

ORDINANCE NO. 80-833

AN ORDINANCE TO AMEND CHAPTER 25 OF THE WARREN CODE OF ORDINANCES RELATING TO PERSONNEL AND CIVIL SERVICE

THE CITY OF WARREN ORDAINS:

SECTION 1. That Chapter 25, Article II, Division 5 of the Code of Ordinances of the City of Warren, Michigan, currently entitled "Promotions and Transfers", Section 25-114 which currently reads as follows:

**Sec. 25-114. - Certification for promotion.**

Certification to appointing officers of the names of persons eligible for promotion shall be made in the same manner as certification of persons eligible to original appointment. A person failing to qualify for promotion shall retain his or her position and eligibility for future promotion.

**Is hereby amended to read as follows:**

**Sec. 25-114. - Certification for promotion; eligibility list transparency.**

Certification to appointing officers of the names of persons eligible for promotion shall be made in the same manner as certification of persons eligible to original appointment. A person failing to qualify for promotion shall retain his or her position and eligibility for future promotion. Certified eligibility lists created for civil service positions shall be made available upon request to eligible employees on the list and/or their bargaining unit representatives, if applicable, specifically showing the names of eligible employees and their ranking on the list. If an employee not on the eligibility list is selected for the vacant position because of a recognized practice or written understanding between the local bargaining unit representing employees and the city, the city shall disclose the applicable practice or understanding and the name of the employee selected to fill the vacancy. In no event shall the city fail to disclose the ranking of employees or the basis for filling of a vacancy.

SECTION 2. This Ordinance shall take effect on June 30, 2025.

I HEREBY CERTIFY that the foregoing Ordinance No. 80-833 was adopted by the Council of the City of Warren at its meeting held on June 10, 2025.

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SONJA BUFFA  
City Clerk

Published: June 25, 2025