurred.

***Approval of these minutes includes authorization to destroy the audio recording after 18 months.***

  
Marlene J. Victorine, Village Clerk

Date Approved: January 27, 2015

Date Released: March 26, 2019 by Ordinance 2019-08

**EXECUTIVE SESSION MINUTES  
BOARD OF TRUSTEES  
VILLAGE OF NILES  
June 28, 2016  
6:00 p.m.**

Pursuant to proper legal notice, an Executive Session of the Niles Board of Trustees was held on Tuesday, June 28, 2016 and called to order at 6:05 p.m. The Board met in the Conference Room of the Council Chambers located at Village Hall, 1000 Civic Center Drive, Niles, Illinois.

**Present were:**

President Andrew Przybylo  
Trustee George D. Alpogianis  
Trustee John C. Jekot  
Trustee Danette O'Donovan Matyas  
Trustee Denise M. McCreery  
Trustee Dean Strzelecki

**Also present:**

Village Manager Steven C. Vinezeano  
Village Attorney Danielle Grcic  
Village Clerk Marlene J. Victorine  
Hadley Skeffington-Vos, Asst. Village Mgr.  
Scot Neukirch, Finance Director  
Mary Anderson, Public Services Director  
Ralph Czerwinski, Morton Grove Village  
Administrator  
William Balling, WRB, LLC, Consultant

**Absent:**

Trustee Joe LoVerde

**Approval of Minutes**

Trustee Matyas moved to approve the May 24, 2016 Executive Session minutes, seconded by Trustee Alpogianis. On voice vote, all approved.


**Operation of a Municipal Utility**

Village Manager Vinezeano stated that the purpose of this meeting is to provide an update on the assessment of alternative water suppliers, reaffirm the Village's interest in moving forward with negotiations with Evanston, and to provide a Morton Grove Niles (MGN) task list for follow-up efforts for this summer and fall for this project. Consultant William Balling gave a history of the alternative water supplier project and updated the Board on the Wilmette and Glenview option, Aqua Illinois participation, discussions with the Northwest Water Commission, Evanston supply option, and MGN pricing model. Mr. Balling responded to questions from the Board including the possibility of a continued relationship with the City of Chicago as a redundant supplier.

**Adjournment**

Trustee Strzelecki made a motion, seconded by Trustee McCreery, to adjourn Executive Session at 7:03 p.m. On voice vote, all concurred.

***Approval of these minutes includes authorization to destroy the audio recording after 18 months.***

  
Marlene J. Victorine, Village Clerk

Date Approved: July 26, 2016

Date Released: March 26, 2019 by Ordinance 2019-08

**EXECUTIVE SESSION MINUTES  
BOARD OF TRUSTEES  
VILLAGE OF NILES  
December 13, 2016  
6:00 p.m.**

Pursuant to proper legal notice, an Executive Session of the Niles Board of Trustees was held on Tuesday, December 13, 2016 and called to order at 6:05 p.m. The Board met in the Conference Room of the Council Chambers located at Village Hall, 1000 Civic Center Drive, Niles, Illinois.

**Present were:**

President Andrew Przybylo  
Trustee George D. Alpogianis  
Trustee John C. Jekot  
Trustee Joe LoVerde  
Trustee Danette O'Donovan Matyas  
Trustee Dean Strzelecki

**Also present:**

Village Attorney Danielle Grcic  
Village Clerk Marlene J. Victorine  
Steven Vinezeano, Village Manager  
Hadley Skeffington-Vos Asst. Village Manager  
Kathy Barnat, Human Resources Director  
Mary Anderson, Public Services Director  
Fire Chief Steve Borkowski  
Police Chief Dennis McEnerney  
Joellen Earl, GovHR USA

**Absent:**

Trustee Denise McCreery

**Approval of Minutes**

Trustee Strzelecki moved to approve the September 27, 2016 Executive Session minutes, seconded by Trustee Matyas. On roll call, all approved.

