

ORDINANCE NO. 37-2017

**AN ORDINANCE AMENDING CHAPTER 21 "POLICE" ARTICLE II.
"DEPARTMENT", ARTICLE VI "SPECIAL POLICEMEN", AND ARTICLE VII
"PART-TIME POLICE OFFICERS" OF THE MUNICIPAL CODE OF THE CITY OF
EFFINGHAM**

WHEREAS, the City Council desires to insure the organizational structure reflects the current structure within the City of Effingham Police Department; and

WHEREAS, the City Council desires to identify the position of technical services assistant and telecommunicator within City of Effingham Police Department; and

WHEREAS, the City Council desires to insure the residency requirement reflects the current Collective Bargaining Unit Agreement; and

WHEREAS, the City Council desires to remove "Special Policeman" from the chapter as the position no longer exist within the Effingham Police Department.

**NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING, BE IT
ORDAINED BY THE CITY COUNCIL OF THE CITY OF EFFINGHAM, EFFINGHAM
COUNTY, ILLINOIS, AS FOLLOWS:**

SECTION I: Chapter 21 "POLICE" ARTICLE II. "DEPARTMENT" is hereby amended by repealing Sec. 21-18 "Sections:" in its entirety and replacing Sec. 21-18 with the following:

"Sec.21-18. Divisions:

The police department shall be divided into the following Divisions:

(1) The Division of Field Operations which consist of the Bureau of Criminal Investigation and the Bureau of Patrol.

(A) Bureau of Criminal Investigations which shall be supervised by an officer who shall have charge of:

- a. The investigation of crimes.
- b. The preparation of evidence for the prosecution of criminal cases.
- c. Such other duties as may be from time to time assigned to the bureau by the chief of police.

(B) Bureau of Patrol which shall be supervised by an officer who shall have charge of:

- a. Motor and foot patrol units.
- b. Routine investigations not assigned to the bureau of criminal investigations.
- c. Control of traffic.

d. Such other duties as may be from time to time assigned to the bureau by the chief of police.

(2) The Division of Support Services which consist of the Bureau of Communications and the Bureau of Records and Archives.

(A) Bureau of Communications which shall be supervised by a manager who shall have charge of:

a. Telecommunicators responsible for dispatching calls for service to police, fire, and emergency medical services by answering telephone lines and assisting in supporting public safety.

b. Such other duties as may be from time to time assigned to the bureau by the chief of police.

(B) Bureau of Records and Archives which is supervised by an officer who shall have charge of:

a. Civilian employees responsible for management and dissemination of all records in possession of the Effingham Police Department

b. Such other duties as may be from time to time assigned to the bureau by the chief of police."

SECTION II: Chapter 21 "POLICE" ARTICLE II. "DEPARTMENT" is hereby amended by repealing Sec. 21-20 "Assistant chief; duties" in its entirety and replacing Sec. 21-20 with the following:

"Sec. 21-20. Deputy chief; duties.

There is hereby created the office of the deputy chief of police. He shall be second in command, subordinate to the chief of police. He shall perform such duties as may be assigned to him from time to time by the chief of police. In the absence of the chief of police he shall assume command of the police department and be responsible for fulfilling all of the duties of the chief of police."

SECTION III: Chapter 21 "POLICE" ARTICLE II. "DEPARTMENT" is hereby amended by repealing Sec. 21-21. "Lieutenant; duties" in its entirety and replacing Sec. 21-21 with the following:

"Sec. 21-21. Lieutenants duties.

There is hereby created the office of lieutenant. He shall be a command officer, subordinate to the chief of police and the deputy chief of police. He shall perform such duties as may be assigned to him from time to time by the officers of higher rank. He shall be responsible for, and have command of, all subordinate ranking members of the police department placed under his command by the chief of police."

SECTION IV: Chapter 21 "POLICE" ARTICLE II. "DEPARTMENT" is hereby amended by repealing Sec. 21-25 "Police clerks; duties" in its entirety and replacing Sec. 21-25 with the following:

"Sec 21-25. Administrative Support and Telecommunicator; duties.

There is hereby created the office of technical services assistant and telecommunicator.

(1). The technical services assistant shall be subordinate to all supervisory personnel, and shall perform duties such as secretary, records management, and such other duties as may be assigned from time to time by the chief of police or other officer."

(2). The telecommunicator shall be subordinate to all supervisory personnel, and shall perform the duties such as radio dispatcher, telephone operator, and such other duties as may be assigned from time to time by the chief of police or other officer, manager appointed by him. The telecommunicator shall have no police powers.

SECTION V: Chapter 21 "POLICE" ARTICLE II. "DEPARTMENT" is hereby amended by repealing Sec. 21-29 "Residence policy for policeman". in its entirety and replacing Sec. 21-29 with the following:

"Sec 21-29. Residence policy for policeman.

(a) All policemen shall be required to reside within the corporate limits of the City of Effingham, unless otherwise stated within a collective bargaining unit agreement.

(b) New policemen, who are required to reside within the City corporate limits, shall be given up to six (6) months to establish permanent residency within the City corporate limits. Collective Bargaining Unit employees shall be governed by the requirements of the said agreement.

SECTION VI: Chapter 21 "POLICE" ARTICLE VI. "SPECIAL POLICEMEN" is hereby amended by repealing Article VI - "Special policemen". in its entirety and reserving the article and sections for future use:

SECTION VII: Chapter 21 "POLICE" ARTICLE VII. "PART-TIME POLICE OFFICERS" is hereby amended by repealing Sec. 21-136 "Duties". in its entirety and replacing Sec. 21-136 with the following:

"Sec 21-136. Duties.

A part-time officer shall have all the responsibilities of a full-time police officer and such specific duties as delineated in the policies of the Effingham Police Department, but the

number of hours a part-time officer may work within a calendar year is restricted. Part-time police officers shall not be assigned to supervise or direct full-time police officers. part-time police officers shall be trained in accordance with the Illinois Police Training Act (50 ILCS 705/1 et seq.) and the rules and requirements of the ILETSB.

SECTION VII: Chapter 21 "POLICE" ARTICLE VII. "PART-TIME POLICE OFFICERS" is hereby amended by repealing Sec. 21-138 "Discipline." in its entirety and replacing Sec. 21-138 with the following:

"Sec 21-138. Discipline.

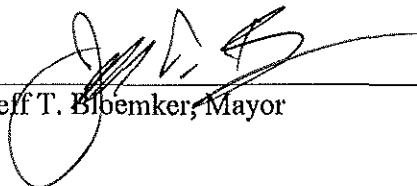
Part-time officers shall be under the disciplinary jurisdiction of the chief of police. Part-time police officers serve at the discretion of the city authorities, shall not have any property rights in said employment, and may be removed by the city authorities at any time. Part-time police officers shall comply with all applicable rules and policies issued by the police department.

SECTION VI: This Ordinance shall be in full force and effect from the date of passage.


Placed on file this 12th day of June, 2017.

PASSED and ADOPTED this 5th day of July, 2017.

Mayor Bloemker:	<u>Y</u>
Commissioner Gillenwater:	<u>Y</u>
Commissioner Althoff:	<u>Y</u>
Commissioner Esker:	<u>Y</u>
Commissioner Willis:	<u>Y</u>



Jeff T. Bloemker, Mayor

ATTEST:


Kelsey R. Lock, City Clerk