**Collective Bargaining**

Hadley Skeffington-Vos and Joellen Earl reported on the negotiations for the Collective Bargaining Agreement between the Village and the International Union of Operating Engineers Local 150 Public Employees Division which expired on April 30, 2016. The negotiating team's goal was to keep the contract cost neutral. The proposed two-year contract presented to the Board for approval has a savings to the Village of \$20,607.25. All other Village collective bargaining agreements expire in 2017 and Public Services is always first to renegotiate. By proposing a two year contract, they would like to renegotiate again after the other contracts have been negotiated and signed. Local 150 was expected to vote on this proposed contract today. After discussion and review of the agreement terms, the Board indicated its approval of the Local 150 contract as presented.

*At 6:37 p.m. Joellen Earl and Mary Anderson left the meeting.*

*At 6:38 p.m. Fire Chief Borkowski and Police Chief McEnerney joined the meeting.*

Hadley Skeffington-Vos asked the Board for direction for both the Police and Fire Union contract negotiations. Fire Chief Borkowski stated that the Firefighters Union is ready and interested in beginning negotiations.

*At 6:51 p.m. Fire Chief Borkowski, Police Chief McEnerney and Kathy Barnat left the meeting.*

**Litigation**

Attorney Grcic updated the Board on the Makula lawsuit versus the Mayor, Board and Village Clerk to enforce his voter referendum on term limits. Mr. Makula requested a substitution of judge by right. Attorney Grcic stated that the People for a Safer Society case is scheduled for an Appellate Court hearing to be held in three to six months.

**Operation of a Municipal Utility**

Attorney Grcic spoke to the agenda item for approval this evening for the retention of the law firm of Klein, Thorpe and Jenkins in regard to the alternative water project.

**Adjournment**

Trustee Jekot made a motion, seconded by Trustee Strzelecki, to adjourn Executive Session at 7:01 p.m. On voice vote, all concurred.

*Approval of these minutes includes authorization to destroy the audio recording after 18 months.*



Marlene J. Victorine, Village Clerk

Date Approved: January 24, 2017

Date Released: March 26, 2019 by Ordinance 2019-08



**EXECUTIVE SESSION MINUTES  
BOARD OF TRUSTEES  
VILLAGE OF NILES**

**June 27, 2017**

**6:30 p.m.**

Pursuant to proper legal notice, an Executive Session of the Niles Board of Trustees was held on Tuesday, June 27, 2017 and called to order at 6:37 p.m. The Board met in the Conference Room of the Council Chambers located at the Village of Niles Administration Building, 1000 Civic Center Drive, Niles, Illinois.

**Present were:**

President Andrew Przybylo  
Trustee George D. Alpogianis  
Trustee John C. Jekot  
Trustee Joe LoVerde  
Trustee Danette O'Donovan Matyas  
Trustee Dean Strzelecki

**Also present:**

Village Manager Steven C. Vinezeano  
Village Clerk Marlene J. Victorine  
Village Attorney Danielle Grcic  
Hadley Skeffington-Vos, Dep. Village Manager  
Jeff Martynowicz, Finance Director  
Mary Anderson, Public Services Director

**Absent:**

Trustee Denise McCreery

**Approval of Minutes**

Trustee Strzelecki moved to approve the May 23, 2017 and June 13, 2017 Executive Session minutes, seconded by Trustee Jekot. On voice vote, all approved.

**Real Estate**

Village Manager Vinezeano briefed the Board on a proposed property acquisition being headed up by Morton Grove for possible use by the Morton Grove-Niles (MG-N) Water Commission. The MG-N Water Commission will hold its first public meeting in July with a public update to be presented to the Niles Board on July 25.

*At 7:00 p.m. Mary Anderson and Jeff Martynowicz left the meeting.*


**Personnel**

Attorney Grcic responded to questions from the Board regarding the authorization of payment for a Workers' Compensation arbitration award for Jim Elenz, Niles Police Department, in the amount of \$35,573.52.

**Adjournment**

Trustee Jekot made a motion, seconded by Trustee Alpogianis, to adjourn Executive Session at 7:05 p.m. On voice vote, all concurred.

***Approval of these minutes includes authorization to destroy the audio recording after 18 months.***



Marlene J. Victorine, Village Clerk

Date Approved: July 25, 2017

Date Released: March 26, 2019 by Ordinance 2019-08

**EXECUTIVE SESSION MINUTES  
BOARD OF TRUSTEES  
VILLAGE OF NILES  
September 12, 2017  
5:30 p.m.**

Pursuant to proper legal notice, an Executive Session of the Niles Board of Trustees was held on Tuesday, September 12, 2017 and called to order at 5:35 p.m. The Board met in the Conference Room of the Council Chambers located at the Village of Niles Administration Building, 1000 Civic Center Drive, Niles, Illinois.

**Present were:**

President Andrew Przybylo  
Trustee George D. Alpogianis  
Trustee John C. Jekot  
Trustee Danette O'Donovan Matyas  
Trustee Denise McCreery  
Trustee Dean Strzelecki

**Also present:**

Village Manager Steven C. Vinezeano  
Village Clerk Marlene J. Victorine  
Village Attorney Danielle Grcic  
Hadley Skeffington-Vos, Deputy Village Manager  
Mary Anderson, Public Services Director  
Jeff Martynowicz, Finance Director

**Absent:**

Trustee Joe LoVerde

**Real Estate**

Village Manager Vinezeano briefed the Board on the proposed purchase of one-acre of property at 7900 Nagle Avenue in Morton Grove for use by the Morton Grove-Niles Water Commission. The property is located immediately adjacent to Morton Grove's Public Works facility. The resolution for approval on the agenda at tonight's Special Board Meeting will authorize the approval and assignment of a contract for the purchase of this property and authorize expenditure of Village funds. The Morton Grove-Niles Water Commission would use this property to construct a new pump station and reservoir to serve the two communities. The agreed upon price is \$795,000 and the two Villages would each pay 50% (approximately \$397,500) to be reimbursed through bond proceeds and revenue from water sales. Pending Board approval of the resolution, the property is scheduled for closing on September 15.

*At 5:48 p.m. Mary Anderson and Jeff Martynowicz left the meeting.*

President Przybylo and Attorney Grcic updated the Board on real estate owned by the Village, known as Oak Park, and the lease agreement with the tenant, the Niles Park District.

**Adjournment**

Trustee Strzelecki made a motion, seconded by Trustee Matyas, to adjourn Executive Session at 6:04 p.m. On voice vote, all concurred.

***Approval of these minutes includes authorization to destroy the audio recording after 18 months.***



Marlene J. Victorine, Village Clerk

Date Approved: October 24, 2017

Date Released: March 26, 2019 by Ordinance 2019-08

**EXECUTIVE SESSION MINUTES  
BOARD OF TRUSTEES  
VILLAGE OF NILES  
November 28, 2017  
5:30 p.m.**

Pursuant to proper legal notice, an Executive Session of the Niles Board of Trustees was held on Tuesday, November 28, 2017, and called to order at 5:41 p.m. The Board met in the Conference Room of the Council Chambers located at the Village of Niles Administration Building, 1000 Civic Center Drive, Niles, Illinois.

**Present were:**

President Andrew Przybylo  
Trustee George D. Alpogianis  
Trustee John Jekot  
Trustee Joe LoVerde  
Trustee Danette O'Donovan Matyas  
Trustee Denise McCreery  
Trustee Dean Strzelecki

**Also present:**

Village Manager Steven C. Vinezeano  
Village Clerk Marlene J. Victorine  
Village Attorney Danielle Grcic  
Asst. to the Village Manager Kathy Thake  
Attorney Dan Egan, Nyhan, Babrick,  
Kinzie & Lowry  
Attorney Jill O'Brien, Lanier Muchin, Ltd.  
Chief of Police Luis C. Tigera

**Approval of Minutes**

Trustee Strzelecki moved approval of the October 24, 2017 Executive Session minutes, seconded by Trustee Alpogianis. On voice vote, all approved.

**Litigaton/Personnel**

Attorney Dan Egan, Village of Niles workers compensation attorney from Nyhan, Babrick, Kinzie & Lowry, reported on the proposed settlement contract for Daniel Woods v. Village of Niles. Daniel Woods, a former firefighter paramedic for the Village, sustained an injury while transporting someone on a stretcher. At the March 28, 2017, Executive Session, the Board gave Attorney Egan settlement authority up to \$144,332, representing 40% loss of use of the man as a whole. Mr. Woods' Attorney accepted the offer and Attorney Egan asked the Board to ratify this settlement agreement and allow him to execute the settlement contract on behalf of the Village in the amount of \$144,332. Approval of this agreement is on tonight's consent agenda.

*At 5:51 p.m. Attorney Egan left the meeting.*

*At 5:52 p.m. Attorney Jill O'Brien and Chief of Police Tigera joined the meeting.*

**The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body**

Chief Tigera presented a Niles Police Department (NPD) reorganization proposal effective January 1, 2018. The restructuring will improve the efficiency and effectiveness of the NPD and the speed and accuracy of internal and external communications. Currently, the NPD is divided into two Divisions with two Deputy Chiefs. He asked the Board to consider his recommendation to have one Deputy Chief, which would be known as the Chief of Staff overseeing the day-to-day operations of the agency with an approximate cost savings of between \$10,000 to \$26,000. Out of 30 local Police Departments surveyed, 70% have one Deputy Chief. Chief Tigera responded to questions from the Board regarding this reorganization proposal.

As a follow-up to the discussion at the October 24, 2017, Executive Session regarding an allegation regarding a specific employee, Attorney Jill O'Brien reported that they are still in the fact finding stage.

*At 5:52 p.m. Attorney Jill O'Brien and Chief Tigera left the meeting.*

**Adjourn**

Trustee Strzelecki made a motion, seconded by Trustee Jekot, to adjourn Executive Session at 6:43 p.m. On voice vote, all concurred.

\* \* \* \* \*

**Reconvene**

The Board reconvened into Executive Session at 8:25 p.m. Present were President Przybylo; Trustees Alpogianis, Jekot, LoVerde, Matyas, McCreery, and Strzelecki; Village Manager Vinezeano; Village Attorney Grcic; Village Clerk Marlene Victorine; Assistant to the Village Manager Kathy Thake and Chief of Police Tigera.

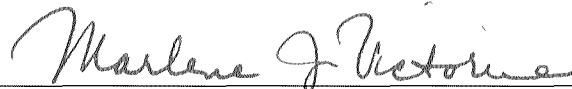
**The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body (continued)**

The Board reconvened to provide direction to Chief of Police Tigera and to confirm their earlier discussion regarding the proposed reorganization of the Police Department structure in conjunction with the 12-hour shifts, which will begin on January 1, 2018. The Board agreed with the proposed NPD reorganization.

**Adjournment**

Trustee Strzelecki moved to adjourn Executive Session at 8:39 p.m., seconded by Trustee Jekot. On voice vote, all approved.

*Approval of these minutes includes authorization to destroy the audio recording after 18 months.*



Marlene J. Victorine, Village Clerk

Date Approved: January 23, 2018

Date Released: March 26, 2019 by Ordinance 2019-08

**EXECUTIVE SESSION MINUTES  
BOARD OF TRUSTEES  
VILLAGE OF NILES  
December 12, 2017  
5:45 p.m.**

Pursuant to proper legal notice, an Executive Session of the Niles Board of Trustees was held on Tuesday, December 12, 2017 and called to order at 5:50 p.m. The Board met in the Conference Room of the Council Chambers located at the Village of Niles Administration Building, 1000 Civic Center Drive, Niles, Illinois.

**Present were:**

President Andrew Przybylo (arrived 6:04 p.m. )  
Trustee George D. Alpogianis  
Trustee John Jekot  
Trustee Joe LoVerde  
Trustee Danette O'Donovan Matyas  
Trustee Denise McCreery (arrived 5:53 p.m.)  
Trustee Dean Strzelecki

**Also present:**

Village Manager Steven C. Vinezeano  
Village Clerk Marlene J. Victorine  
Village Attorney Danielle Grcic  
Asst. to the Village Manager, Kathy Thake  
Charles Ostman, Community Dev. Director  
Ross Klicker, Economic Dev. Coordinator  
Chief of Police Luis C. Tigera

President Pro Tem LoVerde called the meeting to order and served as President Pro Tem until President Przybylo arrived at 6:04 p.m.

**Approval of Minutes**

Trustee Jekot moved approval of the November 28, 2017 Executive Session minutes, seconded by Trustee Alpogianis. On voice vote, all approved.

*At 5:52 Charles Ostman and Ross Klicker joined the meeting.*

**Real Estate**

Ross Klicker presented the results of a Request for Qualifications to Develop and Operate an Independent Living Senior Housing Facility on Touhy Avenue at the current site of the Village's Rain Garden and Public Services old Maintenance Garage. The Village received four submittals and, based on the criteria in the RFQ, the Alden Foundation is the recommended firm. Mr. Klicker responded to questions from the Board including: why this location, number and cost of units, who will occupy units, how will this affect our community, other development or uses for this location and status of property appraisal. A representative from Alden will be at the Board meeting to respond to additional questions from the Board. At this point, staff is asking only for authorization to begin discussion with the Alden Foundation to explore this concept further. The Board agreed on visiting one of the Alden facilities and learning about the dynamics.

*At 6:27 p.m. Charles Ostman and Ross Klicker left the meeting.*

*At 6:29 p.m. Chief of Police Tigera joined the meeting*

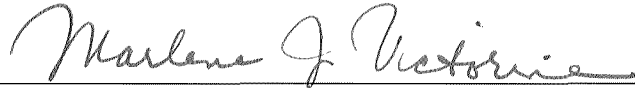
**The Appointment, Employment, Compensation, Discipline Performance or Dismissal of Specific Employees of the Public Body**

Chief Tigera updated the Board on the status of the Police re-organization effective January 1, 2018, specifically the deputy chief positions. He also requested permission to allow, on a temporary basis, the use of 19 Police vehicles (officers to take vehicles to and from home within a 25-mile radius) during the transition of the old Public Services building. Take-home policy to be re-evaluated in one year.

**Adjournment**

Trustee LoVerde made a motion, seconded by Trustee Jekot, to adjourn Executive Session at 6:54 p.m. On voice vote, all concurred.

*Approval of these minutes includes authorization to destroy the audio recording after 18 months.*

A handwritten signature in cursive script, reading "Marlene J. Victorine", written in black ink.

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Marlene J. Victorine, Village Clerk

Date Approved: January 23, 2018

Date Released: March 26, 2019 by Ordinance 2019-08

**EXECUTIVE SESSION MINUTES**  
**BOARD OF TRUSTEES**  
**VILLAGE OF NILES**  
**April 2, 2018**  
**6:00 p.m.**

Pursuant to proper legal notice, an Executive Session of the Niles Board of Trustees was held on Tuesday, April 2, 2018 and called to order at 6:10 p.m. The Board met in Room 218 at Village Hall, 1000 Civic Center Drive, Niles, Illinois.

Present were:

President Andrew Przybylo  
Trustee George D. Alpogianis  
Trustee John C. Jekot  
Trustee Danette O'Donovan Matyas  
Trustee Denise McCreery  
Trustee Dean Strzelecki

Also present:

Village Manager Steven C. Vinezeano  
Village Clerk Marlene J. Victorine  
Deputy Village Manager Hadley Skeffington-Vos  
Finance Director, Jeff Martynowicz  
Chief of Police Luis C. Tigera  
Deputy Police Chief Joseph Penze  
Senior Center Director Kelly Mickle  
Community Dev. Director Charles Ostman  
IT Director Bill Shaw  
Family Services Director Tony Hollenback

Absent:

Trustee Joe LoVerde

**The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the Public Body – FY2019 Budget**

**Cost of Living (COLA)**

Deputy Village Manager Skeffington-Vos announced that staff is recommending a 2% COLA for full-time non-union, merit and part-time employees. Per the Open Meetings Act, any discussion on across-the-board COLAs by the Board will be held on April 4, 2018 during the open budget workshop session.

The Board discussed the following requests:

*Chief of Police Tigera and Deputy Chief Penze joined the meeting*

**Police Department Reorganization**

- Promotion of OSO Kurt Wozniak into a new full-time position of Quartermaster (Merit Range 5)  
Increase salary 7.1% to \$68,511.25 (7.1%)
- Post full-time OSO position to replace Wozniak
- Retitle Technical Support Officer James Mahoney III to Executive Support Officer  
Increase salary 5.1% to \$96,402.21
- Promote Secretary Alexandra Brown to Executive Assistant to Chief of Police  
Increase salary 11.3% to \$60,000 (to replace Chief's Secretary Dena Ratajczyk)
- Transfer Dena Ratajczyk to Deputy Chief's office as Administrative Assistant (no salary change)
- Increase Commanders Holiday Pay from 8 hours to 10 hours for Commanders James Elenz, Thomas Fragassi, Kenneth Sall, Robert Tornabene and Nicholas Zakula (total estimated annual increase of \$5,742.60)

- Restructure Community Service Officer (CSO) Position – Change the following positions Special Service Officer, Auxiliary, Street CSO and CSO to the following titles:
  - CSO I (current desk CSO position)
  - CSO II (current street CSOs, new CSO bike officer, CSO crime prevention position)
  - CSO III (current Auxiliary officer positions)
  - CSO IV (current Special Service Officers)

*Deputy Chief Penze left the meeting*

- Retitle Deputy Chief Joseph Penze to Deputy Chief of Police/Chief of Staff  
Increase salary 5% to \$138,147.82

*Chief of Police left the meeting*

- Increase Chief of Police salary 5.6% to \$150,000, plus an additional one week's vacation on his anniversary date in June (for a total of five weeks' vacation)

### **Fire Department**

- Increase Fire Chief Martin Feld salary 5.6% (\$142,000 to \$150,000)

*Senior Center Director Kelly Mickle joined the meeting*

### **Senior Center**

- Proposal to Promote Part-Time Program Coordinator Chrisann Fahy to Full-Time Program Coordinator and increase salary to \$64,384.50
- Remove full-time nurse position and recommend in the future to bring in a health care organization to service the seniors

*Ms. Mickle left the meeting.*

### **General Government**

- Increase Assistant to the Village Manager Kathy Thake salary 9.6% to \$82,200 and \$1,250 bonus for Acting Deputy Village Manager duties

*Community Development Director Charles Ostman joined the meeting*

### **Planning and Zoning Board**

- Increase Planning and Zoning Board Chair Thomas Kanelos Compensation to \$200 per meeting
- No increase for Planning and Zoning Board Members at this time – revisit FY2020

*Mr. Ostman left the meeting.*

*IT Director Bill Shaw joined the meeting*

### **IT**

- Increase Junior System Administrator Beata Gora salary 20% to \$54,000

*Bill Shaw left the meeting.*

*Family Services Director Tony Hollenback joined the meeting.*

### **Family Services**

- Bonus of \$1,350 for Darren Brown for Acting Assistant Family Services Director duties

*Mr. Hollenback left the meeting.*



*Finance Director Jeff Martynowicz left the meeting.*

**Finance**

- Finance Director Jeff Martynowicz 3% COLA and \$1,500 bonus

**Fitness Center**

- Fitness Center Director Carl Maniscalco 2-1/2% COLA and \$1,000 bonus

*Deputy Village Manager and Village Manager Vinezeano left the meeting*

**Village Manager**

- Village Manager Vinezeano 3% COLA and \$5,000 bonus plus an additional week's vacation (for a total of 5 weeks of vacation)

*Deputy Village Manager and Village Manager rejoined the meeting*

*Village Clerk Marlene Victorine left the meeting*

**Village Clerk**

- Village Clerk Victorine 3% COLA and \$2,000 bonus.

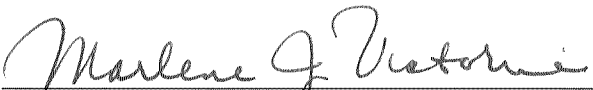
Individuals who receive promotions and salary adjustments for FY2019 are not eligible to receive COLA increases.

For future personnel requests, the Board requested a percentage box be added to the New Personnel Request Form, including percentage of COLA, benefits, etc. The Board also requested additional information on part-time Fitness personnel indicating the difference between a 2% and a 4% COLA.

**Adjournment**

Trustee McCreery made a motion, seconded by Trustee Matyas, to adjourn Executive Session at 8:46 p.m. On voice vote, all concurred.

*Approval of these minutes includes authorization to destroy the audio recording after 18 months.*

  
\_\_\_\_\_  
Marlene J. Victorine, Village Clerk

Date Approved: May 22, 2018

Date Released: March 26, 2019 by Ordinance 2019-08

**EXECUTIVE SESSION MINUTES  
BOARD OF TRUSTEES  
VILLAGE OF NILES**

**June 26, 2018**

**5:30 p.m.**

Pursuant to proper legal notice, an Executive Session of the Niles Board of Trustees was held on Tuesday, June 26, 2018, and called to order at 5:36 p.m. The Board met in the Conference Room of the Council Chambers located at the Village of Niles Administration Building, 1000 Civic Center Drive, Niles, Illinois.

**Present were:**

President Andrew Przybylo  
Trustee George D. Alpogianis  
Trustee John C. Jekot  
Trustee Joe LoVerde  
Trustee Danette O'Donovan Matyas  
Trustee Denise McCreery  
Trustee Dean Strzelecki

**Also present:**

Village Manager Steven C. Vinezeano  
Village Clerk Marlene J. Victorine  
Village Attorney Danielle Grcic  
Deputy Village Manager Hadley Skeffington-Vos  
Finance Director Jeff Martynowicz

**Approval of Minutes**

Trustee McCreery made a motion, seconded by Trustee LoVerde, to approve the Executive Session minutes of May 22, 2018. On voice vote, all concurred. Trustee Matyas made a motion, seconded by Trustee Strzelecki, to approve the June 12, 2018 Executive Session minutes. On voice vote, all concurred.

**Collective Bargaining**

Deputy Village Manager Hadley Skeffington-Vos presented a Joint Recommendation for Consideration from AFSCME and the Village of Niles Labor Management Committee for consideration by the Mayor and Village Board. Pursuant to a Memorandum of Understanding entered into between AFSCME and the Village of Niles, dated August 14, 2017, authorized representatives of both parties created a committee that met to discuss various information to determine if an adjustment to the base pay/salary of any existing AFSCME bargaining unit position was appropriate.

Following good faith discussions between the participants of this Committee, Mayor Przybylo and the Board of Trustees were asked to consider this "joint request" that an upward adjustment/pay increase be authorized as to Bev Kinowski, Fire Department (promotion to 10KK with retroactive payment of \$921.51) and Sharon Panek, Finance Department (promotion to 9KK with retroactive pay in the amount of \$3,664.532).

The Committee also recommended that Jennifer Seymour's salary be discussed for possible increase from the present 10KK to either a new range of 11KK, 12KK or 13KK retroactive to May 1, 2017, if approved by the Board. Jennifer Seymour requested 12KK retroactive to May 1, 2017, with positive performance and successful completion of training to backup Senior Accountant, increase to 13KK on November 1, 2018. After discussion, the Board concurred with the recommendations for Bev Kinowski and Sharon Panek. Jennifer Seymour is to remain at her present salary of 10KK.

*At 6:00 p.m., Jeff Martynowicz left the meeting.*

The Board discussed and concurred with Former Police Chief's secretary Dena Ratajczyk's move to the position of Police Records Clerk with a salary to be set at 7KK, with no stipend.

**Adjournment**

Trustee McCreery moved to adjourn Executive Session at 6:05 p.m., seconded by Trustee Jekot. On voice vote, all approved.

*Approval of these minutes includes authorization to destroy the audio recording after 18 months.*

A handwritten signature in cursive script, reading "Marlene J. Victorine".

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Marlene J. Victorine, Village Clerk

Date Approved: August 28, 2018

Date Released: March 26, 2019 by Ordinance 2019-08

**EXECUTIVE SESSION MINUTES  
BOARD OF TRUSTEES  
VILLAGE OF NILES**

**August 28, 2018**

**6:00 p.m.**

Pursuant to proper legal notice, an Executive Session of the Niles Board of Trustees was held on Tuesday, August 28, 2018, and called to order at 6:10 p.m. The Board met in the Conference Room of the Council Chambers located at the Village of Niles Administration Building, 1000 Civic Center Drive, Niles, Illinois.

**Present were:**

President Andrew Przybylo  
Trustee George D. Alpogianis  
Trustee John C. Jekot  
Trustee Danette O'Donovan Matyas  
Trustee Dean Strzelecki

**Also present:**

Village Manager Steven C. Vinezeano  
Village Clerk Marlene J. Victorine  
Village Attorney Danielle Grcic  
Hadley Skeffington-Vos, Deputy Village  
Manager  
Attorney Dan Egan, Nyhan Bambick Kinzie  
& Lowry

**Absent:**

Trustee Joe LoVerde  
Trustee Denise McCreery

**Approval of Minutes**

Trustee Alpogianis made a motion, seconded by Trustee Strzelecki, to approve the Executive Session minutes of June 26, 2018. On voice vote, all approved.

**Litigation**

Attorney Dan Egan, the Village's workers compensation attorney, reviewed two claims from Vincenzo Genualdi. Since he is no longer an employee of the Village, Attorney Egan is asking to settle these claims and asked for authority up to 15% loss of use of the left hand in the amount of \$23,900, plus hold harmless on the medical paid by the Village's group insurance. It was the consensus of the Board to allow Attorney Egan to settle this case for up to the recommended amount.

**Adjournment**

Trustee Jekot moved to adjourn Executive Session at 6:14 p.m., seconded by Trustee Alpogianis. On voice vote, all approved.

***Approval of these minutes includes authorization to destroy the audio recording after 18 months.***



Marlene J. Victorine, Village Clerk

Date Approved: September 25, 2018

Date Released: March 26, 2019 by Ordinance 2019-08

**EXECUTIVE SESSION MINUTES  
BOARD OF TRUSTEES  
VILLAGE OF NILES  
October 9, 2018  
6:30 p.m.**

Pursuant to proper legal notice, an Executive Session of the Niles Board of Trustees was held on Tuesday, October 9, 2018, and called to order at 6:32 p.m. The Board met in the Conference Room of the Council Chambers located at the Village of Niles Administration Building, 1000 Civic Center Drive, Niles, Illinois.

**Present were:**

President Andrew Przybylo  
Trustee George D. Alpogianis  
Trustee John C. Jekot  
Trustee Danette O'Donovan Matyas  
Trustee Denise McCreery  
Trustee Dean Strzelecki (arrived at 6:37 pm)

**Also present:**

Village Manager Steven C. Vinezeano  
Hadley Skeffington-Vos,  
Deputy Village Manager  
Village Attorney Danielle Grcic  
Public Works Director Fred Braun  
Deputy Village Clerk Kathryn L. Angell  
Attorney Jill O'Brien, Laner, Muchin

**Absent:**

Trustee Joe LoVerde

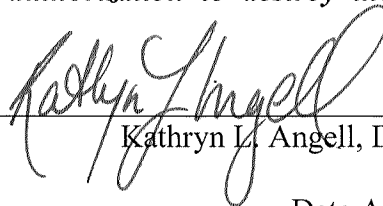
**Collective Bargaining**

Public Works Director Fred Braun and Deputy Village Manager Hadley Skeffington-Vos presented information regarding the ongoing negotiations with Local 150 Service Workers. Mr. Braun provided background information regarding the SCADA overtime that Water Plant Operators currently receive; which is two hours of overtime guaranteed no matter the duration of work. Staff is recommending the reduction to one hour of overtime pay. Labor Attorney Jill O'Brien shared information regarding practices by other municipalities and further recommended that the overtime pay be reduced from two hours to one. The Board discussed several options to work with the Union to make this reduction happen; ultimately recommending a one-time stipend up to \$1,000 to the affected employees. Finally, a discussion of reducing the starting salary for a Water Plant Operator and Mechanics to \$66,000 from \$69,817.98 while holding the maximum salary steady. The Board concurred with this recommendation and instructed staff to pursue this option.

**Adjournment**

Trustee Strzelecki moved to adjourn Executive Session at 7:07 p.m., seconded by Trustee Alpogianis. On voice vote, all approved.

***Approval of these minutes includes authorization to destroy the audio recording after 18 months.***



Kathryn L. Angell, Deputy Village Clerk

Date Approved: December 11, 2018

Date Released: March 26, 2019 by Ordinance 2019-08